

**MUNICIPALITY OF SKAGWAY, ALASKA  
RESOLUTION NO. 21-23R**

**A RESOLUTION OF THE MUNICIPALITY OF SKAGWAY, ALASKA ESTABLISHING  
A SMALL BUSINESS EMERGENCY GRANT PROGRAM TO MITIGATE THE IMPACTS  
OF THE COVID-19 PANDEMIC ON THE BUSINESS COMMUNITY OF SKAGWAY.**

**WHEREAS**, on June 17, 2021, the Skagway Borough Assembly declared a financial emergency due to the substantial economic risk that the COVID-19 pandemic continues to pose to the community; and

**WHEREAS**, the Municipality of Skagway accepted a \$2,000,000 donation from Norwegian Cruise Lines (NCL) for the purpose of providing economic relief to the community due to the effects of the COVID-19 pandemic, and will allocate \$1,200,000 of these funds for small business assistance, pursuant to Ordinance No. 21-12; and

**WHEREAS**, Skagway businesses rely upon the tourism industry for financial stability; and

**WHEREAS**, the widespread cancellation of cruises to Alaska has and will continue to have a detrimental impact on all Skagway businesses; and

**WHEREAS**, the Municipality of Skagway wishes to implement a Small Business Emergency Grant Program to mitigate the impacts of the COVID-19 pandemic on the financial stability of Skagway businesses; and

**WHEREAS**, the proposed grant program will be managed and administered by the municipal Administration Department following the guidelines adopted in this resolution; and

**WHEREAS**, for the purposes of this grant program, "small business" is defined as, a business whose annual gross revenue is ~~\$6~~ \$3 million or less;

**NOW THEREFORE BE IT RESOLVED THAT** the Borough Assembly of the Municipality of Skagway establishes a Small Business Emergency Grant program, to be administered as follows:

General Program Guidelines:

- Total funding: \$1,200,000
- Payment to grant recipients will be disbursed as one lump sum.
- The grant amount for eligible small businesses will be determined as follows:
  - The Municipality will determine the total gross revenue reported by all eligible small businesses as defined in this Resolution in 2019, 2020, and the first and second quarters of 2021.

- The Municipality will determine what percentage of the total gross revenue was reported by each eligible small business, and this same percentage will be used to determine the grant amount for which the small business would be eligible.
- For example, an eligible small business that reported 2% of the total gross revenue reported by small businesses in 2019, 2020, and the first and second quarters of 2021, would qualify for a grant in the amount of 2% of the total funding of \$1,200,000, or \$24,000.

Eligibility:

- Small businesses that reported revenue in at least one of the following years are eligible: 2019, 2020, or the first and second quarters of 2021.
- Primary physical location of small business must be in Skagway.
- Business must have had a municipal business license for the corresponding year in which they reported revenue.
- Businesses will only qualify for funding in years for which they were considered a small business under this resolution. For example, if a business's gross revenue was more than \$6 million in 2019, but was under \$6 million for 2020 and the first and second quarters of 2021, only revenues reported for 2020 and the first and second quarters of 2021 would be considered in determining the final grant amount.
- Complete the application process as determined by the Administration Department.

**BE IT FURTHER RESOLVED THAT** this resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Andrew Cremata, Mayor

ATTEST:

\_\_\_\_\_  
Emily A. Deach, Borough Clerk

(SEAL)