

## **Manager's Update – May 16, 2024**

**AIDEA Visit:** Representatives from AIDEA visited Skagway to discuss the future of the Ore terminal. We had a good discussion and encouraged them to relay to the governor that we appreciate the \$1 million budget item in the State of Alaska Budget to begin demolition of the terminal. Additionally, we discussed the potential of AIDEA providing funding for the cleanup and removal of the relic ore dust associated with AIDEA's export of copper ore from the Minto Mine.

**Main Street Condition Assessment:** Surveyors are in Skagway for the Main Street assessment project, and they began their work developing a topographic survey on Wednesday, May 15.

**Credit Union Representative Visit:** I met with representatives of Tongass Credit Union on Monday, May 13. They discussed the products and services that the credit union can offer, the economy of Skagway, as well as what a potential location in Skagway would look like. The potential location would likely be a small branch in the lobby of another facility. They did mention that the rent for the facility would have to be free for the first year at least. The representatives indicated they would stay in touch, and they asked that the Municipality let them know of any potential locations.

**Skagway River Levee Rehabilitation Project:** Funding has been approved for the US Army Corps of Engineers to conduct the Skagway River Levee Rehabilitation Project. Once funding is received, the engineering and design phase will start. Construction is estimated to be in Fall of 2025 – Spring of 2026.

**Abandoned or Impounded Vehicles, Trailers, & Boats:** Attached to this update are documents related to the procedure for impounding vehicles, trailers, and boats.

**Port Director's Report:** Please see the Port Director's report attached to this update.

**Ore Cruise Dock:** I am very happy to report the cruise dock at the Ore peninsula has been completed and we have successfully hosted two cruise ships. While the dock has been installed, this is only the beginning of our efforts and we intend to continue upgrades as time and financing allows.



## ***Port Director Update***

2024 Visitor Statistics: Based on data reported from Cruise Line Agencies of Alaska of ships arriving in Skagway through May 12, 2024.

<b>Month</b>	<b>Ships</b>	<b>Passengers</b>	<b>% of Projections</b>
April	4	8985	97%
May	22	53392	100%

As of May 12, two ships (4100 pax) have cancelled their calls in May.

Ore Peninsula Redevelopment Update: The cruise float installation and ramp setup were completed on May 7. The contractor promptly began installing the final handrails, finishing the punch list, and demobilizing. The tugboat Marie H arrived in Skagway on Monday, May 13, and quickly departed with the crane and materials barge. We hosted our first cruise ship, the Koningsdam, on Tuesday, May 14. Pacific Pile and Marine are finalizing cleanup and closeout activities, with departure scheduled for the end of the week.

2024 Transportation Orientation: We hosted our annual transportation meeting on May 2, featuring speakers from the Port, Skagway Visitor Department, Police, Fire Department, US Customs and Border Patrol, Canadian Border Services Agency, Cruise Line Agencies of Alaska, S.M.A.R.T., and WP&YR. The presentations covered topics including safety, security, border requirements, shuttle services, loading and parking zones, permitting, and general dock operations. The event was well attended, indicating a potential need for a larger venue in the future. Feedback was positive, with attendees appreciating the valuable information shared. The meeting was attended by 59 individuals representing 31 businesses.

Inaugural Visits Silver Nova and Celebrity Edge: The Port of Skagway welcomed the Silver Nova on its inaugural call on May 13, 2024. We participated in a traditional plaque exchange and toured the ship. The Silver Nova is scheduled to make 19 calls, bringing an estimated 14,000 guests to Skagway in 2024. On Tuesday, May 21, 2024, we will similarly welcome the Celebrity Edge to recognize its inaugural season in Alaska.

FY24 Port Infrastructure Development Program (PIDP) Grant: On Friday, May 10, 2024, we submitted our PIDP Grant application. A special thank you to our Port Administrative Manager, Rebecca Kameika, for her exceptional effort. Rebecca led this project, collaborating with our team and partners such as KPFF and FCMC to develop a robust application. The FY23 PIDP award recipients were announced in November 2023, and we expect a similar timeline for 2024.

