

Proposed by:	Assemblymember Burnham
Attorney Review:	05/26/2023
First Reading:	06/01/2023
Second Reading:	_____
Vote: <input type="checkbox"/> Aye	<input type="checkbox"/> Nay <input type="checkbox"/> Absent

MUNICIPALITY OF SKAGWAY, ALASKA
ORDINANCE NO. 23-14

AN ORDINANCE OF THE MUNICIPALITY OF SKAGWAY, ALASKA AMENDING THE FY23 BUDGET TO ACCOUNT FOR COLA, THE POLICE DEPARTMENT ANALYSIS/AUDIT REPORT, AND RECREATION CENTER EQUIPMENT MAINTENANCE.

WHEREAS, the FY23 budget should be amended to reflect expenses approved in the 2023 calendar year; and

WHEREAS, pursuant to Resolution No. 19-11R as amended by Resolution No. 21-33R, the employee payscale is amended every January 1 to consistently apply cost of living allowance (COLA) adjustments based on the Urban Alaska Consumer Price Index (CPI). Because the CPI for the previous year is not published until after the beginning of the municipal fiscal year, the budget must be amended to account for the required 8.11% COLA adjustment; and

WHEREAS, in 2022, the Assembly approved a Police Department Analysis/Audit proposal in the amount of \$55,277, and the FY23 budget must account for expenses still due on this contract; and

WHEREAS, maintenance of athletic equipment at the Recreation Center, including spin bikes, treadmills, ellipticals, steppers, and rowers, is due, and funding should be allocated for this maintenance in order to maintain the equipment for safety and

WHEREAS, in 2022 the Municipality of Skagway was awarded a Coronavirus Local Fiscal Recovery Fund, Local Government Lost Revenue Relief grant (LGLR) through the State of Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (DCRA) in the amount of \$9,035,446.54; and

WHEREAS, a scope of work was provided to DCRA to allocate \$4,517,723.27 of LGLR grant funding in the FY23 Municipal Budget and \$4,517,723.27 of LGLR grant funding in the FY24 Municipal Budget; and

WHEREAS, the FY23 Adopted budget included \$4,717,723.27 in LGLR grant funding and must be corrected with a \$200,000 reduction to align with the scope of work provided to DCRA;

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MUNICIPALITY OF SKAGWAY, ALASKA AS FOLLOWS:

Section 1. Classification. This is a non-code ordinance.

MUNICIPALITY OF SKAGWAY, ALASKA

ORDINANCE NO. 23-14

Page 2 of 4

Section 2. Purpose. To amend the FY23 budgets to account for cost of living allowance, the Police Department Analysis/Audit report, and Recreation Center equipment maintenance.

Section 3. Amendment. The FY23 Municipality of Skagway Budget is hereby amended as follows:

FUND	AMOUNT	FROM	TO
GENERAL FUND			
Transfer from Sales Tax	50,035	1,885,083	1,935,118
Transfer from CPV Excise Tax	316,699	2,757,856	3,074,555
ARPA Funding (SLFRF, LATCF)	201,900	531,714	733,614
Total Revenue & Transfers In	568,634	10,446,846	11,015,481
Wages & Payroll Expense- Admin	65,904	643,722	709,626
Wages & Payroll Expense- Exec Office	16,664	570,292	586,956
Wages & Payroll Expense- Rec Center	42,491	472,924	515,415
Wages & Payroll Expense- Clerk/Assembly	19,654	312,302	331,956
Wages & Payroll Expense- Fire Dept	83,132	1,029,561	1,112,693
Wages & Payroll Expense- Library	20,753	249,796	270,550
Wages & Payroll Expense- Museum	26,777	218,522	245,299
Wages & Payroll Expense- Police	59,035	753,500	812,534
Wages & Payroll Expense- Emergency Comms	46,623	494,134	540,757
Wages & Payroll Expense- Public Works	86,664	734,838	821,501
Wages & Payroll Expense- Parks & Rec	28,938	257,607	286,544
Repairs & Maintenance- Rec Center	25,000	10,000	35,000
Administrative- Police Dept	47,000	3,500	50,500
Total Expense & Transfers Out	568,634	10,446,846	11,015,481
surplus/(deficit)	-		-
VISITOR FUND			
Transfer from CPV Excise Tax	31,134	571,020	602,154
Total Revenue & Transfers In	31,134	986,246	1,017,380
Wages & Payroll Expense	31,134	332,878	364,013
Total Expense & Transfers Out	31,134	1,061,246	1,092,380
surplus/(deficit)	-	(75,000)	(75,000)

