

Procurement Method Report

Sole Source / Inadequate Competition

Use this form for Procurements (purchases/orders) that are Sole Source or Inadequate Competition.

Recipients shall accomplish **three (3)** requirements with this form: (1) identification of procurement method, (2) SAMS check, and (3) certification signature. (Project Manager's signature is adequate certification that competition was done, and that the recipient is complying with the most stringent procurement procedures-whether federal, state, or local).

Note: *this is not the same as a purchasing contract, if using a purchasing contract please use the appropriate form.*

Department/Project: Skagway Police Department/ Purchase of Patrol Vehicle Radios

Grant Name: USDA Forest Service Secure Rural Schools Title III Funding **Grant CFDA #:** _____

Procurement Method (per each Purchase/Order)

This may include multiple invoices for each purchase or order.

NOTE: *This procurement requires Borough Manager and Assembly approval.*


Sole Source/Inadequate Competition	
Vendor:	ProComm Alaska (Motorola Solutions)
Purchase Amount:	\$9,516.12
Justification for Vendor Selection – Provide justification for Vendor Selection in the below box. Please include any written supporting documents providing justification for vendor selection. Explanations of exemptions must contain findings of fact. Evidence must be included, consisting of material facts sufficient to independently determine that the findings of fact listed are true and accurate. Factual evidence may consist of written documents, records, supporting data, affidavits, or other information proving that the findings of fact are true and accurate. Itemized listings of findings of fact and material factual evidence should be included or attached.	
ProComm Alaska is the designated Dealer of Motorola Products for Alaska. The Radios will be installed into the Patrol Cars for Emergency Communications.	

System for Award Management (SAMS) report is required for selected vendor

SAMS Report is a Mandatory Action	
<input checked="" type="checkbox"/>	1. Check System for Award Management (SAM) for debarment/suspension.
<input checked="" type="checkbox"/>	2. Print SAMS report page and attach to this form.

Certification

I certify the above information is true and accurate. Documents related to this procurement are on file and available upon request.



 Project Manager's Signature
 Jerry Reddick Chief Of Police

 Printed Name and Title

04/06/2023

 Date

Submit signed form with supporting documents to Borough Manager for Assembly approval

FOR MUNICIPAL OFFICE USE ONLY			
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	<input type="checkbox"/> Returned for Further Justification	Date
Authorized Representative			Date
Assembly Approval (attach meeting minutes) Date:			

Guidance for Procurement Method

(For reference purposes only)

Single Source or Non-Competitive Evidence Guide

- Single source requests must be submitted with **written evidence to support the request.** (SMC 4.05.060 (A.3))
- Examples of subject matter experts as used below could be a **program manager/director, division director, IT manager, or other high-level support staff for the program/project.**
- Evidence requirements can and will vary from request to request and the below is not intended to be an all-inclusive list.

Proprietary Product or Service

Least Complex

- Written testimony from the Program Manager and/or subject matter expert(s) clearly describing:
 - Their name, title, and experience with the program and why this qualifies him/her to speak authoritatively on the matter.
 - Why the product or service is needed.
 - Why the proprietary product or service is the only one that will work for the program.
 - Quantified potential time and/or cost impacts if the product or service were not purchased, like:
 - Costs to transition to another product that outweigh any potential savings.
 - Investments made in the current product – training, specialized equipment, etc. – that would be lost.
 - Voiding existing equipment warranties or maintenance agreements.
 - Lack of compatibility.
 - Why using a competitive process is not practical.
- Written testimony from the vendor clearly describing:
 - They are the only source of the proprietary product or service.
 - They do not offer their product or service through dealers or resellers or, if they do, that the pricing through a dealer or reseller would be the same or higher.
- Any documentation and/or records that support an existing agency standard.
- Copies of any previously approved documents directly related to the project.

Unique Skill/Knowledge

- Documented research that demonstrates why it's not practical to compete the services. Web search results are often used.
- Online or newspaper posting stating the intent to award a single source contract, describing the services, and seeking additional vendors and results.
- Written testimony from the Program Manager and/or subject matter expert(s) clearly describing:
 - Their name, title, and experience with the program and why this qualifies him/her to speak authoritatively on the matter.
 - Why the selected vendor's unique skills and/or knowledge is the best for the program.
 - Quantified potential time and/or cost impacts if a different vendor were selected, like:
 - Impacts to data/research already performed.
 - Taking longer to perform the work.
 - Needing X number of hours to come up to the same level of expertise as the requested vendor, costing the state Y amount more.
 - Why using a competitive process is not practical.
- Written testimony from the vendor clearly describing their unique skill or knowledge and how they came to possess it. (Resume, CV, references, sample work, etc.)
- Written testimony from other vendors or third parties describing their inability to provide the same unique skill or knowledge and/or supporting the requested vendor.
- Copies of any previously approved documents directly related to the project.

Guidance for Procurement Method

(For reference purposes only)

Sole Source OR a single vendor response to a non-competitive bid

Recipients Guidance:

Must obtain Borough Manager & Assembly pre-approval prior to execution of this type contract (regardless of amount)

Justification:

Must explain why vendor was chosen by completing Justification block.

