

**REPEALED AND REPLACED
BY RESOLUTION NO. 19-23R**

Proposed by:	Finance Committee
Attorney Review:	03/13/2019
Vote:	6 Aye 0 Nay 0 Absent

**MUNICIPALITY OF SKAGWAY, ALASKA
RESOLUTION NO. 19-14R**

**A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA PROVIDING A
POLICY FOR COMMUNITY FUNDING GRANTS.**

WHEREAS, the Municipality annually receives funding requests for non-profit, not-for-profit, and quality of life uses; and

WHEREAS, the Municipality would like to establish a policy for funding such requests through grants in each annual budget cycle, for the purpose of streamlining the budget development and approval process; and

WHEREAS, historically, the amount of community funding has ranged from 3-percent to 5-percent of the total General Fund expenditures;

WHEREAS, the goal of the Municipality in providing these grants is to provide funding access for sustainable community organizations;

NOW, THEREFORE BE IT RESOLVED, that the following policy is established for Community Funding Grants:

A. GENERAL GUIDELINES

1. A maximum of four percent (4%) of General Fund expenditures in the annual municipal budget may be allocated for Community Funding Grants. The source of this funding shall be a transfer from the Sales Tax Fund, and shall be in accordance with SMC 4.08.070(A)(5) Limitations of use of tax proceeds.
2. No grantee shall receive more than ten percent (10%) of the funds allocated each fiscal year for Community Funding Grants.
3. Grant funding requests larger than \$5,000 shall not exceed 50-percent (50%) of the project/program cost. For example, if the total project requires \$20,000 of funding, the Municipality shall only grant up to \$10,000.

B. ELIGIBILITY

To be eligible for a municipal grant, applicants must:

1. Be a not-for-profit incorporated organization or a registered charitable organization that has been in operation for a minimum of one year.
2. Be governed by a community-based volunteer Board of Directors.
3. Extend services to the general public of the Skagway Borough.
4. Demonstrate fiscal responsibility and sustainability.

C. FUNDING INELIGIBILITY

The following entities are not eligible for Community Grant Funding:

1. Individuals;
2. For-profit organizations;
3. Local, state, federal, or tribal government entities;

4. Entities with political affiliations;
5. Entities that intend to provide grant funds to others;
6. Entities whose activities or outcomes are inconsistent with the Municipality of Skagway values or goals, as determined by the Finance Committee.

D. PROJECT ELIGIBILITY

Eligible projects/programs must:

1. Be accessible to everyone;
2. Have a budget separate from the grantee's operating budget;
3. Benefit the citizens of the Municipality of Skagway;
4. Include significant volunteer involvement;
5. Be sustainable beyond the support of the municipal grant.

E. INELIGIBLE PROJECTS AND EXPENDITURES

Ineligible project and expenditures include:

1. Programs for which other levels of government have legislated responsibility for funding;
2. Deficit reduction expenses;
3. Costs related to fundraising activities;
4. Food or beverage costs, contingency, or miscellaneous costs;
5. More than fifty percent (50%) of the budget of the project/programs.
6. Operation or administrative funding for projects/programs beyond 3 years.
7. Operation or administrative funding for program renewal.

F. AWARD PROCEDURE


1. Grant applications shall be due to the Treasurer on an open-ended basis.
2. After the fiscal year budget is adopted by the Assembly, the Finance Committee shall consider all applications received by the submission deadline and vote to award grant funding.
3. The Finance Committee has the sole discretion to award grant funding, subject to approval by the Assembly. The decisions of the Finance Committee are not appealable and not subject to any review other than the Assembly for approval of any awards.

PASSED AND APPROVED by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 21st day of March, 2019.



Tim Cochran, Vice Mayor

ATTEST:



Emily A. Deach
Borough Clerk

(SEAL)

