



Date: 03/05/24

**Skagway Recreation Center Addi**

Job No.: TBD

Municipality of Skagway  
PO Box 415  
Skagway, Alaska 99840

**Design Services**

	ARCH	COST	TOTALS
Cost Estimating	\$ 920.00	\$ 2,474.00	\$ 3,394.00
<b>Subtotal Design Services</b>	<b>\$ 920.00</b>	<b>\$ 2,474.00</b>	<b>\$ 3,394.00</b>

**Total Contract Amount** \$ **3,394**

**Design Team**

ARCH	Architects Alaska, Inc.
COST	HMS, Inc.

**ANCHORAGE**

900 W. 5th Ave. Suite 403  
Anchorage, Alaska 99501  
907.272.3567

**BOZEMAN**

347 S. Ferguson Ave. Suite 3  
Bozeman, Montana 59718  
406.404.1588

**PRESCOTT**

3623 Crossing Drive, Suite 129  
Prescott, Arizona 86305  
928.463.1475

**WASILLA**

191 E. Swanson Ave. Suite 203  
Wasilla, Alaska 99654  
907.373.7503





4103 Minnesota Drive  
Anchorage, AK 99503

P: 907.561.1653  
F: 907.562.0420

mail@hmsalaska.com

DATE
3/5/2024
FEE PROPOSAL NO.
P24-03-04
HMS PROJECT NO.
N/A

<i>Fee Proposal Prepared For:</i>
Architects Alaska 900 West 5th Avenue, Suite 403 Anchorage, Alaska 99501 Attn: David Moore

*Project:* Skagway Recreation Center Addition

*Location:* Skagway, Alaska

**1. Project Description and Service**

Update the existing HMS estimate, project number 16097, dated December 12th, 2016 to current. Changes to the existing design are not included. The existing format will be retained.

**2. Fee Breakdown and Schedule (Lump Sum)**

Pricing Update \$ 2,249.00 **Within (15) Full Working Days**

Allow the above full working days to provide the proposed services. Time for task completion will begin following receipt of all available design information for that particular phase. Please note the above durations exclude weekends, holidays and partial days. Please give two weeks advance notice for commencing each phase of work.

**3. Terms**

*Deliverable:*

HMS Inc. will provide a copy of our estimate via email in a PDF file format or in Excel, if necessary. Should a hard copy of the estimate be necessary, a bound or loose copy will be provided to you upon request.

*Drawings:*

Architect/Engineer shall provide HMS Inc. with full size, correct scale drawings, along with an electronic set (PDF format preferred). Should these not be provided, it may be necessary to increase our fee proposal and add additional days to complete our work.

Should it be necessary, HMS Inc. has the capability to print one or two drawings, however, depending on the quantity, an additional charge may be added at \$4.00/sheet.

*Additive Bid Items or Alternates:*

Our fee proposal does not include preparing estimates for additive bid items or alternates (except those included in Section 2 Fee Breakdown) that require re-measurement of work items included in the Base Bid cost estimate. We reserve the right to renegotiate our fee should alternates become necessary beyond one or two minor alternates or additive bid items.

*Reimbursable Expenses:*

This fee proposal does not provide for long distance phone calls, site visits, meetings with the owner, or any other unforeseen expenses unless listed in Section 2. Fee Breakdown. Any such items, if required, will be charged on a time-and-expense basis at our current rate schedule.



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### 3. Terms (Continued)

*Penalty/Bonus Condition:*

This proposal is made on the understanding that we will not be entering into an agreement with the client that includes a penalty/bonus condition dependent on the outcome of the bid. Should such a clause be required, we reserve the right to modify our proposal or possibly withdraw from the project.

*Additional Insured:*

Any requirements to name additional insureds on our insurance policies may be subject to additional fees should fees be added to our policy by our carrier.

*Payment Terms:*

Payment shall be made within (45) days of invoice date. Delayed payment beyond that period is subject to a 1.5% fee per month.

*Expiration Date:*

This fee proposal is valid for (6) months from the date of issue. HMS Inc. reserves the right to adjust the fee to incorporate the current years rates after the (6) month period.

*Change in Scope:*

Should the project scope or format change, HMS Inc. reserves the right to modify this proposal. Written approval for work on increased scope items prior to proceeding with additional work will be required.

*Notice to Proceed:*

Designer/owner will provide written notice to proceed. Delivery of documents is not considered a notice to proceed.

Prepared By:

A handwritten signature in black ink, appearing to read 'Kent Gamble', is written over a horizontal line.

Kent Gamble, Principal  
KG/sd



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## FEE BREAKDOWN (2024 SCHEDULE OF RATES)

*Project:* Skagway Recreation Center Addition

*Client:* Architects Alaska

*Location:* Skagway, Alaska

*Prepared By:* Kent Gamble, Principal

<i>Discipline</i>	<i>Rate</i>	<i>Hours</i>	<i>Subtotal</i>	<i>Total Hours</i>	<i>Total Fee</i>
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**Pricing Update:**

Estimator V	205.00	x	1	=	205.00
Estimator IV	180.00	x	8	=	1,440.00
Estimator III	170.00	x	2	=	340.00
Estimator II	145.00	x	0	=	0.00
Estimator I	96.00	x	0	=	0.00
Office Support II	96.00	x	2	=	192.00
Office Support I	72.00	x	1	=	<u>72.00</u>

Total Pricing Update:

14 Hours      \$ 2,249.00

**TOTAL:**

**14 Hours**

**\$ 2,249.00**