

# MUNICIPALITY OF SKAGWAY, ALASKA

## SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION



### PROJECT MANUAL Contract Documents and Specifications

Prepared by:



ENGINEERS



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**65% Design Review Submittal**

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## SECTION 00030 – NOTICE INVITING BIDS

### MUNICIPALITY OF SKAGWAY SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION

#### INVITATION TO BID

Notice is hereby given that the Municipality of Skagway, Alaska will receive sealed bids for the construction of the Skagway Small Boat Harbor Launch Ramp Extension project. The project generally consists of the following Work: 30-foot extension of an existing timber boarding float and two precast concrete boat launch ramp lanes, new steel pipe pile installation, excavation and disposal, armor rock slope protection and other miscellaneous improvements. The Engineer's Estimate for all work is between \$400,000 and \$500,000.

Sealed bids will be received at the Municipality of Skagway, P.O. Box 415, Skagway, Alaska 99840, physically located at 700 Spring Street, Skagway, Alaska until 2:00 p.m. prevailing time on Tuesday, July 12, 2022. The Bids will be publicly opened at 2:00 p.m. and read aloud in the Assembly Chambers. Clearly mark on the outside of the envelope **“Sealed bids for Skagway Small Boat Harbor Boat Launch Extension, Opening Date July 12, 2022”**. **Faxed and e-mailed bids will not be accepted.** Proposals may not be withdrawn for thirty days following date of opening.

The Contract Documents, including one set of reduced scale drawings, may be obtained at the office of the Borough Clerk, 700 Spring Street, Skagway, Alaska 99840 (phone: 907-983-2297) or [m.gihl@skagway.org](mailto:m.gihl@skagway.org). The Municipality of Skagway shall not be responsible for any costs incurred in the preparation of bids. The Municipality reserves the right to reject any or all bids. A full copy of the bid documents can be obtained by calling Skagway Municipal Offices at 907-983-2297, or by e-mailing [m.gihl@skagway.org](mailto:m.gihl@skagway.org)

Bids shall include all labor, equipment, transportation, materials and mobilization to and from the site to complete the specified Work. Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Municipality of Skagway in the amount of five percent of the total bid price. Bidders are expected to be familiar with the potential extreme and challenging weather conditions in Skagway, Alaska and the Municipality will assume all bidders have considered weather in preparing their bids. Extraordinary weather delays may be considered and addressed through contract modification in the sole discretion of the Municipality. Liquidated damages shall be a part of the final contract. Bidders are encouraged to familiarize themselves with this project through contact with the Borough Manager and by visiting the site of the project.

Alaska Labor Standards, reporting and prevailing wage rate determination is made part of this bid package. If this project is over \$25,000, a notice of award will be sent to the Alaska Department of Labor - Wage and Hour Section. The State will require that certified payroll forms are completed and the State has the right to randomly audit the successful bidders company to ensure Davis Bacon Wages are being paid for this project.

Prospective bidders are encouraged to attend a Pre-Bid Conference that will be held in Skagway on June 23, 2022 beginning at 2:00 PM at the Assembly Chambers. Prospective bidders may also participate in the Pre-Bid Conference by teleconference by dialing (888)-204-5987. When prompted enter PIN: 5085533#. Questions regarding this project shall be directed to Skagway Borough Manager, Brad Ryan at [manager@skagway.org](mailto:manager@skagway.org).

The Municipality of Skagway reserves the right to reject any or all bids, to waive any informality in a bid, and to make award to the lowest responsive, responsible bidder as it may best serve the interest of the Borough. A bid shall be awarded to a Skagway bidder if its bid is not more than five percent higher than the lowest responsive nonresident bidder's.

Authorized by: Andrew Cremata, Mayor, Municipality of Skagway

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

- 1.0 DEFINED TERMS.** Terms used in these “Instructions to Bidders” and the “Notice Inviting Bids” which are defined in the General Conditions have the meanings assigned to them in the General Conditions. The term "Bidder" means one who submits a Bid directly to the OWNER, as distinct from a sub-bidder, who submits a Bid to a Bidder.
- 2.0 INTERPRETATIONS AND ADDENDA.**
- A. **INTERPRETATIONS.** All questions about the meaning or intent of the Contract Documents are to be directed to the ENGINEER. Interpretations or clarifications considered necessary by the ENGINEER in response to such questions will be issued by Addendum, mailed, faxed, or delivered to all parties recorded by the OWNER, as having received the Contract Documents. Questions received less than 7 Days prior to the date for opening of Bids may not be answered. Only questions answered by formal written Addendum will be binding. The OWNER shall not be responsible for any action taken or inaction by a Bidder based upon the ENGINEER not responding to a question from a Bidder. The ENGINEER has no authority to provide verbal interpretations or clarifications and has no authority to respond to Bidder questions except in writing. No employee, officer, assembly member or any other representative of the Municipality has any actual or apparent authority to provide an interpretation or clarifications.
- B. **ADDENDA.** Addenda may be issued to modify the Contract Documents. The OWNER may issue addenda by fax, or as an attachment by e-mail, and with a follow-up addendum copy issued by regular mail. Addenda may be faxed, e-mailed and mailed less than seven Days prior to the anticipated Bid opening. Bidders are independently responsible to insure that they have received and reviewed any and all addenda.
- 3.0 FAIR COMPETITION.** More than one Bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. If the OWNER believes that any Bidder is interested in more than one Bid for the WORK contemplated, all Bids in which such Bidder is interested will be rejected. If the OWNER believes that collusion exists among the Bidders, all Bids will be rejected.
- 4.0 RESPONSIBLE BIDDER.** Only responsive Bids from responsible Bidders will be considered. A Bid submitted by a Bidder determined to be not responsible may be rejected in the sole discretion of the OWNER.
- A. The OWNER may consider the following in determining whether a bid and the bidder are responsible:
1. Financial Resources
  2. Ability to Meet Delivery Standards
  3. Past Performance Record
    - a. References from others on CONTRACTOR’s performance
    - b. Record of performance on any other contracts
    - c. Timeliness of past performance on any contract
  4. Record of Integrity
  5. Obligations to OWNER

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

- a. Bidders must be registered as required by law and in good standing for all amounts owed to the OWNER within five Days of OWNER's Notice of Intent to Award.
  6. Any other factors that the OWNER determines to be in the best interests of the Municipality
  7. Special standards for responsibility, if applicable, will be specified. These special standards establish minimum standards or experience required for a responsible Bidder on a specific contract.
- C. Before a Bid is considered for award, a Bidder may be requested to submit information documenting its ability and competency to perform the WORK, according to general standards of responsibility and any special standards which may apply. It is Bidder's responsibility to submit sufficient, relevant, and adequate information. OWNER will make its determination of responsibility and has no obligation to request clarification or supplementary information.

**5.0 RESPONSIVE BIDS.** Only responsive Bids will be considered. Bids may be considered non-responsive and may be rejected. Some of the reasons a Bid may be rejected for being non-responsive are:

- A. If the Bid is on a form other than that furnished by the OWNER, or legible copies thereof; or if the form is altered or any part thereof is detached; or if the Bid is improperly signed.
- B. If there are unauthorized additions, conditional or alternate bids, or irregularities of any kind which may tend to make the proposal incomplete, indefinite, or ambiguous as to its meaning.
- C. If the Bidder adds any unauthorized conditions, limitations, or provisions reserving the right to accept or reject any award, or to enter into a contract pursuant to an award. This does not exclude a Bid limiting the maximum gross amount of awards acceptable to any one Bidder at any one bid opening, provided that any selection of awards will be made by the OWNER.
- D. If the Bid does not contain a unit price for each pay item listed, except in the case of authorized alternate pay items.
- E. If the Bid does not include all labor, materials, tools and equipment necessary in the unit price for each pay item listed.
- F. If the Bid price for Mobilization does not cover mobilization costs for all items contained in the Bid Schedule.
- G. If the Bidder has not acknowledged receipt of each Addendum.
- H. If the Bidder fails to furnish an acceptable Bid guaranty with the Bid.
- I. If any of the unit prices Bid are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the OWNER.

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

J. If a bid modification does not conform to Article 15.0 of this Section.

**6.0 BIDDER'S EXAMINATION OF CONTRACT DOCUMENTS AND SITE.** It is the responsibility of each Bidder before submitting a Bid:

- A. To examine thoroughly the Contract Documents, and other related data identified in the bidding documents (including "technical data" referred to below):
  - 1. To visit the site to become familiar with and to satisfy the Bidder as to the general and local conditions that may affect cost, progress, or performance, of the WORK,
  - 2. To consider federal, state and local laws and regulations that may affect cost, progress, or performance of the WORK,
  - 3. To study and carefully correlate the Bidder's observations with the Contract Documents, and other related data; and
  - 4. To notify the ENGINEER of all conflicts, errors, or discrepancies in or between the Contract Documents and such other related data.
  - 5. To be thoroughly familiar with the potential adverse weather conditions in Skagway which could impact the timeliness and other aspects of the WORK

**7.0 REFERENCE IS MADE TO THE SUPPLEMENTARY GENERAL CONDITIONS FOR IDENTIFICATION OF:**

- A. Those reports of explorations and tests of subsurface conditions at the site which have been utilized by the Engineer of Record in the preparation of the Contract Documents. The interpretation of technical data in the reports is the responsibility of the Bidder. The OWNER makes no representations as to the accuracy of the technical data in any reports of exploration or tests of subsurface conditions.
- B. Those drawings of physical conditions in or relating to existing surface and subsurface conditions (except underground utilities) which are at or contiguous to the site have been utilized by the Engineer of Record in the preparation of the Contract Documents. The interpretation of technical data in the drawings is the responsibility of the Bidder. The OWNER makes no representations as to the accuracy of the technical data in any drawings.
- C. Copies of reports and drawings utilized by the Engineer will be made available by the OWNER to any Bidder upon a reasonable request if said reports and drawings are not bound herein. Those reports and drawings are not part of the Contract Documents, but the technical data contained therein are incorporated herein by reference.
- D. Information and data reflected in the Contract Documents with respect to underground utilities at or contiguous to the site is based upon information and data furnished to the OWNER and the Engineer of Record by the owners of such underground utilities or others, and the OWNER and ENGINEER do not assume responsibility for the accuracy or completeness thereof unless it is expressly provided otherwise in the Supplementary General Conditions, or in Section 01530 - Protection and Restoration of Existing Facilities.
- E. Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders on subsurface conditions, underground utilities and other physical conditions, and possible changes in the Contract Documents due to differing conditions appear in Paragraphs 4.2, 4.3, and 4.4 of the General Conditions.

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

- F. Before submitting a Bid, each Bidder will, at its own expense, make or obtain any additional examinations, investigations, explorations, tests, and studies and obtain any additional information and data which pertain to the physical conditions (surface, subsurface, and underground utilities) at or contiguous to the site or otherwise which may affect cost, progress, or performance of the WORK and which the Bidder deems necessary to determine its Bid for performing the WORK in accordance with the time, price, and other terms and conditions of the Contract Documents.
- G. On request reasonably in advance, the OWNER will provide each Bidder access to the site to conduct such explorations and tests as each Bidder deems necessary for submission of a Bid. Bidder shall fill all holes and shall clean up and restore the site to its former condition upon completion of such explorations. The failure of any Bidder to fully repair the site may be deemed by the OWNER sufficient reason to reject a Bid.
- H. The lands upon which the WORK is to be performed, rights-of-way and easements for access thereto and the lands designated for use by the CONTRACTOR in performing the WORK are identified in the Contract Documents. All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by the CONTRACTOR. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by the OWNER unless otherwise provided in the Contract Documents.
- I. The submission of a Bid will constitute an incontrovertible representation by the Bidder that the Bidder has complied with every requirement of Article 6, "Bidder's Examination of Contract Documents and Site" herein, that without exception the Bid is premised upon performing the WORK required by the Contract Documents and such means, methods, techniques, sequences, or procedures of construction as may be indicated in or required by the Contract Documents, and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the WORK.

### 8.0 BID FORM.

- A. The Bid shall be made on the Bid Schedule(s) bound herein, or on the yellow bid packet provided, or on legible and complete copies thereof, and shall contain the following: Sections 00300, 00310, and the required Bid Security. In the event there is more than one Bid Schedule, the Bidder may bid on any individual schedule or on any combination of schedules. The envelope enclosing the sealed Bids shall be plainly marked in the upper left-hand corner with the name and address of the Bidder and shall bear the words "BID FOR," followed by the title of the Contract Documents for the WORK, the name of the OWNER, the address where Bids are to be delivered or mailed to, and the date and hour of opening of Bids. The Bid Security shall be enclosed in the same envelope with the Bid.
- B. All blanks on the Bid Form and Bid Schedule must be completed in ink or typed.
- C. Bids by corporations must be executed in the corporate name by the president, a vice-president (or other corporate officer). The corporate address and state of incorporation must appear below the signature.



## SECTION 00100 - INSTRUCTIONS TO BIDDERS

- D. Bids by partnerships must be executed in the partnership name and be signed by a managing partner, and the official address of the partnership must appear below the signature.
- E. The Bidder's Bid must be signed with ink. All names must be printed or typed below the signature.
- F. The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form. Failure to acknowledge Addenda shall render Bid non-responsive and shall cause its rejection.
- G. The address to which communications regarding the Bid are to be directed must be shown.
- H. All Bidders must provide evidence of authority to conduct business in Alaska to the extent required by law.
- I. On Projects including Federal funding any contractor otherwise qualified to perform the WORK, is not required to be licensed nor to submit application for license in advance of submitting a Bid or having such Bid considered; provided, however, that such exemption does not constitute a waiver of the OWNER's right under existing license laws to require a contractor, determined to be a successful Bidder, to be licensed to do business as a contractor in the State of Alaska in connection with the award of a contract to the successful Bidder.
- J. On Projects not including Federal funding, a Bid for the WORK will not be accepted from a contractor who does not hold a valid Alaska Business License and a valid Contractor's License in Alaska (applicable to the type of work bid upon) at the time of opening Bids.

**9.0 QUANTITIES OF WORK.** The quantities of WORK, or material, stated in unit price items of the Bid are supplied only to give an indication of the general scope of the WORK; the OWNER does not expressly or by implication agree that the actual amount of WORK, or material, will correspond therewith, and reserves the right after award to increase or decrease the amount of any unit price item of the WORK by an amount up to and including 25 percent of any Bid item, without a change in the unit price, and shall include the right to delete any Bid item in its entirety, or to add additional Bid items up to and including an aggregate total amount not to exceed 25 percent of the Contract Price (see General Conditions, Article 10 Changes In the Work).

**10.0 SUBSTITUTE OR "OR-EQUAL" ITEMS.** The procedure for the submittal of substitute or "or-equal" products is specified in Section 01300 - CONTRACTOR Submittals. By submitting a Bid, the Bidder agrees that the Bidder shall not substitute products "or equal" products without written authorization from the Engineer of Record before the product is substituted.

**11.0 SUBMISSION OF BIDS.** The Bid shall be delivered by the time and to the place stipulated in the Notice Inviting Bids. It is the Bidder's sole responsibility to see that its Bid is received in proper time. Oral, telegraphic, telephonic or faxed Bids will not be considered. It is the responsibility of the Bidder to consider weather and any other potential for delay in mail delivery to Skagway in submitting its Proposal before the deadline. There shall be no extension of time to submit a Bid based on weather.

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

- 12.0 BID SECURITY, BONDS, AND INSURANCE.** Each Bid shall be accompanied by a certified, or cashier's check, or approved Bid Bond in an amount of at least 5 percent of the total Bid price. The "total Bid price" is the amount of the base bid, plus the amount of alternate bids, if any, which total to the maximum amount for which the contract could be awarded. Said check or Bond shall be made payable to the OWNER and shall be given as a guarantee that the Bidder, if offered the WORK, will enter into an Agreement with the OWNER, and will furnish the necessary insurance certificates, Payment Bond, and Performance Bond; each of said Bonds, if required, and insurance amounts shall be as stated in the Supplementary General Conditions. In case of refusal or failure to enter into said Agreement, the check or Bid Bond, as the case may be, shall be forfeited to the OWNER. If the Bidder elects to furnish a Bid Bond as its Bid security, the Bidder shall use the Bid Bond form bound herein, or one conforming substantially to it in form. Bid Bonds must be accompanied by a legible power of attorney.
- 13.0 RETURN OF BID SECURITY.** Within 14 Days after award of the contract, the OWNER will return the Bid securities accompanying such of the Bids as are not considered in making the award. All other Bid securities will be held until the Agreement has been executed. They will then be returned to the respective Bidders whose Bids they accompanied.
- 14.0 DISCREPANCIES IN BIDS.** In the event there is more than one pay item in a Bid Schedule, the Bidder shall furnish a price for all pay items in the schedule, and failure to do so may render the Bid non-responsive and cause its rejection. In the event there are unit price pay items in a Bid Schedule and the "amount" indicated for a unit price pay item does not equal the product of the unit price and quantity, the unit price shall govern and the amount will be corrected accordingly, and the Bidder shall be bound by said correction. In the event there is more than one pay item in the Bid Schedule and the total indicated for the schedule does not agree with the sum of the prices bid on the individual items, the prices bid on the individual items shall govern and the total for the schedule will be corrected accordingly, and the Bidder shall be bound by said correction.
- 15.0 BID MODIFICATIONS AND UNAUTHORIZED ALTERNATIVE BIDS.**
- A. Any Bidder may modify a Bid by mail, telegram, or fax (**Fax: 907-983-2151**) prior to the scheduled closing time for receipt of Bids, provided that such modification is received by the Municipality of Skagway prior to the time set for opening of Bids. Bidders are strongly advised to telephone the Municipality of Skagway (**Telephone: 907-983-2297**) to confirm the successful and timely transmission of all fax Bid modifications.
- A telegram or fax modification should not reveal the Bid price but should provide the addition or subtraction or other modification so that the final prices will not be known by the Municipality until the sealed Bid is opened. Modifications shall include both the modification of the unit bid price and the total modification of each item modified. The Municipality shall not be responsible for its failure to receive fax modifications whether such failure is caused by transmission line problems, fax device problems, operator error or otherwise.
- B. Unauthorized conditions, limitations, or provisos attached to the Bid will render it informal and cause its rejection as being non-responsive. The completed bid forms shall be without interlineation, alterations, or erasures in the printed text. All changes shall be initiated by the person signing the Bid. Alternative bids will not be considered unless called for.
- 16.0 WITHDRAWAL OF BID.** The Bid may be withdrawn by the Bidder by means of a written request, signed by the Bidder or its properly authorized representative. Such written request must

**SECTION 00100 - INSTRUCTIONS TO BIDDERS**

be delivered to the place stipulated in the Notice Inviting Bids for receipt of Bids prior to the scheduled closing time for receipt of Bids.

**17.0 AWARD OF CONTRACT.**

- A. Award of a contract, if it is awarded, will be on the basis of materials and equipment described in the Drawings or specified in the Technical Specifications and will be made to the lowest responsive and responsible Bidder whose Bid complies with all the requirements prescribed. Unless otherwise specified, any such award will be made within the period stated in the Notice Inviting Bids that the Bids are to remain open. Unless otherwise indicated, a single award will be made for all the pay items in an individual Bid Schedule.
- B. In the event the WORK is contained in more than one Bid Schedule, the OWNER may award schedules individually or in combination. In the case of two Bid Schedules which are alternative to each other, only one of such alternative schedules will be awarded.
- C. If the OWNER has elected to advertise this Project with a base bid and additive or deductive alternates, the OWNER may elect to award the contract for the base bid, or the base bid plus one or more alternates selected by the OWNER. In either case, award shall be made to the responsive, responsible Bidder offering the lowest total bid for the WORK to be awarded.
- D. Low Bidder will be determined on the basis of the lowest total of the base bid plus combinations of additive alternatives in order of priority as listed below within the limits of available funding.

<u>Priority No.</u>	<u>Bid Combination</u>
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1	Base Bid
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**18.0 EXECUTION OF AGREEMENT.**

- A. All Bids must be approved by the Skagway Borough Assembly. After the Assembly has approved the award, the OWNER will issue a Notice of Intent to Award to the approved Bidder within 14 days of the Bid Opening. The Bidder to whom award is made shall execute a written Agreement with the OWNER on the Agreement form, Section 00500, and shall secure all insurance and furnish all certificates and bonds required by the Contract Documents within 10 Days from the date stated in the Notice of Intent to Award letter. There shall be no changes to the Agreement form and General Conditions. Any effort by the Bidder to negotiate any aspect of the Agreement or General Conditions shall be cause for the OWNER to withdraw its Notice of Intent to Award and award the project to another Bidder.
- B. Failure or refusal to enter into the Agreement as herein provided or to conform to any of the stipulated requirements in connection therewith shall be just cause for annulment of the award and forfeiture of the Bid security. If the lowest responsive and responsible Bidder refuses or fails to execute the Agreement, the OWNER may award the contract to the second lowest responsive and responsible Bidder. If the second lowest responsive and responsible Bidder refuses or fails to execute the Agreement, the OWNER may award the contract to the third lowest responsive and responsible Bidder. On the failure or refusal of

## SECTION 00100 - INSTRUCTIONS TO BIDDERS

such second or third lowest Bidder to execute the Agreement, each such Bidder's Bid securities shall be likewise forfeited to the OWNER.

- 19.0 LIQUIDATED DAMAGES.** Provisions for liquidated damages are set forth in Section 00500 - Agreement.
- 20.0 PERMITS.** The CONTRACTOR is responsible for all WORK associated with meeting any local, state, and/or federal permit requirements.

**END OF SECTION**

**SECTION 00300 - BID**

**BID TO:            MUNICIPALITY OF SKAGWAY**

1.     The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the OWNER on the form included in the Contract Documents (as defined in Article 7 of Section 00500 - Agreement) to perform the WORK as specified or indicated in the Contract Documents entitled

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2.     Bidder accepts all of the terms and conditions of the Contract Documents, including without limitation those in the “Notice Inviting Bids” and “Instructions to Bidders,” and including dealing with the disposition of the Bid Security.
3.     This Bid will remain open for the period stated in the “Notice Inviting Bids” unless otherwise required by law. Bidder will enter into an Agreement within the time and in the manner required in the “Notice Inviting Bids” and the “Instructions to Bidders,” and will furnish insurance certificates, Payment Bond, Performance Bond, and any other documents as may be required by the Contract Documents.
4.     Bidder has familiarized itself with the nature and extent of the Contract Documents, WORK, site, locality where the WORK is to be performed, the legal requirements (federal, state and local laws, ordinances, rules, and regulations), and the conditions affecting cost, progress or performance of the WORK and has made such independent investigations as Bidder deems necessary.
5.     This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
6.     To all the foregoing, and including all Bid Schedule and information required of Bidder contained in this Bid Form, said Bidder further agrees to complete the WORK required under the Contract Documents within the Contract Time stipulated in said Contract Documents, and to accept in full payment therefor the Contract Price based on the total bid price(s) named in the aforementioned Bid Schedule.
7.     Bidder has examined copies of all the Contract Documents including the following Addenda (receipt of all of which is hereby acknowledged by the Undersigned):

Addenda No.	Date Issued	Addenda No.	Date Issued

**Give number and date of each Addendum above. Failure to acknowledge receipt of all Addenda will cause the Bid to be non-responsive and shall cause its rejection.**

**SECTION 00300 - BID**

8. The Bidder has read this Bid and agrees to the conditions as stated herein by signing its signature in the space provided below.

