

**Skagway Convention & Visitor's Bureau Regular Meeting Minutes**  
**Thursday, January 19, 2017 - At the AB Hall - 1 p.m.**

**Present:** Beth Smith, Liz Lavoie, Jeremy Jansen, Skipper Stovall, Abby Jo Kramer,

**Absent:** Becky McGill Margaret Mitchell Assembly Rep: Angela Grieser

Agenda approved BS/AJK

Minutes from November 30, 2016 approved AJK/JJ

No Citizens Present

No Communications

**Old Business:**

**Employee Conflict of Interest Policy:** Board approved the policy BS/AJK

**End of Season Business Closures Letter** – Wendy will update letter to HDC with board comments for board review at the next meeting.

**New Business:**

**Port Commission presentation** is on Monday, Jan 23 from 3-5 & 6-8. The board decided their position is that whatever direction the Municipality takes with the port, the CVB wants to move forward. What we (the CVB Board) do is dependent upon the direction of the port commission. All board members are encouraged to attend the port meetings and contribute. We have a lot of ideas about how to make our port more inviting and accessible.

**Video RFP** – will work on Rebranding before we do the video RFP.

Board approved preparing an RFP for a video. BS/AJK

**2017 CVB Board Priorities** – Docks, signs/directional lines docks to town, rebranding.

**Bureau Discussion**

**Set Next Meeting Date** Friday, February 24th, 10 am at the AB Hall.

Adjournment at 1:45 pm