

# Procurement Method Report

## Sole Source / Inadequate Competition

Use this form for Procurements (purchases/orders) that are Sole Source or Inadequate Competition.

Recipients shall accomplish **three (3)** requirements with this form: (1) identification of procurement method, (2) SAMS check, and (3) certification signature. (Project Manager's signature is adequate certification that competition was done, and that the recipient is complying with the most stringent procurement procedures-whether federal, state, or local).

**Note:** *this is not the same as a purchasing contract, if using a purchasing contract please use the appropriate form.*

**Department/Project:** Skagway Police Department/ Upfitting of Patrol car(lights,cage console)

**Grant Name:** USDA Forest Service Secure Rural Schools Title III Funding      **Grant CFDA #:** \_\_\_\_\_

### Procurement Method (per each Purchase/Order)

*This may include multiple invoices for each purchase or order.*

**NOTE:** *This procurement requires Borough Manager and Assembly approval.*

Sole Source/Inadequate Competition	
Vendor:	Alaska Safety
Purchase Amount:	\$23,284.00
<b>Justification for Vendor Selection</b> – Provide justification for Vendor Selection in the below box. Please include any written supporting documents providing justification for vendor selection. Explanations of exemptions must contain findings of fact. Evidence must be included, consisting of material facts sufficient to independently determine that the findings of fact listed are true and accurate. Factual evidence may consist of written documents, records, supporting data, affidavits, or other information proving that the findings of fact are true and accurate. Itemized listings of findings of fact and material factual evidence should be included or attached.	
Alaska Safety is the only upfitting company in Alaska and is located in Anchorage near the Dealership that has the Tahoe for sale. Shipping the Patrol car to the lower 48 would not be economical to get the Patrol car equipped	

### System for Award Management (SAMS) report is required for selected vendor

SAMS Report is a Mandatory Action	
<input checked="" type="checkbox"/>	1. Check System for Award Management (SAM) for debarment/suspension.
<input checked="" type="checkbox"/>	2. Print SAMS report page and attach to this form.

### Certification

I certify the above information is true and accurate. Documents related to this procurement are on file and available upon request.

  
 \_\_\_\_\_  
 Project Manager's Signature  
 Jerry Reddick Chief Of Police  
 \_\_\_\_\_  
 Printed Name and Title

04/06/2023  
 \_\_\_\_\_  
 Date

**Submit signed form with supporting documents to Borough Manager for Assembly approval**

FOR MUNICIPAL OFFICE USE ONLY			
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Returned for Further Justification	Date
Authorized Representative			Date
Assembly Approval (attach meeting minutes) Date:			

# Guidance for Procurement Method

(For reference purposes only)

## Single Source or Non-Competitive Evidence Guide

- Single source requests must be submitted with **written evidence to support the request.** (SMC 4.05.060 (A.3))
- Examples of subject matter experts as used below could be a **program manager/director, division director, IT manager, or other high-level support staff for the program/project.**
- Evidence requirements can and will vary from request to request and the below is not intended to be an all-inclusive list.

### Proprietary Product or Service

#### Least Complex

- Written testimony from the Program Manager and/or subject matter expert(s) clearly describing:
  - Their name, title, and experience with the program and why this qualifies him/her to speak authoritatively on the matter.
  - Why the product or service is needed.
  - Why the proprietary product or service is the only one that will work for the program.
  - Quantified potential time and/or cost impacts if the product or service were not purchased, like:
    - Costs to transition to another product that outweigh any potential savings.
    - Investments made in the current product – training, specialized equipment, etc. – that would be lost.
    - Voiding existing equipment warranties or maintenance agreements.
    - Lack of compatibility.
  - Why using a competitive process is not practical.
- Written testimony from the vendor clearly describing:
  - They are the only source of the proprietary product or service.
  - They do not offer their product or service through dealers or resellers or, if they do, that the pricing through a dealer or reseller would be the same or higher.
- Any documentation and/or records that support an existing agency standard.
- Copies of any previously approved documents directly related to the project.

### Unique Skill/Knowledge

- Documented research that demonstrates why it's not practical to compete the services. Web search results are often used.
- Online or newspaper posting stating the intent to award a single source contract, describing the services, and seeking additional vendors and results.
- Written testimony from the Program Manager and/or subject matter expert(s) clearly describing:
  - Their name, title, and experience with the program and why this qualifies him/her to speak authoritatively on the matter.
  - Why the selected vendor's unique skills and/or knowledge is the best for the program.
  - Quantified potential time and/or cost impacts if a different vendor were selected, like:
    - Impacts to data/research already performed.
    - Taking longer to perform the work.
    - Needing X number of hours to come up to the same level of expertise as the requested vendor, costing the state Y amount more.
  - Why using a competitive process is not practical.
- Written testimony from the vendor clearly describing their unique skill or knowledge and how they came to possess it. (Resume, CV, references, sample work, etc.)
- Written testimony from other vendors or third parties describing their inability to provide the same unique skill or knowledge and/or supporting the requested vendor.
- Copies of any previously approved documents directly related to the project.