Dated: _____  Contractor's License No.: _____  Telephone No.: _____  Facsimile No.: _____	Bidder: _____ (Company Name)  By: _____ (Signature in Ink)  Printed Name: _____ Title: _____ Address: _____ (Street or P.O. Box) _____ (City, State, Zip)
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9. TO BE CONSIDERED, ALL BIDDERS MUST COMPLETE AND INCLUDE THE FOLLOWING AT THE TIME OF THE BID OPENING:
- Signed Bid, Section 00300 (includes Addenda receipt statement)
  - Completed Bid Schedule, Section 00310
  - Bid Security (Bid Bond, Section 00320, or by a certified or cashier's check as stipulated in the Notice Inviting Bids, Section 00030)
10. Unless otherwise notified by the Borough Manager, the apparent low Bidder is required to complete and submit the following documents:
- Subcontractor Report, Section 00360
- The apparent low Bidder who fails to submit a completed Subcontractor Report within the time specified in Section 00360 – Subcontractor Report will be found to be not a responsible Bidder and may be required to forfeit the Bid security. The OWNER will then consider the next lowest Bidder for award of the contract.
11. The successful Bidder will be required to submit, within ten Days after the date stated in the “Notice of Intent to Award” letter, the following executed documents:
- Agreement Forms, Section 00500
  - Performance Bond, Section 00610
  - Payment Bond, Section 00620
  - Certificates of Contractor Insurance Section 00700 and Section 00800
12. The successful Bidder will be required to submit, within ten Days after the date stated in the “Notice to Proceed” the following executed documents:
- Certificates of Subcontractor Insurance Section 00700 and Section 00800
  - One executed copy of each subcontract for WORK that exceeds one half of one percent of the intended contract award amount.

**END OF SECTION**

**SECTION 00310 - BID SCHEDULE**

**BASE BID**

Pay Item No.	Pay Item Description	Pay Unit	Approximate Quantity	Unit Price		Amount	
				Dollars	Cents	Dollars	Cents
1505.1	Mobilization	LS	All Req'd	LUMP	SUM		
2202.1	Excavation and Disposal	CY	225				
2204.1	Base Course, Grading A	CY	60				
2205.1	Armor Rock, Class I	CY	225				
2205.2	Armor Rock, Class II	CY	30				
2702.1	Construction Surveying	LS	All Req'd	LUMP	SUM		
2893.1	Existing Float Modifications	LS	All Req'd	LUMP	SUM		
2893.2	12'x30' Timber Boarding Float Unit	LS	All Req'd	LUMP	SUM		
2896.1	16" x .500" Steel Pipe Pile	EA	1				
3305.1	Precast Concrete Ramp Planks	LS	All Req'd	LUMP	SUM		
16000.1	Float Mounted Lighting	LS	All Req'd	LUMP	SUM		

**TOTAL BASE BID AMOUNT IN FIGURES: \$** \_\_\_\_\_

**TOTAL BASE BID AMOUNT IN WORDS:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**END OF SECTION**

**SECTION 00320 - BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS, that \_\_\_\_\_  
\_\_\_\_\_ as Principal, and \_\_\_\_\_  
as Surety, are held and firmly bound unto the **MUNICIPALITY OF SKAGWAY** hereinafter called  
"OWNER," in the sum of \_\_\_\_\_ dollars, (not less than five percent of the  
total amount of the Bid) for the payment of which sum, well and truly to be made, we bind ourselves, our  
heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a Bid to said OWNER to perform the WORK required  
under the Bid Schedule of the OWNER's Contract Documents entitled

**SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**

NOW THEREFORE, if said Principal is awarded a contract by said OWNER and, within the time  
and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a  
written Agreement on the form of Agreement bound with said Contract Documents, furnishes the required  
certificates of insurance, and furnishes the required Performance Bond and Payment Bond, then this  
obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is  
brought upon this bond by said OWNER and OWNER prevails, said Surety shall pay all costs incurred by  
said OWNER in such suit, including a reasonable attorney's fee to be fixed by the court.

SIGNED AND SEALED, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

(SEAL) \_\_\_\_\_  
(Principal)

(SEAL) \_\_\_\_\_  
(Surety)

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

**END OF SECTION**



**SECTION 00360 - SUBCONTRACTOR REPORT**

**LIST OF SUBCONTRACTORS**

The apparent low Bidder must submit a list of Subcontractors that the Bidder proposes to use in the performance of this contract by close of business on the fifth calendar day following the announcement of the Bids as stated in the Notice Inviting Bids. If the fifth calendar day falls on a weekend or holiday, the report is due by close of business on the next business day following the weekend or holiday. The list must include each Subcontractor's name, address, location, evidence of valid Alaska Business License, and valid Alaska Contractor's Registration under AS 08.18. *If no Subcontractors are to be utilized in the performance of the WORK, write in ink or type "NONE" on line (1) below.*

<u>SUBCONTRACTOR</u>	<sup>1</sup> AK Contractor License No.	<sup>1</sup> Contact Name	Type of	Contract	✓ if
<u>ADDRESS</u>	<sup>2</sup> AK Business License No.	<sup>2</sup> Phone No.	<u>Work</u>	<u>Amount</u>	<u>DBE</u>
1. _____ _____ _____	1 _____ 2 _____	_____ _____	_____ _____	\$ _____	<input type="checkbox"/>
2. _____ _____ _____	1 _____ 2 _____	_____ _____	_____ _____	\$ _____	<input type="checkbox"/>
3. _____ _____ _____	1 _____ 2 _____	_____ _____	_____ _____	\$ _____	<input type="checkbox"/>
4. _____ _____ _____	1 _____ 2 _____	_____ _____	_____ _____	\$ _____	<input type="checkbox"/>

I certify that the above listed Alaska Business License(s) and CONTRACTOR Registration(s), if applicable, were valid at the time Bids were opened for this Project.

\_\_\_\_\_  
CONTRACTOR, Authorized Signature

\_\_\_\_\_  
CONTRACTOR, Printed Name

## SECTION 00360 - SUBCONTRACTOR REPORT

- A. A Bidder may replace a listed Subcontractor if the Subcontractor:
1. fails to comply with AS 08.18;
  2. files for bankruptcy or becomes insolvent;
  3. fails to execute a contract with the Bidder involving performance of the WORK for which the Subcontractor was listed and the Bidder acted in good faith;
  4. fails to obtain bonding;
  5. fails to obtain insurance acceptable to the OWNER;
  6. fails to perform the contract with the Bidder involving work for which the Subcontractor was listed;
  7. must be substituted in order for the CONTRACTOR to satisfy required state and federal affirmative action requirements;
  8. refuses to agree or abide with the Bidder's labor agreement; or
  9. is determined by the OWNER not to be a responsible Bidder.
- B. If a Bidder fails to list a Subcontractor or lists more than one Subcontractor for the same portion of WORK, the Bidder shall be considered to have agreed to perform that portion of WORK without the use of a Subcontractor and to have represented the Bidder to be qualified to perform that WORK.
- C. A Bidder who attempts to circumvent the requirements of this section by listing as a Subcontractor another contractor who, in turn, sublets the majority of the WORK required under the contract violates this section.
- D. If a contract is awarded to a Bidder who fails to submit the Subcontractor Report within five days of the announcement of the bid or otherwise violates this section, the OWNER may:
1. immediately terminate the contract in the sole discretion of the OWNER; or
  2. assess a penalty on the Bidder in an amount that does not exceed 10 percent of the value of the subcontract at issue.

If the OWNER terminates the contract, the Bidder shall not be entitled to submit any claim for work or preparation to begin work or for mobilization or for any other reason to the OWNER. Termination under this section is for violation of a condition precedent to beginning work, and is specifically not a termination for convenience.

- E. For contract award, the apparent low Bidder must submit one copy of each subcontract, to the Borough Manager, for WORK with a value of greater than one half of one percent of the intended award amount.
- F. An apparent low Bidder who fails to submit a completed Subcontractor Report within the time specified in this section will be found to be not a responsible Bidder and may be required to forfeit the Bid security. The OWNER will then consider the next lowest Bidder for award of the contract.

**END OF SECTION**

## SECTION 00500 - AGREEMENT

THIS AGREEMENT is between THE MUNICIPALITY OF SKAGWAY (hereinafter called OWNER) and \_\_\_\_\_ (hereinafter called CONTRACTOR) OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

### ARTICLE 1. WORK.

CONTRACTOR shall complete the WORK as specified or as indicated under the Bid Schedule of the OWNER's Contract Documents entitled **SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**. The WORK is generally described as follows: This project consists of 30-foot extension of an existing timber boat launch float and precast concrete boat launch ramp lanes, new steel pipe pile, excavation and disposal, armor rock slope protection and other miscellaneous improvements. The Engineer's Estimate for all work is between \$400,000 and \$500,000.

### ARTICLE 2. CONTRACT COMPLETION TIME.

Earliest Field Start for all WORK of this Project shall be October 15, 2022.  
Substantial Completion for all WORK of this Project shall be April 15, 2023.  
Final Completion for all WORK of this Project shall be May 15, 2023.

### ARTICLE 3. DATE OF AGREEMENT

The date of this Agreement will be the date of the Borough Manager signature on page three of this section.

### ARTICLE 4. LIQUIDATED DAMAGES.

OWNER and the CONTRACTOR recognize that time is of the essence of this Agreement and that the OWNER will suffer financial loss if the WORK is not completed within the time specified in Article 2 herein, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal proceeding the actual damages suffered by the OWNER if the WORK is not completed on time. Accordingly, instead of requiring any such proof, the OWNER and the CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) the CONTRACTOR shall pay the OWNER \$1,500.00 for each Day that expires after the completion time specified in Article 2 herein. The amount of liquidated damages specified above is agreed to be a reasonable estimate by the OWNER AND CONTRACTOR based on all facts known as of the date of this Agreement.

### ARTICLE 5. CONTRACT PRICE.

OWNER shall pay CONTRACTOR for completion of the WORK in accordance with the Contract Documents in the amount set forth in the Bid Schedule. The CONTRACTOR agrees to accept as full and complete payment for all WORK to be done in this contract for: **SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION** those Unit Price amounts as set forth in the Bid Schedule in the Contract Documents for this Project.

The total amount of this contract shall be \_\_\_\_\_, except as adjusted in accordance with the provisions of the Contract Documents.

### ARTICLE 6. PAYMENT PROCEDURES.

CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by the ENGINEER as provided in the General Conditions. CONTRACTOR agrees that acceptance of any payment by the CONTRACTOR waives any right

## SECTION 00500 - AGREEMENT

to bring any claim against the OWNER based upon or related to any condition, delay, or for any other reason occurring before the date the CONTRACTOR accepts payment.

Progress payments will be paid in full in accordance with Article 14 of the General Conditions until ninety five (95) percent of the Contract Price has been paid. The remaining five (5) percent of the Contract Price may be retained, in accordance with applicable Alaska State Statutes, until final inspection, completion, and acceptance of the Project by the OWNER.

### ARTICLE 7. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire Agreement between OWNER and CONTRACTOR concerning the WORK consist of this Agreement (pages 00500-1 to 00500-4, inclusive) and the following sections of the Contract Documents:

- Table of Contents (pages 00005-1 to 00005-2, inclusive)
- Notice Inviting Bids (pages 00030-1, inclusive).
- Instructions to Bidders (pages 00100-1 to 00100-8, inclusive).
- Bid (pages 00300-1 to 00300-2, inclusive).
- Bid Schedule (pages 00310-1 inclusive).
- Bid Bond (page 00320-1, inclusive) or Bid Security.
- Subcontractor Report (pages 00360-1 to 00360-2, inclusive).
- Performance Bond (pages 00610-1 to 00610-2, inclusive).
- Payment Bond (pages 00620-1 to 00620-2, inclusive).
- Insurance Certificate(s).
- General Conditions (pages 00700-1 to 00700-49, inclusive).
- Supplementary General Conditions (pages 00800-1 to 00800-4, inclusive).
- Alaska Labor Standards, Reporting, and Prevailing Wage Determination (page 00830-1).
- Permits, (page 00852-1 and permit attachments).
- Technical Specifications as listed in the Table of Contents.
- Design Drawings consisting of 10 sheets, as listed in the Table of Contents.
- Addenda numbers     to    , inclusive.
- Change Orders which may be delivered or issued after the Date of the Agreement and which are not attached hereto.

There are no Contract Documents other than those listed in this Article 7. The Contract Documents may only be amended by Change Order as provided in Paragraph 3.3 of the General Conditions. Contract documents cannot be changed or amended orally by the ENGINEER or any other employee, officer or representative of the OWNER.

### ARTICLE 8. MISCELLANEOUS.

Terms used in this Agreement, which are defined in Article 1 of the General Conditions, will have the meanings indicated in the General Conditions.

No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents. OWNER will not agree to any assignment of this Agreement to an LLC with a written guarantee by the CONTRACTOR or a written guaranteed by the

**SECTION 00500 - AGREEMENT**

members of the LLC.

OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents. The construction, interpretation and validity of this Agreement shall be governed by the laws of the State of Alaska. The Superior Court for the State of Alaska, First Judicial District at Juneau, Alaska, shall be the exclusive jurisdiction for any action of any kind and any nature arising out of or related to in any way this Agreement or the Contract Documents or any work performed by the CONTRACTOR or any alleged claims by the CONTRACTOR. Venue for trial in any action shall be in Skagway, Alaska. CONTRACTOR specifically waives any right or opportunity to request a change of venue from Skagway, Alaska for trial pursuant to A.S. 22.10.040.

CONTRACTOR acknowledges that he has had a full opportunity to consult with attorneys of his choice before signing this Agreement. CONTRACTOR acknowledges that he is not relying on any advice, statements or representations made by any employees, representatives, officers, consultants, assembly members, the Mayor, or the Engineer in entering this Agreement.

This Agreement has been mutually negotiated between the OWNER AND CONTRACTOR and there shall not be a presumption of construction against either the OWNER or CONTRACTOR.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have caused this Agreement to be executed on the date listed below by OWNER.

**OWNER:**

**CONTRACTOR:**

\_\_\_\_\_ Municipality of Skagway \_\_\_\_\_

\_\_\_\_\_ (Company Name) \_\_\_\_\_

\_\_\_\_\_ (Signature) \_\_\_\_\_

\_\_\_\_\_ (Signature) \_\_\_\_\_

By: \_\_\_\_\_ (Printed Name)

By: \_\_\_\_\_ (Printed Name, Authority or Title)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

OWNER's address for giving notices:

CONTRACTOR's address for giving notices:

\_\_\_\_\_ P.O. Box 415 \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_ Skagway, Alaska 99840 \_\_\_\_\_

\_\_\_\_\_ \_\_\_\_\_

\_\_\_\_\_ (907) 983-2297 (907) 983-2151 \_\_\_\_\_  
(Telephone) (Fax)

\_\_\_\_\_ (Telephone) (Fax) \_\_\_\_\_

\_\_\_\_\_ (E-mail address)  
Contractor License No. \_\_\_\_\_

SECTION 00500 - AGREEMENT

CERTIFICATE  
(if Corporation)

STATE OF )  
 ) SS:  
COUNTY OF )

I HEREBY CERTIFY that a meeting of the Board of Directors of the \_\_\_\_\_ a corporation existing under the laws of the State of \_\_\_\_\_, held on \_\_\_\_\_, 20\_\_\_\_, the following resolution was duly passed and adopted:

“RESOLVED, that \_\_\_\_\_, as \_\_\_\_\_ President of the Corporation, be and is hereby authorized to **execute the Agreement** with the MUNICIPALITY OF SKAGWAY and this corporation and that the execution thereof, attested by the Secretary of the Corporation, and with the Corporate Seal affixed, shall be the official act and deed of this Corporation.”

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Corporation this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Secretary

(SEAL)

SECTION 00500 - AGREEMENT

CERTIFICATE  
(if Partnership)

STATE OF )  
 ) SS:  
COUNTY OF )

I HEREBY CERTIFY that a meeting of the Partners of the  
\_\_\_\_\_ a partnership existing under the laws of the State  
of \_\_\_\_\_, held on \_\_\_\_\_, 20\_\_\_\_, the following resolution was duly  
passed and adopted:

"RESOLVED, that \_\_\_\_\_, as \_\_\_\_\_ of the Partnership, be and is  
hereby authorized to **execute the Agreement** with the MUNICIPALITY OF SKAGWAY and  
this partnership and that the execution thereof, attested by the \_\_\_\_\_ shall be  
the official act and deed of this Partnership."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_, day of \_\_\_\_\_,  
20\_\_\_\_\_.

\_\_\_\_\_  
Secretary

(SEAL)

SECTION 00500 - AGREEMENT

CERTIFICATE  
(if Joint Venture)

STATE OF )  
 ) SS:  
COUNTY OF )

I HEREBY CERTIFY that a meeting of the Principals of the

\_\_\_\_\_ a joint venture existing under the laws of the

State of \_\_\_\_\_, held on \_\_\_\_\_, 20\_\_\_\_, the following resolution was duly passed and adopted:

"RESOLVED, that \_\_\_\_\_, as \_\_\_\_\_ of the Joint Venture, be and is hereby authorized to **execute the Agreement** with the MUNICIPALITY OF SKAGWAY and this joint venture and that the execution thereof, attested by the \_\_\_\_\_ shall be the official act and deed of this Joint Venture."

I further certify that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_, day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Secretary

(SEAL)

END OF SECTION



**SECTION 00610 - PERFORMANCE BOND**

KNOW ALL PERSONS BY THESE PRESENTS: That we \_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_ a \_\_\_\_\_  
(Corporation, Partnership, Individual)

hereinafter called "Principal" and \_\_\_\_\_  
(Surety)

of \_\_\_\_\_, State of \_\_\_\_\_ hereinafter called the "Surety," are held and  
firmly bound to the MUNICIPALITY OF SKAGWAY, ALASKA hereinafter called "OWNER,"  
(Owner) (City and State)

for the penal sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$ \_\_\_\_\_) in lawful money of the  
United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs,  
executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the CONTRACTOR has entered  
into a certain contract with the OWNER, the effective date of which is \_\_\_\_\_, a copy  
of which is hereto attached and made a part hereof for the construction of:

**SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**

NOW, THEREFORE, if the Principal shall truly and faithfully perform its duties, all the  
undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof,  
and any extensions thereof, which may be granted by the OWNER, with or without notice to the Surety, and  
if it shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save  
harmless the OWNER from all costs and damages which it may suffer by reason of failure to do so, and shall  
reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any  
default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and agrees that no  
change, extension of time, alteration or addition to the terms of the contract or to the WORK to be performed  
thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond,  
and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of  
the contract or to the WORK or to the Specifications.

PROVIDED, FURTHER, that no final settlement between the OWNER and the Principal shall  
abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

**SECTION 00610 - PERFORMANCE BOND**

**SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**

IN WITNESS WHEREOF, this instrument is issued in two (2) identical counterparts, each one of which shall be deemed an original.

**CONTRACTOR:**

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip Code)

**SURETY:**

By: \_\_\_\_\_  
(Signature of Attorney-in-Fact)

Date Issued: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip Code)

**(Affix SURETY'S SEAL)**

**NOTE: If CONTRACTOR is Partnership, all Partners must execute bond.**

**SECTION 00620 - PAYMENT BOND**

KNOW ALL PERSONS BY THESE PRESENTS: That we \_\_\_\_\_  
(Name of Contractor)

\_\_\_\_\_ a \_\_\_\_\_  
(Corporation, Partnership, Individual)

hereinafter called "Principal" and \_\_\_\_\_  
(Surety)

of \_\_\_\_\_, State of \_\_\_\_\_ hereinafter called the "Surety," are held and  
firmly bound to the MUNICIPALITY OF SKAGWAY, ALASKA hereinafter called "OWNER,"  
(Owner) (City and State)

for the penal sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$ \_\_\_\_\_) in lawful money of the  
United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs,  
executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that whereas, the CONTRACTOR has entered  
into a certain contract with the OWNER, the effective date of which is \_\_\_\_\_, a copy  
of which is hereto attached and made a part hereof for the construction of:

**SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms,  
Subcontractors, and corporations furnishing materials for, or performing labor in the prosecution of the  
WORK provided for in such contract, and any authorized extension or modification thereof, including all  
amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools,  
consumed or used in connection with the construction of such WORK, and all insurance premiums on said  
work, and for all labor performed in such WORK, whether by Subcontractor or otherwise, then this obligation  
shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety, for value received hereby stipulates and agrees that no  
change, extension of time, alteration or addition to the terms of the contract or to the work to be performed  
thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond,  
and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of  
the contract or to the WORK or to the Specifications.

PROVIDED, FURTHER, that no final settlement between the OWNER and the Principal shall  
abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

**SECTION 00620 - PAYMENT BOND**

**SKAGWAY SMALL BOAT HARBOR LAUNCH RAMP EXTENSION**

IN WITNESS WHEREOF, this instrument is issued in two (2) identical counterparts, each one of which shall be deemed an original.

**CONTRACTOR:**

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip Code)

**SURETY:**

By: \_\_\_\_\_  
(Signature of Attorney-in-Fact)

Date Issued: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip Code)

**(Affix SURETY'S SEAL)**

**NOTE: If CONTRACTOR is Partnership, all Partners must execute bond.**

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## **SECTION 00700 - GENERAL CONDITIONS**

### **ARTICLE 1 DEFINITIONS**

Wherever used in these General Conditions or in the other Contract Documents the following terms have the meanings indicated which are applicable to both the singular and plural thereof. Where an entire word is capitalized in the definitions and is found not capitalized in the Contract Documents it has the ordinary dictionary definition.

Addenda - Written or graphic instruments issued prior to the opening of Bids which answer bidder questions, or which make additions, deletions, or revisions to the Contract Documents.

Agreement - The written contract between the OWNER and the CONTRACTOR covering the WORK to be performed; other documents are referenced in the Agreement or attached to the Agreement and made a part the Agreement.

Application for Payment - The form furnished by the ENGINEER which is to be used by the CONTRACTOR to request progress or final payment and which is to be accompanied by such supporting documentation sufficient to allow the Engineer to evaluate the validity of the work and progress as is required by the Contract Documents.

Asbestos - Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.

Bid - The offer or proposal of the Bidder submitted on the prescribed form setting forth the price or prices for the WORK.

Bonds - Bid, Performance, and Payment Bonds and other instruments which protect against loss due to inability or refusal of the CONTRACTOR to perform its contract.

Project Manager - The authorized representative of the Municipality of Skagway, as OWNER, who assists the Engineer in the administration of the contract.

Change Order - A document recommended by the ENGINEER, which is signed by the CONTRACTOR and the OWNER and authorizes an addition, deletion, or revision in the WORK, or an adjustment in the Contract Price or the Contract Time, issued on or after the Effective Date of the Agreement.

Contract Documents - The Table of Contents, Notice Inviting Bids, Instructions to Bidders, Bid Forms (including the Bid, Bid Schedule(s), Information Required of Bidder, Bid Bond, and all required certificates and affidavits), Agreement, Performance Bond, Payment Bond, General Conditions, Supplementary General Conditions, Technical Specifications, Drawings, Permits, and all Addenda, and Change Orders executed pursuant to the provisions of the Contract Documents.

Contract Price - The total monies payable by the OWNER to the CONTRACTOR under the terms and conditions of the Contract Documents.

Contract Time - The number of successive calendar days stated in the Contract Documents for the completion of the WORK.

