

Municipality of Skagway Facility Use Request Form

Please fax to 907-983-2151 or e-mail to K.aledo@skagway.org

In order to provide better coordination of municipal facilities and scheduled events, the following information is requested:

Event Site: _____

Date of Event: _____

Hours of Use

Preparation: _____

Actual Use: _____

Clean-Up: _____

Event Taking Place: _____

Description: _____

Will user be utilizing a special event liquor permit on the premises? YES NO

Responsible Party: _____

Contact Info.: _____

Special Arrangements: _____

Signature: _____

MANAGER APPROVAL: _____

ANY OPEN BURNING REQUIRES A PERMIT FROM THE FIRE DEPARTMENT — CALL 907-983-2450 FOR MORE INFORMATION.

Distribution List:

Borough Clerk, Borough Manager, CVB, Police Dept., Public Works, Fire Dept, Parks & Rec.