



MUNICIPALITY OF SKAGWAY, ALASKA  
REGULAR ASSEMBLY MEETING

January 4, 2024  
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1. **Call to Order:**

Mayor Bass called the meeting to order at 7:00 p.m.

Mayor Bass formally acknowledged that the Assembly is gathered on the traditional land of the Chilkoot Tlingit people.

The pledge of allegiance was recited.

Mayor Bass read the preamble of the Alaska State Constitution.

2. **Roll Call:**

**Present:** Mayor: Sam Bass **Assembly Members:** Kate Kolodi, Jay Burnham, Deb Potter, Alex Weddell, Orion Hanson

**Absent:** **Assembly Members:** Dan Henry

**Motion/Second:** Potter/Hanson to excuse Assemblymember Henry due to medical.

The Motion passed by roll call vote, 4 yes, 1 no, 1 absent; with Assemblymember Weddell dissenting.

3. **Approval of Minutes:**

A. December 7, 2023

**Motion/Second:** Potter/Hanson

To approve the December 7, 2023 meeting minutes.

The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.

4. **Approval of Agenda:**

**Motion/Second:** Potter/Burnham

To approve the agenda.

The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.

5. **Reports of Officials and Committees:**

A. **Mayor's Report:**

Mayor Bass indicated that according to North of 60 Mining News the Yukon government has approved \$15.4 million US dollars for the marine services platform here in Skagway.

B. **Assembly Committee Reports:**

A. **Assemblymember Jay Burnham:**

**Motion/Second:** Burnham/Hanson to approve the check run.

**The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.**

**Assemblymember Burnham** indicated that Finance met on January 3, 2024, and:

- Discussed banking in Skagway.
- Reviewed and recommends Assembly approval of Ore Peninsula Redevelopment Project Change Order No. 3.

**Assemblymember Potter** indicated that the Public Safety Committee will be meeting on Friday, January 12 at 4:00 p.m.

**Assemblymember Weddell** indicated that Civic Affairs will be meeting on Thursday, January 11 at 7:00 p.m. to discuss Resolution No. 23-30R regarding Garden City RV Park.

**C. Treasurer's Report:**

**D. Manager's Report:**

**Deputy Manager Deach** indicated that:

- Her written report is in the packet.
- The PIDP grant application debrief was positive and it seems the municipality should further develop the application and reapply the next year.

**6. Communications to the Assembly:**

**A. Correspondence:**

**Clerk Burnham** indicated that there was no correspondence.

**B. Hear Citizens Present**

**Jonathan Flood** expressed his concerns regarding a commercial burn pile that emitted a petrochemical smell and particles across town on December 23rd and 24th.

**Sherry Corrington** indicated that commercial and industrial burning should be banned from occurring in the Skagway valley. Additionally, she would like the Public Safety Committee to meet monthly.

**Mavis Henrickson** indicated that the community should focus on diversifying the economy.

**Kyle Clayton** indicated that he is the new manager at KHNS and they are working to get Skagway more news coverage.

**7. Ordinances, Resolutions, & Proclamations:**

**A. Public Hearing, Second Reading, and Adoption of Ordinance No. 23-27: Amending SMC 4.08 Sales Taxation and Adopting the Alaska Remote Seller Sales Tax Code**

**Motion/Second: Potter/Hanson** for public hearing and adoption of Ordinance No. 23-27.

**Public Hearing**

The Public Hearing closed with no comments.

**The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.**

**8. Unfinished Business:**

**9. New Business:**

A. Direction to Staff Regarding Banking in Skagway

**Motion/Second: Burnham/Hanson** to direct staff to correspond with Alaska based credit unions and banking institutions regarding the requirements or steps it would take to create a physical location in Skagway.

**Assemblymember Burnham** indicated that he thinks that having a banking competitor in town would be advantageous to the community by offering the community a choice and possibly creating a job or two.

**Assemblymember Hanson** indicated that it can sometimes be easier to get loans from Alaska based banks. This is a request that staff formally investigate the option.

**The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.**

B. Approval of Ore Peninsula Redevelopment Project Change Order No. 3

**Motion/Second: Potter/Hanson** to approve the Ore Peninsula Redevelopment Project Change Order No. 3 in the amount of \$15,627.67.

**Assemblymember Weddell** indicated that the change order involves cavity caps for the piles that could help to prevent corrosion, and some remediation of contamination at the ore dock.

**Deputy Manager Deach** indicated that Pacific Pile & Marine discovered a potential source of contamination and mitigated it. The manager's office agrees that the approximately \$3,300 cost could be applied to the \$15 million cap to environmental remediation liability for White Pass as outlined in Resolution No. 22-33R.

**The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.**

**10. Mayor and Assembly Discussion Items:**

**The Mayor and Assembly** discussed: the lack of outhouses on the American side of the Klondike Highway; the Yukon Government's approval of funding for the Marine Services Platform; the restrooms at Shoreline Park remaining open in the winter; a commercial burn that recently occurred.

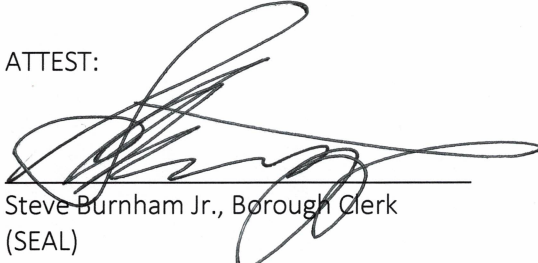
**11. Executive Session:**

12. Adjournment:

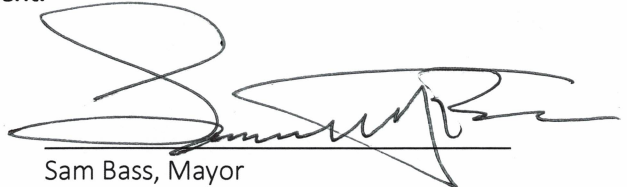
Motion/Second: Weddell/Burnham to adjourn at 7:53 p.m.

The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.

ATTEST:



Steve Burnham Jr., Borough Clerk  
(SEAL)



Sam Bass, Mayor

Approved: February 1, 2024

