

## Deputy Manager's Update – January 5, 2023

It has been fairly quiet since the last Assembly meeting due to the holidays. Note that borough offices will be closed next week on Monday, January 2 in observance of New Year's Day. Following is a quick update on ongoing efforts and some background on several of the agenda items.

- The BRIC grant application has been submitted. Thanks to Kaitlyn Jared, port administrative manager, for her hard work putting the application together.
- The rockslide work is still on track and the outlook for the project is good; work is on pause until after the new year. Scaling of the rockslide chute above the north end of the Railroad Dock is complete.
- 60% design of the Ore Peninsula Redevelopment project is expected to be complete at the end of January, with public presentation and discussion occurring in early February.
- The 2023 Skagway Operational Planning Group is fine-tuning an operational plan for passenger transportation from cruise ships on the Railroad Dock and passenger staging in the townsite that will minimize crowding and wait times.
- To facilitate this cruise passenger staging, staff has submitted a Right-of-Way application to DOT for the area directly north of the ferry terminal staging area and directly south of the small boat harbor storage area.
- Alaska Commercial Divers will be on site January 9 to begin the dive inspection of the Wave Barrier, to find any additional failures or signs of failures not found in the initial ROV inspection. They will also cut samples out of the steel piles which will be sent to a lab for testing.
- Staff is conducting research on housing/land trusts for future committee discussion.
- We received the preliminary West Creek Subdivision survey and will review/amend/discuss it further in the coming months.
- Staff is working on a draft lease for a senior center in the Fairbanks' building (former location of You Say Tomato). The draft is in legal review and will be vetted through committee in the coming months.
- We are working on a TAP grant application to the State for the Seven Pastures Pedestrian Path project and an EPA grant application for the Transfer Station project, which is due in January.
- Legislative funding requests are due at the end of January, and staff is working to submit requests based on the recently adopted resolution outlining the Assembly's capital improvement project priorities.

### **Agenda Items:**

**Resolution No. 23-01R re: Sale of Port Revenue Bonds:** This is the next step in the process of authorizing and receiving the Port revenue bonds. After the bonds were authorized by the Assembly and voters, the Municipality applied to the Alaska Municipal Bond Bank for the bonds. The Bond Bank then approved the bond issuance at its meeting on December 9. This resolution is required to establish the terms and conditions of the bond sale and issuance.

**Ore Dock Simulation Study Proposal:** Based on feedback from the cruise lines, the Municipality would like to explore the Ore Dock extending further south than originally planned, and

incorporate this change into the 60% Ore Dock Redevelopment design. The goal of this updated plan is to alleviate the concerns raised by cruise line captains after the last simulation about the proximity of a ship on the Broadway Dock with a VLCS at the Ore Dock. We feel that another simulation is necessary so the Municipality and captains are assured that ships can effectively dock at Ore under the updated design. Also, if there are still concerns, we can more easily identify solutions through this simulation and adjust the design accordingly. If this proposal is approved, the simulation would be conducted at the end of January. The cost of the proposal is \$45,734.

**Ore Dock Pile Splice and Delivery Project:** The Municipality has already purchased the piles for the Ore Dock Redevelopment project, but the piles must still be spliced and delivered. The successful bidder would receive the piles as they are ready from the supplier, splice them, coat the spliced connection, and deliver them to Skagway. Delivery of the spliced piles to Skagway must occur before July 2023 to accommodate the project schedule. Two bids were received; the tabulation is in the meeting packet. Pursuant to SMC 4.05.040(E), “a contract or purchase for which competitive bids are required shall be awarded by the manager to the lowest qualified bidder ... (1) When bids are in excess of \$50,000.00, the award may not be made until after assembly approval of the contract or purchase.”

**Ore Peninsula Upland Civil Design & Seawalk Proposal:**

This proposal outlines the scope of work for bringing upland civil design to 60%, 90%, and 100% for the Ore Peninsula Redevelopment project, as well as designing a pedestrian seawalk from the Ore Dock into town. The cost of the proposal is \$205,100.

**Port of Skagway Breakwater Repair Proposal:**

This proposal outlines the scope of work for engineering support to determine the root cause(s) of the recent failures of the Wave Barrier (breakwater) and for providing a conceptual design for comprehensive repair of the structure. The cost of the proposal is \$43,400.

**Draft FY21 Audited Financial Statements:**

The draft FY21 audited financial statements are complete and must be approved by the Assembly. We expect to have the draft documents in the meeting packet early next week.

**Dahl Memorial Clinic Update:**

- The clinic welcomes Brittany Chambers as our newest provider. Brittany will be with through January and the first half of February.
- We are pleased to announce we have a new, permanent, Behavioral Health provider who will be on site in early March.
- We would like to take the opportunity to express our sincere appreciation to Manager Ryan, Emily Deach, and Alanna Lawson on their continued efforts to ensure the change in payroll dates goes without a financial hardship to the staff. Thank you.

**Skagway Public Library Update:**

- All of the regular programming will continue as usual at the library into 2023; this includes Wednesday morning story time at 10:30 am and Friday evening teen night at 6:00 pm. The only change to our regular operations is that we will now close at 6:00 pm on weeknights, rather than 7:00 pm.

- The Film Club's Movie Screening and Discussion will take place on Sunday, January 22nd at 3:00 pm this month, movie title to be determined by a poll on the Library's Facebook page. Alternatively, copies of the Book Club's January read are already available to borrow at the library, and the next book discussion will take place on Sunday, January 29th at 4:00 pm. On an earlier Sunday in the month, January 15th, the library will be hosting a Give and Take Café, where parents can bring clothes and toys that their children have outgrown and put them out for others to take. Coffee and tea will be available and parents are welcome to stay and chat during the café time, between 2:00 and 4:00 pm.
- And finally, the Library's long-running 1000 Books Before Kindergarten has been revamped and the New Year is seeing its official relaunch! Parents of young children not yet in kindergarten are welcome to register their child in the program, choose a fairy tale character for the program board, track the number of books they read together, and let the library know every time they read 100 books. There are prizes for each 100 books read, and a grand prize for hitting the 1000 book mark before starting kindergarten!