

MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 08-08R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA AMENDING THE PERSONNEL POLICY REGARDING OVERTIME COMPENSATION.

WHEREAS, the Finance Committee addressed overtime interpretations in the personnel policy and made the following recommendation; and

WHEREAS, ~~strike through~~ indicates text deleted and **underline** indicates text added to current regulations; and

WHEREAS, The personnel policy is amended by resolution;

NOW THEREFORE BE IT RESOLVED, that Chapter 5, section 5.4 Overtime of the personnel policy is amended to read:

5.4 Overtime

Work performed in excess of the regular work day or regular work week is compensated at one and one-half times the regular rate of pay. Whenever possible, the employee's supervisor shall authorize overtime. Police standby time is not considered overtime.

- (a) All work in excess of eight hours per day for employees regularly scheduled to work either eight hours or less is paid at the overtime rate.
- (b) All work in excess of ten hours per day for employees regularly scheduled to work more than eight hours is paid at the overtime rate.
- (c) All work in excess of 40 hours in a seven-day week, excluding those hours already paid at the overtime rate, is paid at the overtime rate. **Paid leave shall be considered as time worked when computing work in excess of 40 hours in a seven-day week.**
- (d) Overtime is computed to the nearest half hour.
- (e) Overtime pay is available only to an employee paid an hourly rate.
- (f) See Section 5.5 for rates of pay for hours worked on holidays.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 17th day of April, 2008.

Thomas D. Cochran, Mayor

ATTEST:

Marjorie D. Harris, Municipal Clerk

(SEAL)