



MUNICIPALITY OF SKAGWAY, ALASKA  
REGULAR ASSEMBLY MEETING

October 06, 2022  
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**1. Call to Order:**

Mayor Cremata called the meeting to order at 7:00 p.m.

Mayor Cremata formally acknowledged that the Assembly is gathered on the traditional land of the Chilkat people.

The pledge of allegiance was recited.

**2. Roll Call:**

**Present:** Mayor: Andrew Cremata **Assembly Members:** Sam Bass, Jay Burnham, Orion Hanson, Reba Hylton, Deb Potter, Dustin Stone (via telephone)

**Absent:**

**3. Approval of Minutes:**

A. September 1, 2022

**Main Motion/Second: Bass/Hylton**

To approve the September 1, 2022 Assembly minutes.

The main motion passed by roll call vote, 6 yes, 0 no, 0 absent.

**4. Approval of Agenda:**

**Main Motion/Second: Potter/Bass**

To approve the October 6, 2022, Regular Assembly meeting agenda.

The main motion passed as amended by roll call vote, 6 yes, 0 no, 0 absent.

**5. Reports of Officials and Committees:**

**A. Mayor's Report:**

Mayor Cremata indicated that there is a mayor's report included in the meeting packet.

**B. Assembly Committee Reports:**

A. Assemblymember Jay Burnham:

**Motion/Second: Burnham/Potter**

To approve the check run dated October 5, 2022, totaling: \$5,439,039.33

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

At its meeting of October 5, 2022, Finance Committee made the following recommendations:

- Finance proposed an amendment of Resolution 22-28R Ambulance Fees and Definitions Repealing and Replacing 00-06R and recommends Assembly approval as amended.
- Approval of all three KPFF proposals; the 2023 Ore Dock Emergency Project Design and construction support, Phase Three Ore Dock Redevelopment Project, and Marine Service Platform 60% Design, Scope, and Fee.
- Approval of the Pre-Procurement Proposal for the 2023 Ore Dock Alternative Mooring Plan.
- Approval of Shannon Wilson's Proposal for Short Term Life, Health, and Safety, Rock Fall Mediation.
- Approval of the Proposal for Wastewater Treatment Facility Improvements, Engineering, and funding assistance.
- Approval of the Preliminary Engineering Agreement Between MOS & ADOT

B. **Assemblymember Hanson** indicated that there will be a proposal to buy bear resistant trash cans for all those receiving trash service in the upcoming budget cycle.

C. **Assemblymember Bass** indicated that Public Safety anticipates meeting later this month. Assemblymember Bass offered an update that Firefighter Rupperecht is halfway through his training in Illinois and we wish him the best of luck.

D. **Assemblymember Hylton** indicated that the agenda for the Health, Education, and Welfare meeting scheduled for Tuesday October 11, 2022 at 4:00 p.m. will be out shortly.

C. **Reports from Boards, Commissions, and Solid Waste Advisory Committee**

D. **Manager's Report :**

Manager Ryan indicated:

- That we have a lot going on with the port and the cost estimate on materials that need to be pre-purchased for the alternative mooring update has risen from \$2.8 million to just over \$4 million, which would be for the update as well as the future project.

6. **Communications to the Assembly:**

A. **Correspondence:**

Correspondence was received from:

- S.Hites re Historic District Commission Report - September 26, 2022 meeting

A. **Hear Citizens Present**

**Skagway School 4<sup>th</sup> & 5<sup>th</sup> Grade Classes** (Tim Authier, Mckinley Baldwin, Zander Coughran, Amara Fielding, Greyson Gil, Hudson Guilliams, Adalyn Gunzburg, Izabelle Lawrence, Summer Munson, RoseMary PerDue, Elias Ryan, Matyas Schindler, Aleeyah Topasna, Finnley Verhaeghe, Fable Wallace, Lincoln Watson-Rivest, and Emmett Williams) indicated:

- They want the Assembly's help to save Skagway salmon. Coho salmon population has been decreasing and they believe it is time to take action.
- One answer to preventing contaminated storm water from getting into salmon habitats is to improve and build more rain gardens.
- They urge the Assembly to support putting in more rain gardens in Skagway and to act fast to save our salmon.

**Skagway Middle School Robotics Team** (Dane Ames, Ryder Calver, Zane Coughran, Lila Lawson, Sam Munson, Atlin Ryan, Julius Thole, Luca Tronrud, and Seth Tronrud) indicated that:

- That the theme of their first Lego League season is to identify a way to improve our local energy from power generation, transfer, or usage.
- After meeting with several energy experts in our community, Manager Ryan, and municipal lobbyist John Walsh, they have identified the need for providing electric charging stations for cruise ships and to shift the municipal buses to electric engines.
- Their suggestions for funding an electric bus initiative are to charge one additional dollar per person per ride on the SMART buses, to apply for green energy grants, and to ask for donations from the cruise lines for startup infrastructure.
- They ask for the Assembly to add a feasibility study for shifting to electric buses into the upcoming budget.