Rockslide Update: At the April 18th meeting, the Assembly approved a scope of work submitted by Shannon & Wilson to conduct a hazard evaluation of the slope risks above the WP&YR dock. This evaluation is expected to commence in mid-July.

# Abandoned or impounded vehicles/trailers/boats

1. **Marking of Cars:** Identify and mark cars that have been parked and unmoved for more than thirty days.
2. **Notification to Owner:** Place red tow stickers on the window of marked vehicles and send a letter to the last registered owner, notifying them that the vehicle will be impounded if not moved within 10 days.
3. **Public Works Notification:** Notify the Public Works department to pick up the vehicles for impoundment.
4. **Vehicle Impoundment:** Public Works will pick up the vehicles and move them to an impound location.
5. **Impoundment Notice:** Send a notice letter of impoundment to the last registered owner, stating that the vehicle will be sold at auction or destroyed if not claimed within 30 days.
6. **Fines and Fees:** The last registered owner will receive fines, tow fees, and storage fees associated with the removal and impoundment of the vehicle.
7. **Claiming Impounded Vehicle:** To claim the impounded vehicle, the last registered owner must fill out a form signed off by the Police Department and pay associated fees.
8. **Destruction Costs:** If the vehicle is not claimed within 30 days, the last registered owner will be responsible for the destruction costs if the vehicle is not auctioned.
9. **Vehicle Transfer:** Vehicles will be transferred to the Borough by abandoned vehicle statute and either destroyed or auctioned.
10. **Collections:** If fines and fees are not paid, the last registered owner will be turned over to collections for the balance, even if the Borough transfers the title by abandoned vehicle statute.

Average cost per vehicle will include:

**Hauling of vehicle \$300.00**

**Impound of vehicle \$100.00**

**Storage of Vehicle \$300.00/ per month**

**Destruction of vehicle \$220.57 if charged**

**\$700.00 to \$1000.00** depending on destruction costs or if any special equipment costs needed for removal.

(Destruction can be reduced as this is for when individuals come in to have a vehicle removed from their property with a title) (these vehicles are already removed and stored at impound)



# NOTIFICATION OF NUISANCE VEHICLE

Municipality of Skagway Police Department

P.O. Box 518 · Skagway, Alaska 99840

Office (907) 983-2232 · Fax (907) 983-3632

Date	Person Issuing Notification	Event #
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Vehicle or Property Owner of Record	Location of Vehicle or Property
Address	

*YOU, AND EACH OF YOU, are hereby notified by certified mail, return receipt requested, that the following vehicle:*

License Plate	State	Expiration	Year	Make	Model	Style	Color
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The vehicle listed above has received a notice of violation tag at the above-named location. To date this vehicle is still in violation for:

- Skagway Municipal Code (SMC) 10.02.010(E) / AS 28.11.020 abandoned, wrecked, dismantled, or inoperative, **and/or**
- per SMC 10.02.070(D)(2) parked without moving for more than 30 days and that you, and each of you, are hereby required to remove the vehicle, or hulks, or parts thereof.

In the event of your failure to do so **within ten (10) days of receipt of this notice**, the Skagway Police Department per AS 28.11.070 may cause the same to be removed by the Municipality and notify the Department of Motor Vehicles that the said vehicle has been impounded. The Municipality of Skagway will assess costs against you, and each of you, as provided by Resolutions of the Skagway Municipal Code, unless you notify this agency within 10 days of the receipt of this notice to explain your reasons why the foregoing action should not be taken.

If your plans are to junk this vehicle you need to make arrangements at City Hall and pay \$189 for this service. If after 10 days of receipt of this notice, you have not made contact with us regarding this matter and corrected the violation(s) the municipality reserves the right to take ownership of this vehicle and destroy or auction it off, in which case you will be assessed the full cost of impound, storage and other fees for the removal of this vehicle and failure to pay it will result in this case being forwarded to a collection agency for collection of this payment.

