



Municipality of Skagway
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QUARTER ENDING: March 31, 2024
DUE ON OR BEFORE: April 30, 2024

FIRST QUARTER SHORT TERM RENTAL TAX RETURN 2024
PLEASE NOTE: IT IS NECESSARY TO REMIT THIS FORM EVEN IF THERE IS NO ACTIVITY

Business License #
Company Name
Name
Address
City, State Zip

1. GROSS RECEIPTS (EXCLUDING TAX)	JANUARY	FEBRUARY	MARCH	TOTAL
A. Revenue				
2. TOTAL RECEIPTS				

3. LESS EXEMPTIONS	JANUARY	FEBRUARY	MARCH	TOTAL
A. Sales to Government Agencies				
4. TOTAL EXEMPTIONS				

*** DOCUMENTATION IS REQUIRED FOR ALL EXEMPTIONS***

5. Net Taxable Receipts (Line 2 less line 4)	
6. Tax Due and Payable (multiply line 5 by 8%)	
7. PENALTY: (10% OF TAX DUE EACH MONTH UNTIL TOTAL PENALTY OF 30% HAS ACCRUED)	
8. INTEREST: (15% PER ANNUM FROM DATE OF DELINQUENCY)	
9. TOTAL TAX AMOUNT DUE:	

I DECLARE, SUBJECT TO PENALTIES PRESCRIBED IN THE MUNICIPALITY OF SKAGWAY SALES TAX CODE 4.08, THAT THIS RETURN (INCLUDING ANY ATTACHMENTS) HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE IS A TRUE, CORRECT AND COMPLETE FORM.

DATE: _____

SIGNATURE: _____

INSTRUCTIONS FOR BED TAX RETURN

GROSS RECEIPTS:

Line 1: Enter here all receipts in appropriate monthly column. Include exempt sales as they will be subtracted from the total under deductions. **DO NOT include sales tax on this line.**

EXEMPTIONS:

Documentation for all exemptions is required and must be retained for 3 years in the event of an audit

Line 3A: List here all sales to federal, state or municipal governments.

CALCULATIONS:

Line 5: Net Taxable Receipts for quarter. To arrive at this figure, subtract your total exemptions from your gross receipts.

Line 6: Tax Due and Payable. Multiply line 5 by 8% (.08).

Line 7: Penalty. Multiply Line 6 by 10% for each month until a total penalty of 30% has accrued. (eg: 1st month 10%, 2nd month 20%, 3rd month or later 30%). Penalties begin on the first day after the due date of return.

Line 8: Interest. To figure the interest multiply Line 6 by 15%, divide that by 365, then multiply by the number of days late the sales tax is past due. Interest begins on the first day after due date of return.

Line 9: Total Tax Amount Due. Total Lines 6 through 9 and pay amount recorded here. Returns must be received at the Borough Offices or affixed with U.S. Postal mark on or before the due date.

Note: ALL Postmarks are final. To ensure your return will be postmarked correctly, please have the post office hand cancel or mail early.