



# MUNICIPALITY OF SKAGWAY

GATEWAY TO THE KLONDIKE  
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## JOB ANNOUNCEMENT FIRE DEPARTMENT FIREFIGHTER/EMT III OR PARAMEDIC

The Municipality of Skagway is accepting applications for Firefighter/EMT III or Paramedic for the Skagway Fire Department. This is a full-time, year-round position, 56 hour per week rotating schedule. This position is eligible for municipal benefits.

### WAGE RANGE:

**Firefighter 1/EMT III:** \$34.29-\$36.92 per hour. Rate of pay at appointment DOE not to exceed the current pay scale, Grade 14, step #4.

**Firefighter 1/Paramedic:** \$38.90-\$41.89 per hour. Rate of pay at appointment DOE not to exceed the current pay scale, Grade 16, step #4.

**MUNICIPAL BENEFITS:** Comprehensive benefits package which includes PERS 401K Retirement, Medical, Dental and Vision health insurance, Life Insurance and more. Paid Holidays, Vacation and Sick leave.

Under general or immediate supervision of the Fire Chief and/or designee. Controls and extinguishes fires, protects life and property, maintains equipment, and provides emergency medical assistance.

### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write clear, concise, and complete routine reports and correspondence. Ability to effectively present information to and respond to questions of a general nature.
- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs. Ability to apply concepts of basic algebra.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Ability to recognize hazardous situations and to act quickly, calmly, and decisively in emergencies and under stress.
- Hold a current Alaska EMT-3 or National Registry Advanced EMT certification within one year of hire date. Certification as an Alaska Paramedic or National Registry Paramedic preferred.
- Hold a current FF 1 with Alaska Bureau of Fire Accreditation, Standards and Training or be accepted by the Bureau through reciprocity within one year of hire date.
- Requires the ability to obtain Firefighter II certification within two years from date of hire.
- Retain and effectively use geographic knowledge concerning the community and the surrounding vicinity; acquire and retain elementary knowledge of hazardous chemicals, liquids, and gases as well as the combustion properties of materials; advance a hose line up stairway, ladders, and along the ground to extinguish fires; and use both manual and mechanical tools.
- Individual must function well as a team member as well as work independently. Individual must be able to tolerate and function effectively under stress, be able to work in a paramilitary environment, and accept constructive criticism in a mature fashion. Individual must be able to maintain confidentiality in the performance of one's duties.
- Required to stand for long periods of time; must be able to regularly lift and/or move up to 50 lbs., frequently lift and/or move up to 100 lbs., and occasionally lift and/or move over 100 lbs.

### DUTIES AND RESPONSIBILITIES:

- Responds to fire alarms and other emergency calls.

- Leads out hose lines, selects and operates hose nozzles depending on type of fire, and directs streams of water or chemicals onto fire.
- Positions and climbs ladders to gain access to upper levels of buildings or to assist individuals from burning structures.
- Creates openings in buildings for ventilation or entrance using manual and mechanically operated tools. Breach concrete block or brick walls, floors, or roofs to gain access to areas involved by fire, using a variety of hand powered tools.
- Protects property from water and smoke by use of waterproof salvage covers and smoke ejectors.
- Assists in salvaging and cleanup operations, removing fire debris after fire is extinguished to locate hidden fires and prevent rekindle.
- Rescues victims from occupancies filled with heat, smoke, and toxic gases. Performs extrications by using a variety of extrication tools.
- Administers first aid and artificial respiration to injured persons and those overcome by fire and smoke.
- Renders emergency medical assistance using defibrillators, telemetry and cardiac drugs as directed by authorized medical personnel; provides sophisticated first aid assistance.
- Communicates with superior during fire by portable two-way radio.
- Performs hazardous materials identification.
- Drives and operates firefighting vehicles and equipment. Maintains vehicles, apparatus, quarters, buildings, equipment and grounds.
- Participates in training in current firefighting methods and techniques. Assists in training programs for department members.
- Participates in drills, demonstrations, and courses in hydraulics, pump operation and maintenance.
- Participates in continuing education and/or training to maintain EMS certifications.
- Prepares clear, accurate and complete reports, logs and documents.
- Makes presentations to groups and individuals on subjects related to the job.

**This is not a complete job description.** Applicants must submit a completed Municipality of Skagway application form and resume to the borough office at the above address or by email at [a.lawson@skagway.org](mailto:a.lawson@skagway.org), **no later than 4:00PM, Wednesday, May 1, 2024**. For an application, job description or benefit information, please contact [a.lawson@skagway.org](mailto:a.lawson@skagway.org). The employment application is also available on the municipal website, [www.skagway.org](http://www.skagway.org).

**POSTED 4/3/2024**

**The Municipality of Skagway is an equal opportunity employer.**