

MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 10-03R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA MAKING CORRECTIONS TO THE GRADE AND STEP SYSTEM PREVIOUSLY AUTHORIZED BY ASSEMBLY OR ADMINISTRATIVE ACTION AND REPEALING RESOLUTION NO. 08-06R AND RESOLUTION NO. 08-15R.

WHEREAS, Following the comprehensive analysis of wages, benefits and cost of living adjustments were made for some positions; and

WHEREAS, Several job positions have been eliminated and new job positions created; and

WHEREAS, The pay scale established by Resolution No. 08-06R was not affected by the Assembly and Administrative Actions;

NOW THEREFORE, BE IT RESOLVED, that Resolution No. 08-06R and Resolution No. 08-15R are hereby repealed; and

BE IT FURTHER RESOLVED, by the Municipal Assembly of the Municipality of Skagway that Attachment "A" establishes a grade and step system for municipal employees; and

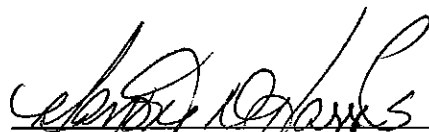
FURTHER BE IT RESOLVED, by the Municipal Assembly of the Municipality of Skagway that Attachment "B" establishing a pay scale for municipal employees remains in effect.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 15th day of April, 2010.



Thomas D. Cochran, Mayor

ATTEST:



Marjorie D. Harris, CMC
Municipal Clerk

(SEAL)



**MUNICIPALITY OF SKAGWAY, ALASKA
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 ATTACHMENT "A"
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Municipality of Skagway Classification Review		
Ranking by Grade w/ Temporary Employees Aug. 13, 2008		
Job Title	Dept	GRADE
Rec Assistant II (T)	REC	10
Maintenance Assistant (T)	FIRE	10
Medical Assistant (T)	CLINIC	10
Library Clerk (T)	LIB	10
Harbor Security Officer (T)	HAR	10
Laborer - Groundskeeper (T)	PW	10
Visitor Information Specialist II (T)	TOUR	10
Harbor Assistant (T)	HAR	11
Museum Assistant (T)	MUS	11
Equipment Operator (T)	PW	11
Librarian Assistant	LIB	11
Receptionist/Billing Clerk	CLINIC	11
Visitor Information Specialist I	TOUR	11
Tax Clerk	ADMIN	11
Billing Clerk	CLINIC	11
<u>Equipment Operator (T)</u>	<u>PW</u>	<u>12</u>
<u>Visitor Information Specialist I</u>	<u>TOUR</u>	<u>12</u>
Clinic Administrative Assistant	CLINIC	12
Acct. Payable/Receivable Clerk	ADMIN	12
Community Service Officer (T)	POLICE	13
<u>Training & Maintenance Coordinator</u>	<u>FIRE</u>	<u>13</u>
911 Dispatcher	POLICE	13
Medical Assistant	CLINIC	13
Rec Assistant	REC	13
Facilities Maintenance	PW	13
<u>Permitting Official</u>	<u>ADMIN</u>	<u>14</u>
<u>Clinic Administrative Assistant</u>	<u>CLINIC</u>	<u>14</u>
<u>Tax Clerk</u>	<u>ADMIN</u>	<u>14</u>
<u>Acct. Payable/Receivable Clerk</u>	<u>ADMIN</u>	<u>14</u>
Police Clerk	POLICE	14
Refuse Collector/Incinerator Tech	PW	15
Support Tech/Fire Inspector	FIRE	15
Lead Groundskeeper	PW	15
Emergency Responder/Coordinator	FIRE	15

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Water Production Technician	PW	16
Police Officer (F/T & T)	POLICE	16
Heavy Equipment Operator	PW	17
Admin. Asst to Manager/Deputy Clerk	ADMIN	17
Librarian	LIB	17
Museum Director	MUS	17
Rec Director	REC	17
Harbormaster	HAR	17
Municipal Treasurer	ADMIN	17
Police Sergeant	POLICE	18
Tourism Director	TOUR	19
Water/Waste Water Superintendent	PW	19
Municipal Clerk	ADMIN	20
Fire Chief	FIRE	24
Public Works Director	PW	21
Police Chief	POLICE	21

**MUNICIPALITY OF SKAGWAY, ALASKA
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22-Feb-08	Municipality of Skagway GRADE AND STEP CHART Hourly Wages														TOP RANGE
GRADE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15
7	9.13	9.34	9.55	9.76	9.98	10.20	10.43	10.67	10.91	11.15	11.41	11.66	11.92	12.19	12.47
8	10.82	11.06	11.31	11.57	11.83	12.09	12.37	12.64	12.93	13.22	13.52	13.82	14.13	14.45	14.77
9	12.51	12.79	13.08	13.37	13.67	13.98	14.30	14.62	14.95	15.28	15.63	15.98	16.34	16.71	17.08
10	14.20	14.52	14.85	15.18	15.52	15.87	16.23	16.59	16.97	17.35	17.74	18.14	18.55	18.96	19.39
11	15.89	16.25	16.61	16.99	17.37	17.76	18.16	18.57	18.99	19.41	19.85	20.30	20.75	21.22	21.70
12	17.58	17.98	18.38	18.79	19.22	19.65	20.09	20.54	21.01	21.48	21.96	22.46	22.96	23.48	24.01
13	19.27	19.70	20.15	20.60	21.06	21.54	22.02	22.52	23.02	23.54	24.07	24.61	25.17	25.73	26.31
14	20.96	21.43	21.91	22.41	22.91	23.43	23.95	24.49	25.04	25.61	26.18	26.77	27.37	27.99	28.62
15	22.65	23.16	23.68	24.21	24.76	25.32	25.88	26.47	27.06	27.67	28.29	28.93	29.58	30.25	30.93
16	24.34	24.89	25.45	26.02	26.61	27.20	27.82	28.44	29.08	29.74	30.41	31.09	31.79	32.50	33.24
17	26.03	26.62	27.21	27.83	28.45	29.09	29.75	30.42	31.10	31.80	32.52	33.25	34.00	34.76	35.54
18	27.72	28.34	28.98	29.63	30.30	30.98	31.68	32.39	33.12	33.87	34.63	35.41	36.20	37.02	37.85
19	29.41	30.07	30.75	31.44	32.15	32.87	33.61	34.37	35.14	35.93	36.74	37.57	38.41	39.28	40.16
20	31.10	31.80	32.52	33.25	33.99	34.76	35.54	36.34	37.16	38.00	38.85	39.72	40.62	41.53	42.47
21	32.79	33.53	34.28	35.05	35.84	36.65	37.47	38.32	39.18	40.06	40.96	41.88	42.83	43.79	44.77
22	34.48	35.26	36.05	36.86	37.69	38.54	39.40	40.29	41.20	42.12	43.07	44.04	45.03	46.05	47.08

NOTES:

1. Step 1.0225 (absolute cell reference)
--this is a 2.25% increase above the preceding step
2. Grade \$1.69 (absolute cell reference)
--this is a \$1.69 increase from Grade to Grade at Step 1