

Proposed by:	Administration
Vote:	5 Aye 0 Nay 1 Absent

MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 13-34R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA, AMENDING THE MUNICIPALITY OF SKAGWAY CLASSIFICATION REVIEW RANKING BY GRADE, TO RECLASSIFY THE POSITIONS OF LEAD GROUNDSKEEPER, WATER/WASTEWATER OPERATOR, AND RECREATION ASSISTANT

WHEREAS, the Administration Department received three requests from Department Heads for reclassification of existing municipal positions; and

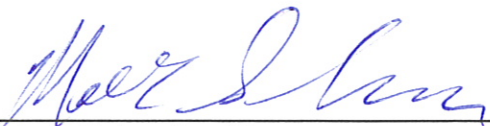
WHEREAS, the Borough Manager has reviewed the requests and position information and agrees that the positions are eligible for reclassification per the accompanying analysis;

NOW THEREFORE, BE IT RESOLVED, by the Municipal Assembly of the Municipality of Skagway that Attachment "A," Municipality of Skagway Classification Review Ranking by Grade, is amended by reclassifying the following positions:

Lead Groundskeeper – Grade 15 to Grade 17
Water/Wastewater Operator – Grade 16 to Grade 17
Recreation Center Assistant – Grade 11 to Grade 13

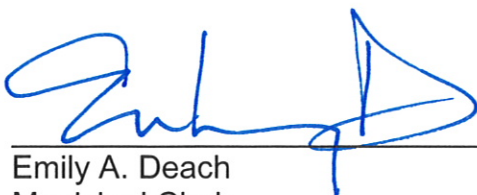
BE IT FURTHER RESOLVED that this resolution will take effect on July 1, 2014.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 19th day of December, 2013.



Mark Schaefer, Mayor

ATTEST:



Emily A. Deach
Municipal Clerk

(SEAL)



MUNICIPALITY OF SKAGWAY, ALASKA
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ATTACHMENT "A"
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Municipality of Skagway Classification Review		Ranking by Grade
Job Title	Dept	GRADE
Library Clerk (T)	LIB	10
Harbor Security Officer (T)	HAR	10
Laborer - Groundskeeper (T)	PW	10
Visitor Information Specialist II (T)	TOUR	10
Harbor Assistant (T)	HAR	11
Museum Assistant (T)	MUS	11
Library Assistant	LIB	11
Receptionist/Billing Clerk	CLINIC	11
Rec Center Assistant PT Seasonal	REC	11
Rec Center Assistant FT Permanent	REC	11
Trail Crew Lead Laborer	PW	12
Receptionist/Medical Assistant (T)	CLINIC	12
Community Service Officer	POLICE	13
Training Coordinator/Support Tech	FIRE	13
Maintenance and Clerical Support	FIRE	13
911 Dispatcher	POLICE	13
Medical Assistant	CLINIC	13
Billing Clerk	CLINIC	13
Facilities Maintenance	PW	13
Recreation Center Assistant	REC	13
Permitting Official	ADMIN	14
Administrative Assistant	CLINIC	14
Tax Clerk	ADMIN	14
Acct. Payable/Receivable Clerk	ADMIN	14
Police Clerk	POLICE	14
Refuse Collector/Incinerator Tech	PW	15
Maintenance Supervisor/Fire Inspector	FIRE	15
Lead Groundskeeper	PW	15
Visitor Information Specialist I	TOUR	15
Water Production Technician	PW	16
Police Officer (F/T & T)	POLICE	16
Administrative Manager	CLINIC	16
Emergency Services Administrator	FIRE	17
Heavy Equipment Operator	PW	17
Admin. Asst to Manager/Deputy Clerk	ADMIN	17
Library Director	LIB	17
Museum Director	MUS	17
Rec Director	REC	17
Harbormaster	HAR	17
<u>Lead Groundskeeper</u>	<u>PW</u>	<u>17</u>
<u>Water/Wastewater Operator</u>	<u>PW</u>	<u>17</u>
Police Sergeant	POLICE	18
Tourism Director	TOUR	19
Water/Waste Water Superintendent	PW	19
Borough Clerk	ADMIN	20
Borough Treasurer	ADMIN	20

**MUNICIPALITY OF SKAGWAY, ALASKA
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Public Works Director	PW	21
Police Chief	POLICE	21