If you have sold this vehicle to another, it is recommended that you contact that person and advise them of the legal action that has started. Alaska law requires all owners to transfer title to a new owner within 10 days of purchase.

**Failure to bring the placement of the vehicle(s), or parts thereof into compliance with the Skagway Municipal Code constitutes a violation of law. Penalties and sanctions may be imposed by Alaska State law, and/or Skagway Municipal Code.**

Respectfully,

Skagway Police Department

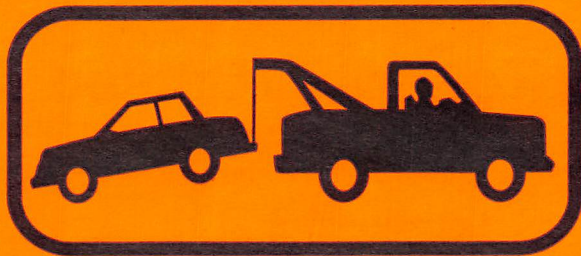
# **VIOLATION**

**THIS VEHICLE IS PARKED ILLEGALLY  
AND IS HEREBY SUBJECT TO  
TOWING AND IMPOUNDMENT**

**YOUR LICENSE NUMBER WAS RECORDED**

**SKAGWAY POLICE DEPARTMENT**

308 17<sup>TH</sup> Avenue  
Skagway, Alaska 99840  
(907) 983-2232



# Warning Issued

Date \_\_\_\_\_ Time \_\_\_\_\_

Location \_\_\_\_\_ Space # \_\_\_\_\_

Make/Color of Vehicle \_\_\_\_\_

Tag Number \_\_\_\_\_ State \_\_\_\_\_

Towing Deadline Date \_\_\_\_\_ Time \_\_\_\_\_

Reason for Violation \_\_\_\_\_

Towed  Booted

Date \_\_\_\_\_ Time \_\_\_\_\_

Location (to) \_\_\_\_\_ By \_\_\_\_\_



# NOTIFICATION OF IMPOUNDED VEHICLE

**Municipality of Skagway Police Department**

P.O. Box 518 · Skagway, Alaska 99840

Office (907) 983-2232 · Fax (907) 983-3632

Date	Person Issuing Notification	Event #
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Vehicle or Property Owner of Record	Location of Vehicle or Property
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Address
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*YOU, AND EACH OF YOU, are hereby notified by certified mail, return receipt requested, that the following vehicle:*

License Plate	State	Expiration	Year	Make	Model	Style	Color
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The vehicle listed above has received a notice of violation tag at the above-named location. On \_\_\_\_\_ and a certified letter was sent to the address above with a time limit to respond. To date, no response to the letter has been received, and this vehicle is still in violation and has been impounded by the municipality for:

- Skagway Municipal Code (SMC) 10.02.010(E) / AS 28.11.020 abandoned, wrecked, dismantled, or inoperative, and/or
- per SMC 10.02.070(D)(2) parked without moving for more than 30 days and that you, and each of you, are hereby required to remove the vehicle, or hulks, or parts thereof.

The Municipality of Skagway will assess costs against you, and each of you, as provided by Resolutions of the Skagway Municipal Code. If you wish to claim this vehicle you must pay the municipality \_\_\_\_\_ for cost incurred for all expenses incurred for the removal and fees for impoundment of this vehicle for first 30 days of impoundment. Failure to remedy this issue will grant the municipality the right to ownership of this vehicle and destroy or auction it off, in which case you will be assessed the full cost of the impoundment and additional fees for the auction or destruction of this vehicle. Failure to pay will result in this case being forwarded to a collections agency for collection of this payment.

If you have sold this vehicle to another, it is recommended that you contact that person and advise them of the legal action that has started. Alaska law requires all owners to transfer title to a new owner within 10 days of purchase.