CONTRACTOR - The individual, partnership, corporation, joint-venture or other legal entity with whom the OWNER has executed the Agreement.

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Day - A calendar day of 24 hours measured from midnight to the next midnight.

Defective WORK - WORK that is unsatisfactory, faulty, or deficient; or that does not conform to the Contract Documents; or that does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract Documents; or WORK that has been damaged prior to the ENGINEER's recommendation of final payment.

Drawings - The Drawings, plans, maps, profiles, diagrams, and other graphic representations which indicate the character, location, nature, extent, and scope of the WORK and which have been prepared by the ENGINEER and are referred to in the Contract Documents. Shop Drawings are not within the meaning of this paragraph.

Effective Date of the Agreement - The date indicated in the Agreement on which it becomes effective, but if no such date is indicated it means the date on which the Agreement is signed and delivered by the last of the two parties to sign and deliver.

Engineer of Record - The individual, partnership, corporation, joint-venture or other legal entity named as such in the Contract Documents.

ENGINEER - The ENGINEER is the firm or person(s) selected by the Municipality of Skagway (Skagway) to perform the duties of project inspection and management. Skagway will inform the CONTRACTOR of the identity of the ENGINEER at or before the Notice to Proceed.

Field Order - A written order issued by the ENGINEER which may or may not involve a change in the WORK.

General Requirements - Division 1 of the Technical Specifications.

Hazardous Waste - The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 9603) as amended from time to time.

Holidays - Legal holidays occur on:

1. New Year's Day - January 1
2. Martin Luther King's Birthday - Third Monday in January
3. President's Day - Third Monday in February
4. Seward's Day - Last Monday in March
5. Memorial Day - Last Monday in May
6. Independence Day - July 4
7. Labor Day - First Monday in September
8. Alaska Day - October 18
9. Veteran's Day - November 11
10. Thanksgiving Day - Fourth Thursday and the following Friday in November
11. Christmas Day - December 25

If any holiday listed above falls on a Saturday, Saturday and the preceding Friday are both legal holidays. If the holiday should fall on a Sunday, Sunday and the following Monday are both legal holidays.

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Inspector - The authorized representative of the ENGINEER assigned to make detailed inspections for conformance to the Contract Documents. Any reference to the Resident Project Representative in this document shall mean the Inspector.

Laws and Regulations; Laws or Regulations - Any and all applicable laws, rules, regulations, ordinances, codes, and/or orders of any and all governmental bodies, agencies, authorities and courts.

Mechanic's Lien - A form of security, an interest in real property, which is held to secure the payment of an obligation. When referred to in these Contract Documents, "Mechanic's Lien" or "lien" means "Stop Notice".

Milestone - A principal event specified in the Contract Documents relating to an intermediate completion date of a portion of the WORK, or a period of time within which the portion of the WORK should be performed prior to Substantial Completion of all the WORK.

Notice of Intent to Award - The written notice by the OWNER to the apparent successful bidder stating that upon compliance by the apparent successful bidder with the requirements listed therein, within the time specified, the OWNER will enter into an Agreement.

Notice of Award - The written notice by the OWNER to the apparent successful bidder stating that the apparent successful bidder has complied with all conditions for award of the contract.

Notice of Completion - A form signed by the ENGINEER and the CONTRACTOR recommending to the OWNER that the WORK is Substantially Complete and fixing the date of Substantial Completion. After acceptance of the WORK by the OWNER's governing body, the form is signed by the OWNER and filed with the County Recorder. This filing starts the 30 day lien filing period on the WORK.

Notice to Proceed - The written notice issued by the OWNER to the CONTRACTOR authorizing the CONTRACTOR to proceed with the WORK and establishing the date of commencement of the Contract Time.

OWNER - The Municipality of Skagway, acting through its legally designated officials, officers, or employees.

Partial Utilization - Use by the OWNER or a substantially completed part of the WORK for the purpose for which it is intended prior to Substantial Completion of all the WORK.

PCB's - Polychlorinated biphenyls.

PERMITTEE – CONTRACTOR.

Petroleum - Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-Hazardous Wastes and crude oils.

Project - The total construction of which the WORK to be provided under the Contract Documents may be the whole, or a part as indicated elsewhere in the Contract Documents.

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Radioactive Material - Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.

Shop Drawings - All Drawings, diagrams, illustrations, schedules and other data which are specifically prepared by or for the CONTRACTOR and submitted by the CONTRACTOR, to the ENGINEER, to illustrate some portion of WORK.

Specifications - (Same definition as for Technical Specifications hereinafter).

Stop Notice - A legal remedy for Subcontractors and suppliers who contribute to public works, but who are not paid for their WORK, which secures payment from construction funds possessed by the OWNER. For public property, the Stop Notice remedy is designed to substitute for mechanic's lien rights.

Sub-Consultant - The individual, partnership, corporation, joint-venture or other legal entity having a direct contract with ENGINEER, or with any of its Consultants to furnish services with respect to the Project.

Subcontractor - An individual, partnership, corporation, joint-venture or other legal entity having a direct contract with the CONTRACTOR, or with any of its Subcontractors, for the performance of a part of the WORK at the site.

Substantial Completion - Refers to when the WORK has progressed to the point where, in the opinion of the ENGINEER as evidenced by Notice of Completion as applicable, it is sufficiently complete, in accordance with the Contract Documents, so that the WORK can be utilized for the purposes for which it is intended; or if no such notice is issued, when final payment is due in accordance with Paragraph 14.8. The terms "substantially complete" and "substantially completed" as applied to any WORK refer to substantial completion thereof.

Supplementary General Conditions (SGC) - The part of the Contract Documents which make additions, deletions, or revisions to these General Conditions.

Supplier - A manufacturer, fabricator, supplier, distributor, materialman, or vendor.

Technical Specifications - Divisions 1 through 16 of the Contract Documents consisting of the General Requirements and written technical descriptions of products and execution of the WORK.

Underground Utilities - All pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities which have been installed underground to furnish any of the following services or materials: water, sewage and drainage removal, electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, traffic, or other control systems.

WORK - The entire completed construction or the various separately identifiable parts thereof required to be furnished under the Contract Documents. WORK is the result of performing or furnishing labor and furnishing and incorporating materials and equipment, including all mobilization and de-mobilization, into the construction, and performing or furnishing services and furnishing documents, all as required by the Contract Documents.

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### ARTICLE 2 PRELIMINARY MATTERS

- 2.1 DELIVERY OF BONDS/INSURANCE CERTIFICATES. When the CONTRACTOR delivers the signed Agreements to the OWNER, the CONTRACTOR shall also deliver to the OWNER such Bonds and Insurance Policies and Certificates as the CONTRACTOR may be required to furnish in accordance with the Contract Documents.
- 2.2 COPIES OF DOCUMENTS. The OWNER shall furnish to the CONTRACTOR the required number of copies of the Contract Documents specified in the Supplementary General Conditions.
- 2.3 COMMENCEMENT OF CONTRACT TIME; NOTICE TO PROCEED. The Contract Time will start to run on the commencement date stated in the Notice to Proceed.
- 2.4 STARTING THE WORK
- A. The CONTRACTOR shall begin to perform the WORK within 10 days after the commencement date stated in the Notice to Proceed, but no WORK shall be done at the site prior to the commencement date.
  - B. Before undertaking each part of the WORK, the CONTRACTOR shall carefully study and compare the Contract Documents and check and verify pertinent figures shown thereon and all applicable field measurements. The CONTRACTOR shall promptly report in writing to the ENGINEER any conflict, error, or discrepancy which the CONTRACTOR may discover and shall obtain a written interpretation or clarification from the ENGINEER before proceeding with any WORK affected by the report of conflict, error or discrepancy.
  - C. The CONTRACTOR shall submit to the ENGINEER for review those documents called for under Section 01300 - CONTRACTOR Submittals in the General Requirements.
- 2.5 PRE-CONSTRUCTION CONFERENCE. The CONTRACTOR is required to attend a Pre-Construction Conference. This conference will be attended by the ENGINEER and others as appropriate in order to discuss the WORK in accordance with the applicable procedures specified in the General Requirements, Section 01010 - Summary of WORK in the General Requirements.
- 2.6 FINALIZING CONTRACTOR SUBMITTALS. At least 7 days before submittal of the first Application for Payment a conference attended by the CONTRACTOR, the ENGINEER and others as appropriate will be held to finalize the initial CONTRACTOR submittals in accordance with the General Requirements. As a minimum the CONTRACTOR's representatives shall include the project manager and schedule expert. The CONTRACTOR should plan on this meeting taking no less than 8 hours. If the submittals are not finalized at the end of the meeting, additional meetings will be held so that the submittals can be finalized prior to the submittal of the first application for payment. No application for payment will be processed until CONTRACTOR submittals are finalized.

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### ARTICLE 3 CONTRACT DOCUMENTS: INTENT, AMENDING, REUSE

#### 3.1 INTENT

- A. The Contract Documents comprise the entire Agreement between the OWNER and the CONTRACTOR concerning the WORK. The Contract Documents shall be construed as a whole in accordance with Alaska Law.
- B. It is the intent of the Contract Documents to describe the WORK, functionally complete, to be constructed in accordance with the Contract Documents. Any work, materials, or equipment that may reasonably be inferred from the Contract Documents as being required to produce the intended result shall be supplied whether or not specifically called for. When words or phrases which have a well-known technical or construction industry or trade meaning are used to describe work, materials, or equipment such words or phrases shall be interpreted in accordance with that meaning, unless a definition has been provided in Article 1 of the General Conditions. Reference to standard specifications, manuals, or codes of any technical society, organization, or association, or to the Laws or Regulations of any governmental authority, whether such reference be specific or by implication, shall mean the latest standard specification, manual, code, or Laws or Regulations in effect at the time of opening of Bids, except as may be otherwise specifically stated. However, no provision of any referenced standard specification, manual, or code (whether or not specifically incorporated by reference in the Contract Documents) shall be effective to change the duties and responsibilities of the OWNER, the CONTRACTOR, or the ENGINEER or any of their consultants, agents, or employees from those set forth in the Contract Documents.
- C. If, during the performance of the WORK, CONTRACTOR discovers any conflict, error, ambiguity or discrepancy within the Contract Documents or between the Contract Documents and any provision of any such Law or Regulation applicable to the performance of the WORK or of any such standard, specification, manual or code or of any instruction of any Supplier referred to in paragraph 6.5, the CONTRACTOR shall report it to the ENGINEER in writing at once, and the CONTRACTOR shall not proceed with the WORK affected by the conflict, error, ambiguity or discrepancy (except in an emergency as authorized by the ENGINEER) until a clarification field order, or Change Order to the Contract Documents has been issued.

#### 3.2 ORDER OF PRECEDENCE OF CONTRACT DOCUMENTS

- A. In resolving conflicts resulting from, errors, or discrepancies in any of the Contract Documents, the order of precedence shall be as follows:
  - 1. Permits from other agencies as may be required by law, excepting the definition of "PERMITEE" in these permits.
  - 2. Written Field Orders
  - 3. Written Change Orders
  - 4. ENGINEER's written interpretations and clarifications.
  - 5. Agreement
  - 6. Addenda
  - 7. CONTRACTOR's Bid (Bid Form)
  - 8. Supplementary General Conditions

## SECTION 00700 - GENERAL CONDITIONS

9. Notice Inviting Bids
10. Instructions to Bidders
11. General Conditions
12. Technical Specifications
13. Drawings

B. With reference to the Drawings the order of precedence is as follows:

1. Figures govern over scaled dimensions
2. Detail Drawings govern over general Drawings
3. Addenda/ Change Order drawings govern over Contract Drawings
4. Contract Drawings govern over standard drawings

3.3 AMENDING AND SUPPLEMENTING CONTRACT DOCUMENTS. The Contract Documents may be amended to provide for additions, deletions, and revisions in the WORK or to modify the terms and conditions of the WORK by a Change Order (pursuant to Article 10 CHANGES IN THE WORK).

3.4 REUSE OF DOCUMENTS. Neither the CONTRACTOR, nor any Subcontractor or Supplier, nor any other person or organization performing any of the WORK under a contract with the OWNER shall have or acquire any title to or ownership rights in any of the Drawings, Technical Specifications, or other documents used on the WORK, and they shall not reuse any of them on the extensions of the Project or any other project without written consent of the OWNER.

### ARTICLE 4 AVAILABILITY OF LANDS; PHYSICAL CONDITIONS; REFERENCE POINTS

4.1 AVAILABILITY OF LANDS. The OWNER shall furnish, as indicated in the Contract Documents, the lands upon which the WORK is to be performed, rights-of-way and easements for access thereto, and such other lands which are designated for the use of the CONTRACTOR. Easements for permanent structures or permanent changes in existing facilities will be obtained and paid for by the OWNER, unless otherwise provided in the Contract Documents. Nothing contained in the Contract Documents shall be interpreted as giving the CONTRACTOR exclusive occupancy of the lands or rights-of-way provided. The CONTRACTOR shall provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment; provided, that the CONTRACTOR shall not enter upon nor use any property not under the control of the OWNER until a written temporary construction easement, lease or other agreement has been executed by the CONTRACTOR and the property owner, and a copy of the agreement furnished to the ENGINEER prior to the use; and, neither the OWNER nor the ENGINEER shall be liable for any claims or damages resulting from the CONTRACTOR's unauthorized trespass or use of any such properties.

#### 4.2 PHYSICAL CONDITIONS - SUBSURFACE AND EXISTING STRUCTURES

A. Explorations and Reports. Reference is made to SGC 4.2 Physical Conditions of the Supplementary General Conditions for identification of those reports of explorations and tests of sub-surface conditions at the site that have been utilized by the ENGINEER in the preparation of the Contract Documents. Reports are not to be considered complete or comprehensive and technical data and nontechnical data, interpretations, and opinions contained in such reports shall be verified by the

## SECTION 00700 - GENERAL CONDITIONS

CONTRACTOR prior to bid. The CONTRACTOR is responsible for any further explorations or tests that may be necessary and any interpretation, interpolation, or extrapolation that it makes of any information shown in such additional reports. The OWNER makes no representations as to the accuracy of the technical data in any reports of exploration or tests of subsurface conditions.

- B. Existing Structures. Reference is made to SGC 4.2 Physical Conditions of the Supplementary General Conditions for identification of those drawings of physical conditions in or relating to existing surface and subsurface structures (except Underground Utilities referred to in Paragraph 4.4 herein) which are at or contiguous to the site that have been utilized by the ENGINEER in the preparation of the Contract Documents. The CONTRACTOR may rely upon the accuracy of the technical data contained in such drawings, however, nontechnical data, interpretations, and opinions contained in such drawings shall be verified by the CONTRACTOR prior to bid. The CONTRACTOR is also responsible for any interpretation, interpolation, or extrapolation that it makes of any information shown in such drawings. The OWNER makes no representations as to the accuracy of the technical data in any drawings.

### 4.3 DIFFERING SITE CONDITIONS

- A. The CONTRACTOR shall promptly upon discovery (but in no event later than 5 days after the condition occurs) and before the following conditions are disturbed, notify the ENGINEER, in writing of any:
1. Material that the CONTRACTOR believes may be material that is hazardous waste, as defined in Article 1 of these General Conditions, or asbestos, PCB's, petroleum or any other substance or material posing a threat to human or to the environment.
  2. Subsurface or latent physical conditions at the site differing from those indicated in the Contract Documents.
  3. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in WORK of the character provided for in the contract.
- B. The OWNER shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the CONTRACTOR's cost of, or the time required for, performance of any part of the WORK shall issue a Change Order under the procedures described in the contract.
- C. In the event that a dispute arises between the OWNER and the CONTRACTOR whether the conditions materially differ, or involved hazardous waste or other materials listed above, or cause a decrease or increase in the CONTRACTOR's cost of, or time required for, performance of any part of the WORK, the CONTRACTOR shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all WORK to be performed under the contract. The CONTRACTOR shall retain any and all rights provided by the Agreement which pertain to the resolution of disputes between the OWNER and CONTRACTOR.

### 4.4 PHYSICAL CONDITIONS - UNDERGROUND UTILITIES



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- A. Indicated. The information and data indicated in the Contract Documents with respect to existing Underground Utilities at or contiguous to the site are based on information and data furnished to the OWNER or the ENGINEER by the owners of such Underground Utilities or by others. Unless it is expressly provided in the Supplementary General Conditions and/or Section 01530 - Protection and Restoration of Existing Facilities of the General Requirements, the OWNER and the ENGINEER shall not be responsible for the accuracy or completeness of any such information or data, and the CONTRACTOR shall have full responsibility for reviewing and checking all such information and data, for locating all Underground Utilities indicated in the Contract Documents, for coordination of the WORK with the owners of such Underground Utilities during construction, for the safety and protection thereof and repairing any damage thereto resulting from the WORK, the cost of which will be considered as having been included in the Contract Price.
- B. Not Indicated. If an Underground Utility is uncovered or revealed at or contiguous to the site which was not indicated in the Contract Documents and which the CONTRACTOR could not reasonably have been expected to be aware of, the CONTRACTOR shall identify the owner of such Underground Utility and give written notice thereof to that owner and shall notify the ENGINEER in accordance with the requirements of the Supplementary General Conditions and Section 01530 - Protection and Restoration of Existing Facilities of the General Requirements.

### 4.5 REFERENCE POINTS

- A. The ENGINEER will provide one bench mark, near or on the site of the WORK, and will provide two points near or on the site to establish a base line for use by the CONTRACTOR for alignment control. Unless otherwise specified in the General Requirements, the CONTRACTOR shall furnish all other lines, grades, and bench marks required for proper execution of the WORK.
- B. The CONTRACTOR shall preserve all bench marks, stakes, and other survey marks, and in case of their removal or destruction by its own employees or by its Subcontractor's employees, the CONTRACTOR shall be responsible for the accurate replacement of such reference points by personnel qualified under the Alaska Statute governing the licensing of Architects, Engineers, and Land Surveyors.

## ARTICLE 5 BONDS AND INSURANCE

### 5.1 PERFORMANCE, PAYMENT, AND OTHER BONDS

- A. The CONTRACTOR shall furnish, when required, Performance and Payment Bonds on forms provided by the Municipality for the penal sums of 100% of the amount of the Bid award. The surety on each bond may be any corporation or partnership authorized to do business in the State of Alaska as an insurer under AS 21.09. These bonds shall remain in effect for 12 months after the date of final payment and until all obligations and liens under this contract have been satisfied. The CONTRACTOR shall also furnish such other Bonds as are required by the Supplementary General Conditions. All Bonds shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the current list of

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"Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff, Bureau of Government Financial Operations, U.S. Treasury Department. All Bonds signed by an agent must be accompanied by a certified copy of such agent's authority to act.

- B. If the surety on any Bond furnished by the CONTRACTOR is declared bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the WORK is located, the CONTRACTOR shall within 7 days thereafter substitute another Bond and Surety, which must be acceptable to the OWNER.
- C. All Bonds required by the Contract Documents to be purchased and maintained by CONTRACTOR shall be obtained from surety companies that are duly licensed or authorized in the State of Alaska to issue Bonds for the limits so required. Such surety companies shall also meet such additional requirements and qualifications as may be provided in the Supplementary General Conditions. The Borough Manager may, on behalf of the OWNER, notify the surety of any potential default or liability.

### 5.2 INSURANCE

- A. The CONTRACTOR shall purchase and maintain the insurance required under this paragraph. Such insurance shall include the specific coverages set out herein and be written for not less than the limits of liability and coverages provided in the Supplementary General Conditions, or required by law, whichever are greater. All insurance shall be maintained continuously during the life of the Agreement up to the date of Final Completion and at all times thereafter when the CONTRACTOR may be correcting, removing, or replacing Defective WORK in accordance with Paragraph 13.6, but the CONTRACTOR's liabilities under this Agreement shall not be deemed limited in any way to the insurance coverage required.
- B. All insurance required by the Contract Documents to be purchased and maintained by the CONTRACTOR shall be obtained from insurance companies that are duly licensed or authorized in the State of Alaska to issue insurance policies for the limits and coverages so required. Such insurance companies shall have a current Best's Rating of at least an "A" (Excellent) general policy holder's rating and a Class VII financial size category and shall also meet such additional requirements and qualifications as may be provided in the Supplementary General Conditions.
- C. The CONTRACTOR shall furnish the OWNER with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of policies. All of the policies of insurance so required to be purchased and maintained (or the certificates or other evidence thereof) shall contain a provision or endorsement that the coverage afforded will not be cancelled, reduced in coverage, or renewal refused until at least 30 days' prior written notice has been given to the OWNER by certified mail. All such insurance required herein (except for Workers' Compensation and Employer's Liability) shall name the OWNER, its Consultants and subconsultants and their officers, directors, agents, and employees as "additional insureds" under the policies. The failure of the CONTRACTOR to provide a certificate showing the OWNER as an additional insured within 30 days of receiving the Notice to Proceed shall constitute a material

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breach of the Agreement by the CONTRACTOR. The CONTRACTOR shall purchase and maintain the following insurance:

1. Workers' Compensation and Employer's Liability. This insurance shall protect the CONTRACTOR against all claims under applicable state workers' compensation laws. The CONTRACTOR shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Workers' Compensation law. This policy shall include an "all states" endorsement. The CONTRACTOR shall require each Subcontractor similarly to provide Workers' Compensation Insurance for all of the latter's employees to be engaged in such WORK unless such employees are covered by the protection afforded by the CONTRACTOR's Workers' Compensation Insurance. In case any class of employees is not protected, under the Workers' Compensation Statute, the CONTRACTOR shall provide and shall cause each Subcontractor to provide adequate employer's liability insurance for the protection of such of its employees as are not otherwise protected.
2. Commercial General Liability. This insurance shall be written in comprehensive form and shall protect the CONTRACTOR against all claims arising from injuries to persons other than its employees or damage to property of the OWNER or others arising out of any act or omission of the CONTRACTOR or its agents, employees, or Subcontractors. The policy shall contain no exclusions for any operations within the scope of this contract.
3. Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the CONTRACTOR against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles, and shall cover operation on or off the site of all motor vehicles licensed for highway use, whether they are owned, non-owned, or hired. Coverage for hired motor vehicles should include endorsement covering liability assumed under this Agreement.
4. Subcontractor's Commercial General Liability Insurance and Commercial Automobile Liability Insurance. The CONTRACTOR shall either require each of its Subcontractors to procure and to maintain Subcontractor's Commercial General Liability and Property Damage Insurance and Vehicle Liability Insurance of the type and in the amounts specified in the Supplementary General Conditions or insure the activities of its Subcontractors in the CONTRACTOR's own policy, in like amount.
5. Builder's Risk. This insurance shall be of the "all risks" type, shall be written in completed value form, and shall protect the CONTRACTOR, the OWNER, and the ENGINEER, against risks of damage to buildings, structures, and materials and equipment. The amount of such insurance shall be not less than the insurable value of the WORK at completion. Builder's risk insurance shall provide for losses to be payable to the CONTRACTOR and the OWNER, as their interests may appear. The policy shall contain a provision that in the event of payment for any loss under the coverage provided, the insurance company shall have no rights of recovery against the CONTRACTOR, the OWNER, and the ENGINEER. The Builder's Risk policy shall insure against all risks of direct physical loss or damage to

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property from any external cause including flood and earthquake. Allowable exclusions, if any, shall be as specified in the Supplementary General Conditions.

