



MUNICIPALITY OF SKAGWAY, ALASKA  
REGULAR ASSEMBLY MEETING

April 4, 2024  
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1. **Call to Order:**

Mayor Bass called the meeting to order at 7:00 p.m.

Mayor Bass acknowledged that the Assembly is gathered on the traditional land of the Chilkoot Tlingit people.

The pledge of allegiance was recited.

Mayor Bass read the preamble of the Alaska State Constitution.

2. **Roll Call:**

**Present:** Mayor: Sam Bass **Assembly Members:** Deb Potter, Dan Henry, Alex Weddell, Jay Burnham, Kate Kolodi, Orion Hanson

**Absent:**

3. **Approval of Minutes:**

- A. February 22, 2024, Special Meeting
- B. March 5, 2024, Board of Appeals

**Motion/Second: Potter/Hanson**

To approve the February 22, 2024, Special Meeting and March 5, 2024 Board of Appeals minutes.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

4. **Approval of Agenda:**

**Motion/Second: Hanson/Henry**

To approve the agenda.

Assemblymember Kolodi indicated that she lives in the apartment above the building referred to in item 8A and while she does not stand to gain anything financially from that decision, she would offer to recuse herself because it could affect her living situation.

Mayor Bass indicated that Assemblymember Kolodi could be recused if she felt it was appropriate.

The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.

5. **Board of Appeals**

6. **Reports of Officials and Committees:**

A. **Mayor's Report:**

**Mayor Bass** indicated that the floating dock repair continues to move forward and as it stands now is on schedule to be in place and operational by mid to late May. Work also continues on the rockslide, including scaling, routine maintenance of attenuators, drape mesh, and other infrastructure, as well as installation of new sensor equipment for increased movement data. He is appointing Jonathan Hillis, Darren Belisle, Becky Mull, and Aric Baldwin to the Housing ad hoc Committee. These additions make a total of nine members, completing the board.

**B. Assembly Committee Reports:**

- A. **Assemblymember Jay Burnham** indicated that there is a check run dated April 4, 2024, in the amount of \$934,697.67.

**Motion/Second: Burnham/Hanson** to approve the check run.

**The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

**Assemblymember Jay Burnham** indicated that the Finance Committee did not meet this week.

**Assemblymember Weddell** indicated that Civic Affairs will be meeting on April 9, 2024, to discuss election board pay and the Zoom policies for the Assembly and Historic District Commission. She recently attended the Alaska Municipal League's Infrastructure Conference to attend the workshops relating to housing. In addition to the workshops, she also arranged a meeting with our lobbyist and representatives from the Sitka Community Land Trust and City of Sitka to discuss the role government plays in establishing a community land trust. She plans on discussing this in more detail at a future Civic Affairs Committee meeting.

**Assemblymember Hanson** indicated that the Public Works Committee met on April 1, 2024, and reviewed the Skagway School Assessment, which highlighted the need for ADA bathrooms and other repairs. They also discussed Ordinance 24-01 regarding dumpsters and fencing for certain domestic animals. They made some recommendations and forwarded them to the Solid Waste Advisory Committee for further review. Lastly, they reviewed the resolutions for the water, wastewater, and solid waste updated rates which will be presented to the Assembly at an upcoming meeting.

**C. Treasurer's Report:**

**D. Manager's Report:**

**Manager Ryan** indicated that his written report is in the packet.

**6. Communications to the Assembly:**

A. **Correspondence:**

**Clerk Burnham** indicated that correspondence was received from the Executive Director of the Dahl Memorial Clinic regarding a meeting request.

B. **Hear Citizens Present**

7. **Ordinances, Resolutions, & Proclamations:**

- A. Public Hearing and Adoption of Resolution 24-06R Repealing and Replacing Resolution 23-09R To Reallocate the Royal Caribbean Cruise Line \$75,000 Donation Towards Senior Programs

**Main Motion/Second: Henry/Potter** for public hearing and adoption of Resolution 24-06R.

**Public Hearing**

The Public Hearing closed with no comments.

**Assemblymember Kolodi** indicated that she would like to know if there were any objections from the table to her participation.

