



MUNICIPALITY OF SKAGWAY, ALASKA  
REGULAR ASSEMBLY MEETING

February 1, 2024  
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1. **Call to Order:**

Mayor Bass called the meeting to order at 7:00 p.m.

Mayor Bass formally acknowledged that the Assembly is gathered on the traditional land of the Chilkoot Tlingit people.

The pledge of allegiance was recited.

Mayor Bass read the preamble of the Alaska State Constitution.

2. **Roll Call:**

**Present:** Mayor: Sam Bass **Assembly Members:** Alex Weddell, Dan Henry, Orion Hanson, Kate Kolodi (via telephone), Jay Burnham, Deb Potter (via telephone)

**Absent:**

[Clerk's Note: Assemblymember Potter was present via teleconference; however, due to technical difficulties was unable to vocally participate in the attendance roll call and was not included in the quorum until 7:11 p.m. after which she was able to fully participate.]

3. **Approval of Minutes:**

- A. December 21, 2023
- B. January 4, 2024

**Motion/Second: Henry/Weddell**

To approve the December 21, 2023 and January 4, 2024 meeting minutes.

The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.

4. **Approval of Agenda:**

**Motion/Second: Henry/Burnham**

To approve the agenda.

The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.

Mayor Bass recused himself for item 9A of the agenda.

5. **Reports of Officials and Committees:**

A. **Mayor's Report:**

Mayor Bass indicated his congratulations to Coach Jennings and the High School Lady Panthers for their first-place victory at the Elizabeth Petrovich Basketball Tournament in Juneau, and to Coach Thole and the Cinematic Centipedes Robotics Team for their second-place Robotic Design and first-place Engineering Excellence at their state competition. At Mineral Roundup he

discussed the possibility that Skagway could choose to only ship sealed ore containers, rather than having sealed containers opened and transferred within Skagway. This would require very little additional infrastructure while ensuring a high level of environmental protection for Skagway. He will discuss this option further with the Yukon Government during his upcoming meeting with them.

**B. Assembly Committee Reports:**

**A. Assemblymember Jay Burnham:**

**Motion/Second: Burnham/Weddell** to approve the check run.

**The Motion passed by roll call vote, 5 yes, 0 no, 1 absent.**

**Assemblymember Burnham** indicated that Finance met on January 31, 2024, and:

- Reviewed and recommends Assembly approval of Resolution 24-01R: Amending Grade Plan to Add Skagway Ambassador and Trail Crew Laborer Positions.
- Discussed Recreation Center expansion with a pool and requested more information regarding the cost estimate from Architects Alaska.

**Assemblymember Weddell** indicated that Civic Affairs met on January 25, 2024 and discussed housing including a senior housing facility, short-term rental regulations, establishment of a housing trust, and grant programs for derelict houses and accessory dwelling units. They will continue discussing these topics at future meetings.

**Assemblymember Kolodi** indicated that there is a Parks & Recreation meeting scheduled for February 8, 2024 at 7 p.m.

**C. Treasurer's Report:**

**D. Manager's Report:**

**Deputy Manager Deach** indicated that:

- Her written report is in the packet as well as a summary of Mineral Roundup from Manager Ryan.

**6. Communications to the Assembly:**

**A. Correspondence:**

**Clerk Burnham** indicated that there was no correspondence.

**B. Hear Citizens Present**

**Lynne Davison** expressed concerns regarding the effects the growing number of cruise ship tourists has on the Skagway experience and the community.

**Sherry Corrington** indicated that there should be a survey to find out what the people of Skagway want when it comes to the cruise ship industry.

**Michael Yee** expressed concern about Skagway being oversaturated by the tourism industry.

**Tom Silva** suggested that the municipality should investigate starting a public housing initiative.

7. **Ordinances, Resolutions, & Proclamations:**

A. **Public Hearing and Adoption of Resolution No. 24-01R: Amending Grade Plan to Add Skagway Ambassador and Trail Crew Laborer Positions**

**Motion/Second: Henry/Hanson** for public hearing and adoption of Resolution No. 24-01R.

**Public Hearing**

The Public Hearing closed with no comments.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

8. **Unfinished Business:**

9. **New Business:**

**Mayor Bass** indicated that he is recusing himself.

**Motion/Second: Burnham/Henry** that Assemblyperson Orion Hanson act as pro tempore while the mayor is recused.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

- A. Consideration of Marijuana License Application
1. Francis, LLC., dba BoomTown Buds Retail Marijuana License #36831 New Application

**Motion/Second: Henry/Burnham** to protest Marijuana License #36831, dba BoomTown Buds Retail Marijuana License.

The Motion failed by roll call vote, 0 yes, 6 no, 0 absent.

**Mayor Bass** returned to the table.

- B. Consideration of Alaska Municipal League Request for Coastal Resilience Grant Application Support

**Motion/Second: Weddell/Burnham** to direct staff to revise and submit the draft letters regarding climate ready workforce and climate resilience regional challenge, in support of the Alaska Municipal League's request dated January 8, 2024.

**Assemblymember Weddell** indicated that she supports these two grant applications; however, in the climate ready workforce letter she would like to see the language regarding employer commitment softened a bit.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

10. Mayor and Assembly Discussion Items:

The Mayor and Assembly discussed a housing workforce ad hoc committee.

11. Executive Session:

12. Adjournment:

Motion/Second: Hanson/Henry to adjourn at 7:55 p.m.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

ATTEST:

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Sam Bass, Mayor

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Steve Burnham Jr., Borough Clerk  
(SEAL)