### ARTICLE 6 CONTRACTOR'S RESPONSIBILITIES

#### 6.1 SUPERVISION AND SUPERINTENDENCE

- A. The CONTRACTOR shall supervise, inspect, and direct the WORK competently and efficiently, devoting such attention and applying such skills and expertise as may be necessary to perform the WORK in accordance with the Contract Documents. The CONTRACTOR shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction and safety precautions and programs incidental to all construction and safety. The CONTRACTOR shall be responsible to see that the completed WORK fully complies with the Contract Documents.
- B. The CONTRACTOR shall designate in writing and keep on the WORK site at all times during its progress a technically qualified, English-speaking superintendent, who is an employee of the CONTRACTOR and who shall not be replaced without written notice to the OWNER and the ENGINEER. The superintendent will be the CONTRACTOR's representative at the site and shall have authority to act on behalf of the CONTRACTOR. All communications given to the superintendent shall be as binding as if given to the CONTRACTOR. The CONTRACTOR shall issue all its communications to the OWNER through the ENGINEER and the ENGINEER only.
- C. The CONTRACTOR's superintendent shall be present at the site of the WORK at all times while WORK is in progress. Failure to observe this requirement shall be considered suspension of the WORK by the CONTRACTOR until such time as such superintendent is again present at the site.

#### 6.2 LABOR, MATERIALS, AND EQUIPMENT

- A. The CONTRACTOR shall provide competent, suitably qualified personnel to survey and lay out the WORK and perform construction as required by the Contract Documents. The CONTRACTOR shall furnish, erect, maintain, and remove the construction plant and any temporary works as may be required. The CONTRACTOR shall at all times maintain good discipline and order at the site. Except in connection with the safety or protection of persons or the WORK or property at the site or adjacent thereto, and except as otherwise indicated in the Contract Documents, all WORK at the site shall be performed during regular working hours, and the CONTRACTOR will not permit overtime work or the performance of work on Saturday, Sunday, or any legal holiday without the OWNER's written consent. The CONTRACTOR shall apply for this consent through the ENGINEER.
- B. Except as otherwise provided in this Paragraph, the CONTRACTOR shall receive no additional compensation for overtime work, i.e., work in excess of 8 hours in any one calendar day or 40 hours in any one calendar week, even though such overtime work may be required under emergency conditions and may be ordered by the ENGINEER in writing. Additional compensation will be paid the CONTRACTOR for overtime work only in the event extra work is ordered by the ENGINEER and the Change Order

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specifically authorizes the use of overtime work and then only to such extent as overtime wages are regularly being paid by the CONTRACTOR for overtime work of a similar nature in the same locality.

- C. All costs of inspection and testing performed during overtime work by the CONTRACTOR which is allowed solely for the convenience of the CONTRACTOR shall be borne by the CONTRACTOR. The OWNER shall have the authority to deduct the cost of all such inspection and testing from any partial payments otherwise due to the CONTRACTOR.
  - D. Unless otherwise specified in the Contract Documents, the CONTRACTOR shall furnish and assume full responsibility for all materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, and all other facilities and incidentals necessary for the furnishing, performance, testing, start-up, and completion of the WORK.
  - E. All materials and equipment to be incorporated into the WORK shall be of good quality and new, except as otherwise provided in the Contract Documents. All warranties and guarantees specifically called for by the Specifications shall expressly run to the benefit of the OWNER. If required by the ENGINEER, the CONTRACTOR shall furnish satisfactory evidence (including reports of required tests) as to the kind and quality of materials and equipment. All materials and equipment shall be applied, installed, connected, erected, used, cleaned, and conditioned in accordance with the instructions of the applicable Supplier except as otherwise provided in the Contract Documents; but no provisions of any such instructions will be effective to assign to the ENGINEER, or any of the ENGINEER consultants, agents, or employees, any duty or authority to supervise or direct the furnishing or performance of the WORK or any duty or authority to undertake responsibility contrary to the provisions of Paragraphs 9.9C and 9.9D.
  - F. The CONTRACTOR shall at all times employ sufficient labor and equipment for prosecuting the several classes of WORK to full completion in the manner and time set forth in and required by these specifications. All workers shall have sufficient skill and experience to perform properly the WORK assigned to them. Workers engaged in special WORK, or skilled WORK, shall have sufficient experience in such WORK and in the operation of the equipment required to perform all WORK, properly and satisfactorily.
  - G. Any person employed by the CONTRACTOR or by any Subcontractor who, in the opinion of the ENGINEER, does not perform the WORK in a proper and skillful manner, or is intemperate or disorderly shall, at the written request of the ENGINEER, be removed forthwith by the CONTRACTOR or Subcontractor employing such person, and shall not be employed again in any portion of the WORK without the approval of the ENGINEER. Should the CONTRACTOR fail to remove such person or persons as required above, or fail to furnish suitable and sufficient personnel for the proper prosecution of the WORK, the ENGINEER may suspend the WORK by written notice until such orders are complied with.
- 6.3 ADJUSTING PROGRESS SCHEDULE. The CONTRACTOR shall submit monthly updates of the progress schedule to the ENGINEER for acceptance in accordance with the provisions in Section 01300 - CONTRACTOR Submittals in the General Requirements.

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6.4 SUBSTITUTES OR "OR-EQUAL" ITEMS. The CONTRACTOR shall submit proposed substitutes or "or-equal" items in accordance with the provisions in Section 01300 - CONTRACTOR Submittals in the General Requirements.

6.5 CONCERNING SUBCONTRACTORS, SUPPLIERS, AND OTHERS.

A. The CONTRACTOR shall defend and indemnify the OWNER and the ENGINEER for the acts and omissions of its Subcontractors and their employees. Nothing contained in this Paragraph shall create any contractual relationship between any Subcontractor and the OWNER or the ENGINEER nor relieve the CONTRACTOR of any liability or obligation under the prime contract. The CONTRACTOR shall require that the OWNER be named as an additional insured on any insurance policies required by the CONTRACTOR of the Subcontractors.

B. The CONTRACTOR shall perform not less than 40% of the WORK with its own forces (i.e., without subcontracting). The 40% requirement shall be understood to mean that the CONTRACTOR shall perform, with its own organization, WORK amounting to at least 40% of the awarded contract amount. The 40% requirement will be calculated based upon the total of the subcontract amounts submitted for contract award, and any other information requested by the OWNER from the apparent low bidder.

6.6 PERMITS

A. Unless otherwise provided in the Supplementary General Conditions, the CONTRACTOR shall obtain and pay for all construction permits and licenses from the agencies having jurisdiction, including the furnishing of insurance and bonds if required by such agencies. The enforcement of such requirements under this contract shall not be made the basis for claims for additional compensation. The OWNER may assist the CONTRACTOR, as feasible and reasonable, in obtaining such permits and licenses. The CONTRACTOR shall pay all governmental charges and inspection fees necessary for the prosecution of the WORK, which are applicable at the time of opening of Bids. The CONTRACTOR shall pay all charges of utility owners for connections to the WORK.

B. These Contract Documents may require that the WORK be performed within the conditions and/or requirements of local, state and/or federal permits. These permits may be bound within the Contract Documents, included within the Contract Documents by reference, or included as part of the WORK, as designated in this Section. The CONTRACTOR is responsible for completing the WORK required for compliance with all permit requirements; this WORK is incidental to other items in the Contract Documents. Any reference to the "permittee" in the permits shall mean the CONTRACTOR. If any permits were acquired by the OWNER, this action was done to expedite the start of construction. If the CONTRACTOR does not complete the WORK within the specified permit window, the CONTRACTOR shall be responsible for the permit extension, and for completing any additional requirements placed upon the permit.

C. These Contract Documents may require that the WORK be performed within the conditions and/or requirements of local, state and/or federal permits. These permits may be bound within the Contract Documents, included within the Contract Documents by reference, or included as part of the WORK, as designated in Section 00700, Article 6.6 - PERMITS. The CONTRACTOR is responsible for completing the WORK required for

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compliance with all permit requirements; this WORK is incidental to other items in the Contract Documents. Any reference to the "permittee" in the permits shall mean the CONTRACTOR. If any permits were acquired by the OWNER, this action was done to expedite the start of construction. If the CONTRACTOR does not complete the WORK within the specified permit window, the CONTRACTOR shall be responsible for the permit extension, and for completing any additional requirements placed upon the permit.

D. The OWNER shall apply for, and obtain, the necessary building permit for this project, however, the CONTRACTOR is responsible for scheduling and coordinating all necessary inspections. All other provisions of this Section remain in effect.

6.7 PATENT FEES AND ROYALTIES. The CONTRACTOR shall pay all license fees and royalties and assume all costs incident to the use in the performance of the WORK or the incorporation in the WORK of any invention, design, process, product, software or device which is the subject of patent rights or copyrights held by others. If a particular invention, design, process, product, or device is specified in the Contract Documents for use in the performance of the WORK and if to the actual knowledge of the OWNER or the ENGINEER its use is subject to patent rights or copyrights calling for the payment of any license fee or royalty to others, the existence of such rights shall be disclosed by the OWNER in the Contract Documents. The CONTRACTOR shall indemnify, defend and hold harmless the OWNER and the ENGINEER and anyone directly or indirectly employed by either of them from and against all claims, damages, losses, and expenses (including attorneys' fees and court costs) arising out of any infringement of patent rights or copyrights incident to the use in the performance of the WORK or resulting from the incorporation in the WORK of any invention, design, process, product, or device not specified in the Contract Documents, and shall defend all such claims in connection with any alleged infringement of such rights.

6.8 LAWS AND REGULATIONS. The CONTRACTOR shall observe and comply with all federal, state, and local laws, ordinances, codes, orders, and regulations which in any manner affect those engaged or employed on the WORK, the materials used in the WORK, or the conduct of the WORK. If any discrepancy or inconsistency should be discovered in this contract in relation to any such law, ordinance, code, order, or regulation, the CONTRACTOR shall report the same in writing to the ENGINEER. The CONTRACTOR shall indemnify, defend, and hold harmless the OWNER, the ENGINEER, and their officers, agents, and employees against all claims or liability, including administrative claims and proceedings, arising from violation of any such law, ordinance, code, order, or regulation, whether by CONTRACTOR or by its employees, Subcontractors, or third parties. Any particular law or regulation specified or referred to elsewhere in the Contract Documents shall not in any way limit the obligation of the CONTRACTOR to comply with all other provisions of federal, state, and local laws and regulations.

The OWNER may, per AS 36.30, or any other state or local law, audit the CONTRACTOR's or Subcontractor(s) records that are related to the cost or pricing data for this contract, all related Change Orders, and/or contract modifications.

6.9 TAXES. The CONTRACTOR shall pay all sales, consumer, use, and other similar taxes required to be paid by the CONTRACTOR in accordance with the Laws and Regulations of the place of the Project which are applicable during the performance of the WORK.

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6.10 USE OF PREMISES. The CONTRACTOR shall confine construction equipment, the storage of materials and equipment, and the operations of workers to (1) the Project site, (2) the land and areas identified in and permitted by the Contract Documents, and (3) the other land and areas permitted by Laws and Regulations, rights-of-way, permits, leases and easements. The CONTRACTOR shall assume full responsibility for any damage to any such land or area, or to the owner or occupant thereof or of any land or areas contiguous thereto, resulting from the performance of the WORK. Should any claim be made against the OWNER or the ENGINEER by any such owner or occupant because of the performance of the WORK, the CONTRACTOR shall promptly attempt to settle with such other party by agreement or otherwise resolve the claim through litigation. The CONTRACTOR shall, to the fullest extent permitted by Laws and Regulations, indemnify, defend, and hold the OWNER and the ENGINEER harmless from and against all claims, damages, personal injury, including death, losses, and expenses (including, but not limited to, fees of engineers attorneys, and other professionals and court costs) arising directly, indirectly, or consequentially out of any action, legal or equitable, brought by any such owner or occupant against the OWNER, the ENGINEER, their Consultants, Sub-consultants, and the officers, directors, employees and agents of each and any of them to the extent caused by or based upon the CONTRACTOR's performance of the WORK.

### 6.11 SAFETY AND PROTECTION

- A. The CONTRACTOR shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the WORK. The CONTRACTOR shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to:
1. all employees on the WORK and other persons and organizations who may be affected thereby;
  2. all the WORK and materials and equipment to be incorporated therein, whether in storage on or off the site; and
  3. other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.
- B. The CONTRACTOR shall comply with all applicable Laws and Regulations whether referred to herein or not) of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury, or loss and shall erect and maintain all necessary safeguards for such safety and protection. The CONTRACTOR shall notify owners of adjacent property and utilities when prosecution of the WORK may affect them, and shall cooperate with them in the protection, removal, relocation, and replacement of their property.
- C. The CONTRACTOR shall designate a qualified and experienced safety representative at the site whose duties and responsibilities shall be the prevention of accidents and the maintaining and supervising of safety precautions and program.
- D. Materials that contain hazardous substances or mixtures may be required on the WORK. A Material Safety Data Sheet shall be requested by the CONTRACTOR from the manufacturer of any hazardous product used.



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- E. Material usage shall be accomplished with strict adherence to all safety requirements and all manufacturer's warnings and application instructions listed on the Material Safety Data Sheet and on the product container label.
- F. The CONTRACTOR shall be responsible for coordinating communications on any exchange of Material Safety Data Sheets or other hazardous material information that is required to be made available to, or exchanged between, or among, employers at the site in accordance with Laws or Regulations.
- G. The CONTRACTOR shall notify the ENGINEER if it considers a specified product or its intended usage to be unsafe. This notification must be given to the ENGINEER prior to the product being ordered, or if provided by some other party, prior to the product being incorporated in the WORK.

### 6.12 SHOP DRAWINGS AND SAMPLES

- A. After checking and verifying all field measurements and after complying with applicable procedures specified in the General Requirements, the CONTRACTOR shall submit to the ENGINEER for review, all Shop Drawings in accordance with Section 01300 - CONTRACTOR Submittals in the General Requirements.
- B. The CONTRACTOR shall also submit to the ENGINEER for review all samples in accordance with Section 01300 - CONTRACTOR Submittals in the General Requirements.
- C. Before submittal of each shop drawing or sample, the CONTRACTOR shall have determined and verified all quantities, dimensions, specified performance criteria, installation requirements, materials, catalog numbers, and similar data with respect thereto and reviewed or coordinated each Shop Drawing or sample with other Shop Drawings and samples and with the requirements of the WORK and the Contract Documents.

6.13 CONTINUING THE WORK. The CONTRACTOR shall carry on the WORK and adhere to the progress schedule during all disputes or disagreements with the OWNER. No work shall be delayed or postponed pending resolution of any disputes or disagreements, except as the CONTRACTOR and the OWNER may otherwise agree in writing.

### 6.14 INDEMNIFICATION

- A. To the fullest extent permitted by Laws and Regulations, the CONTRACTOR shall indemnify, defend, and hold harmless the OWNER, the ENGINEER, their Consultants, Sub-consultants and the officers, directors, employees, and agents of each and any of them, against and from all claims, damages, personal injury, including death, property damage and liability of any kind and any nature arising under or related to, or incidentally related to the contract or any performance of the WORK, except as to any claim arising from the willful misconduct of the OWNER or the ENGINEER. Such indemnification by the CONTRACTOR shall include but not be limited to the following:
  - 1. Liability or claims resulting directly or indirectly from the negligent acts or omissions or carelessness of the CONTRACTOR, its employees, subcontractors, or

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agents in the performance of the WORK, or in guarding or maintaining any aspect of the WORK, or from any improper materials, implements, or appliances used in its construction, or by or on account of any act or omission of the CONTRACTOR, its employees, agents, or third parties;

2. Liability or claims arising directly or indirectly from bodily injury, occupational sickness or disease, or death of the CONTRACTOR's or Subcontractor's own employees engaged in the WORK resulting in actions brought by or on behalf of such employees against the OWNER, and the ENGINEER;
3. Liability or claims arising directly or indirectly from or based on the violation of any law, ordinance, regulation, order, or decree, whether by the CONTRACTOR, its subcontractors, employees, or agents;
4. Liability or claims arising directly or indirectly from the use or manufacture by the CONTRACTOR, its subcontractors, employees, or agents in the performance of this contract of any copyrighted or non-copyrighted composition, secret process, patented or non-patented invention, computer software, article, or appliance, unless otherwise specifically stipulated in this contract.
5. Liability or claims arising directly or indirectly from the breach of any warranties, whether express or implied, made to the OWNER or any other parties by the CONTRACTOR, its subcontractors, employees, or agents;
6. Liabilities or claims arising directly or indirectly from the willful or criminal misconduct of the CONTRACTOR, its subcontractors, employees, or agents; and,
7. Liabilities or claims arising directly or indirectly from any breach of the obligations assumed herein by the CONTRACTOR.

B. The CONTRACTOR shall reimburse the ENGINEER and the OWNER for all costs and expenses, (including but not limited to fees and charges of engineers, attorneys, and other professionals and experts and court costs including all costs of appeals) incurred by the OWNER, and the ENGINEER in enforcing the provisions of this Paragraph 6.14.

C. The indemnification obligation under this Paragraph 6.14 shall not be limited in any way by any limitation of the amount or type of damages, or by the limits of insurance, or by compensation, or benefits payable by or for the CONTRACTOR or any such Subcontractor or other person or organization under workers' compensation acts, disability benefit acts, or other employee benefit acts.

6.15 CONTRACTOR'S DAILY REPORTS. The CONTRACTOR shall complete a daily report indicating total manpower for each construction trade, major equipment on site, each Subcontractor's manpower, weather conditions, etc., involved in the performance of the WORK. The daily report shall be completed on forms provided by the ENGINEER and shall be submitted to the ENGINEER at the conclusion of each work day. The report should comment on the daily progress and status of the WORK within each major component of the WORK. These components will be decided by the ENGINEER.

6.16 ASSIGNMENT OF CONTRACT. The CONTRACTOR shall not assign, sublet, sell, transfer, or otherwise dispose of the contract or any portion thereof, or its right, title, or interest therein, or obligations thereunder, without the written consent of the OWNER except as imposed by law. If the CONTRACTOR violates this provision, the contract may be terminated at the option of the OWNER. In such event, the OWNER shall be relieved of all liability and obligations to the CONTRACTOR and to its assignee or transferee, growing out of such termination. OWNER will not agree to any assignment of this Agreement to an LLC without a written guarantee by the

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CONTRACTOR or a written guarantee by the members of the LLC.

- 6.17 CONTRACTOR'S RESPONSIBILITY FOR UTILITY PROPERTY AND SERVICES. It is understood that any turn-on or turn-off, line locates and any other work or assistance necessary by the Municipality, will be at the CONTRACTOR's expense unless otherwise stated in the bid documents. All cost must be agreed to prior to any related actions, and will be considered incidental to the project cost. Billing to the CONTRACTOR will be direct from the Municipality.
- 6.18 OPERATING WATER SYSTEM VALVES
- A. The CONTRACTOR shall submit a written request, to the ENGINEER, for approval to operate any valve on any in-service section of the Municipality water system. The request must be submitted at least 24-hours prior to operating any valves. The request shall specifically identify each valve to be operated, the time of operation, and the operation to be performed. The CONTRACTOR shall obtain the written approval of the ENGINEER for any scheduled operation before operating any valve.
- B. The CONTRACTOR shall be responsible for all damages, both direct and consequential, to the Municipality or any other party, caused by unauthorized operation of any valve of the Municipality water system, and shall defend and indemnify the Municipality from and against any action of any kind and any nature arising out of or related to CONTRACTOR's unauthorized operation of any valve of the Municipality water system.
- 6.19 CONTRACTOR'S WORK SCHEDULE LIMITATIONS. Construction of Buildings and Projects. It is unlawful to operate any pile driver, power shovel, pneumatic hammer, derrick, power hoist, or similar heavy construction equipment before 7:00 a.m. or after 10:00 p.m., Monday through Saturday, or before 9:00 a.m. or after 10:00 p.m., Sunday, unless a permit shall first be obtained from the Municipality. Such permit shall be issued by the Municipality only upon a determination that such operation during hours not otherwise permitted hereunder is necessary and will not result in unreasonable disturbance to surrounding residents.

## ARTICLE 7 OTHER WORK

### 7.1 RELATED WORK AT SITE

- A. The OWNER may perform other work related to the Project at the site by the OWNER's own forces, have other work performed by utility owners, or let other direct contracts therefor which may contain General Conditions similar to these. If the fact that such other work is to be performed was not noted in the Contract Documents, written notice will be given to the CONTRACTOR prior to starting any such other work.
- B. The CONTRACTOR shall afford each other contractor who is a party to such a direct contract and each utility owner (or the OWNER, if the OWNER is performing the additional work with the OWNER's employees) proper and safe access to the site and a reasonable opportunity for the introduction and storage of materials and equipment and the execution of such work, and shall properly connect and coordinate the WORK with theirs. The CONTRACTOR shall do all cutting, fitting, and patching of the WORK that may be required to make its several parts come together properly and integrate with such

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other work. The CONTRACTOR shall not endanger any work of others by cutting, excavating, or otherwise altering their work and will only cut or alter their work with the written consent of the ENGINEER and the others whose work will be affected.

- C. If the proper execution or results of any part of the CONTRACTOR's WORK depends upon the work of any such other contractor or utility owner (or OWNER), the CONTRACTOR shall inspect and report to the ENGINEER in writing any delays, defects, or deficiencies in such other work that render it unavailable or unsuitable for such proper execution and results. The CONTRACTOR's failure to report such delays, defects, or deficiencies will constitute an acceptance of the other work as fit and proper for integration with the CONTRACTOR's WORK except for latent or nonapparent defects and deficiencies in the other work.

- 7.2 COORDINATION. If the OWNER contracts with others for the performance of other work on the Project at the site, the person or organization who will have authority and responsibility for coordination of the activities among the various prime contractors will be identified in the Supplementary General Conditions, and the specific matters to be covered by such authority and responsibility will be itemized and the extent of such authority and responsibilities will be provided in the Supplementary General Conditions.

## ARTICLE 8 OWNER'S RESPONSIBILITIES

### 8.1 COMMUNICATIONS

- A. The OWNER shall issue all its communications to the CONTRACTOR through the ENGINEER.
- B. The CONTRACTOR shall issue all its communications to the OWNER through the ENGINEER.

- 8.2 PAYMENTS. The OWNER shall make payments to the CONTRACTOR as provided in Paragraphs 14.5, 14.8, 14.9 and 14.10.

- 8.3 LANDS, EASEMENTS, AND SURVEYS. The OWNER's duties in respect of providing lands and easements and providing surveys to establish reference points are set forth in Paragraphs 4.1 and 4.5.

- 8.4 CHANGE ORDERS. The OWNER shall execute Change Orders as indicated in Paragraph 10.1F.

- 8.5 INSPECTIONS AND TESTS. The OWNER's responsibility in respect of inspections, tests, and approvals is set forth in Paragraph 13.3.

- 8.6 SUSPENSION OF WORK. In connection with the OWNER's right to stop WORK or suspend WORK, see Paragraphs 13.4 and 15.1.

- 8.7 TERMINATION OF AGREEMENT. Paragraphs 15.2 and 15.3 deal with the OWNER's right to terminate services of the CONTRACTOR.

