MUNICIPALITY OF SKAGWAY
Clinic Finance Meeting
Monday, August 15, 2022 at 6:00 PM
Location: Conference Room at Dahl Memorial Clinic

1. **Call to Order:**

2. **Roll Call:**
   - ☐ Lea Mauldin – Chair
   - ☐ Allyson Nannini
   - ☐ Dustin Stone

3. **Approval of Agenda:**

4. **This Month’s Accounts Reports**
   a. Statement of Revenue and Expenses
   b. Provider Productivity (Athena Report)
   c. AR Prior Year Comparison
   d. AR Aging Analysis (Athena Report)

5. **Quarterly Reports (Jan, Apr, Jul, Oct mtgs only)**
   a. Dispensary P&L
   b. Collections – Bad Debt Reports (this Qtr & FYTD)
   c. Payment Plans
   d. Sliding Fee Discount Program (SFDP) Adjustments (this Qtr & FYTD)

6. **Unfinished Business:**
   a. Wage Study
   b. Medication Write-offs

7. **New Business:**

8. **Comments and Questions:**
   a. Report to The Board – Finance

9. **Adjournment:**
• March ~ Review actuals from previous FY
• April ~ Establishment of Fees and Charges Policy
• April ~ Sliding Fee Discount Policy
• April ~ Federal Cash Management Policy
• July ~ Federal Financial Report (FFR) for CHC
• July ~ Budget Review, 1st Draft
• August ~ Budget Review, 2nd Draft
• September ~ Budget Review for MOS submission
• October, odd years ~ Fee Analysis Code Review
• November, odd years ~ Fee Analysis
• November ~ Billing & Collections Policy
  o November ~ Cornerstone Credit Services contract (perpetual)
  o November ~ National Healthcare Collections Contract (perpetual)
• November ~ Donor Wall Policy
• November ~ Medicare/Medicaid Cost Reports (I think this is May, not November??)
• November ~ Continuation Grant Budget Justification