

Proposed by:	Civic Affairs
Attorney Review:	08/12/2023
First Reading:	08/17/2023
Second Reading:	09/07/2023
Vote: 6 Aye	0 Nay 0 Absent

**MUNICIPALITY OF SKAGWAY, ALASKA  
ORDINANCE NO. 23-21**

**AN ORDINANCE OF THE MUNICIPALITY OF SKAGWAY, ALASKA AMENDING MUNICIPAL CODE TO CLARIFY BOARD FUNTIONS AND REMOVE LINE-ITEM TRANSFER NOTIFICATION REQUIREMENTS**

WHEREAS, the Civic Affairs Committee, at their June 5 and August 10, 2023 meetings, recommended lifting the requirement to provide notice of line-item transfers in excess of five hundred dollars and including clarifying changes regarding the function of the board; and

**NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE MUNICIPALITY OF SKAGWAY, ALASKA AS FOLLOWS:**

**Section 1. Classification.** Section 3 of this ordinance is of a general and permanent nature and shall become a part of the Skagway Municipal Code.

**Section 2. Purpose.** To amend SMC Chapter 3.14.045 Election of officers to add 'secretary' as an officer of the Skagway Visitor Advisory Board.

**Section 3. Amendment.** The Skagway Municipal Code is hereby amended; (~~strike through~~) indicates text to be deleted from and (**bold underscore**) indicates text added to the current code. SMC Chapter 3.14.045 Election of officers is hereby amended as follows:

3.14.010 Establishment.

A. There is established the Skagway visitor advisory board, a governing board of the Skagway visitor department which shall serve in an advisory role to the borough assembly. The board shall consist of five (5) members and two (2) alternate board members.

B. Function of the ~~bureau~~ **board**.

1. The board shall develop and recommend to the borough assembly policies governing the planning and execution of programs dealing with all phases of convention, visitor, or tourism promotion and service to visitors. All such policies and plans **are advisory until approved** ~~shall be approved by the borough assembly~~ **for implementation.** ~~prior to execution.~~ ~~Implementation~~ Execution shall be the responsibility of the borough manager, **with assistance of** ~~acting through~~ the tourism director. The board shall submit reports to the borough assembly at least annually, and such other reports as the borough assembly may require **or as may be requested by the borough manager.**

~~2. The borough manager will provide the board chair adequate notice of line item transfers in excess of five hundred dollars (\$500.00) so that the board may provide comment to the borough assembly.~~

**Section 6. Severability.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

**Section 7. Effective Date.** This ordinance shall become effective immediately upon adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the Borough Assembly of the Municipality of Skagway this 7th day of September, 2023.

ATTEST:

*[Signature]*  
Steve Burnham Jr, Borough Clerk  
*Kathy Carr, Deputy*  
(SEAL)



*[Signature]*  
Andrew Cremata, Mayor