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### ARTICLE 9 ENGINEER'S STATUS DURING CONSTRUCTION

- 9.1 OWNER'S REPRESENTATIVE. The ENGINEER will be the OWNER's representative during the construction period. The duties and responsibilities and the limitations of authority of the ENGINEER as the OWNER's representative during construction are set forth in the Contract Documents.
- 9.2 VISITS TO SITE. The ENGINEER will make visits to the site during construction to observe the progress and quality of the WORK and to determine, in general, if the WORK is proceeding in accordance with the Contract Documents. Exhaustive or continuous on-site inspections to check the quality or quantity of the WORK will not be required of the ENGINEER. The ENGINEER will not, during such visits, or as a result of such observations of the CONTRACTOR's WORK in progress, supervise, direct, or have control over the CONTRACTOR's WORK.
- 9.3 PROJECT REPRESENTATION. The ENGINEER may furnish an Inspector to assist in observing the performance of the WORK. The duties, responsibilities, and limitations of authority are as follows:

A. Duties, Responsibilities and Limitations of Authority of Inspector

General. The Inspector, who is the ENGINEER's Agent, will act as directed by and under the supervision of the ENGINEER and will confer with the ENGINEER regarding its actions. The Inspector's dealings in matters pertaining to the on-site WORK shall, in general, be only with the ENGINEER and the CONTRACTOR, and dealings with Subcontractors shall only be through or with the full knowledge of the CONTRACTOR. Written communication with the OWNER will be only through or as directed by the ENGINEER.

Duties and Responsibilities. The Inspector will:

1. Review the progress schedule, list of Shop Drawing submittals and schedule of values prepared by the CONTRACTOR and consult with the ENGINEER concerning their acceptability.
2. Attend pre-construction conferences. Arrange a schedule of progress meetings and other job conferences as required in consultation with the ENGINEER and notify those expected to attend in advance. Attend meetings and maintain and circulate copies of minutes thereof.
3. Serve as the ENGINEER's liaison with the CONTRACTOR, working principally through the CONTRACTOR's superintendent and assist said superintendent in understanding the intent of the Contract Documents. Assist the ENGINEER in serving as the OWNER's liaison with the CONTRACTOR when the CONTRACTOR's operations affect the OWNER's on-site operations.
4. As requested by the ENGINEER, assist in obtaining from the OWNER additional details or information, when required at the site for proper execution of the WORK.
5. Receive and record date of receipt of Shop Drawings and samples, receive samples which are furnished at the site by the CONTRACTOR and notify the ENGINEER of their availability for examination.
6. Conduct on-site observations of the WORK in progress to assist the ENGINEER in determining if the WORK is proceeding in accordance with the Contract Documents.

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7. Report to the ENGINEER whenever the Inspector believes that any WORK is unsatisfactory, faulty, or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspection, tests or approval required to be made or has been damaged prior to final payment; and advise the ENGINEER when the Inspector believes WORK should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection, or approval.
8. Verify that the tests, equipment, and systems startups and operating and maintenance instruction are conducted as required by the Contract Documents and in presence of the required personnel, and that the CONTRACTOR maintains adequate records thereof; observe, record and report to the ENGINEER appropriate details relative to the test procedures and start-ups.
9. Accompany visiting inspectors representing public or other agencies having jurisdiction over the WORK, record the outcome of these inspections, and report to the ENGINEER.
10. Transmit to the CONTRACTOR the ENGINEER's clarifications and interpretations of the Contract Documents.
11. Consider and evaluate the CONTRACTOR's suggestions for modifications in the Contract Documents and report them with recommendations to the ENGINEER.
12. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and sample submittals, reproductions of original Contract Documents including all addenda, Change Orders, field orders, additional Drawings issued subsequent to the execution of the contract, the ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, and other related documents.
13. Keep a diary or log book, recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list all project visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of performing and observing test procedures. Send copies to the ENGINEER.
14. Record names, addresses, and telephone numbers of the CONTRACTOR, Subcontractors, and major suppliers of materials and equipment.
15. Furnish the ENGINEER with periodic reports as required of progress of the WORK and the CONTRACTOR's compliance with the accepted progress schedule and schedule of CONTRACTOR submittals.
16. Consult with the ENGINEER in advance of scheduled major tests, inspections, or start of important phases of the WORK.
17. Report immediately to the ENGINEER upon the occurrence of any accident.
18. Review applications for payment with the CONTRACTOR for compliance with the established procedure for their submittal and forward them with recommendations to the ENGINEER, noting particularly their relation to the schedule of values, WORK completed, and materials and equipment delivered at the site but not incorporated in the WORK.
19. During the course of the WORK, verify that certificates, maintenance and operation manuals, and other data required to be assembled and furnished by the CONTRACTOR are applicable to the items actually installed; and deliver this material to the ENGINEER for its review and forwarding to the OWNER prior to final acceptance of the WORK.
20. Before the ENGINEER prepares a Certificate of Substantial Completion/Notice of completion, as applicable, review the CONTRACTOR's punch list items requiring completion or correction and add any items that CONTRACTOR has omitted.

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21. Conduct final inspection in the company of the ENGINEER, the OWNER, and the CONTRACTOR, and prepare a final punch list of items to be completed or corrected.
22. Verify that all items on the punch list have been completed or corrected and make recommendations to the ENGINEER concerning acceptance.

Limitations of Authority. Except upon written instruction of the ENGINEER, the Inspector:

1. Shall not authorize any deviation from the Contract Documents or approve any substitute material or equipment.
2. Shall not exceed limitations on the ENGINEER's authority as set forth in the Contract Documents.
3. Shall not undertake any of the responsibilities of the CONTRACTOR, Subcontractors or CONTRACTOR's superintendent, or expedite the WORK.
4. Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences, or procedures of construction unless such is specifically called for in the Contract Documents.
5. Shall not advise on or issue directions as to safety precautions and programs in connection with the WORK.
6. The Inspector has no actual or apparent authority to enter any oral agreements with or give any oral directives to the CONTRACTOR that are binding on the OWNER.

9.4 CLARIFICATIONS AND INTERPRETATIONS. The ENGINEER will issue with reasonable promptness such written clarifications or interpretations of the requirements of the Contract Documents (in the form of Drawings or otherwise) as the ENGINEER may determine necessary, which shall be consistent with, or reasonably inferred from, the overall intent of the Contract Documents.

9.5 AUTHORIZED VARIATIONS IN WORK. The ENGINEER may authorize variations in the WORK from the requirements of the Contract Documents. These may be accomplished by a Field Order and will require the CONTRACTOR to perform the WORK involved in a manner that minimizes the impact to the WORK and the contract completion date. If the CONTRACTOR believes that a Field Order justifies an increase in the Contract Price or an extension of the Contract Time, the CONTRACTOR may make a claim therefor as provided in Article 11 or 12.

9.6 REJECTING DEFECTIVE WORK. The ENGINEER will have authority to reject WORK which the ENGINEER believes to be defective and will also have authority to require special inspection or testing of the WORK as provided in Paragraph 13.3G, whether or not the WORK is fabricated, installed, or completed.

9.7 CONTRACTOR SUBMITTALS, CHANGE ORDERS, AND PAYMENTS

- A. In accordance with the procedures set forth in the General Requirements, the ENGINEER will review all CONTRACTOR submittals, including Shop Drawings, samples, substitutes, or "or equal" items, etc., in order to determine if the items covered by the submittals will, after installation or incorporation in the WORK, conform to the requirements of the Contract Documents and be compatible with the design concept of the completed project as a functioning whole as indicated by the Contract Documents.

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The ENGINEER's review will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions or programs incident thereto.

- B. In connection with the ENGINEER's responsibilities as to Change Orders, see Articles 10, 11, and 12.
- C. In connection with the ENGINEER's responsibilities in respect of Applications for Payment, see Article 14.

### 9.8 DECISIONS ON DISPUTES

- A. The ENGINEER will be the initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the WORK thereunder. Claims, disputes, and other matters relating to the acceptability of the WORK; the interpretation of the requirements of the Contract Documents pertaining to the performance of the WORK; and those claims under Articles 11 and 12 in respect to changes in the Contract Price or Contract Time will be referred initially to the ENGINEER in writing with a request for formal decision in accordance with this paragraph, which the ENGINEER will render in writing within 30 days of receipt of the request. Written notice of each such claim, dispute, and other matter will be delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 30 days) after the occurrence of the event giving rise thereto. Written supporting data will be submitted to the ENGINEER within 60 days after such occurrence unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim. The failure of the CONTRACTOR to provide the supporting documentation for the claim shall constitute a waiver of the claim. The CONTRACTOR shall provide any additional supporting documentation requested by the ENGINEER or OWNER. The failure of the CONTRACTOR to fully comply with a request for additional supporting documentation shall constitute a waiver of the claim.
- B. The rendering of a decision by the ENGINEER with respect to any such claim, dispute, or other matter (except any which have been waived by the making or acceptance of final payment as provided in Paragraph 14.12) will be a condition precedent to any exercise by the OWNER or the CONTRACTOR) of such rights or remedies as either may otherwise have under the Contract Documents or by Law or Regulations in respect of any such claim, dispute, or other matter. Any action filed by the CONTRACTOR against the OWNER before the ENGINEER completes the written decision on any claim, dispute or other matter shall constitute a material breach of the CONTRACTOR'S Agreement and shall constitute a failure to fully exhaust administrative remedies under Alaska law.

### 9.9 LIMITATION ON ENGINEER'S RESPONSIBILITIES

- A. Neither the ENGINEER's authority to act under this Article or other provisions of the Contract Documents nor any decision made by the ENGINEER in good faith either to exercise or not exercise such authority shall give rise to any duty or responsibility of the ENGINEER to the CONTRACTOR, any Subcontractor, any Supplier, any surety for any of them, or any other person or organization performing any of the WORK.
- B. Whenever in the Contract Documents the terms "as ordered," "as directed," "as required," "as allowed," "as reviewed," "as approved," or terms of like effect or import are used, or the adjectives "reasonable," "suitable," "acceptable," "proper," or "satisfactory" or



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adjectives of like effect or import are used to describe a requirement, direction, review, or judgment of the ENGINEER as to the WORK, it is intended that such requirement, direction, review, or judgment will be solely to evaluate the WORK for compliance with the requirements of the Contract Documents, and conformance with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents, unless there is a specific statement indicating otherwise. The use of any such term or adjective shall not be effective to assign to the ENGINEER any duty or authority to supervise or direct the performance of the WORK or any duty or authority to undertake responsibility contrary to the provisions of Paragraph 9.9C or 9.9D.

- C. The ENGINEER will not supervise, direct, control, or have authority over or be responsible for the CONTRACTOR's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs incident thereto, or for any failure of the CONTRACTOR to comply with Laws and Regulations, applicable to the performance of the WORK. The ENGINEER will not be responsible for the CONTRACTOR's failure to perform the WORK in accordance with the Contract Documents, except as involving the ENGINEER'S negligence in the performance of the ENGINEER'S duties and responsibilities.
- D. The ENGINEER will not be responsible for the acts or omissions of the CONTRACTOR nor of any Subcontractor, supplier, or any other person or organization performing any of the WORK.

### ARTICLE 10 CHANGES IN THE WORK

#### 10.1 GENERAL

- A. Without invalidating the Agreement and without notice to any surety, the OWNER may at any time or from time to time, order additions, deletions, or revisions in the WORK; these will be authorized by a written Field Order and/or a Change Order issued by the ENGINEER.
- B. If the CONTRACTOR believes that it is entitled to an increase or decrease in the Contract Price, or an extension or shortening in the Contract Time as the result of a Field Order, a claim may be made as provided in Articles 11 and 12.
- C. If the OWNER and CONTRACTOR agree on the value of any work, or the amount of Contract Time that should be allowed as a result of a Field Order, upon receiving written notice from the ENGINEER, the CONTRACTOR shall proceed so as to minimize the impact on and delays to the work pending the issuance of a Change Order.
- D. If the OWNER and the CONTRACTOR are unable to agree as to the extent, if any, of an increase or decrease in the Contract Price or an extension or shortening of the Contract Time that should be allowed as a result of a Field Order, the ENGINEER can direct the CONTRACTOR to proceed on the basis of Time and Materials so as to minimize the impact on and delays to WORK, and a claim may be made therefor as provided in Articles 11 and 12.
- E. The CONTRACTOR shall not be entitled to an increase in the Contract Price nor an extension of the Contract Time with respect to any work performed that is not required

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by the Contract Documents as amended, modified, supplemented by Change Order, except in the case of an emergency and except in the case of uncovering work as provided in Paragraph 13.3G.

- F. The OWNER and the CONTRACTOR shall execute appropriate Change Orders covering:
1. changes in the WORK which are ordered by the OWNER pursuant to Paragraph 10.1A;
  2. changes required because of acceptance of Defective WORK under Paragraph 13.7;
  3. changes in the Contract Price or Contract Time which are agreed to by the parties; or
  4. changes in the Contract Price or Contract Times which embody the substance of any written decision rendered by the ENGINEER pursuant to Paragraph 9.8.
- G. If notice of any change is required by the provisions of any Bond to be given to a surety, the giving of any such notice will be the CONTRACTOR's responsibility, and the amount of each applicable Bond shall be adjusted accordingly.

### 10.2 ALLOWABLE QUANTITY VARIATIONS

- A. In the event of an increase or decrease in Bid item quantity of a unit price contract, the total amount of WORK actually done or materials or equipment furnished shall be paid for according to the unit price established for such WORK under the Contract Documents, wherever such unit price has been established, which unit price shall include any cost associated with the rental of equipment, mobilization and de-mobilization; provided, that an adjustment in the Contract Price may be made for changes which result in an increase or decrease in excess of 25% of the estimated quantity of any major item of the WORK. Major Item is defined as any bid item amount that is ten percent (10%) or more of the total contract amount.
- B. In the event a part of the WORK is to be entirely eliminated and no lump sum or unit price is named in the Contract Documents to cover such eliminated work, the price of the eliminated work shall be agreed upon in writing by the OWNER and the CONTRACTOR. If the OWNER and the CONTRACTOR fail to agree upon the price of the eliminated work, said price shall be determined in accordance with the provisions of Article 11.

## ARTICLE 11 CHANGE OF CONTRACT PRICE

### 11.1 GENERAL

- A. The Contract Price constitutes the total compensation payable to the CONTRACTOR for performing the WORK. All duties, responsibilities, and obligations assigned to or undertaken by the CONTRACTOR to complete the WORK shall be at its expense without change in the Contract Price.

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- B. The Contract Price may only be changed by a Change Order approved by the Municipality Assembly. Any claim for an increase in the Contract Price shall be based on written notice delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 7 days) after the start of the occurrence or the event giving rise to the claim and stating the general nature of the claim. Notice of the amount of the claim with supporting data shall be delivered within 14 days after such occurrence (unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by the CONTRACTOR's written statement that the amount claimed covers all known amounts (direct, indirect, and consequential) to which the CONTRACTOR is entitled as a result of the occurrence or event. All claims for adjustment in the Contract Price shall be determined by the ENGINEER in accordance with Paragraph 9.8A if the OWNER and the CONTRACTOR cannot otherwise agree on the amount involved. No claim for an adjustment in the Contract Price will be valid if not submitted in accordance with this Paragraph 11.1B. The failure of the CONTRACTOR to provide the supporting documentation for the claim shall constitute a waiver of the claim. The CONTRACTOR shall provide any additional supporting documentation requested by the ENGINEER or OWNER. The failure of the CONTRACTOR to fully comply with a request for additional supporting documentation shall constitute a waiver of the claim.
- C. The value of any work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways:
1. Where the work involved is covered by unit prices contained in the Contract Documents, by application of unit prices to the quantities of the items involved.
  2. By mutual acceptance of a lump sum, which may include an allowance for overhead and profit not necessarily in accordance with Paragraph 11.4.
  3. On the basis of the cost of work (determined as provided in Paragraphs 11.3) plus a CONTRACTOR's fee for overhead and profit (determined as provided in Paragraph 11.4).

11.2 COSTS RELATING TO WEATHER. The CONTRACTOR shall have no claims against the OWNER for damages for any injury to WORK, materials, or equipment, resulting from the action of the elements. If, however, in the opinion of the ENGINEER, the CONTRACTOR has made all reasonable efforts to protect the materials, equipment and work, the CONTRACTOR may be granted a reasonable extension of Contract Time to make proper repairs, renewals, and replacements of the work, materials, or equipment.

### 11.3 COST OF WORK (BASED ON TIME AND MATERIALS)

- A. General. The term "cost of work" means the sum of all costs necessarily incurred and paid by the CONTRACTOR for labor, materials, and equipment in the proper performance of extra work. Except as otherwise may be agreed to in writing by the OWNER, such costs shall be in amounts no higher than those prevailing in the locality of the Project; shall include only the following items, and shall not include any of the costs itemized in Paragraph 11.5 EXCLUDED COSTS. The definition of "cost of work" in this section applies only to work conducted pursuant to a written Change Order that specifically allows for the work to be performed under Section 11.1C above. The definition of "cost of work" in this section applies only to this section and only to change

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order work. For all other purposes, "cost of work" shall be the unit price for each unit in the CONTRACTOR'S bid.

- B. Labor. The costs of labor will be the actual cost for wages prevailing for each craft or type of workers performing the extra work at the time the extra work is done, plus employer payments of payroll taxes, worker's compensation insurance, liability insurance, health and welfare, pension, vacation, apprenticeship funds, and other direct costs resulting from Federal, State or local laws, as well as assessments or benefits required by lawful collective bargaining agreements. Labor costs for equipment operators and helpers shall be paid only when such costs are not included in the invoice for equipment rental. The labor costs for forepersons shall be proportioned to all of their assigned work and only that applicable to extra work shall be paid. Non-direct labor costs including superintendence shall be considered part of the mark-up set out in paragraph 11.4.
- C. Materials. The cost of materials reported shall be at invoice or lowest current price at which materials are locally available and delivered to the job in the quantities involved, plus the cost of freight, delivery and storage, subject to the following:
1. Trade discounts available to the purchaser shall be credited to the OWNER notwithstanding the fact that such discounts may not have been taken by the CONTRACTOR.
  2. For materials secured by other than a direct purchase and direct billing to the purchaser, the cost shall be deemed to be the price paid to the actual supplier as determined by the ENGINEER. Mark-up except for actual costs incurred in the handling of such materials will not be allowed.
  3. Payment for materials from sources owned wholly or in part by the purchaser shall not exceed the price paid by the purchaser for similar materials from said sources on extra work items or the current wholesale price for such materials delivered to the work site, whichever price is lower.
  4. If in the opinion of the ENGINEER the cost of material is excessive, or the CONTRACTOR does not furnish satisfactory evidence of the cost of such material, then the cost shall be deemed to be the lowest current wholesale price for the quantity concerned delivered to the work site less trade discount. The OWNER reserves the right to furnish materials for the extra work and no claim shall be allowed by the CONTRACTOR for costs and profit on such materials.
- D. Equipment. The CONTRACTOR will be paid for the use of equipment at the rental rate listed for such equipment specified in the Supplementary General Conditions. Such rental rate will be used to compute payments for equipment whether the equipment is under the CONTRACTOR's control through direct ownership, leasing, renting, or another method of acquisition. The rental rate to be applied for use of each item of equipment shall be the rate resulting in the least total cost to the OWNER for the total period of use. If it is deemed necessary by the CONTRACTOR to use equipment not listed in the publication specified in the Supplementary General Conditions, an equitable rental rate for the equipment will be established by the ENGINEER. The CONTRACTOR may furnish cost data which might assist the ENGINEER in the establishment of the rental rate. As to the provision of any work, the unit prices as stated in the CONTRACTOR'S bid shall be deemed to include the cost of rental of equipment and no additional payment shall be made to the CONTRACTOR for the use of equipment for work bid as a unit price. The

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determination of rental rates stated in this section apply only to change order work and does not apply to any claim by the CONTRACTOR for additional compensation related to equipment rental for the performance of work on any unit of work.

1. All equipment shall, in the opinion of the ENGINEER, be in good working condition and suitable for the purpose for which the equipment is to be used.
  2. Before construction equipment is used on the extra work, the CONTRACTOR shall plainly stencil or stamp an identifying number thereon at a conspicuous location, and shall furnish to the ENGINEER, in duplicate, a description of the equipment and its identifying number.
  3. Unless otherwise specified, manufacturer's ratings and manufacturer approved modifications shall be used to classify equipment for the determination of applicable rental rates. Equipment which has no direct power unit shall be powered by a unit of at least the minimum rating recommended by the manufacturer.
  4. Individual pieces of equipment or tools having a replacement value of \$200 or less, whether or not consumed by use, shall be considered to be small tools and no payment will be made therefor.
  5. Rental time will not be allowed while equipment is inoperative due to breakdowns.
  6. Equipment Rental Rates. Unless otherwise agreed in writing, the CONTRACTOR will be paid for the use of equipment at the rental rate listed for such equipment specified in the current edition of the following reference publication: "Rental Rate Blue Book" as published by Dataquest (a company of the Dunn and Bradstreet Corporation), 1290 Ridder Park Drive, San Jose, CA 95131, telephone number (800) 227-8444.
  7. OWNER shall not be obligated to pay any equipment rates for standby time, mobilization time, or demobilization time unless the amount has been specifically submitted to the ENGINEER in advance and approved in writing by the ENGINEER.
- E. Equipment on the Work Site. The rental time to be paid for equipment on the work site shall be the time the equipment is in productive operation on the extra work being performed and, in addition, shall include the time required to move the equipment to the location of the extra work and return it to the original location or to another location requiring no more time than that required to return it to its original location; except, that moving time will not be paid if the equipment is used on other than the extra work, even though located at the site of the extra work. Loading and transporting costs will be allowed, in lieu of moving time, when the equipment is moved by means other than its own power, except that no payment will be made for loading and transporting costs when the equipment is used at the site of the extra work on other than the extra work. The following shall be used in computing the rental time of equipment on the work site.
1. When hourly rates are listed, any part of an hour less than 30 minutes of operation shall be considered to be 1/2-hour of operation, and any part of an hour in excess of 30 minutes will be considered one hour of operation.
  2. When daily rates are listed, any part of a day less than 4 hours operation shall be considered to be 1/2-day of operation. When owner-operated equipment is used to perform extra work to be paid for on a time and materials basis, the CONTRACTOR will be paid for the equipment and operator, as set forth in Paragraphs (3), (4), and (5), following.

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3. Payment for the equipment will be made in accordance with the provisions in Paragraph 11.3D, herein.
  4. Payment for the cost of labor and subsistence or travel allowance will be made at the rates paid by the CONTRACTOR to other workers operating similar equipment already on the work site, or in the absence of such labor, established by collective bargaining agreements for the type of worker and location of the extra work, whether or not the operator is actually covered by such an agreement. A labor surcharge will be added to the cost of labor described herein in accordance with the provisions of Paragraph 11.3B, herein, which surcharge shall constitute full compensation for payments imposed by state and federal laws and all other payments made to or on behalf of workers other than actual wages.
  5. To the direct cost of equipment rental and labor, computed as provided herein, will be added the allowances for equipment rental and labor as provided in Paragraph 11.4, herein.
- F. Specialty Work. Specialty work is defined as that work characterized by extraordinary complexity, sophistication, or innovation or a combination of the foregoing attributes which are unique to the construction industry. The following shall apply in making estimates for payment for specialty work:
1. Any bid item of WORK to be classified as Specialty Work shall be listed as such in the Supplementary General Conditions. Specialty work shall be performed by an entity especially skilled in the work to be performed. After validation of invoices and determination of market values by the ENGINEER, invoices for specialty work based upon the current fair market value thereof may be accepted without complete itemization of labor, material, and equipment rental costs.
  2. When the CONTRACTOR is required to perform work necessitating special fabrication or machining process in a fabrication or a machine shop facility away from the job site, the charges for that portion of the work performed at the off-site facility may, by agreement, be accepted as specialty work and accordingly, the invoices for the work may be accepted without detailed itemization.
  3. All invoices for specialty work will be adjusted by deducting all trade discounts offered or available, whether the discounts were taken or not. In lieu of the allowances for overhead and profit specified in Paragraph 11.4, herein, an allowance of 5 percent will be added to invoices for specialty work.
- G. Sureties. All work performed hereunder shall be subject to all of the provisions of the Contract Documents and the CONTRACTOR's sureties shall be bound with reference thereto as under the original Agreement. Copies of all amendments to surety bonds or supplemental surety bonds shall be submitted to the OWNER for review prior to the performance of any work hereunder.