**There were no objections from the table regarding Assemblymember Kolodi's participation.**

**Mayor Bass** indicated that Assemblymember Kolodi may participate.

**Assemblymember Potter** indicated that this resolution needed updating because the municipality funded the Senior Activities Coordinator from the Recreation Center's budget. She brought this forward to reallocate some of the funds toward an activities budget.

**Manager Ryan** indicated that the Senior Activities Coordinator is a six-month position and the \$15,000 would be used to get some ADA chairs and fund activities such as outings and other engagements with the seniors.

**Secondary Motion/Second: Weddell/Burnham** to postpone until the next regular Assembly meeting.

**Assemblymember Weddell** indicated that when this was discussed at Civic Affairs it was agreed that it would be further discussed, and she believes the public should have more time to review it.

**The Secondary Motion failed by roll call vote, 1 yes, 5 no, 0 absent; with Assemblymembers Henry, Hanson, Burnham, Potter, and Kolodi dissenting.**

**The Main Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

8. **Unfinished Business:**

9. **New Business:**

- A. Consideration of Liquor License Renewal Applications  
1. Bites on Broadway; Restaurant or Eating Place License #6053

**[Clerk's Note: There is an active motion on the table "to protest the Bites on Broadway Liquor License Renewal" from the March 21, 2024, Regular Assembly meeting.]**

**Assemblymember Hanson** indicated that there seems to be some confusion about the location of what building will have the liquor license since Bites on Broadway will be operating from a different location than what is on the application.

**Clerk Burnham** indicated that AMCO indicated that there is a current renewal application--which is what the Assembly is now considering--as well as a pending application for a transfer of the liquor license to the Sittin' Sasquatch; however, the transfer application has not yet been reviewed by AMCO. Once reviewed and deemed complete, the transfer application will go to the local government for consideration.

**Assemblymember Henry** indicated that this item was postponed from the previous meeting because the applicant did not have a business license. Now the applicant has a business license but for a different location.

**Assemblymember Burnham** indicated that the responsibility of the Assembly is to confirm that all taxes, fees, assessments, utility bills, and sales taxes have been paid and that they have a current business license, and that has been done. The onus to issue the liquor license is on the State and there is no need to make this more complicated.

**The Motion failed by roll call vote, 0 yes, 6 no, 0 absent.**

- B. Consideration of AP&T- Regulatory Commission of Alaska Rate Case, Status and Strategy
  - 1. Executive Session
    - i. Matters, the immediate knowledge of which by law, municipal charter, or ordinance are required to be confidential: Discussion with the Borough Attorney regarding the AP&T- Regulatory Commission of Alaska Rate Case, Status and Strategy

**Motion/Second: Hanson/Henry** to enter executive session for matters, the immediate knowledge of which by law, municipal charter, or ordinance are required to be confidential: Discussion with the Borough Attorneys regarding the AP&T Regulatory Commission of Alaska rate case status and strategy; and that this executive session admit Manager Ryan, Clerk Burnham, Deputy Clerk Carr, and that Attorneys from Brena, Bell, & Walker are permitted to attend via Zoom.

**The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

**Executive Session lasted from 8:06 p.m. to 8:55 p.m.**

**Motion/Second: Hanson/Weddell** to approve engagement with consultants for an expert for the pre-file testimony in the AP&T rate case.

**The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

**10. Mayor and Assembly Discussion Items:**

**The Mayor and Assembly** discussed trail maintenance.

**11. Executive Session**

- A. Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity, and matters which by law, municipal charter, or ordinances are required to be confidential: Discussion with the Borough Attorney regarding the Ore Peninsula Redevelopment Project

**Motion/Second: Henry/Kolodi** to enter executive session for matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity and matters which by law, municipal charter or ordinance are required to be confidential: Discussion with the Borough Attorney regarding the Ore Peninsula Redevelopment Project; and that this executive session admit Manager Ryan, Port Director Jennings, Clerk Burnham, Deputy Clerk Carr, and that Attorney Blasco may attend via Zoom.

**The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

Executive Session lasted from 9:09 p.m. to 9:30 p.m.

**12. Adjournment:**

**Motion/Second: Henry/Weddell** to adjourn at 9:33 p.m.

**The Motion passed by roll call vote, 6 yes, 0 no, 0 absent.**

ATTEST:

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Sam Bass, Mayor

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Steve Burnham Jr., Borough Clerk  
(SEAL)