

Proposed by:	Assemblyman S. Burnham
Attorney Review:	06/14/2019
Vote:	6 Aye 0 Nay 0 Absent

**MUNICIPALITY OF SKAGWAY, ALASKA**  
**RESOLUTION NO. 19-23R**

**A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA, REPEALING AND REPLACING RESOLUTION NO. 19-14R PROVIDING A POLICY FOR COMMUNITY FUNDING GRANTS.**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Assembly of the Municipality of Skagway that Resolution No. 19-14R providing a policy for community funding grants is hereby repealed **and replaced** as follows:

NOW, THEREFORE BE IT RESOLVED, that the following policy is established for Community Funding Grants, **effective for FY21 and for use during budgeting for FY21:**

**A. GENERAL GUIDELINES**

1. A maximum of four percent (4%) of General Fund expenditures in the annual municipal budget may be allocated for Community Funding Grants. The source of this funding shall be a transfer from the Sales Tax Fund, and shall be in accordance with SMC 4.08.070(A)(5) Limitations of use of tax proceeds.
2. No grantee shall receive more than ten percent (10%) of the funds allocated each fiscal year for Community Funding Grants.
3. Grant funding requests larger than \$5,000 shall not exceed 50-percent (50%) of the project/program cost. For example, if the total project requires \$20,000 of funding, the Municipality shall only grant up to \$10,000.

**B. ELIGIBILITY**

To be eligible for a municipal grant, applicants must:

1. Be a not-for-profit **and non-profit** incorporated organization or a registered charitable organization that has been in operation for a minimum of one year.
2. Be governed by a community-based volunteer Board of Directors.
3. Extend services to the general public of the Skagway Borough.
4. Demonstrate fiscal responsibility and sustainability.

**C. FUNDING INELIGIBILITY**

The following entities are not eligible for Community Grant Funding:

1. Individuals;
2. For-profit organizations;
3. Local, state, federal, or tribal government entities;
4. Entities with political affiliations;
5. Entities that intend to provide grant funds to others;
6. Entities whose activities or outcomes are inconsistent with the Municipality of Skagway values or goals, as determined by the Finance Committee.

**D. PROJECT ELIGIBILITY**

Eligible projects/programs must:

1. Be accessible to everyone;
2. Have a budget separate from the grantee's operating budget;
3. Benefit the citizens of the Municipality of Skagway;
4. Include significant volunteer involvement;
5. Be sustainable beyond the support of the municipal grant.

**E. INELIGIBLE PROJECTS AND EXPENDITURES**

Ineligible project and expenditures include:

1. Programs for which other levels of government have legislated responsibility for funding;
2. Deficit reduction expenses;
3. Costs related to fundraising activities;
4. Food or beverage costs, contingency, or miscellaneous costs;
5. More than fifty percent (50%) of the budget of the project/programs.
6. Operation or administrative funding for projects/programs beyond 3 years.
7. Operation or administrative funding for program renewal.

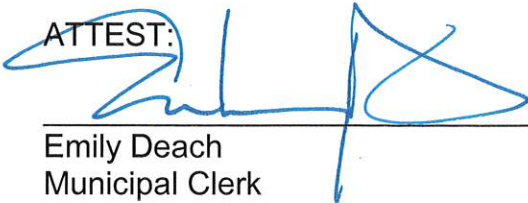
**F. AWARD PROCEDURE**

1. Grant applications shall be due to the Treasurer on an open-ended basis.
2. After the fiscal year budget is adopted by the Assembly, the Finance Committee shall consider all applications received by the submission deadline and vote to award grant funding.
3. The Finance Committee has the sole discretion to award grant funding, subject to approval by the Assembly. The decisions of the Finance Committee are not appealable and not subject to any review other than the Assembly for approval of any awards.

**PASSED AND APPROVED** this 20<sup>th</sup> day of June, 2019, by the Assembly of the Municipality of Skagway, Alaska.

  
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Andrew Cremata, Mayor

ATTEST:

  
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Emily Deach  
Municipal Clerk

(SEAL)