**Fable Wallace** indicated:

- That we should get a pool so that we do not have to go to Haines to swim.
- It would be good to teach our community to be strong swimmers.
- Swimming is fun and keeps people healthy and happy.

**Courtney Ellingson** indicated that:

- The Assembly should consider public safety in the Dyea valley.
- Last weekend flooding took out a chunk of the road by a resident's home.
- As a Dyea resident and a Dyea Advisory Board Member there is a growing concern about the lack of mitigation plan for fire, weather, communications, etc.

**Sara Kinjo-Hischer** indicated that:

- On behalf of the Skagway Traditional Council, she would like to clear up some confusion and address multiple inaccurate comments made recently.
  - Skagway Traditional Council has never received from the Municipality an official request for a plan for the Garden City RV Park property.
  - They would first gain public input from the community as well as consider anyone who attended the former Pius X Mission Catholic Residence School for Native Children and their descendants.
  - STC has never requested the entire property be gifted, but to do so would be admirable and precedent setting in a time when the nation is grappling with the mistreatment, neglect, and abuse that occurred at native boarding schools.
  - If gifted a portion of the land, STC would need to know how much land they would be receiving, when they would receive it, if there are improvements or mitigations that must happen first, and any projected costs.

7. **Ordinances, Resolutions, & Proclamations:**

- A. **Public Hearing Second Reading and Adoption of Ordinance 22-08:** Authorizing the Municipality of Skagway to lease waterfront property to Ocean Raft, Alaska, LLC.

**Main Motion/Second: Hanson/Hylton** to adopt Ordinance 22-08.

Public Hearing

The public hearing was closed with no comments.

**Main Motion passed by roll call vote, 5 yes, 0 no, 0 absent, Assemblymember Potter recused.**

- B. **Public Hearing and Adoption of Resolution 22-28:** Ambulance Fees and Definitions Repealing and Replacing 00-06R.

**Main Motion/Second: Bass/Burnham** to adopt Resolution 22-28.

Public Hearing

The public hearing was closed with no comments.

**Secondary Motion/Second: Hylton/Burnham** to amend the Resolution 22-28R with the amendment proposed by the Finance Committee.

**Secondary Motion passed by roll call vote, 5 yes, 1 no, 0 absent; with Assemblymember Bass dissenting**

**Main Motion passed by roll call vote, 6 yes, 0 no, 0 absent**

8. **Unfinished Business:**

9. **New Business:**

- A. Certification of October 4, 2022 Municipal Election Results

**Motion/Second: Bass/Hanson** to certify October 4, 2022 Municipal Election Results

The Borough Clerk indicated that the Election Board did an excellent job seeing through this local election. Per code, they met earlier to make sure these results were accurate.

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent**

- B. Approval of KPFF proposal regarding 2023 Ore Dock Emergency Project Design and Construction Support

**Motion/Second: Hylton/Hanson** to approve the KPFF proposal for the 2023 Ore Dock Emergency Project Design and Construction Support in an amount not to exceed \$668,300

Manager Ryan indicated that most of the proposal applies to the long-term plan and the design funds coming from Port Bonds and Port Grants.

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent**

C. Approval of KPFF Proposal Regarding Phase 3 of Ore Dock Redevelopment

**Motion/Second: Hylton/Hanson** to approve the KPFF Proposal Phase 3 of the Ore Dock Redevelopment Project in an amount not to exceed \$69,100

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent**

D. Approval of KPFF Proposal Regarding Marine Service Platform 60% Design Scope and Fee

**Motion/Second: Potter/Hanson** to approve the KPFF Proposal Regarding Marine Service Platform, 60% Design in an amount not to exceed \$140,000

Manager Ryan indicated that the Yukon Government is paying for this design and they have indicated the intent to fund the project construction as well. Funds are already allocated from the Yukon Government to pay for the 60% design, but Skagway will maintain oversight of the engineers and design and it must be approved by the Skagway Assembly.

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

E. Approval of Pre-procurement Proposal for the 2023 Ore Dock Alternative Mooring Plan

**Motion/Second: Hanson/Bass** to approve the Pre-procurement Proposal for the 2023 Ore Dock Alternative Mooring Plan

Manager Ryan indicated that KPFF has assured that all of this is part of the bigger project and design.

