

| | |
|------------------|-------------------------|
| Proposed by: | Administration |
| Attorney Review: | 02/27/2024 |
| Vote: | __ Aye __ Nay __ Absent |

MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 24-02R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA, AMENDING THE MUNICIPALITY OF SKAGWAY CLASSIFICATION REVIEW RANKING BY GRADE, TO ADD THE POSITION OF LEAD DISPATCHER AT GRADE 15.

WHEREAS, the new position has been evaluated at grade 15; and

NOW THEREFORE, BE IT RESOLVED, by the Municipal Assembly of the Municipality of Skagway that Attachment "A," Municipality of Skagway Classification Review Ranking by Grade, is amended by adding the position of Lead Dispatcher at grade 15.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this ____ day of _____, 2024.

Sam Bass, Mayor

ATTEST:

Steve Burnham, Jr., Borough Clerk

(SEAL)

| Municipality of Skagway Classification Review | | |
|--|---------------|-------------------|
| Job Title | Dept | GRADE RANK |
| Recreation Attendant | REC | 10 |
| Library Clerk | LIB | 10 |
| Harbor Security Officer | HAR | 10 |
| Groundskeeper | PW | 10 |
| Visitor Information Specialist II | TOUR | 10 |
| Museum Assistant | MUS | 11 |
| Library Assistant | LIB | 11 |
| Receptionist/Billing Clerk | CLINIC | 11 |
| Recreation Worker II | REC | 11 |
| Office Assistant | ADMIN | 11 |
| Trail Crew Laborer | PW | 11 |
| Laborer | PW | 12 |
| Trail Crew Lead Laborer | PW | 12 |
| Receptionist/Medical Assistant | CLINIC | 12 |
| AR Clerk/Staff Support Clerk | ADMIN | 13 |
| Accounts & Benefits Specialist | CLINIC | 13 |
| Medical Assistant | CLINIC | 13 |
| Medical Account Analyst, Level II or Level I | CLINIC | 13 or 15 |
| Assistant Harbormaster | HAR | 13 |
| Code Enforcement Officer | POLICE | 13 |
| 911 Dispatcher | POLICE | 13 |
| Recreation Worker I | REC | 13 |
| Accounting Clerk | ADMIN | 14 |
| Tax Clerk | ADMIN | 14 |
| Deputy Borough Clerk | ADMIN | 14 or 16 |
| Administrative Assistant | CLINIC | 14 |
| Police Clerk | POLICE | 14 |
| Emergency Responder | FIRE | 14 |
| Firefighter 1 / EMT-III or Paramedic | FIRE | 14 or 16 |
| Facilities Maintenance | PW | 15 |
| Refuse Collector/Incinerator Tech | PW | 15 |
| Visitor Information Specialist I | TOUR | 15 |
| Lead Dispatcher | POLICE | 15 |
| Police Officer | POLICE | 16 |
| Permitting Official | ADMIN | 16 |
| Administrative Manager | CLINIC | 16 |
| Port Administrative Manager | PORT | 16 |

| | | |
|---------------------------------|--------|----|
| Training Officer | FIRE | 17 |
| Executive Assistant | ADMIN | 17 |
| Library Director | LIB | 17 |
| Museum Director | MUS | 17 |
| Rec Director | REC | 17 |
| Harbormaster | HAR | 17 |
| Heavy Equipment Operator | PW | 17 |
| Lead Groundskeeper | PW | 17 |
| Water/Wastewater Operator | PW | 17 |
| Mechanic | PW | 17 |
| | | |
| Police Sergeant | POLICE | 18 |
| | | |
| Tourism Director | TOUR | 19 |
| Water/Wastewater Superintendent | PW | 19 |
| Port Development Director | PORT | 19 |
| | | |
| Borough Clerk | ADMIN | 20 |
| Borough Treasurer | ADMIN | 20 |
| | | |
| Public Works Director | PW | 21 |
| Police Chief | POLICE | 21 |
| Fire Chief | FIRE | 21 |