



Municipality of Skagway

MEMO

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| TO: | Mayor and Assembly |
| FROM: | Cody Jennings, Port Director |
| DATE: | August 12, 2022 |
| SUBJECT: | Selection Committee Recommendation re: General Waterfront Lease Proposal |

On May 6, 2022, the Municipality posted the Port of Skagway - General Waterfront Lease Request for Proposals (RFP) from all qualified persons and entities to lease certain waterfront real property located at 101 Terminal Way, Skagway, Alaska. The property is comprised of approximately 1.46 acres or 63,873 square feet, and is presently used as a heliport.

This RFP closed on July 12, 2022, with one proposer responding. The selection committee reviewed the proposal and **recommends the Assembly direct the Borough Manager to enter into lease negotiations with TEMSCO Helicopters Inc.**

If the Assembly adopts a motion approving this recommendation, the Borough Manager will negotiate the lease and bring it back to the Assembly for subsequent approval via ordinance.