### 11.4 CONTRACTOR'S FEE

- A. Extra work ordered on the basis of time and materials will be paid for at the actual necessary cost as determined by the ENGINEER, plus reasonable allowances for overhead and profit not to exceed industry standard as determined by the ENGINEER and OWNER. The allowance for overhead and profit shall include full compensation for superintendence, bond and insurance premiums, taxes, field office expense, extended overhead, home office overhead, and all other items of expense or cost not included in

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the cost of labor, materials, or equipment provided for under Paragraph 11.3. The allowance for overhead and profit will be made in accordance with the following schedule:

Actual Overhead and Profit Allowance	
Labor .....	15 percent
Materials .....	10 percent
Equipment .....	10 percent

To the sum of the costs and mark-ups provided for in this Article, one percent shall be added as compensation for bonding.

- B. It is understood that labor, materials, and equipment may be furnished by the CONTRACTOR or by the Subcontractor on behalf of the CONTRACTOR. When all or any part of the extra work is performed by a Subcontractor, the allowance specified herein shall be applied to the labor, materials, and equipment costs of the Subcontractor, to which the CONTRACTOR may add 5 percent of the Subcontractor's total cost for the extra work. Regardless of the number of hierarchical tiers of Subcontractors, the 5 percent increase above the Subcontractor's total cost which includes the allowances for overhead and profit specified herein may be applied one time only.

**11.5 EXCLUDED COSTS.** The term Cost of the Work shall not include any of the following:

- A. Payroll costs and other compensation of CONTRACTOR's officers, executives, principals (of partnership and sole proprietorships), general managers, engineers, estimators, attorneys' auditors, accountants, purchasing and contracting agents, expenditures, timekeepers, clerks and other personnel employed by CONTRACTOR whether at the site or in CONTRACTOR's principal or a branch office for general administration of the work, or not specifically covered by paragraph 11.3, all of which are to be considered administrative costs covered by the CONTRACTOR's fee.
- B. Expenses of CONTRACTOR's principal and branch offices other than CONTRACTOR's office at the site.
- C. Any part of CONTRACTOR's capital expenses, including interest on CONTRACTOR's capital employed for the Work and charges against CONTRACTOR for delinquent payments.
- D. Cost of premiums for all bonds and for all insurance whether or not CONTRACTOR is required by the Contract Documents to purchase and maintain the same (except for the cost of premiums covered by paragraph 11.4 above).
- E. Costs due to the negligence of CONTRACTOR, any Subcontractor, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of Defective WORK, disposal of materials or equipment wrongly supplied and making good any damage to property.
- F. Other overhead or general expense costs of any kind and the cost of any item not specifically and expressly included in paragraph 11.4.

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- G. Costs for rental equipment, mobilization of equipment and demobilization of equipment for any work bid as a unit price.

### ARTICLE 12 CHANGE OF CONTRACT TIME

#### 12.1 GENERAL

- A. The Contract Time may only be changed by a Change Order. Any claim for an extension of the Contract Time (or Milestones) shall be based on written notice delivered by the CONTRACTOR to the ENGINEER promptly (but in no event later than 15 days) after the occurrence of the event giving rise to the claim and stating the general nature of the claim. Notice of the extent of the claim with supporting data shall be delivered within 30 days after such occurrence (unless the ENGINEER allows an additional period of time to ascertain more accurate data in support of the claim) and shall be accompanied by the CONTRACTOR'S written statement that the adjustment claimed is the entire adjustment to which the CONTRACTOR has reason to believe it is entitled as a result of the occurrence of the event. All claims for adjustment in the Contract Time shall be determined by the ENGINEER in accordance with Paragraph 9.8 if the OWNER and the CONTRACTOR cannot otherwise agree. No claim for an adjustment in the Contract Time will be valid if not submitted in accordance with the requirements of this Paragraph 12.1A. An increase in Contract Time does not mean that the Contractor is due an increase in Contract Price. Only Compensable time extensions will result in an increase in Contract Price. The failure of the CONTRACTOR to provide the supporting documentation for the claim shall constitute a waiver of the claim. The CONTRACTOR shall provide any additional supporting documentation requested by the ENGINEER or OWNER. The failure of the CONTRACTOR to fully comply with a request for additional supporting documentation shall constitute a waiver of the claim.
- B. All time limits stated in the Contract Documents are of the essence of the Agreement.
- C. Where CONTRACTOR is prevented from completing any part of the Work within the Contract Times (or Milestones) due to delay beyond the control of CONTRACTOR, the Contract Times (or Milestones) will be extended in an amount equal to the time lost on the critical path of the project due to such delay if a claim is made therefor as provided in paragraph 12.1. Delays beyond the control of CONTRACTOR may include neglect by OWNER, neglect of utility owners or other contractors performing other work as contemplated by Article 7, fires, floods, epidemics, unprecedented weather conditions (such as earthquakes) or acts of God unrelated to weather conditions. Delays attributable to and within the control of a Subcontractor or Supplier shall be deemed to be delays within the control of CONTRACTOR. CONTRACTOR shall not be entitled to any additional payment or extension of time if the CONTRACTOR has failed to submit a schedule of work as of the time of the claim for additional compensation or additional time.
- D. Where CONTRACTOR is prevented from completing any part of the WORK within the Contract Times (or Milestones) due to delay beyond the control of both OWNER and CONTRACTOR, an extension of the Contract Times (or Milestones) in an amount equal to the time lost on the critical path of the project due to such delay shall be CONTRACTOR's sole and exclusive remedy for such delay. In no event shall the OWNER be liable to CONTRACTOR, any Subcontractor, any Supplier, or any other



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person or organization, or to any surety for or employee or agent of any of them, for damages arising out of or resulting from (i) delays caused by or within the control of CONTRACTOR, or (ii) delays beyond the control of both parties including but not limited to fires, floods, epidemics, abnormal weather conditions, acts of God not related to weather conditions or neglect by utility owners or other contractors performing other work as contemplated by Article 7.

- 12.2 EXTENSIONS OF TIME FOR DELAY DUE TO WEATHER. Contract Time may be extended by the ENGINEER because of delays in completion of the WORK due to unusually severe weather, provided that the CONTRACTOR shall, within 10 days of the beginning of any such delay, notify the ENGINEER in writing of the cause of delay and request an extension of Contract Time. The ENGINEER will ascertain the facts and the extent of the delay and extend the time for completing the work when, in the ENGINEER's judgment, the findings of fact justify such an extension. Unprecedented, abnormal, or unusually severe weather will be defined as an event, or events, with a greater than 50-year recurrence interval, as determined by the National Weather Service, or equivalent State or Federal agency.

### **ARTICLE 13 WARRANTY AND GUARANTEE; TESTS AND INSPECTIONS; CORRECTION, REMOVAL, OR ACCEPTANCE OF DEFECTIVE WORK**

- 13.1 WARRANTY AND GUARANTEE. The CONTRACTOR warrants and guarantees to the OWNER and the ENGINEER that all work will be in accordance with the Contract Documents and will not be defective. Prompt notice of defects known to the OWNER or ENGINEER shall be given to the CONTRACTOR. All defective work, whether or not in place, may be rejected, corrected, or accepted as provided in this Article 13.
- 13.2 ACCESS TO WORK. OWNER, ENGINEER, their Consultants, sub-consultants, other representatives and personnel of OWNER, independent testing laboratories and governmental agencies with jurisdictional interests will have access to the Work at reasonable times for their observation, inspecting and testing. CONTRACTOR shall provide them proper and safe conditions for such access and advise them of CONTRACTOR's site safety procedures and programs so that they may comply therewith as applicable.
- 13.3 TESTS AND INSPECTIONS
- A. The CONTRACTOR shall give the ENGINEER timely notice of readiness of the WORK for all required inspections, tests, or approvals, and shall cooperate with inspection and testing personnel to facilitate required inspections or tests.
- B. If Laws or Regulations of any public body having jurisdiction other than the OWNER require any WORK to specifically be inspected, tested, or approved, the CONTRACTOR shall pay all costs in connection with the inspection and testing.. The CONTRACTOR shall be responsible for and shall pay all costs in connection with any inspection or testing required in connection with the OWNER's or the ENGINEER's acceptance of a Supplier of materials or equipment proposed as a substitution or (or-equal) to be incorporated in the WORK, or of materials or equipment submitted for review prior to the CONTRACTOR's purchase thereof for incorporation in the WORK. The cost of all inspections, tests, and approvals in addition to the above which are required by the Contract Documents shall be paid by the OWNER (unless otherwise specified).

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- C. The ENGINEER will make, or have made, such inspections and tests as the ENGINEER deems necessary to see that the WORK is being accomplished in accordance with the requirements of the Contract Documents. Unless otherwise specified in the Supplementary General Conditions, the cost of such inspection and testing will be borne by the OWNER. In the event such inspections or tests reveal non-compliance with the requirements of the Contract Documents, the CONTRACTOR shall bear the cost of corrective measures deemed necessary by the ENGINEER, as well as the cost of subsequent re-inspection and retesting. Neither observations by the ENGINEER nor inspections, tests, or approvals by others shall relieve the CONTRACTOR from the CONTRACTOR's obligation to perform the WORK in accordance with the Contract Documents.
  - D. All inspections, tests, or approvals other than those required by Laws or Regulations of any public body having jurisdiction shall be performed by organizations acceptable to the ENGINEER and the CONTRACTOR.
  - E. If any work (including the work of others) that is to be inspected, tested, or approved is covered without written concurrence of the ENGINEER, it must, if requested by the ENGINEER, be uncovered for observation. Such uncovering shall be at the CONTRACTOR's expense unless the CONTRACTOR has given the ENGINEER timely notice of the CONTRACTOR's intention to perform such test or to cover the same and the ENGINEER has not acted with reasonable promptness in response to such notice.
  - F. If any WORK is covered contrary to the written request of the ENGINEER, it must, if requested by the ENGINEER, be uncovered for the ENGINEER's observation and recovered at the CONTRACTOR's expense.
  - G. If the ENGINEER considers it necessary or advisable that covered WORK be observed by the ENGINEER or inspected or tested by others, the CONTRACTOR, at the ENGINEER's request, shall uncover, expose, or otherwise make available for observation, inspection, or testing as the ENGINEER may require, that portion of the WORK in question, furnishing all necessary labor, material, and equipment. If it is found that such work is defective, the CONTRACTOR shall bear all direct, indirect, and consequential costs and damages of such uncovering, exposure, observation, inspection, and testing and of satisfactory reconstruction, including but not limited to fees and charges of engineers, attorneys, and other professionals. However, if such work is not found to be defective, the CONTRACTOR shall be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to such uncovering, exposure, observation, inspection, testing, and reconstruction; and, if the parties are unable to agree as to the amount or extent thereof, the CONTRACTOR may make a claim therefor as provided in Articles 11 and 12.
- 13.4 OWNER MAY STOP THE WORK. If the WORK is defective, or the CONTRACTOR fails to perform work in such a way that the completed WORK will conform to the Contract Documents, the OWNER may order the CONTRACTOR to stop the WORK, or any portion of the WORK, until the cause for such order has been eliminated; however, this right of the OWNER to stop the WORK shall not give rise to any duty on the part of the OWNER to exercise this right for the benefit of the CONTRACTOR or any other party.

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- 13.5 CORRECTION OR REMOVAL OF DEFECTIVE WORK. If required by the ENGINEER, the CONTRACTOR shall promptly, either correct all defective work, whether or not fabricated, installed, or completed, or, if the WORK has been rejected by the ENGINEER, remove it from the site and replace it with non-defective work. The CONTRACTOR shall bear all direct, indirect and consequential costs and damages of such correction or removal, including but not limited to fees and charges of engineers, attorneys, and other professionals made necessary thereby.
- 13.6 ONE YEAR CORRECTION PERIOD
- A. If within one year after the date of Substantial Completion or such longer period of time as may be prescribed by Laws or Regulations or by the terms of any applicable special guarantee required by the Contract Documents or by any specific provision of the Contract Documents, any work is found to be defective, the CONTRACTOR shall promptly, without cost to the OWNER and in accordance with OWNER's written notification, (i) correct such Defective WORK, or, if it has been rejected by the OWNER, remove it from the site and replace it with non-defective work, and (ii) satisfactorily correct or remove and replace any damage to other work of others resulting therefrom. If the CONTRACTOR does not promptly comply with such notification, or in an emergency where delay would cause serious risk of loss or damage, the OWNER may have the Defective WORK corrected or the rejected WORK removed and replaced, and all direct, indirect, and consequential costs and damages of such removal and replacement including but not limited to fees and charges of engineers, attorneys and other professionals shall will be paid by the CONTRACTOR.
- B. Where Defective WORK (and damage to other WORK resulting therefrom) has been corrected, removed or replaced under this paragraph 13.6, the correction period hereunder with respect to such WORK will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.
- 13.7 ACCEPTANCE OF DEFECTIVE WORK. If, instead of requiring correction or removal and replacement of defective work, the OWNER prefers to accept the WORK, the OWNER may do so. The CONTRACTOR shall bear all direct, indirect, and consequential costs attributable to the OWNER's evaluation of and determination to accept such defective work. If any such acceptance occurs prior to final payment, a Change Order will be issued incorporating the necessary revisions in the Contract Documents with respect to the WORK, and the OWNER shall be entitled to an appropriate decrease in the Contract Price.

## ARTICLE 14 PAYMENTS TO CONTRACTOR AND COMPLETION

- 14.1 SCHEDULE OF VALUES (LUMP SUM PRICE BREAKDOWN). The schedule of values or lump sum price breakdown established as provided in the General Requirements shall serve as the basis for progress payments and will be incorporated into a form of Application for Payment acceptable to the ENGINEER.
- 14.2 UNIT PRICE BID SCHEDULE. Progress payments on account of Unit Price work will be based on the number of units completed.
- 14.3 APPLICATION FOR PROGRESS PAYMENT

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- A. Unless otherwise prescribed by law, on the 25th of each month, the CONTRACTOR shall submit to the ENGINEER for review, an Application for Payment filled out and signed by the CONTRACTOR covering the WORK completed as of the date of the Application and accompanied by such supporting documentation as is required by the Contract Documents.
- B. The Application for Payment shall identify, as a sub-total, the amount of the CONTRACTOR'S Total Earnings to Date, plus the Value of Materials Stored at the Site which have not yet been incorporated in the WORK, and less a deductive adjustment for materials installed which were not previously incorporated in the WORK, but for which payment was allowed under the provisions for payment for Materials Stored at the Site, but not yet incorporated in the WORK.
- C. The Net Payment Due the CONTRACTOR shall be the above-mentioned subtotal from which shall be deducted the total amount of all previous payments made to the CONTRACTOR. Progress payments will be paid in full in accordance with Article 14 of the General Conditions until 95% of the Contract Price has been paid. The remaining 5% of the Contract Price amount may be withheld until:
1. final inspection has been made;
  2. completion of the project; and
  3. acceptance of the project by the OWNER.
- D. The Value of Materials Stored at the Site shall be an amount equal to the specified percent of the value of such materials as set forth in the Supplementary General Conditions. The amount shall be based upon the value of all acceptable materials and equipment not incorporated in the WORK but delivered and suitably stored at the site or at another location agreed to in writing; provided, each such individual item has a value of more than \$5,000.00 and will become a permanent part of the WORK. The Application for Payment shall also be accompanied by an invoice (including shipping), a certification that the materials meet the applicable contract specifications, and any evidence required by the OWNER that the materials and equipment are covered by appropriate property insurance and other arrangements to protect the OWNER's interest therein, all of which will be satisfactory to the OWNER. Payment for materials will not constitute final acceptance. It shall be the CONTRACTOR's responsibility to protect the material from damage, theft, loss, or peril while in storage. Unless otherwise prescribed by law, the Value of Materials Stored at the Site shall be paid at the invoice amount up to a maximum of 85% of the Contract Price for those items.
- 14.4 CONTRACTOR'S WARRANTY OF TITLE. The CONTRACTOR warrants and guarantees that title to all work, materials, and equipment covered by an Application for Payment, whether incorporated in the WORK or not, will pass to the OWNER no later than the time of payment free and clear of all liens.
- 14.5 REVIEW OF APPLICATIONS FOR PROGRESS PAYMENT
- A. The ENGINEER will, within 7 days after receipt of each Application for Payment, either indicate in writing a recommendation of payment and present the Application to the OWNER, or return the Application to the CONTRACTOR indicating in writing the ENGINEER's reasons for refusing to recommend payment, which notification shall also

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be provided to the OWNER by the ENGINEER. In the later case, the CONTRACTOR may make the necessary corrections and resubmit the Application. If the ENGINEER still disagrees with a portion of the Application, it will submit the Application recommending the undisputed portion of the Application to the OWNER for payment and provide reasons for recommending non-payment of the disputed amount. Forty days after presentation of the Application for Payment with the ENGINEER's recommendation, the amount recommended will (subject to the provisions of Paragraph 14.5B) become due and when due will be paid by the OWNER to the CONTRACTOR.

- B. The OWNER may refuse to make payment of the full amount recommended by the ENGINEER because claims have been made against the OWNER on account of the CONTRACTOR's performance of the WORK or Liens have been filed in connection with the WORK or there are other items entitling the OWNER to a credit against the amount recommended, but the OWNER must give the CONTRACTOR written notice within 7 business days (with a copy to the ENGINEER) stating the reasons for such action.

### 14.6 PARTIAL UTILIZATION

- A. The OWNER shall have the right to utilize or place into service any item of equipment or other usable portion of the WORK prior to completion of the WORK. Whenever the OWNER plans to exercise said right, the CONTRACTOR will be notified in writing by the OWNER, identifying the specific portion or portions of the WORK to be so utilized or otherwise placed into service.
- B. It shall be understood by the CONTRACTOR that until such written notification is issued, all responsibility for care and maintenance of all of the WORK shall be borne by the CONTRACTOR. Upon issuance of said written notice of partial utilization, the OWNER will accept responsibility for the protection and maintenance of all such items or portions of the WORK described in the written notice.
- C. The CONTRACTOR shall retain full responsibility for satisfactory completion of the WORK, regardless of whether a portion thereof has been partially utilized by the OWNER and the CONTRACTOR's one year correction period shall commence only after the date of Substantial Completion for the WORK.

- 14.7 SUBSTANTIAL COMPLETION. When the CONTRACTOR considers the WORK ready for its intended use the CONTRACTOR shall notify the OWNER and the ENGINEER in writing that the WORK is substantially complete. The CONTRACTOR will attach to this request a list of all work items that remain to be completed and a request that the ENGINEER prepare a Notice of Completion. Within a reasonable time thereafter, the OWNER, the CONTRACTOR, and the ENGINEER shall make an inspection of the WORK to determine the status of completion. If the ENGINEER does not consider the WORK substantially complete, or the list of remaining work items to be comprehensive, the ENGINEER will notify the CONTRACTOR in writing giving the reasons therefor. If the ENGINEER considers the WORK substantially complete, the ENGINEER will prepare and deliver to the OWNER, for its execution and recording, the Notice of Completion signed by the ENGINEER and CONTRACTOR, which shall fix the date of Substantial Completion.

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14.8 FINAL APPLICATION FOR PAYMENT. After the CONTRACTOR has completed all of the remaining work items referred to in Paragraph 14.7 and delivered all maintenance and operating instructions, schedules, guarantees, Bonds, certificates of inspection, contract releases, record as-built documents (as provided in the General Requirements) and other documents, all as required by the Contract Documents, and after the ENGINEER has indicated that the WORK is acceptable, the CONTRACTOR may make application for final payment following the procedure for progress payments. The final Application for Payment shall be accompanied by all documentation called for in the Contract Documents, together with complete and legally effective releases or waivers (satisfactory to the OWNER) of all liens arising out of or filed in connection with the WORK.

### 14.9 FINAL PAYMENT AND ACCEPTANCE

- A. If, on the basis of the ENGINEER's observation of the WORK during construction and final inspection, and the ENGINEER's review of the final Application for Payment and accompanying documentation, all as required by the Contract Documents, the ENGINEER is satisfied that the WORK has been completed and the CONTRACTOR's other obligations under the Contract Documents have been fulfilled, the ENGINEER will, within 14 days after receipt of the final Application for Payment, indicate in writing the ENGINEER's recommendation of payment and present the Application to the OWNER for payment.
- B. After acceptance of the WORK by the OWNER's governing body, the OWNER will make final payment to the CONTRACTOR of the amount remaining after deducting all prior payments and all amounts to be kept or retained under the provisions of the Contract Documents, including the following items:
1. Liquidated damages, as applicable.
  2. Two times the value of outstanding items of correction work or punch list items yet uncompleted or uncorrected, as applicable. All such work shall be completed or corrected to the satisfaction of the OWNER within the time stated on the Notice of Completion, otherwise the CONTRACTOR does hereby waive any and all claims to all monies withheld by the OWNER to cover the value of all such uncompleted or uncorrected items.

### 14.10 RELEASE OF RETAINAGE AND OTHER DEDUCTIONS

- A. After executing the necessary documents to initiate the lien period, and not more than 45 days thereafter (based on a 30-day lien filing period and 15-day processing time), the OWNER will release to the CONTRACTOR the retainage funds withheld pursuant to the Agreement, less any deductions to cover pending claims against the OWNER pursuant to Paragraph 14.5B.
- B. After filing of the necessary documents to initiate the lien period, the CONTRACTOR shall have 30 days to complete any outstanding items of correction work remaining to be completed or corrected as listed on a final punch list made a part of the Notice of Completion. Upon expiration of the 45 days, referred to in Paragraph 14.10A, the amounts withheld pursuant to the provisions of Paragraph 14.9B herein, for all remaining work items will be returned to the CONTRACTOR; provided, that said work has been completed or corrected to the satisfaction of the OWNER within said 30 days. Otherwise,

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the CONTRACTOR does hereby waive any and all claims for all monies withheld by the OWNER under the Contract to cover 2 times the value of such remaining uncompleted or uncorrected items.

- 14.11 CONTRACTOR'S CONTINUING OBLIGATION. The CONTRACTOR's obligation to perform and complete the WORK in accordance with the Contract Documents shall be absolute. Neither recommendation of any progress or final payment by the ENGINEER, nor the issuance of a Notice of Completion, nor any payment by the OWNER to the CONTRACTOR under the Contract Documents, nor any use or occupancy of the WORK or any part thereof by the OWNER, nor any act of acceptance by the OWNER nor any failure to do so, nor any review of a Shop Drawing or sample submittal, will constitute an acceptance of work not in accordance with the Contract Documents or a release of the CONTRACTOR's obligation to perform the WORK in accordance with the Contract Documents.
- 14.12 FINAL PAYMENT TERMINATES LIABILITY OF OWNER. Final payment is defined as the last progress payment made to the CONTRACTOR for earned funds, less monies withheld as applicable, pursuant to Paragraph 14.10A. The acceptance by the CONTRACTOR of the final payment referred to in Paragraph 14.9 herein, shall be a release of the OWNER and its agents from all claims of liability to the CONTRACTOR for anything done or furnished for, or relating to, the WORK or for any act of neglect of the OWNER or of any person relating to or affecting the WORK, except demands against the OWNER for the remainder, if any, of the amounts kept or retained under the provisions of Paragraph 14.9 herein; and excepting pending, unresolved claims filed in court prior to the date of the Notice of Completion.