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

F. Approval of Shannon & Wilson Proposal for Short-term Life, Health, and Safety Rock Fall Mitigation

**Motion/Second: Potter/Hylton** to approve the Shannon & Wilson Proposal for Short-term Life, Health, and Safety Rock Fall Mitigation in an amount not to exceed \$3,171,018

Manager Ryan indicated that this is a scaling effort to roll the rocks down using pry bars and airbags on the south shoot of the major slide. At the top they will lay attenuators, as well as mid slope attenuators, and potentially a bottom attenuator.

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

G. Approval of Rockslide Monitoring Equipment and Software Purchase

Manager Ryan indicated that we need to make sure we have everything lined up and requested that the Assembly not act at this time. The manager will put it back on the agenda when ready.

H. Approval of Proposal for Wastewater Treatment Facility Improvements, Engineering, and Funding Assistance

**Motion/Second: Potter/Hylton** to approve the CRW Proposal for Wastewater Treatment, Facility Improvements, Engineering, and Funding Assistance in an amount not to exceed \$125,484

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

I. Approval of Preliminary Engineering Agreement with DOT&PF Regarding Ferry Terminal

**Motion/Second: Bass/Hylton** to approve the Preliminary Engineering Agreement with DOT&PF regarding the Ferry Terminal

**Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

10. Executive Session:

11. Mayor and Assembly Discussion Items:

**Assemblymember Hanson** indicated:

- Gratitude to the voters for his reelection and he is looking forward to serving with Dan Henry and his vast knowledge and experience.
- Gratitude to Dustin Stone for all the time put in and the sincerity of his emotions has never been questioned.

**Assemblymember Bass** indicated that:

- The ground penetrating radar at Garden City had normal results except for two anomalies that will require shovel testing to be done next week. After the final report we may need to start having discussions with STC regarding the next steps for that property.
- Discussions should be had regarding the HDC and adjustments to our teleconferencing policy.
- It is exciting to hear that the Municipality and White Pass are working well together on the rockslide issue.

- Congratulations to Dan Henry and Orion Hanson, and thanks to Dustin Stone for his hard work.

**Assemblymember Burnham** indicated:

- That it was a pleasure serving with Dustin Stone.
- That we should investigate the concerns indicated by the Dyea Community Advisory Board.
- Gratitude to Fable Wallace for joining as an advocate for a pool.
- Congratulations to Orion Hanson and Dan Henry.

**Assemblymember Potter** indicated:

- That the cooperation between White Pass and the Municipality is encouraging. We all need Skagway to thrive.
- Congratulations to Assemblymembers Hanson and Henry.
- That Skagway is already having a lot of bear issues and could consider a sale on bear cans or waiving incinerator fees for residential garbage in October.
- Agreement with Tom Cochran's letter requesting the Municipal Fund Balances as well as current debts to be published publicly.
- That the children of Skagway are great and she will bring up the topic of rain gardens at the next Parks and Rec meeting.

**Assemblymember Hylton** indicated that:

- The children are awesome and she fully supports rain gardens and the green initiative.
- It will be nice to revisit the land conversation with Skagway Traditional Council (STC) regarding the Garden City Property and she fully supports returning the property to the STC.
- She hopes to join the Civic Affairs Committee so she can begin addressing housing issues and more.
- Dustin Stone did a really great job, thank you.

**Assemblymember Stone** indicated:

- Congratulations to Orion Hanson and Dan Henry, and thanks to everyone who ran and put themselves out there.
- Gratitude to the Assembly; the work done is hard and often thankless.
- Gratitude to the community for their trust; it has been an honor to serve.

**Mayor Cremata** indicated that:

- The HDC should have a hiatus during the winter months rather than amending policies regarding meeting attendance or making exceptions for just one committee.
- Thank you to the voters for a 58% yes vote on the revenue bond, and congratulations to the Assembly and Staff who worked diligently to make sure this happened.
- Thank you to everyone who ran and congratulations to Orion Hanson and Dan Henry.
- It is important that we maintain a healthy and professional work environment in City Hall. Mayor Cremata would like to see everyone go through harassment training by the November 1st meeting.

- He appreciates all the kids coming and speaking tonight about the pool, rain gardens, and electrifying buses.
- Planning for Garden City property is on the horizon and an even split is appropriate and something to consider seriously.
- Dyea should have a small community emergency response plan. Mayor Cremata would like there to be an escape plan for people living in Dyea if there is some kind of major natural disaster.
- Thanks to the Election Board and their hard work. The Borough Clerk did a stellar job with his first election.

**12. Adjournment:**

With no more business on the agenda, Mayor Cremata adjourned the regular Assembly meeting of October 6, 2022 at 10:25 p.m.

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Andrew Cremata, Mayor

ATTEST:

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Steve Burnham Jr., Borough Clerk

(SEAL)

**Approved:**