## Guidance for Procurement Method

(For reference purposes only)

### **Sole Source OR a single vendor response to a non-competitive bid**

Recipients Guidance:

Must obtain Borough Manager & Assembly pre-approval prior to execution of this type contract (regardless of amount)

Justification:

Must explain why vendor was chosen by completing Justification block.

Procurement Method:

1. Before selection of firm or vendor submit copies of solicitation, and response to Borough Manager for review and approval.
2. Provide all written supporting documents providing justification of sole source or single vendor selection.
3. **Send to Borough Manager for Assembly approval prior to purchase.**

Award:

Must be within accordance of the specifications and award criteria in the solicitation to the responsive, responsible bidder and justification of sole source or single vendor selection.

Regulations:

Alaska Statutes, Code of Federal Regulations, Skagway Municipal Code

Alaska Statutes, Title 36 Chapter 30

Alaska Administrative Code, Title 2 Chapter 12

2 C.F.R. § 200.320 (f): Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.

Skagway Municipal Code, Title 4 Chapter 5

### **SAMS Report is a Mandatory Action**

Recipient Instruction:

Check the federally debarred/suspended vendors at System for Award Management at [www.sam.gov](http://www.sam.gov) prior to execution of any procurement or contract (regardless of amount).



# ALASKA SAFETY INCORPORATED

Unique Entity ID <b>UMC6M8AV2MN1</b>	CAGE / NCAGE <b>0M6N6</b>	Purpose of Registration <b>All Awards</b>
Registration Status <b>Active Registration</b>	Expiration Date <b>Mar 9, 2024</b>	
Physical Address <b>4725 Gambell ST Anchorage, Alaska 99503-7429 United States</b>	Mailing Address <b>4725 Gambell Street Anchorage, Alaska 99503-4725 United States</b>	

## Business Information

Doing Business as <b>ALASKA SAFETY INC</b>	Division Name <b>(blank)</b>	Division Number <b>(blank)</b>
Congressional District <b>Alaska 00</b>	State / Country of Incorporation <b>Alaska / United States</b>	URL <b>www.alaskasafety.com</b>

## Registration Dates

Activation Date <b>Mar 14, 2023</b>	Submission Date <b>Mar 10, 2023</b>	Initial Registration Date <b>May 5, 1999</b>
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## Entity Dates

Entity Start Date <b>Jun 17, 1996</b>	Fiscal Year End Close Date <b>Dec 31</b>
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## Immediate Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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## Highest Level Owner

CAGE <b>(blank)</b>	Legal Business Name <b>(blank)</b>
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## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

Entity Structure <b>Corporate Entity (Not Tax Exempt)</b>	Entity Type <b>Business or Organization</b>	Organization Factors <b>(blank)</b>
Profit Structure <b>For Profit Organization</b>		

**Socio-Economic Types**

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Financial Information**

Accepts Credit Card Payments **Yes** Debt Subject To Offset **No**

EFT Indicator **0000** CAGE Code **0M6N6**

**Points of Contact**

**Electronic Business**

♀ **ELIZABETH HILL, Finance** **4725 Gambell ST.**  
**Anchorage, Alaska 99503**  
**United States**

Clint VanNoy, Vice President 4725 Gambell ST.  
Anchorage, Alaska 99503  
United States

**Government Business**

♀ **ELIZABETH HILL, Finance** **4725 Gambell Street**  
**Anchorage, Alaska 99503**  
**United States**

Clint VanNoy 4725 Gambell Street  
Anchorage, Alaska 99503  
United States

**Past Performance**

♀ **CLINT VANNOY** **4725 Gambell Street**  
**Anchorage, Alaska 99503**  
**United States**

**Service Classifications**

**NAICS Codes**

Primary	NAICS Codes	NAICS Title
<b>Yes</b>	<b>459999</b>	<b>All Other Miscellaneous Retailers</b>
	<b>423610</b>	<b>Electrical Apparatus And Equipment, Wiring Supplies, And Related Equipment Merchant Wholesalers</b>
	<b>423840</b>	<b>Industrial Supplies Merchant Wholesalers</b>
	<b>441330</b>	<b>Automotive Parts And Accessories Retailers</b>
	<b>455219</b>	<b>All Other General Merchandise Retailers</b>
	<b>456199</b>	<b>All Other Health And Personal Care Retailers</b>
	<b>458110</b>	<b>Clothing And Clothing Accessories Retailers</b>

**Disaster Response**

Yes, this entity appears in the disaster response registry.

