



**MUNICIPALITY OF SKAGWAY
HISTORIC DISTRICT COMMISSION MINUTES
October 17, 2016; 5:30 PM IN THE ASSEMBLY CHAMBERS**

[NOTE: THIS DOCUMENT CONTAINS THE OFFICIAL RECORD OF ACTIONS TAKEN AT THE MEETING. IT DOES NOT CONTAIN THE DISCUSSION OVER THE ACTIONS BEING TAKEN. PLEASE CONTACT THE BOROUGH ADMINISTRATIVE OFFICES AT SKAGWAY CITY HALL TO OBTAIN A COPY OF THE AUDIO MEETING RECORD.]

1. CALL TO ORDER:

Commissioner Baldwin called the meeting to order at 5:30 p.m.

2. ROLL CALL:

PRESENT: Commissioners: Jonathan Baldwin, Jacy Kern, Charles Stearns, Laura Lowes, National Park Service Liaison Karl Gurcke

ABSENT: Lacy Chandonnet.

3. APPROVAL OF MINUTES:

A. September 19, 2016 Regular Meeting

The minutes for the August 22, 2016 regular meeting were approved by voice vote, 4 yes, 0 no, 1 absent.

4. APPROVAL OF AGENDA:

A. October 17, 2016 Regular Meeting

The agenda for the October 17, 2016 regular meeting was approved as presented by roll call vote.

5. COMMUNICATIONS:

A. Statement of Contact

Commissioner Baldwin indicated that he spoke with Lillian Outcalt and found that she was willing to take Commissioner Chandonnet's spot on the Historical District Commission.

B. Correspondence

No additional correspondence was submitted.

C. Hearing Citizens Present

Mike Tranel with the National Park Service spoke to bring attention to the 50th anniversary of the National Historic Preservation act. He presented the commission with pins to commemorate the anniversary and thank the commission for their service.

6. UNFINISHED BUSINESS:

No unfinished business

7. NEW BUSINESS:

A. **Building Permit Application No. 16-100;** Alaska Fur Gallery; Block 37, Lot 4; Request to install a rear loading dock with roll up door, with external back entrance, and back yard fence.

A representative was present to speak for the application.

Motion/Second: Kern/Lowes

To approve Building Permit Application No. 16-100 as presented.

Motion passed by roll call vote of those present, 4 ayes, 0 nay, 1 absent.

- B. **Sign Approval Application No. 16-99;** Alaska Fur Gallery; Block 37, Lot 4; Request to place façade sign.

A representative was present to speak for the application.

The representative acknowledged that he was aware of the regulations in regards to attaching a projecting sign to a building.

Motion/Second: Lowes/Kern

To approve Sign Approval Application No. 16-99 as presented

Motion passed by roll call vote of those present, 4 ayes, 0 nay, 1 absent.

- C. **Flowerbox, Benches, and Picnic Tables Application No. 16-98;** Alaska Fur Gallery; Block 37, Lot 4; Request to place four flowerboxes and two benches.

A representative was present to speak for the application.

The Commission decided to table Flowerbox, Benches, and Picnic Tables Application No. 16-98 in order to speak with the permitting official because of concern for encroachment on public right of way.

Motion/Second: Kern/Lowes

To table Flowerbox, Benches, and Picnic Tables Application No. 16-98 until the following meeting.

Motion Passed by roll call vote of those present, 4 aye, 0 nay, 1 absent.

- D. **Building Paint Approval Application No. 16-97;** Alaska Fur Gallery; Block 37, Lot 4; Request to paint building.

Commissioner Baldwin suggested to use a trim color with more contrast.

Motion/Second: Kern/None

To amend Building Paint Approval Application No. 16-97 to change the building body to paint color Shutter Green #69; the building trim to dark chrome green #70 and the sash color to #2 cream.

Motion passed by roll call vote of those present, 4 aye, 0 nay, 1 absent.

Motion/Second: Lowes/Kern

To approve Building Paint Approval Application No. 16-97 as amended.

Motion passed by roll call vote of those present, 4 aye, 0 nay, 1 absent.

The Commission discussed the previously approved Sign Permit Application No. 16-99 with the applicant to make sure the paint colors on the sign reflects the changes made to the paint on the building.

8. **DISCUSSION ITEMS:**
A. General Discussion

The Commission discussed Ms. Outcalt. Commissioner Bladwin indicated he would not be present for the November Meeting and would like to have the Mayor appoint Ms. Outcalt.

9. **ADJOURNMENT:**
Motion/Second: Lowes/Kern

To adjourn the meeting of October 17, 2016 at 6:40 p.m. **Meeting adjourned without objection.**

The next regular Historic District Commission meeting was scheduled for 5:30 p.m. on Monday, November 14, 2016, in the Assembly Chambers. The application deadline for the next meeting is 4:00 p.m. on Friday, November 14, 2016.

Shane Rupprecht, Clerk

Jonathan Baldwin, Chair

ATTEST:

Emily A. Deach, Municipal Clerk

(SEAL)

Approved: _____