## ARTICLE 15 SUSPENSION OF WORK AND TERMINATION

- 15.1 SUSPENSION OF WORK BY OWNER. The OWNER, acting through the ENGINEER, may, at any time and without cause, suspend the WORK or any portion thereof for a period of not more than 90 days by notice in writing to the CONTRACTOR. The CONTRACTOR shall resume the WORK on receipt from the ENGINEER of a notice of resumption of work. The CONTRACTOR shall be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to any suspension if the CONTRACTOR makes an approved claim therefor as provided in Articles 11 and 12 and provides all supporting documentation with the claim. The failure of the CONTRACTOR to provide the supporting documentation for the claim shall constitute a waiver of the claim. The CONTRACTOR shall provide any additional supporting documentation requested by the ENGINEER or OWNER. The failure of the CONTRACTOR to fully comply with a request for additional supporting documentation shall constitute a waiver of the claim.
- 15.2 TERMINATION OF AGREEMENT BY OWNER (CONTRACTOR DEFAULT)
- A. In the event of default by the CONTRACTOR, the OWNER may give 10 days written notice to the CONTRACTOR of OWNER's intent to terminate the Agreement and provide the CONTRACTOR an opportunity to remedy the conditions constituting the default. It shall be considered a default by the CONTRACTOR whenever CONTRACTOR shall: (1) declare bankruptcy, become insolvent, or assign its assets for the benefit of its creditors; (2) fail to provide materials or quality of work meeting the

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requirements of the Contract Documents; (3) disregard or violate provisions of the Contract Documents or ENGINEER's instructions; (4) fail to prosecute the WORK according to the approved progress schedule, or fail to prepare a progress schedule; or, (5) fail to provide a qualified superintendent, competent workers, or materials or equipment acceptable to the ENGINEER and OWNER meeting the requirements of the Contract Documents. If the CONTRACTOR fails to remedy the conditions constituting default within the time allowed, the OWNER may then issue the Notice of Termination.

- B. In the event the Agreement is terminated in accordance with Paragraph 15.2A, herein, the OWNER may take possession of the WORK and may complete the WORK by whatever method or means the OWNER may select. The cost of completing the WORK shall be deducted from the balance which would have been due the CONTRACTOR had the Agreement not been terminated and the WORK completed in accordance with the Contract Documents. If such cost exceeds the balance which would have been due, the CONTRACTOR shall pay the excess amount to the OWNER. If such cost is less than the balance which would have been due, the CONTRACTOR shall not have claim to the difference. The balance due means only the work actually performed to the date of the notice of termination, determined by the bid submitted by the CONTRACTOR, and in no circumstances shall the balance due mean the cost of work performed as determined by the CONTRACTOR.

- 15.3 TERMINATION OF AGREEMENT BY OWNER (FOR CONVENIENCE). The OWNER may terminate the Agreement at any time if determined to be in the best interests of the OWNER, without any reason. In such a case, the CONTRACTOR shall have no claims against the OWNER except: (1) for the value of work performed as determined by the CONTRACTOR'S bid amounts for that work up to the date the Agreement of the notification of the termination for convenience is terminated; and, (2) for the cost of materials and equipment on hand, in transit, or on definite commitment, as of the date the Agreement is terminated which would be needed in the WORK and which meet the requirements of the Contract Documents. The value of work performed and the cost of materials and equipment delivered to the site, as mentioned above, shall be determined by the ENGINEER in accordance with the CONTRACTOR'S bid amount and in no event shall the CONTRACTOR be allowed or have a claim against the OWNER based on the CONTRACTOR'S costs. The cost of work shall not be determined or measured under any federal statute or regulation and specifically the FARs applicable to federal contracts do not apply in any respect and cannot be used in any respect to determine the cost of work under any provision of this Agreement and the General Conditions. Any payment to the CONTRACTOR under this provision shall not include general overhead and profit.
- 15.4 TERMINATION OF AGREEMENT BY CONTRACTOR. The CONTRACTOR may terminate the Agreement upon 10 days written notice to the OWNER, whenever: 1) the WORK has been suspended under the provisions of Paragraph 15.1, herein, for more than 90 consecutive days through no fault or negligence of the CONTRACTOR, and notice to resume work or to terminate the Agreement has not been received from the OWNER within this time period; or, 2) the OWNER should fail to pay the CONTRACTOR any monies due him in accordance with the terms of the Contract Documents and within 60 days after presentation to the OWNER by the CONTRACTOR of a request therefor, unless within said 10-day period the OWNER shall have remedied the condition upon which the payment delay was based. In the event of such termination, the CONTRACTOR shall have no claims against the OWNER except for those claims specifically enumerated in Paragraph 15.3, herein, and as determined in accordance with the requirements of said paragraph.



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### ARTICLE 16 MISCELLANEOUS

- 16.1 GIVING NOTICE. Whenever any provision of the Contract Documents requires the giving of written notice, it will be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, except that notice to the OWNER shall not be deemed valid if given to anyone other than the Borough Manager or a person designated in writing by the Borough Manager to receive notice or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to the giver of the notice. E-mail communications shall not constitute notice where the notice triggers the beginning of an applicable time requirement.
- 16.2 RIGHTS IN AND USE OF MATERIALS FOUND ON THE WORK
- A. The CONTRACTOR may use on the Project, with ENGINEER's approval, such stone, gravel, sand, or other material determined suitable by the ENGINEER, as may be found in the excavation. The CONTRACTOR will be paid for the excavation of such material at the corresponding contract unit price. No additional payment will be made for utilizing the material from excavation as borrow, or select borrow.
  - B. The CONTRACTOR shall replace, at its own expense, with other acceptable material, all of that portion of the excavated material so removed and used which was needed for use on the project. No charge for the materials so used will be made against the CONTRACTOR except that the CONTRACTOR shall be responsible for payment of any royalties required.
  - C. The CONTRACTOR shall not excavate or remove any material from within the Project location which is not within the grading limits, as indicated by the slope and grade lines, without written authorization from the ENGINEER.
  - D. In the event the CONTRACTOR has processed materials from OWNER-furnished sources in excess of the quantities required for performance of this contract, including any waste material produced as a by-product, the MUNICIPALITY may retain possession of such materials without obligation to reimburse the CONTRACTOR for the cost of their production. When such materials are in a stockpile, the ENGINEER may require: That it remain in stockpile; the CONTRACTOR level such stockpile(s); or that the CONTRACTOR remove such materials and restore the premises to a satisfactory condition at the CONTRACTOR's expense. This provision shall not preclude the MUNICIPALITY from arranging with the CONTRACTOR to produce material over and above the contract needs, payment for which shall be by written agreement between the MUNICIPALITY and the CONTRACTOR.
  - E. Unless otherwise provided, the material from any existing old structure may be used temporarily by the CONTRACTOR in the erection of the new structure. Such material shall not be cut or otherwise damaged except with the approval of the ENGINEER.
- 16.3 RIGHT TO AUDIT. If the CONTRACTOR submits a claim to the OWNER for additional compensation, the OWNER shall have the right, as a condition precedent to considering and deciding the claim, and as a basis for evaluation of the claim, and until the claim has been settled,

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to audit the CONTRACTOR's books as related to this Project. This right shall include the right to examine books, records, documents, and other evidence and accounting procedures and practices, to discover and verify all direct and indirect costs of whatever nature claimed to have been incurred or anticipated to be incurred and for which the claim has been submitted. The right to audit shall include the right to inspect the CONTRACTOR's plants, or such parts thereof, as may be or have been engaged in the performance of the WORK. The CONTRACTOR further agrees that the right to audit encompasses all subcontracts and is binding upon Subcontractors. The rights to examine and inspect herein provided for shall be exercisable through such representatives as the OWNER deems desirable during the CONTRACTOR's normal business hours at the office of the CONTRACTOR. The CONTRACTOR shall make available to the OWNER for auditing, all relevant accounting records and documents, and other financial data, and upon request, shall submit true copies of requested records to the OWNER. The failure of the CONTRACTOR to fully comply with this provision and fully cooperate with the OWNER and the OWNER'S consultants and representatives shall constitute a material breach of this contract and shall result in the CONTRACTOR waiving any claim submitted.

- 16.4 **ARCHAEOLOGICAL OR HISTORICAL DISCOVERIES.** When the CONTRACTOR's operation encounters prehistoric artifacts, burials, remains of dwelling sites, paleontological remains, such as shell heaps, land or sea mammal bones or tusks, or other items of historical significance, the CONTRACTOR shall cease operations immediately and notify the ENGINEER. No artifacts or specimens shall be further disturbed or removed from the ground and no further operations shall be performed at the site until so directed. Should the ENGINEER order suspension of the CONTRACTOR's operations in order to protect an archaeological or historical finding, or order the CONTRACTOR to perform extra work, such order(s) shall be covered by an appropriate contract change document.
- 16.5 **CONSTRUCTION OVER OR ADJACENT TO NAVIGABLE WATERS.** All work over, on, or adjacent to navigable waters shall be so conducted that free navigation of the waterways will not be interfered with and the existing navigable depths will not be impaired, except as allowed by permit issued the U.S. Coast Guard and/or the U.S. Army Corps of Engineers, as applicable.
- 16.6 **GRATUITY AND CONFLICT OF INTEREST.** The CONTRACTOR agrees to not extend any loan, gratuity or gift of money of any form whatsoever to any employee or elected official of the OWNER, nor will the CONTRACTOR rent or purchase any equipment or materials from any employee or elected official of the OWNER, or to the best of the CONTRACTOR'S knowledge, from any agent of any employee or elected official of the OWNER. Before final payment, the CONTRACTOR shall execute and furnish the OWNER an affidavit certifying that the CONTRACTOR has complied with the above provisions of the contract.
- 16.7 **SUITS OF LAW CONCERNING THE WORK**
- A. The Superior Court for the State of Alaska, First Judicial District at Juneau, Alaska, shall be the exclusive jurisdiction for any action of any kind and any nature arising out of or related to in any way this Agreement or the Contract Documents or any work performed by the CONTRACTOR or any alleged claims by the CONTRACTOR. Venue for trial in any action shall be in Skagway, Alaska. CONTRACTOR specifically waives any right or opportunity to request a change of venue for trial from Skagway, Alaska pursuant to A.S. 22.10.040.
- B. If one of the questions at issue is the satisfactory performance of the work by the CONTRACTOR and should the Court or jury find the work of the CONTRACTOR to be

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unsatisfactory, then the CONTRACTOR (or the CONTRACTOR's surety) shall reimburse the OWNER for all legal fees, costs, expert fees and all other expenses (as may be allowed by law or the Court) incurred by the OWNER because of the action filed and, further, it is agreed that the OWNER may deduct such expense from any sum or sums then, or any that become due the CONTRACTOR under the contract.

### 16.8 CERTIFIED PAYROLLS

- A. All CONTRACTORS or Subcontractor who perform work on a public construction contract for the OWNER shall file a certified payroll with the Alaska Department of Labor before Friday of each week that covers the preceding week (Section 14-2-4 ACLA 1949; am Section 4 ch 142 SLA 1972).
- B. In lieu of submitting the State payroll form, the CONTRACTOR's standard payroll form may be submitted, provided it contains the information required by AS 36.05.040 and a statement that the CONTRACTOR is complying with AS 36.10.010.
- C. A CONTRACTOR or Subcontractor, who performs work on public construction in the State, as defined by AS 36.95.010(3), shall pay not less than the current prevailing rate of wages as issued by the Alaska Department of Labor before the end of the pay period. (AS 36.05.010).

### 16.9 PREVAILING WAGE RATES

- A. Wage rates for Laborers and Mechanics on Public Contracts, AS 36.05.070. The CONTRACTOR, or Subcontractors, shall pay all employees unconditionally and not less than once a week. Wages may not be less than those stated in Paragraph 16.8C, regardless of the contractual relationship between the CONTRACTOR or Subcontractors and laborers, mechanics, or field surveyors. The scale of wages to be paid shall be posted by the CONTRACTOR in a prominent, easily accessible place at the site of the WORK.
- B. Failure to Pay Agreed Wages, AS 36.05.080. If it is found that a laborer, mechanic, or field surveyor employed by the CONTRACTOR or Subcontractor has been, or is being, paid a rate or wages less than the established rate, the OWNER may, by written notice, terminate the CONTRACTOR or Subcontractors right to proceed with the work. The OWNER may prosecute the work to completion by contract or otherwise, and the CONTRACTOR and sureties will be held liable to the OWNER for excess costs for completing the WORK. (Section 2 ch 52 SLA 1959).
- C. Listing CONTRACTOR's Who Violate Contracts, AS 36.05.090. In addition, a list giving the names of persons who have disregarded the rights of their employees shall be distributed to all departments of State government and all political subdivisions. No person appearing on this list, and no firm, corporation, partnership or association in which the person has an interest, may work as a CONTRACTOR or Subcontractor on a public construction contract for the State, or a political subdivision of the state, until three years after the date of publication of the list. (Section 3 ch 52 SLA 1959; am Section 9 ch 142 SLA).

16.10 EMPLOYMENT REFERENCE. Workers employed in the execution of the contract by the CONTRACTOR or by any Subcontractor under this contract shall not be required or permitted to

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labor more than 8 hours a day or 40 hours per week in violation of the provisions of the Alaska Wage and Hour Act, Section 23.10.060.

### 16.11 COST REDUCTION INCENTIVE

- A. At any time within 45 days after the date of the Notice of Award, the CONTRACTOR may submit to the ENGINEER in writing, proposals for modifying the plans, specifications, or other requirements of this contract for the sole purpose of reducing the total cost of construction. The cost reduction proposal shall not impair in any manner the essential functions or characteristics of the project, including but not limited to, service life, economy of operation, ease of maintenance, desired appearance or design and safety standards.
- B. The cost reduction proposal shall contain the following information:
  - 1. Description of both the existing contract requirements for performing the WORK and the proposed changes.
  - 2. An itemization of the contract requirements that must be changed if the proposal is adopted.
  - 3. A detailed estimate of the time required and the cost of performing the WORK under both the existing contract and the proposed change.
  - 4. A statement of the date by which the CONTRACTOR must receive the decision from the OWNER on the cost reduction proposal.
  - 5. The contract items of WORK effected by the proposed changes including any quantity variations.
  - 6. A description and estimate of costs the OWNER may incur in implementing the proposed changes, such as test and evaluation and operating and support costs.
  - 7. A prediction of any effects the proposed change would have on future operations and maintenance costs to the OWNER.
- C. Whether to consider or accept a cost reduction proposal in whole or in part shall be the sole discretion of the OWNER. The provisions of this section shall not be construed to require the OWNER to consider any cost reduction proposal which may be submitted; nor will the OWNER be liable to the CONTRACTOR for failure to accept or act upon any cost reduction proposal submitted, or for delays to the work attributable to the consideration or implementation of any such proposal.
- D. If a cost reduction proposal is similar to a change in the plans or specifications for the project under consideration by the OWNER at the time the proposal is submitted, the OWNER will not accept such proposal and reserves the right to make such changes without compensation to the CONTRACTOR under the provisions of this section.
- E. The CONTRACTOR shall continue to perform the work in accordance with the requirements of the contract until an executed Change Order incorporating the cost reduction proposal has been issued. If any executed Change Order has not been issued by the date upon which the CONTRACTOR's cost reduction proposal specifies that a decision should be made by the OWNER, in writing, the cost reduction proposal shall be considered rejected.

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- F. The OWNER shall be the sole judge of the acceptability of a cost reduction proposal and of the estimated net savings in Contract Time and construction costs resulting from the adoption of all or any part of such proposal. Should the CONTRACTOR disagree with OWNER's decision on the cost reduction proposal, there is no further consideration. The OWNER reserves the right to make final determination. The CONTRACTOR specifically has no right to bring any claim under any section of this contract based on the OWNER'S rejection of a cost reduction proposal and under no circumstances shall the CONTRACTOR have a right to file any action in Court based on the OWNER'S rejection of a cost reduction proposal.
- G. If the CONTRACTOR's cost reduction proposal is accepted in whole or in part, such acceptance will be made by a contract Change Order, which specifically states that the change is executed pursuant to this cost reduction proposal section. Such Change Order shall incorporate the changes in the plans and specifications which are necessary to permit the cost reduction proposal or such part of it as has been accepted to be put into effect and shall include any conditions upon which the OWNER's approval is based, if such approval is conditional. The Change Order shall also describe the estimated net savings in the cost of performing the work attributable to the cost reduction proposal, and shall further provide that the contract cost be adjusted by crediting the OWNER with the estimated net savings amount.
- H. Acceptance of the cost reduction proposal and performance of the work does not extend the time of completion of the contract, unless specifically provided in the Change Order authorizing the use of the submitted proposal. Should the adoption of the cost reduction proposal result in a Contract Time savings, the total Contract Time shall be reduced by an amount equal to the time savings realized.
- I. The amount specified to the CONTRACTOR in the Change Order accepted in the cost reduction proposal shall constitute full compensation for the performance of WORK. No claims for additional costs as a result of the changes specified in the cost reduction proposal shall be allowed.
- J. The OWNER reserves the right to adopt and utilize any approved cost reduction proposal for general use on any contract administered when it is determined suitable for such application. Cost reduction proposals identical, similar, or previously submitted will not be accepted for consideration if acceptance and compensation has previously been approved. The OWNER reserves the right to use all or part of any cost reduction proposal without obligation or compensation of any kind to the CONTRACTOR.
- K. The CONTRACTOR shall bear the costs, if any, to revise all bonds and insurance requirements for the project, to include the cost reduction WORK.

**END OF SECTION**

**SECTION 00800 - SUPPLEMENTARY GENERAL CONDITIONS**

**GENERAL.** These Supplementary General Conditions make additions, deletions, or revisions to the General Conditions as indicated herein. All provisions which are not so added, deleted, or revised remain in full force and effect. Terms used in these Supplementary General Conditions which are defined in the General Conditions have the meanings assigned to them in the General Conditions.

**SGC 4.2 PHYSICAL CONDITIONS - SUBSURFACE AND EXISTING STRUCTURES.** *Add* the following:

- C. In the preparation of the Contract Documents, the Engineer of Record has relied upon:
  - 1. The following report of exploration and tests of subsurface conditions at the site of the WORK:
    - a. As-built harbor drawings and pile driving records
    - b. Copies of these records may be examined at the office of the Engineer during regular business hours. As provided in paragraph 4.2 of the General Conditions and as identified and established above, the CONTRACTOR may rely upon the accuracy of the technical data contained in these records, which is incorporated into the Contract Documents by reference. However, the interpretation of such technical data, including any interpolation or extrapolation thereof is the responsibility of the CONTRACTOR to verify prior to bid. The OWNER makes no representations as to the accuracy of the technical data in any reports of exploration or tests of subsurface conditions.
  - 2. Field measurements and visual inspection of the existing structures and surface conditions.

**SGC 5.2 INSURANCE AMOUNTS.** The limits of liability for the insurance required by Paragraph 5.2 of the General Conditions shall provide coverage for not less than the following amounts or greater where required by Laws and Regulations:

- A. Workers' Compensation: (under Paragraph 5.2C.1 of the General Conditions) as in accordance with AS 23.30.045:
  - 1. State: Statutory
  - 2. Applicable Federal (e.g., Longshore): Statutory

Note: If the WORK called for in the Contract Documents involves work in or on any navigable waters, the CONTRACTOR shall provide Workers' Compensation coverage which shall include coverage under the Longshore and Harbor Workers' Compensation Act, the Jones Act, and any other coverage required under Federal or State laws pertaining to workers in or on navigable waters.

- 3. Employers Liability
  - Bodily Injury by Accident: \$100,000.00 Each Accident
  - Bodily Injury by Disease: \$100,000.00 Each Employee
  - Bodily Injury by Disease: \$500,000.00 Policy Limit
  - a. CONTRACTOR agrees to waive all rights of subrogation against the OWNER and ENGINEER for work performed under Contract.
  - b. If CONTRACTOR directly utilizes labor outside of the State of Alaska in the

**SECTION 00800 - SUPPLEMENTARY GENERAL CONDITIONS**

prosecution of the WORK, "Other States" endorsement shall be required as a condition of the Contract.

B. Commercial General Liability: (under Paragraph 5.2C.2 of the General Conditions):

1. Combined Single Limit

- a. General Policy \$1,000,000.00 Each Occurrence  
\$2,000,000.00 Annual Aggregate
- b. Products/Completed Operations \$1,000,000.00 Each Occurrence  
\$2,000,000.00 Annual Aggregate
- c. Personal Injury \$1,000,000.00 Each Occurrence

C. Commercial Automobile Liability: (under Paragraph 5.2C.3 of the General Conditions) including Owned, Hired, and Non-Owned Vehicles:

Combined Single Limit, Bodily Injury and Property Damage \$1,000,000.00

D. Policies shall also specify insurance provided by CONTRACTOR will be considered primary and not contributory to any other insurance available to the OWNER or the ENGINEER.

E. All policies will provide for 30 Days written notice prior to any cancellation or nonrenewal of insurance policies required under Contract. "Will endeavor" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the Company, its agents or representatives" wording will be deleted from certificates.

F. The Municipality of Skagway and the ENGINEER shall be named as an "Additional Insured" under all liability coverages listed in this Section, except for workers' compensation insurance.

G. The failure of the CONTRACTOR to comply with any provision of this section related to insurance constitutes a material breach of the Agreement between the CONTRACTOR and OWNER.

**SCG 14.3 APPLICATION FOR PROGRESS PAYMENT.** Paragraph D.

D. The Value of materials stored at the site shall be an amount equal to 85%.

**SGC 14.9 FINAL PAYMENT AND ACCEPTANCE.** *Add* the following paragraph:

B. Prior to the final payment the CONTRACTOR shall contact the Alaska Department of Labor (ADOL) and provide the OWNER with clearance from the ADOL for the CONTRACTOR and all Subcontractors that have worked on the Project. This clearance shall indicate that all Employment Security Taxes have been paid. A sample letter for this purpose is provided at the end of this section.

**SGC 16.8 CERTIFIED PAYROLLS.** *Change* paragraph A. to read:

**SECTION 00800 - SUPPLEMENTARY GENERAL CONDITIONS**

- A. All CONTRACTORS or Subcontractors who perform work on a public construction contract for the OWNER shall file a certified payroll with Alaska Department of Labor. See Section 00830 - Alaska Labor Standards, Reporting, and Prevailing Wage Rate Determination.



**SECTION 00800 - SUPPLEMENTARY GENERAL CONDITIONS**

**Employment Security Tax Clearance**

Date: \_\_\_\_\_

To: Alaska Department of Labor  
Juneau Field Tax Office  
PH 907-465-2787  
FAX 907-465-2374

From: \_\_\_\_\_

Subject **Skagway Small Boat Harbor Launch Ramp Extension**

Timeframe of Contract \_\_\_\_\_

Please advise whether or not clearance is granted for the following CONTRACTOR or Subcontractor:

\_\_\_\_\_  
Name Address

Per AS 23.20.265 of the Alaska Employment Security Act, this request is for tax liability clearance and release to make final payment for WORK performed under the subject contract. Please send your response to:

Borough Manager  
Municipality of Skagway  
P.O. Box 415  
Skagway, Alaska 99840  
Telephone: (907) 983-2297  
Fax: (907) 983-2151

- ( ) Tax Clearance is granted.
- ( ) Tax Clearance is NOT granted.