MUNICIPALITY OF SKAGWAY, ALASKA

ORDINANCE NO. 23-14

Page 3 of 4

CLINIC FUND			
Transfer from Sales Tax	90,887	947,025	1,037,912
Total Revenue & Transfers In	90,887	4,095,453	4,186,340
Wages & Payroll Expense	90,887	1,989,368	2,080,256
Total Expense & Transfers Out	90,887	4,095,453	4,186,340
surplus/(deficit)	-	-	-
SOLID WASTE (GARBAGE) FUND			
Transfer from CPV Excise Tax	28,812	522,228	551,040
Total Revenue & Transfers In	28,812	1,255,714	1,284,526
Wages & Payroll Expense	28,812	313,046	341,858
Total Expense & Transfers Out	28,812	1,255,714	1,284,526
surplus/(deficit)	-	-	-
WATER/SEWER FUND			
Transfer from CPV Excise Tax	38,042	417,780	455,821
Total Revenue & Transfers In	38,042	1,011,738	1,049,780
Wages & Payroll Expense	38,042	397,198	435,239
Total Expense & Transfers Out	38,042	1,019,738	1,057,780
surplus/(deficit)	-	(8,000)	(8,000)
PORT FUND			
<i>no revenue- reduction in reserves</i>	-	-	-
Total Revenue & Transfers In	-	6,852,865	6,852,865
Wages & Payroll Expense	16,174	483,035	499,209
Total Expense & Transfers Out	16,174	6,529,638	6,545,813
surplus/(deficit)	(16,174)	323,226	307,052
HARBOR FUND			
<i>no revenue- reduction in reserves</i>	-	-	-
Total Revenue & Transfers In	-	848,696	848,696
Wages & Payroll Expense	26,599	229,633	256,233
Total Expense & Transfers Out	26,599	708,510	735,109
surplus/(deficit)	(26,599)	140,186	113,587

MUNICIPALITY OF SKAGWAY, ALASKA

ORDINANCE NO. 23-14

Page 4 of 4

CAPITAL PROJECTS FUND			
Transfer from Sales Tax	200,000	293,000	493,000
ARPA Funding (LGLR)	(200,000)	3,017,723	2,817,723
Total Revenue & Transfers In	-	44,560,000	44,560,000
Solid Waste Transfer Facility	-	9,100,000	9,100,000
Total Expense & Transfers Out	-	44,560,000	44,560,000
surplus/(deficit)	-	-	-
SALES TAX FUND			
<i>no revenue- reduction in reserves</i>	-	-	-
Total Revenue & Transfers In	-	5,456,490	5,456,490
Transfer to General Fund	50,035	1,885,083	1,935,118
Transfer to Clinic Fund	90,887	947,025	1,037,912
Transfer to Capital Projects Fund	200,000	293,000	493,000
Total Expense & Transfers Out	340,922	7,315,087	7,656,010
surplus/(deficit)	(340,922)	(1,858,598)	(2,199,520)
CPV EXCISE TAX FUND			
<i>no revenue- reduction in reserves</i>	-	-	-
Total Revenue & Transfers In	-	3,500,000	3,500,000
Transfer to Solid Waste	28,812	522,228	551,040
Transfer to Water/Sewer	38,042	417,780	455,821
Transfer to Visitor Fund	31,134	571,020	602,154
Transfer to General Fund	316,699	2,757,856	3,074,555
Total Expense & Transfers Out	414,687	10,780,310	11,194,997
surplus/(deficit)	(414,687)	(7,280,310)	(7,694,997)

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this ___ day of _____, 2023.

Andrew Cremata, Mayor

ATTEST:

Steve Burnham Jr., Borough Clerk

(SEAL)