Procurement Method:

1. Before selection of firm or vendor submit copies of solicitation, and response to Borough Manager for review and approval.
2. Provide all written supporting documents providing justification of sole source or single vendor selection.
3. **Send to Borough Manager for Assembly approval prior to purchase.**

Award:

Must be within accordance of the specifications and award criteria in the solicitation to the responsive, responsible bidder and justification of sole source or single vendor selection.

Regulations:

Alaska Statutes, Code of Federal Regulations, Skagway Municipal Code

Alaska Statutes, Title 36 Chapter 30

Alaska Administrative Code, Title 2 Chapter 12

2 C.F.R. § 200.320 (f): Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.

Skagway Municipal Code, Title 4 Chapter 5

SAMS Report is a Mandatory Action

Recipient Instruction:

Check the federally debarred/suspended vendors at System for Award Management at www.sam.gov prior to execution of any procurement or contract (regardless of amount).



PROCOMM ALASKA LLC

Unique Entity ID MVZECTGMEQY8	CAGE / NCAGE 3BMZ4	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jul 26, 2023	
Physical Address 2100 E 63RD AVE Anchorage, Alaska 99507-2043 United States	Mailing Address 2100 E 63RD Avenue Anchorage, Alaska 99507-2043 United States	

Business Information

Doing Business as (blank)	Division Name Procomm Alaska, Llc	Division Number (blank)
Congressional District Alaska 00	State / Country of Incorporation Alaska / United States	URL www.procommak.com

Registration Dates

Activation Date Aug 9, 2022	Submission Date Jul 26, 2022	Initial Registration Date Sep 18, 2002
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Entity Dates

Entity Start Date Sep 5, 2000	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Partnership or Limited Liability Partnership	Entity Type Business or Organization	Organization Factors Limited Liability Company
Profit Structure For Profit Organization		

Socio-Economic Types

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments Yes	Debt Subject To Offset No
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EFT Indicator 0000	CAGE Code 3BMZ4
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Points of Contact**Electronic Business**

♀ LINDA PETERS, CAO	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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LINDA PETERS, CAO/GM	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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Government Business

♀ LINDA PETERS, CAO	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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LINDA PETERS, CAO/GM	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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Past Performance

♀ LINDA PETERS, CAO	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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Marybeth Wilkinson, ACCOUNTING COORDINATOR	2100 E 63RD Avenue Anchorage, Alaska 99507 United States
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Service Classifications**NAICS Codes**

Primary	NAICS Codes	NAICS Title
Yes	443142	Electronics Stores
	517911	Telecommunications Resellers
	541330	Engineering Services
	811213	Communication Equipment Repair And Maintenance
	811219	Other Electronic And Precision Equipment Repair And Maintenance

Disaster Response

This entity does not appear in the disaster response registry.



SKAGWAY POLICE DEPT, CITY OF

PD APX4500

04/03/2023

04/03/2023

SKAGWAY POLICE DEPT, CITY OF
308 17TH AVE
SKAGWAY, AK 99840

RE: Motorola Quote for PD APX4500

Dear James Michels,

Motorola Solutions is pleased to present SKAGWAY POLICE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SKAGWAY POLICE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Cheryl Moore at cmoore@procommak.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Cheryl Moore

Motorola Solutions Manufacturer's Representative

Billing Address:
 SKAGWAY POLICE DEPT, CITY
 OF
 308 17TH AVE
 SKAGWAY, AK 99840
 US

Quote Date:04/03/2023
 Expiration Date:06/02/2023
 Quote Created By:
 Cheryl Moore
 cmoore@procommak.com
 907-563-1176 X 147

End Customer:
 SKAGWAY POLICE DEPT, CITY OF
 James Michels
 j.michels@skagway.org
 907-612-0255

Contract: 19860 NASPO 00318

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced					
1	M22KSS9PW1BN	APX4500 ENHANCED VHF MOBILE	2	\$2,036.00	\$1,486.28	\$2,972.56
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	2	\$216.00	\$216.00	\$432.00
1b	G792AB	ADD:VHF ANT WIDEBAND 136-174 MHZ	2	\$83.00	\$60.59	\$121.18
1c	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	2	\$6.00	\$4.38	\$8.76
1d	G66BF	ADD: DASH MOUNT O2 APXM	2	\$138.00	\$100.74	\$201.48
1e	GA00580AA	ADD: TDMA OPERATION	2	\$495.00	\$361.35	\$722.70
1f	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	2	\$1,727.00	\$1,260.71	\$2,521.42
1g	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	2	\$0.00	\$0.00	\$0.00
1h	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	2	\$66.00	\$48.18	\$96.36
1i	G843AH	ADD: AES ENCRYPTION AND ADP	2	\$523.00	\$381.79	\$763.58



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	GA00804AA	ADD: APX O2 CH (GREY)	2	\$541.00	\$394.93	\$789.86
1k	G444AH	ADD: APX CONTROL HEAD SOFTWARE	2	\$0.00	\$0.00	\$0.00
1l	QA03399AA	ADD: ENHANCED DATA APX	2	\$165.00	\$120.45	\$240.90
1m	W22BA	ADD: STD PALM MICROPHONE APX	2	\$79.00	\$57.67	\$115.34
1n	W969BG	ADD: MULTIKEY OPERATION	2	\$363.00	\$264.99	\$529.98
Grand Total					\$9,516.12(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)