Bonding Levels	Dollars
<b>(blank)</b>	<b>(blank)</b>

States **Any** Counties **(blank)** Metropolitan Statistical Areas **(blank)**

# Alaska Safety, Inc.

Alaska Safety, Inc.  
 4725 Gambell Street  
 Anchorage, AK 99503  
 Phone: (907) 561-5661 Fax: (907) 561-8484

Quotation# **049992**

Account ID <b>00001479</b>	Contact <b>James Michels</b>	
Customer PO <b>None</b>	Telephone <b>(907) 983-2297</b>	Facsimile <b>(907) 983-2151</b>

Bill To:

City of Skagway - Police  
 Accounts Payable General Fund  
 PO Box 415  
 Skagway, AK 99840

Ship To:

City of Skagway - Police  
 Skagway Police Dept.  
 PO Box 518  
 Skagway, AK 99840

Special Order  Drop Ship

Quote Date	Comments			Special Instructions			Terms	
04/03/2023	2023 Tahoe						NET 30	
Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson			
PRI. MAIL	04/03/2023	Anchorage	CV		Clint VanNoy			
Quantity	Item#	Description			Price	Total		
1 EACH	STBK0534TAH21	PB400 Pushbumper, Chevrolet Tahoe 2021+			\$540.00	\$540.00		
1 EACH	STHK0810TAH21	PB6 VS HL Guard W. PB5 Wrap 2021+ Tahoe Single Wrap-Around Headlight Guards with PB5 (PIT) Impact Resistant Fender Protectors.Push Bumper Sold Separately.Reduces Costly Damage to Fenders, Grille and Headlights.			\$790.00	\$790.00		
1 EACH	STWK0514TAH21H	Horizontal Steel Window Barrier 21 Tahoe			\$320.00	\$320.00		
1 EACH	STPK1156TAH21	10XL Partition Horizontal Wndw 21 Tahoe 10XL Horizontal Sliding Window Coated Polycarbonate XL Panel Partition"			\$999.00	\$999.00		
1 EACH	STDK0100TAH21	Door Panel, TPO Plastic For 2021,22Tahoe TPO Door Panels L and R For 2021,22 Chevy Tahoe Slips Over Factory Door Panels			\$300.00	\$300.00		
1 EACH	AD5UT2113	Aedec Seat And Rear Partition 21+ Tahoe			\$1,500.00	\$1,500.00		
1 EACH	SOECVDMLTST4	*Dome Light LED Gen II 5x3" Cargo Area Dome Light			\$30.00	\$30.00		
2 EACH	ECED3702RB	*LED Dual Color Surface Mt. Red/Blue Placed on Mirrors			\$175.00	\$350.00		
1 EACH	INPOWER	Power Distribution System Consists of the following: Cole Hersee 24117 Solenoid, Blue Seas Fuse Box 5029, Bussman Circuit Breaker # Cb185-50			\$300.00	\$300.00		
1 EACH	PEC3900U	*Siren Speaker, 100watt compact,w/mount			\$245.00	\$245.00		



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Ship Via	Date Required	FOB	Prepared By	Order#	Salesperson			
PRI. MAIL	04/03/2023	Anchorage	CV		Clint VanNoy			
Quantity	Item#	Description			Price	Total		
6 EACH	SOEMPS2STS5RBW	*Mpower 4" LED Light Tri Color STUD mpower 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tri Color - Red/Blue/White Two facing forward on front bumper Two facing rear on rear bumper One on each side cargo window.			\$135.00	\$810.00		
2 EACH	SOPMP2WSSSB	*SINGLE 4" Windshield Shroud, Mpower Single Window Shroud for use with Mpower 4inch stud mount lights. Angle Adjustment allows for variety if placement options, does not include the light heads. For use with stud mount mPower lighthouse Side Cargo Window shrouds			\$15.00	\$30.00		
1 EACH	MXM84434RW	*6" Interior LED Dome DUAL Color Officer Area Dome Light			\$75.00	\$75.00		
1 EACH	JD425-6687	Tahoe Console, Duty Gear Cut Out 20" of Equipment Mounting Space. DGS Design (extra room for duty weapon).(1) 12V Outlet.(1) Magnetic Mic.Relocates OEM USB/AUX and 110 Outlet.Driver's Side Knockout for Mounting Speaker. Passengers Side Fuse Block w/Cover/Access Pan			\$850.00	\$850.00		
1 EACH	SC7009-A	Motorola APX 4500 radio *Adjustable Gun Lock Timer..			\$35.00	\$35.00		
1 EACH	WHC399	Whelen CenCom CORE Sire Control Sys. Includes: CCTL6: Rotary Knob Control Head for Core C399K4, OBDII Install kit for 2022 Tahoe			\$1,200.00	\$1,200.00		
1 EACH	WHIW54UFX	Inner Edge, 21-23 Tahoe, XLP, 12 DUO head Inner Edge Extra Low Profile for Chevy Tahoe/Suburban, 2021-23, 12 3-LED Lamps, Upper Front Unit, Two Piece, Individual Driver and Passenger Side Units. Red/White on Drivers Side, Blue/White on Passenger Side.			\$1,900.00	\$1,900.00		

