

Proposed by:	Finance Committee
Attorney Review:	06/10/2021
First Reading:	06/17/2021
Second Reading:	07/01/2021
Vote:	5 Aye    0 Nay    1 Absent

**MUNICIPALITY OF SKAGWAY, ALASKA**  
**ORDINANCE NO. 21-09**

**AN ORDINANCE OF THE MUNICIPALITY OF SKAGWAY, ALASKA AMENDING THE FY21 CAPITAL PROJECTS FUND, PORT FUND, GENERAL FUND, VISITOR DEPARTMENT FUND, AND SALES TAX FUND TO ACCOUNT FOR GRANT FUNDING AVAILABILITY, PROJECT EXPENSES, AND ADMINISTRATIVE EXPENSES.**

**WHEREAS**, the Municipality of Skagway has three legislative grants nearing expiration that it intends to utilize for the purpose of funding the following port projects: environmental investigation for port projects, design of a roll-on roll-off (RORO) dock, design of a multi-use dock, and design of the Small Boat Harbor expansion; and

**WHEREAS**, the Skagway Traditional Council (STC) has offered to provide grant funding to the Municipality for trail maintenance and improvement; and

**WHEREAS**, the Rasmuson Foundation has provided the Municipality with a grant for its Camp Initiative, which will be used to fund a Recreation Center Summer Camp Program; and

**WHEREAS**, the Municipality intends to provide funding from the Sales Tax Fund for the following administrative expenses: a Deputy Manager position, a Fire Department audit / analysis, and upgrades to Police Department report management and dispatch systems; and

**WHEREAS**, at its meeting of June 2, 2021, the Finance Committee reviewed the proposed purchase of a 48-foot mobile commercial kitchen to provide for short-term accommodation of the school lunch program, and voted to recommend that a budget amendment come forward for the purchase; and

**WHEREAS**, the FY21 municipal budget must account for the funds available pursuant to the legislative grants, the STC grant, and the Rasmuson Foundation grant; and

**WHEREAS**, the expenses related to the proposed projects, purchases, and administrative expenses must be reflected in the FY21 budget; and

**WHEREAS**, port bond funds must be transferred to the Capital Projects Fund to properly account for bond-funded port improvement projects, pursuant to Ordinance No. 21-05;

**NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE MUNICIPALITY OF SKAGWAY, ALASKA AS FOLLOWS:**

**Section 1. Classification.** This is a non-code ordinance.

**MUNICIPALITY OF SKAGWAY, ALASKA**

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**Section 2. Purpose.** To amend the FY21 Capital Projects Fund, Port Fund, General Fund, and Sales Tax Fund budgets to account for grant funding availability, the expenses related to projects, and administrative expenses related to a Deputy Manager position, a Fire Department audit / analysis, and Police Department communications systems upgrades.

**Section 3. Amendment.** The FY21 Municipality of Skagway Budget is hereby amended as follows:

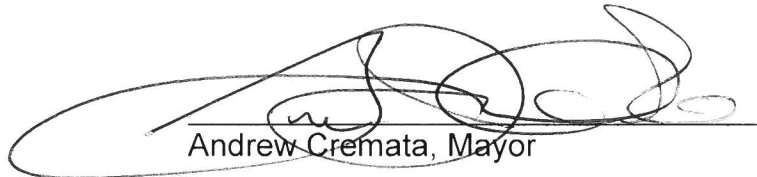
<b>FUND</b>	<b>AMOUNT</b>	<b>FROM</b>	<b>TO</b>
<b>CAPITAL PROJECTS FUND</b>			
DCCED 14-DC-135 Grant	925,000	-	925,000
DCCED 12-DC-617 Grant	2,775,000	-	2,775,000
DCCED 15-DC-147 Grant	80,000	-	80,000
STC Transportation Grant- Trail Improvements	40,000	-	40,000
Transfer from Port Fund (Bond)	5,000,000	-	5,000,000
Transfer from Sales Tax Fund	300,000	529,500	829,500
<b>Total Revenue &amp; Transfers In</b>	<b>9,120,000</b>	<b>7,813,300</b>	<b>16,933,300</b>
Environmental Investigation- Port Projects	200,000	-	200,000
Roll on- Roll off (RORO) Dock- DESIGN	1,000,000	-	1,000,000
Multi-Use Dock- DESIGN	2,500,000	-	2,500,000
Small Boat Harbor Expansion Design	80,000	-	80,000
Trail Improvements	40,000	-	40,000
School Kitchen Upgrade	300,000	-	300,000
<b>Total Expense &amp; Transfers Out</b>	<b>4,120,000</b>	<b>12,813,300</b>	<b>16,933,300</b>
surplus/(deficit)		(5,000,000)	-
<b>GENERAL FUND</b>			
Transfer from Sales Tax	175,000	1,300,153	1,475,153
Rasmuson Camp Initiative Grant- Federal	15,000	-	15,000
<b>Total Revenue &amp; Transfers In</b>	<b>190,000</b>	<b>7,772,840</b>	<b>7,962,840</b>
Deputy Manager	75,000	-	75,000
Fire Department Audit/Analysis	70,000	-	70,000
Police Department Communications Proposal	30,000	-	30,000
Recreation Center Summer Camp Program	15,000	-	15,000
<b>Total Expense &amp; Transfers Out</b>	<b>190,000</b>	<b>7,772,840</b>	<b>7,962,840</b>
surplus/(deficit)	-	-	-
<b>VISITOR DEPARTMENT FUND</b>			
Transfer from Sales Tax	25,000	-	25,000
<b>Total Revenue &amp; Transfers In</b>	<b>25,000</b>	<b>850,486</b>	<b>875,486</b>
Contractual- Independent Traveler Shuttle Svc	25,000	-	25,000
<b>Total Expense &amp; Transfers Out</b>	<b>25,000</b>	<b>850,486</b>	<b>875,486</b>
surplus/(deficit)	-	-	-

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<b>SALES TAX FUND</b>			
Sales Tax Reserves	-	-	-
<b>Total Revenue &amp; Transfers In</b>	-	<b>2,324,800</b>	<b>2,324,800</b>
Transfer to Capital Projects Fund	300,000	529,500	829,500
Transfer to General Fund	175,000	1,300,153	1,475,153
Transfer to Visitor Department	25,000	-	25,000
<b>Total Expense &amp; Transfers Out</b>	<b>500,000</b>	<b>6,423,186</b>	<b>6,923,186</b>
surplus/(deficit)	(500,000)	(4,098,386)	(4,598,386)
<b>PORT FUND</b>			
Port Fund Reserves	-	-	-
<b>Total Revenue &amp; Transfers In</b>	-	<b>127,200</b>	<b>127,200</b>
Transfer to Capital Projects Fund	5,000,000	-	5,000,000
<b>Total Expense &amp; Transfers Out</b>	<b>5,000,000</b>	<b>127,200</b>	<b>5,127,200</b>
surplus/(deficit)	(5,000,000)	-	(5,000,000)

**Section 4. Effective Date.** This ordinance shall become effective immediately upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 1<sup>st</sup> day of July, 2021.

  
Andrew Cremata, Mayor

ATTEST:

  
Emily A. Deach, CMC  
Borough Clerk

(SEAL)