**Failure to bring the placement of the vehicle(s), or parts thereof into compliance with the Skagway Municipal Code constitutes a violation of law. Penalties and sanctions may be imposed by Alaska State law, and/or Skagway Municipal Code.**

Respectfully,

Skagway Police Department



# REQUEST FOR IMPOUNDMENT OF VEHICLE, TRAILER OR PROPERTY

Municipality of Skagway  
P.O. Box 415 · Skagway, Alaska 99840  
Office (907) 983-2297 · Fax (907) 983-2151

Date:	Requesting Officer	Case #
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We respectfully request the Department of Public Works to move, impound and store:

Property:

Description of Property

Trailer:

License Plate	State	Color	Description
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Vehicle:

Vehicle is titled to Municipality of Skagway

License Plate	State	Expiration	Year	Make	Model	Style	Color
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Located at:

For Public Works to fill out

After moving the above mentioned property, trailer or vehicle email [policedispatch@skagway.org](mailto:policedispatch@skagway.org) this form back with the following information:

Date Moved: \_\_\_\_\_ Cost to Move: \_\_\_\_\_

For Skagway Police Department to fill out

Actual Cost to Move:	
Impound Fee:	\$ 100
Storage Fee:	
Additional Costs: Certified letters, Newspaper Notices, Destruction esc...	

**TOTAL:**

Any property, trailers, or vehicle stored for more than 30 days per SMC 9.02.055(D) will be considered abandoned and maybe auctioned off to the highest bidder, turned over for municipal use or destroyed.

Notice of abandoned property published in the Skagway Newspaper:

The above fees have been paid for the above mentioned property, trailer, or vehicle and maybe returned over to:

This is to certify, under penalty of AS 11.56.210, Unsworn Falsification, that I, the undersigned, am the lawful owner/guardian of the items listed above, and that I have taken possession of this property releasing the Municipality of Skagway from any responsibility of same.

X \_\_\_\_\_

Date: \_\_\_\_\_



Proposed by:	Administration
Vote: 6 Aye	0 Nay 0 Absent

**MUNICIPALITY OF SKAGWAY, ALASKA**  
**RESOLUTION NO. 14-18R**


**A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA ESTABLISHING A CIVIL FINE SCHEDULE FOR VIOLATIONS OF TITLE 9 PUBLIC PEACE, SAFETY AND WELFARE.**

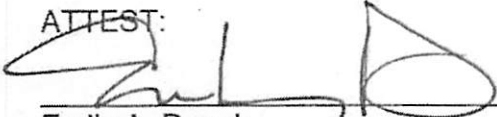
**WHEREAS**, violations of Skagway Municipal Code Title 9 Public Peace, Safety and Welfare shall be subject to civil fines established by resolution;

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Assembly of the Municipality of Skagway that the following civil fines are established for each violation of Title 9:

Use of firearms violation:	\$300.00 / each incident
Consumption of alcoholic beverages in public violation:	\$50.00 / each incident
Electrical interference violation:	\$25.00 / each incident
Curfew for minors violation:	\$25.00 / each incident
Camping where prohibited violation:	\$100.00 / each incident
Hauling of property:	\$300.00
Hauling of boats and boat trailers:	\$300.00
Hauling of fifth wheels:	\$300.00
Hauling of vehicles:	\$300.00
Impound of property:	\$100.00
Impound of vehicles:	\$100.00
Impound of trailers:	\$100.00
Storage fee for property:	\$300.00 per month; prorated daily
Storage fee for vehicles:	\$300.00 per month; prorated daily
Storage fee for trailers:	\$300.00 per month; prorated daily

**PASSED AND APPROVED** by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 7<sup>th</sup> day of August, 2014.

  
Mark Schaefer, Mayor

ATTEST:  
  
Emily A. Deach  
Borough Clerk

(SEAL)