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PRI. MAIL	04/03/2023	Anchorage	CV		Clint VanNoy		
Quantity	Item#	Description			Price	Total	
1 EACH	WHBS548	Rear Inner Edge, 8 heads, 2021+ Tahoe Chevy Tahoe, 2021+, DU, Upper Rear Housing with Eight heads, RW on DS, BW on PS.			\$1,500.00	\$1,500.00	
1 EACH	STTK0248TAH21	Two Drawer Cargo Box, 22+ Tahoe w/locks Two sliding drawers with mechanical combination locks. Does not include mounting brackets.			\$1,910.00	\$1,910.00	
1 EACH	STTF0507TAH21	Free Standing Mount for cargo box, Tahoe			\$280.00	\$280.00	
1 EACH	KS849	Raptor RP-1 Dual Ka-Band Antenna Raptor RP-1, Dual Ka-Band Antenna, Directional Mode & Same Lane Mode. All Raptor RP-1 units include display, counting unit, antenna (s), choice of wired or wireless remote, choice of antenna and display mounts, two tuning forks, vehicle speed sensor (VSS) cable which enables auto mode switching, 12 VDC power cable, and operator's manual.			\$2,500.00	\$2,500.00	
		The Golden Eagle 3 with two KA band antennas would be \$3200.00					
1 EACH	RI12161	*E2 20" LED Drive Light Wired to High Beam with arming switch			\$900.00	\$900.00	
1 HOUR	LABOR	Install Shop Labor Installation of L.E. equipment, as well as a customer supplied radio/antenna			\$3,500.00	\$3,500.00	
1 EACH	JD425-6164	*Faceplate, 2" w/2 USB & 2 12 VDC Outlets Features two 2.1A USB's and two 12V electrical outlets with covers.			\$90.00	\$90.00	
1 EACH	SOENT3B3D	*Intersector Surface Mount, Red/White Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree. Dual Color, Red and White Installed on the SIDES of the pushbumper			\$205.00	\$205.00	



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Special Order  Drop Ship

Quote Date <b>04/03/2023</b>	Comments <b>2023 Tahoe</b>		Special Instructions			Terms <b>NET 30</b>
Ship Via <b>PRI. MAIL</b>	Date Required <b>04/03/2023</b>	FOB <b>Anchorage</b>	Prepared By <b>CV</b>	Order#	Salesperson <b>Clint VanNoy</b>	
Quantity	Item#	Description			Price	Total

1 EACH	<b>SOENT3B3E</b>	<b>*Intersector Surface Mount, Blue/White</b> Intersector LED Light has 9 Generation3 LED light heads per unit. 180 Degree. Dual Color, Blue and White Installed on the SIDES of the pushbumper			\$205.00	\$205.00
1 EACH	<b>RI36122</b>	<b>*360 Series SAE Dual Color Amber PAIR</b> Street Legal LED Fog Dual Yellow/White Light, Toggleable Lighting: Dual, Selective Yellow Or White Mounted on Pushbumper, to be used as DOT FOG LIGHT			\$450.00	\$450.00
1 EACH	<b>STGK068E</b>	<b>Blac-Rac Gun Lock,</b> Single Weapon mount for AR.			\$770.00	\$770.00

If you are not using an AR, or may be modifying your weapon, may I suggest a handcuff style of lock instead of the BLAC-ROC? The universal "handcuff" style of lock is VERY adjustable and adjusts to almost any weapon configuration.

**Comments**

This quotation is good for 30 days from the date listed above. Thank you for the opportunity!

<b>Sub Total</b>	\$22,584.00
<b>EXMT 0% Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Grand Total</b>	\$22,584.00
<b>Deposit</b>	\$0.00
<b>Balance</b>	\$22,584.00

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_