



MUNICIPALITY OF SKAGWAY, ALASKA
SPECIAL ASSEMBLY MEETING

November 20, 2023
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1. **Call to Order:**

Mayor Bass called the meeting to order at 11:00 a.m.

2. **Roll Call:**

Present: Mayor: Sam Bass **Assembly Members:** Dan Henry, Orion Hanson, Alex Weddell, Deb Potter, Jay Burnham, Kate Kolodi (via telephone)

Absent:

3. **Proof of Notice:**

Mayor Bass indicated that proof of notice was printed on the back of the agenda.

4. **Hear Citizens Present:**

Tim Cochran, Petro Marine Services Plant Manager indicated his concern regarding municipal spending on the waterfront.

5. **Approval of Ore Peninsula Redevelopment Project Change Order No. 2:**

Main Motion/Second: Henry/Potter for approval of Ore Peninsula Redevelopment Project Change Order No. 2.

Manager Ryan indicated that there is a pile delivery scheduling issue that could cause a potential delay of up to 22 days. Authorizing a change order up to \$300,000 will allow for another barge rental and lower the potential delay to an approximate seven-day delay.

Secondary Motion/Second: Hanson/Potter to amend the main motion to limit the cost not to exceed \$300,000.

The Secondary Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

Assemblymember Weddell indicated that she would be interested in assigning an Assemblymember Liaison to the project so that they can have bi-monthly updates on this project.

Assemblymember Henry indicated that there is already a project manager, and the Borough manager is assigned to oversee this project and adding an assemblymember would be redundant.

Assemblymember Hanson indicated that it may be possible to have reports from the Ports and Harbors Advisory Board Chair in tandem with the Port Director.

Assemblymember Burnham indicated that he would like to receive weekly email updates from the manager or the project manager.

Assemblymember Henry indicated that the Assembly receives updates from the Borough manager during Assembly meetings and it would not be an effective use of time to require more than that.

Deputy Manager Deach indicated that there are several lead project managers from the KPFF engineering team, with at least one always onsite. There is an inspector on site daily to monitor the activities onsite. There is also a project manager from Pacific Pile and Marine. When issues arise, they are all in contact and work with the manager's office to find a solution.

Manager Ryan indicated that weekly project manager meetings are held each Tuesday, but it would not be productive to have various assemblymembers coming in and out, but he would not be opposed to having the mayor in attendance.

The Main Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

6. Mayor and Assembly Discussion Items:

12. Adjournment:

Motion/Second: Henry/Hanson to adjourn.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

Mayor Bass adjourned the Special Assembly meeting of November 20, 2023 at 11:31 a.m.

ATTEST:

Sam Bass, Mayor

Steve Burnham Jr., Borough Clerk
(SEAL)