

Municipality of Skagway
Application for *Replat*

Legal Description of Property: _____

Zoning District:

- | | | |
|--|---|---|
| <input type="checkbox"/> Business General | <input type="checkbox"/> Residential General | <input type="checkbox"/> Industrial |
| <input type="checkbox"/> Business Historic | <input type="checkbox"/> Residential Conservation | <input type="checkbox"/> Industrial Light |
| | <input type="checkbox"/> Residential Low Density | <input type="checkbox"/> Waterfront |

Application Fee: \$50.00

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

YOUR APPLICATION MUST INCLUDE THE FOLLOWING MATERIALS TO BE COMPLETE:

- MULTIPLE COPIES OF THE PLAT; AS REQUIRED IN THE APPLICATION
- THE APPLICATION FEE; AND
- COPIES OF ALL OTHER REQUIRED DOCUMENTS LISTED IN THE APPLICATION.

THIS DATA MUST BE PREPARED BY APPROPRIATE PROFESSIONALS LICENSED TO PRACTICE IN THE STATE.

Applications will not be processed until all application fees have been submitted.

Applicant: Name

Phone & Fax.....

Mailing Address.....

Signature

Date

(If different from Applicant)

Property Name

Owner: Phone & Fax.....

Mailing Address.....

Signature

Date

REPLAT REQUIREMENTS:

What is the reason for the replat: _____

Four (4) copies of the replat shall be submitted. The plat shall be drawn on high-quality reproducible material. All lines and printing shall be made with non-fading black ink.

- One (1) Mylar and two (2) Reproducible copies; shall be a minimum size of 18" X 24",
- One (1) copy shall be a reduced-scale plat with a sheet size of 11" X 17"

The following information shall be on the plat when submitted by the subdivider for approval:

1. Date of map preparation, north arrow and scale;
2. Total site acreage;
3. Subdivision name, which shall not be so similar to the name of any plat previously recorded as to cause confusion;
4. Location of the subdivision by reference to survey and lot number, or section, township and range, or Townsite, lot and block number;
5. Lot and block numbers;
6. All existing and proposed easements (right-of-way, utility, etc.), patent reserves, and roadways and their width and purposes;
7. Location and names of adjacent subdivisions and the owners of adjoining parcels of unsubdivided land;
8. A vicinity map inset on the plat or drawn separately, showing the relationship of the proposed subdivision to existing major features;
9. A notarized certificate on the plat from the owners of the subdivision stating ownership, acknowledging all dedications, and describing all easements;
10. A certificate on the plat by the registered surveyor attesting to the survey and to the installation and correct location of all monuments or corners required;
11. A certificate from the tax collecting official on the plat stating that all taxes levied against the property at that date have been paid;
12. A certificate of plat approval on the plat, the date, and the signatures of the chairman and clerk of the planning commission;
13. A statement on the plat that its within the "Skagway Recording District";

The following shall accompany the plat when submitted by the subdivider for approval

1. A guarantee of improvements if required public improvements have not been completed at the date of submittal of the final plat;
2. A certificate of approval of the Alaska Department of Environmental Conservation as to domestic water supply and sewer disposal (**Not Applicable if property is served by public water and sewer**); and
3. The Subdivider's certification that all required state and federal permits for the project have been obtained.

Have all state and federal permits for this project been obtained? Yes No

Property Owner/Contractor/Agent Signature:

Date:

Official Use Only

	Planning Commission	Public Hearing	Second Hearing	Plat Filed
	Approval		(if Requested)	Date: _____
Granted	<input type="checkbox"/>	_____	_____	File #: _____
Denied	<input type="checkbox"/>			

Conditions, Instructions, Notes:.....
.....
.....
.....
.....

Application Fee: \$ _____ Date Paid: _____ Receipt # _____

THIS APPLICATION IS NOT YOUR APPROVAL, FOLLOWING APPROVAL BY THE APPROPRIATE COMMISSION, DEVELOPMENT MAY BEGIN AND THE SIGNED PLAT WILL BE SUBMITTED TO THE STATE RECORDER'S OFFICE FOR FILING.