Proposed by: Attorney Review: Civic Affairs Committee 06/22/2016

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6 Aye 0 Nay

0 Absent

MUNICIPALITY OF SKAGWAY, ALASKA RESOLUTION NO. 16-17R

A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA, AMENDING THE MUNICIPALITY OF SKAGWAY PERSONNEL POLICY TO PROVIDE FOR THE DONATION OF SICK LEAVE.

WHEREAS, the Assembly adopted Resolution No. 15-28R, which caused language regarding the donation of sick leave to be removed from the personnel policy; and

WHEREAS, the Assembly would like to consider reinserting language allowing for the donation of sick leave;

NOW THEREFORE, BE IT RESOLVED, by the Borough Assembly of the Municipality of Skagway that the Municipality of Skagway Personnel Policy is hereby amended as follows:

7.13 Donation of Leave

- (a) The manager may allow an employee to donate the cash equivalent of a maximum of twenty (20) days or fifty percent (50%) of accrued vacation <u>or sick</u> leave, whichever is less, provided that the donation does not reduce the employee's vacation **or sick** leave balance to less than ten (10) days.
- (b) An employee may donate vacation <u>or sick leave</u> only to an employee who is on leave without pay for medical reasons or to the family of a deceased employee. <u>The employee utilizing the donated leave may only do so after exhausting all of his or her accrued vacation and sick leave.</u>

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 7th day of July, 2016. /

Mark Schaefer, Mayor

Emily A. Deach Municipal Clerk

(SEAL)