



Municipality of Skagway

MEMO

TO:	Mayor and Borough Assembly
FROM:	Brad A. Ryan
DATE:	November 14, 2023
SUBJECT:	Clinic Executive Director Contract Approval

Pursuant to Resolution No. 23-27R, the Clinic Executive Director Selection Committee reviewed applications for the position of Executive Director, interviewed applicants for the position, and recommended a selection for consideration by the Dahl Memorial Clinic Board.

The selection committee interviewed two candidates for Clinic Executive Director. Following the interviews, both candidates' reference checks and background checks were completed, and the selection committee met to compare interview/resume scores.

The selection committee cumulatively scored Albert Wall the highest for his resume and first interview. The committee invited Mr. Wall to Skagway and completed a second interview and meet-and-greet with the Board on October 9. The selection committee then recommended to the Clinic Board of Directors selecting Albert Wall for the Clinic Executive Director position.

At its meeting of November 6, 2023, the Clinic Board approved the selection committee's recommendation and the manager subsequently negotiated a contract with Albert Wall. That draft contract is in the meeting packet.

Pursuant to SMC 3.17.055(A), the Board shall approve the selection of the clinic executive director. No executive director shall be employed except by a contract reviewed by the borough attorney and borough manager, and approved by the borough assembly.

I would like to request that the Assembly consider a motion **“to approve the executive director contract for Albert Wall.”**