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**END OF SECTION**

**SECTION 00830 - ALASKA LABOR STANDARDS, REPORTING, AND  
PREVAILING WAGE RATE DETERMINATION**

State of Alaska, Department of Labor, Laborers' and Mechanics' Minimum Rates of Pay, AS 36.05.010 and AS 36.05.050, Wage and Hour Administration Pamphlet No. 600, the latest edition published by the State of Alaska, Department of Labor inclusive, are made a part of this contract by reference.

The CONTRACTOR is responsible for contacting the Alaska Department of Labor to determine compliance with current regulations.

Required Reporting During Contract (to be provided by every CONTRACTOR and Subcontractor):

- A. **Certified Payrolls must be submitted every two weeks. Before the second Friday**, each CONTRACTOR and Subcontractor must file Certified Payrolls with Statements of Compliance for the previous two weeks. If there was no activity for that pay period, indicate **"No Activity."** Indicate **"Start"** on your first payroll, and **"Final"** on your last payroll for this Project. Send to:

<i><b>Wage and Hour Section</b></i> Labor Law Compliance Division Alaska Department of Labor P.O. Box 020630 Juneau, AK 99802-0630 (907) 465-4842	and	<i><b>Borough Manager</b></i> Municipality of Skagway P.O. Box 415 Skagway, AK 99840 (907) 983-2297
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- B. **Within 10 Days of "Notice of Award/Notice to Proceed"** make a list of **all** Subcontractors. Include their name, address, phone, estimated subcontract amount, and estimated start and finish dates. Send to:

<i><b>Borough Manager</b></i> Municipality of Skagway P.O. Box 415 Skagway, AK 99840 (907) 983-2297	and	<i><b>Wage and Hour Section</b></i> Labor Law Compliance Division Alaska Department of Labor P.O. Box 020630 Juneau, AK 99802-0630 (907) 465-4839/4842
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- C. As part of the **final payment request package**:

A completed Compliance Certificate and Release form (provided in Section 01700 - Project Closeout) from every CONTRACTOR and Subcontractor.

A final Subcontractor list complete with final subcontract amounts and including all equipment rentals (with operators).

**END OF SECTION**

## SECTION 00852 – PERMITS

### PART 1 – GENERAL

#### INDEX OF PERMITS

1. U.S. Army Corps of Engineers, DA Authorization POA-2011-1074-M3, Taiya Inlet.
2. U.S. Army Corps of Engineers, DA Authorization POA-2011-1074-M2, Taiya Inlet.
3. U.S. Army Corps of Engineers, DA Authorization POA-2011-1074-M1, Taiya Inlet.
4. U.S. Army Corps of Engineers, DA Authorization POA-2011-1074, Taiya Inlet.
5. State of Alaska Department of Environmental Conservation, Division of Water, Certificate of Reasonable Assurance, Section 401 of the Federal Clean Water Act and the Alaska Water Quality Standards.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION (Not Used)

**END OF SECTION**

## SECTION 01010 - SUMMARY OF WORK

### PART 1 – GENERAL

#### 1.1 GENERAL

- A. The WORK to be performed under this contract shall consist of furnishing all plant, tools, equipment, materials, supplies, manufactured articles, labor, transportation and services, including fuel, power, water, and essential communications, and performing all WORK, or other operations required for the fulfillment of the contract in strict accordance with the Contract Documents. The WORK shall be complete, and all work, materials, and services not expressly indicated or called for in the Contract Documents which may be necessary for the complete and proper construction of the WORK in good faith shall be provided by the CONTRACTOR as though originally so indicated, at no increase in cost to the OWNER.

#### 1.2 WORK COVERED BY CONTRACT DOCUMENTS

- A. WORK generally consists of a 30-foot extension of an existing timber boarding float and two precast concrete boat launch ramp lanes, new steel pipe pile installation, excavation and disposal, armor rock slope protection and other miscellaneous improvements.

#### 1.3 SITE OF THE WORK

- A. The site of the WORK is located in Skagway, Alaska at the Skagway Small Boat Harbor.

#### 1.4 BEGINNING AND COMPLETION OF THE WORK

- A. Time is the essence of the contract. All WORK shall be completed in accordance with the following schedule:

<u>WORK DESCRIPTION</u>	<u>COMPLETION DATE</u>
Earliest Field Start for All WORK under the Contract Documents	October 15, 2022
Substantial Completion of All WORK under the Contract Documents	April 15, 2023
Final Completion of All WORK under the Contract Documents	May 15, 2023

#### 1.5 CONTRACT METHOD

- A. The WORK hereunder will be constructed under a unit-price contract.

#### 1.6 WORK BY OTHERS

- A. The CONTRACTOR's attention is directed to the fact that work may be conducted at the site by other contractors during the performance of the WORK under this Contract. The CONTRACTOR shall conduct its operations so as to cause a minimum of interference with the work of such other contractors, and shall cooperate fully with such contractors to provide continued safe access to their respective portions of the site, as required to perform work under their respective contracts.
- B. Interference With Work On Utilities: The CONTRACTOR shall cooperate fully with all utility forces of the OWNER or forces of other public or private agencies engaged in the relocation, altering, or otherwise rearranging of any facilities which interfere with the progress of the WORK, and shall schedule the WORK so as to minimize interference with said relocation, altering, or other rearranging of facilities.

## SECTION 01010 - SUMMARY OF WORK

### 1.7 CONTRACTOR USE OF PROJECT SITE

- A. The CONTRACTOR's use of the Project site shall be limited to its construction operations, including on-site storage of materials. The CONTRACTOR shall coordinate with the Harbormaster for confirmation of final staging area limits.

### 1.8 OWNER USE OF THE PROJECT SITE

- A. The OWNER may utilize all or part of the existing site during the entire period of construction for the conduct of the OWNER's normal operations. The CONTRACTOR shall cooperate and coordinate with the ENGINEER to facilitate the OWNER's operations and to minimize interference with the CONTRACTOR's operations at the same time. In any event, the OWNER shall be allowed access to the Project site during the period of construction.

### 1.9 PROJECT MEETINGS

#### A. Pre-Construction Conference

1. Prior to the commencement of WORK at the site, a Pre-Construction Conference will be held at a mutually agreed time and place which shall be attended by the CONTRACTOR's Project manager, its superintendent, and its Subcontractors as the CONTRACTOR deems appropriate. Other attendants will be:
  - a. ENGINEER and the Inspector.
  - b. Representatives of OWNER.
  - c. Governmental representatives as appropriate.
  - d. Others as requested by CONTRACTOR, OWNER, or ENGINEER.
2. Unless previously submitted to the ENGINEER, the CONTRACTOR shall bring one copy each of the following:
  - a. Plan of Operation.
  - b. Project Overview Bar Chart Schedule.
  - c. Procurement schedule of major equipment and materials and items requiring long lead time.
  - d. Shop Drawing/Sample/Substitute or "Or Equal" submittal schedule.
  - e. Name and telephone number of CONTRACTOR's Project Supervisor.
3. The purpose of the Pre-Construction Conference is to designate responsible personnel and establish a working relationship. Matters requiring coordination will be discussed and procedures for handling such matters established. The complete agenda will be furnished to the CONTRACTOR prior to the meeting date.

The CONTRACTOR should be prepared to discuss all of the items listed below:

- a. Status of CONTRACTOR's insurance and bonds.
- b. CONTRACTOR's tentative schedules.
- c. Transmittal, review, and distribution of CONTRACTOR's submittals.
- d. Processing applications for payment.
- e. Maintaining record documents.
- f. Critical WORK sequencing.
- g. Field decisions and Change Orders.
- h. Use of Project site, office and storage areas, security,

## SECTION 01010 - SUMMARY OF WORK

- housekeeping, and OWNER's needs.
- i. Major equipment deliveries and priorities.
- j. CONTRACTOR's assignments for safety and first aid.

4. The OWNER will preside at the Pre-Construction Conference and will arrange for keeping and distributing the minutes to all persons in attendance.
5. The CONTRACTOR and its Subcontractors should plan on the conference taking no less than 2 hours. The items listed in paragraph 3 will be covered as well as reviewing the plans and specifications, in extensive detail, with the ENGINEER and the OWNER.

### B. Progress Meetings

1. The CONTRACTOR shall schedule and hold regular on-site progress meetings at least monthly and at other times as requested by the ENGINEER, or as required by progress of the WORK. The CONTRACTOR, ENGINEER, and all subcontractors active on the site must attend each meeting. CONTRACTOR may at its discretion request attendance by representatives of its suppliers, manufacturers, and other subcontractors.
2. The ENGINEER shall preside at the meetings and will arrange for keeping and distributing the minutes. The purpose of the meetings will be to review the progress of the WORK, maintain coordination of efforts, discuss changes in scheduling, and resolve other problems which may develop. During each meeting, the CONTRACTOR is required to present any issues which may impact its work, with a view to resolve these issues expeditiously.

### 1.10 DEFINITIONS APPLICABLE TO TECHNICAL SPECIFICATIONS. The following words have the meaning defined in the Technical Portions of the WORK:

**Furnish** - means to supply and deliver to the site, to unload and unpack ready for assembly, installation, testing, and start-up.

**Indicated** - is a word used to direct the CONTRACTOR to information contained on the drawings or in the Specifications. Terms such as "shown," "noted," "scheduled," and "specified" also may be used to assist in locating information but no limitation of location is implied or intended.

**Install** - defines operations at the site including assembly, erection, placing, anchoring, applying, shaping to dimension, finishing, curing, protecting, and cleaning, ready for the OWNER's use.

**Installer** - a person or firm engaged by the CONTRACTOR or its subcontract or any subcontractor for the performance of installation, erection, or application work at the site. Installers must be expert in the operations they are engaged to perform.

**Provide** - is defined as furnish and install, ready for the intended use.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION (Not Used)

END OF SECTION

## SECTION 01025 - MEASUREMENT AND PAYMENT

### PART 1 - GENERAL

#### 1.1 SCOPE

- A. Payment for the various items of the Bid Schedule, as further specified herein, shall include all compensation to be received by the CONTRACTOR for furnishing all tools, equipment, supplies, and manufactured articles, and for all labor, operations, and incidentals appurtenant to the items of WORK being described, as necessary to complete the various items of the WORK all in accordance with the requirements of the Contract Documents, including all appurtenances thereto, and including all costs of PERMITS and cost of compliance with the regulations of public agencies having jurisdiction, including Safety and Health Requirements of the Occupational Safety and Health Administration of the U.S. Department of Labor (OSHA).
- B. No separate payment will be made for any pay item that is not specifically set forth in the Bid Schedule, and all costs therefore shall be included in the prices named in the Bid Schedule for the various appurtenant items of WORK.
- C. In addition to other incidental items of WORK listed elsewhere in the contract, the following items shall also be considered as incidental to other items of WORK under this contract:
  - 1. Removal and replacement of survey monuments and markers disturbed during construction, whether shown on the Plans or not.
  - 2. Re-vegetating areas disturbed during construction.
  - 3. Erosion and pollution control.
  - 4. Maintenance of all services through the Project area, including water, storm, garbage pickup, mail delivery, other deliveries and emergency vehicles.
  - 5. All traffic control, including flaggers.
  - 6. Miscellaneous connecting and attachment hardware as required to install new equipment.
  - 7. Transport, shipping and delivery of all materials to the project site, undamaged and in new condition.
  - 8. Continual coordination with the Municipality of Skagway Harbormaster for safe passage and transit of vessels throughout the construction period.

#### 1.2 MOBILIZATION (Pay Item No. 1505.1) PRICE BASED ON LUMP SUM

- A. Measurement for payment for Mobilization shall be based upon the completion of the entire WORK as a Lump Sum Pay unit, complete, all in accordance with the requirements of the Contract Documents.
- B. Payment for Mobilization shall be made at the amount shown under Pay Item No. 1505.1, which payment shall constitute full compensation for all WORK described in Section 01505 - Mobilization, as shown on the plans and as directed by the ENGINEER.
- C. Partial payments will be made as the WORK progresses as follows:
  - 1. When 5% of the total original contract amount is earned from other pay items, 50% of the amount bid for Mobilization, or 5% of the original contract amount, whichever is lesser, will be paid.
  - 2. When 10% of the total original contract amount is earned from other pay items, 100% of the amount bid for Mobilization, or 10% of the original contract amount, whichever is lesser, will be paid.
  - 3. Upon completion of all WORK on the Project, payment of any amount bid for

## SECTION 01025 - MEASUREMENT AND PAYMENT

Mobilization in excess of 10% of the total original contract amount will be paid.

- 2.1 EXCAVATION AND DISPOSAL (Pay Item No. 2202.1) PRICE BASED ON QUANTITY, CUBIC YARD
- A. Measurement for payment for Excavation and Disposal shall be based on the number of cubic yards of material in place as determined by the average end area method utilizing original ground profiles and design template neat lines. Where impractical to measure by the average end area method, the ENGINEER may approve other acceptable methods involving three-dimensional measurements. Excavation and Disposal outside of the lines, grades and typical sections indicated in the plans or as directed by the ENGINEER shall not be included in the quantities for pay purposes.
  - B. Payment for Excavation and Disposal shall be made at the Unit Price named in the Bid Schedule under Pay Item No. 2202.1, which payment shall constitute full compensation for all WORK described in Section 02202 - Excavation and Embankment, as shown on the plans and as directed by the ENGINEER.
- 2.2 BASE COURSE, GRADING A (Pay Item No. 2204.1) PRICE BASED ON QUANTITY, CUBIC YARD
- A. Measurement for payment for Base Course, Grading A shall be based on the number of cubic yards of material in place as determined by the average end area method utilizing original ground profiles and design template neat lines. Where impractical to measure by the average end area method, the ENGINEER may approve other acceptable methods involving three-dimensional measurements. Base Course placed outside of the lines, grades and typical sections indicated in the plans or as directed by the ENGINEER shall not be included in the quantities for pay purposes.
  - B. Payment for Base Course, Grading A shall be made at the Unit Price named in the Bid Schedule under Pay Item No. 2204.1 which payment shall constitute full compensation for all WORK described in Section 02204 – Base Course, as shown on the plans and as directed by the ENGINEER.
- 2.3 ARMOR ROCK, CLASS I (Pay Item No. 2205.1) PRICE BASED ON QUANTITY, CUBIC YARD
- A. Measurement for payment for Armor Rock, Class I shall be based on the number of cubic yards of material in place as determined by the average end area method utilizing original ground profiles and design template neat lines. Where impractical to measure by the average end area method, the ENGINEER may approve other acceptable methods involving three-dimensional measurements. Armor Rock placed outside of the lines, grades and typical sections indicated in the plans or as directed by the ENGINEER shall not be included in the quantities for pay purposes.
  - B. Payment for Armor Rock, Class I shall be made at the Unit Price named in the Bid Schedule under Pay Item No. 2205.1 which payment shall constitute full compensation for all WORK described in Section 02205 – Armor Rock, as shown on the plans and as directed by the ENGINEER.
- 2.4 ARMOR ROCK, CLASS II (Pay Item No. 2205.2) PRICE BASED ON QUANTITY, CUBIC YARD
- A. Measurement for payment for Armor Rock, Class II shall be based on the number of cubic yards of material in place as determined by the average end area method utilizing original ground profiles and design template neat lines. Where impractical to measure by



## SECTION 01025 - MEASUREMENT AND PAYMENT

the average end area method, the ENGINEER may approve other acceptable methods involving three-dimensional measurements. Armor Rock placed outside of the lines, grades and typical sections indicated in the plans or as directed by the ENGINEER shall not be included in the quantities for pay purposes.

- B. Payment for Armor Rock, Class II shall be made at the Unit Price named in the Bid Schedule under Pay Item No. 2205.2 which payment shall constitute full compensation for all WORK described in Section 02205 – Armor Rock, as shown on the plans and as directed by the ENGINEER.

### 2.5 CONSTRUCTION SURVEYING (Pay Item No. 2702.1) PRICE BASED ON LUMP SUM

- A. Measurement for payment for Construction Surveying will be based upon the completion of the entire WORK as a Lump Sum Pay Unit, complete, all in accordance with the requirements of the Contract Documents.
- B. Payment for Construction Surveying under the base bid shall be made at the amount shown on the Bid Schedule under Pay Item No. 2702.1, which payment will constitute full compensation for all WORK described in Section 02702 - Construction Surveying, as shown on the Plans and as directed by the ENGINEER.

### 2.6 EXISTING FLOAT MODIFICATIONS (Pay Item No. 2893.1) PRICE BASED ON LUMP SUM

- A. Measurement for payment for Existing Float Modifications shall be based upon the completion of the entire WORK as a Lump Sum Pay Unit, complete including removal and disposal of existing end bullrail and rubboard and installation of new hinge assembly including all structural steel elements and hardware and other appurtenances, all in accordance with the requirements of the Contract Documents.
- B. Payment for Existing Float Modifications shall be made at the amount shown on the Bid Schedule under Pay Item No. 2893.1, which payment shall constitute full payment for all WORK described in Section 02893 – Timber Boarding Float, as shown on the Plans and as directed by the ENGINEER.

### 2.7 12’x30’ TIMBER BOARDING FLOAT (Pay Item No. 2893.2) PRICE BASED ON LUMP SUM

- A. Measurement for payment for 12’x30’ Timber Boarding Float shall be based upon the completion of the entire WORK as a Lump Sum Pay Unit, complete including hardware, hinge assemblies, hinge rods, end bullrail, framing, decking, floatation, structural steel elements, pile hoop, treated timbers, steel cleats and other appurtenances, all in accordance with the requirements of the Contract Documents.
- B. Payment for 12’x30’ Timber Boarding Float shall be made at the amount shown on the Bid Schedule under Pay Item No. 2893.2, which payment shall constitute full payment for all WORK described in Section 02893 – Timber Boarding Float, as shown on the Plans and as directed by the ENGINEER.

### 2.8 16” x .500” STEEL PIPE PILE (Pay Item No. 2896.1) PRICE BASED ON QUANTITY, PER EACH

- A. Measurement for payment for 16” x .500” Steel Pipe Pile shall be measured per each, complete in place, including steel pile, fiberglass cap and reinforced pile tip. Steel pipe piles shall be furnished by the CONTRACTOR in the lengths indicated on the Plans.
- B. Payment for 16” x .500” Steel Pipe Pile shall be made at the Unit Price named in the Bid

## SECTION 01025 - MEASUREMENT AND PAYMENT

Schedule under Pay Item No. 2896.1, which payment shall constitute full payment for all WORK described in Section 02896 – Steel Pipe Pile, as shown on the Plans and as directed by the ENGINEER.

- 3.1 PRECAST CONCRETE RAMP PLANKS (Pay Item No. 3305.1) PRICE BASED ON LUMP SUM
- A. Measurement for Precast Concrete Ramp Planks shall be based upon the completion of the entire WORK as a Lump Sum Pay Unit, complete, including concrete, reinforcing steel, steel sleepers, connection plates, hardware, removal of existing steel sleeper end tabs, and other associated appurtenances as shown on the Plans and installed in accordance with the requirements of the Contract Documents.
  - B. Payment for Precast Concrete Ramp Planks shall be made at the amount shown on the Bid Schedule under Pay Item No. 3305.1, which payment will constitute full payment for all WORK described in Section 03305 – Precast Concrete Ramp Planks, as shown on the Plans and as directed by the ENGINEER.
- 16.1 FLOAT MOUNTED LIGHTING (Pay Item No. 16000.1) PRICE BASED ON LUMP SUM
- A. Measurement for Float Mounted Lighting shall be based upon the completion of the entire WORK as a Lump Sum Pay Unit, complete, all in accordance with the requirements of the Contract Documents.
  - B. Payment for Float Mounted Lighting shall be made at the amount named in the Bid Schedule under Pay Item No. 16000.1, which payment will constitute full payment for all WORK described in Section 16000 – Electrical, as shown on the Plans and as directed by the ENGINEER.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**

## SECTION 01045 - CUTTING AND PATCHING

### PART 1 - GENERAL

#### 1.1 DEFINITION

- A. "Cutting and Patching" is defined to include the cutting and patching of nominally completed and previously existing concrete, steel, wood and miscellaneous metal structures; piping and pavement, in order to accommodate the coordination of WORK, or the installation of other facilities or structures or to uncover other facilities and structures for access or inspection, or to obtain samples for testing, or for similar purposes.

#### 1.2 REQUIREMENTS OF STRUCTURAL WORK

- A. Structural WORK shall not be cut and patched in a manner resulting in a reduction of load-carrying capacity or load/deflection ratio.
- B. Prior to cutting and patching the following categories of WORK, the CONTRACTOR shall obtain the ENGINEER's approval to proceed with:
  - 1. Structural steel
  - 2. Miscellaneous structural metals, including equipment supports, stair systems and similar categories of work
  - 3. Structural concrete
  - 4. Foundation construction including piles
  - 5. Timber and primary wood framing and bullrails
  - 6. Bearing and retaining walls
  - 7. Structural decking
  - 8. Pressurized piping, vessels and equipment
  - 9. Concrete or timber floats

#### 1.3 OPERATIONAL AND SAFETY LIMITATIONS

- A. The CONTRACTOR shall not cut and patch operational elements and safety-related components in a manner resulting in a reduction of capacities to perform in the manner intended or resulting in decreased operational life, increased maintenance, or decreased safety.
- B. Prior to cutting and patching the following categories of WORK, the CONTRACTOR shall obtain the ENGINEER's approval to proceed with:
  - 1. Sheeting, shoring and cross bracing
  - 2. Operating systems and equipment
  - 3. Water, moisture, vapor, air, smoke barriers, membranes and flashing
  - 4. Noise and vibration control elements and systems
  - 5. Control, communication, conveying and electrical wiring systems

#### 1.4 VISUAL REQUIREMENTS

- A. The CONTRACTOR shall not cut and patch WORK which is exposed on the exterior or exposed in occupied spaces, in a manner resulting in a reduction of visual qualities or resulting in substantial evidence of the cut and patch work, both as judged solely by the

## SECTION 01045 - CUTTING AND PATCHING

ENGINEER. The CONTRACTOR shall remove and replace work judged by the ENGINEER to have been cut and patched in a visually unsatisfactory manner.

### 1.5 APPROVALS

- A. Where prior approval of cutting and patching is required, the CONTRACTOR shall submit the request and obtain approval prior to performing the WORK. The request should include a description of why cutting and patching cannot reasonably be avoided; how it will be performed; how structural elements (if any) will be reinforced; products to be used; firms and tradespeople who will perform the WORK; approximate dates of the WORK; and anticipated results in terms of structural, operational, and visual variations from the original WORK.

## PART 2 - PRODUCTS

### 2.1 MATERIALS USED IN CUTTING AND PATCHING

- A. Except as otherwise indicated, the CONTRACTOR shall provide materials for cutting and patching which will result in equal-or-better WORK than the WORK being cut and patched, in terms of performance characteristics and including visual effects where applicable. The CONTRACTOR shall use material identical with the original materials where feasible.
- B. Materials shall comply with the requirements of the Technical Specifications wherever applicable.

## PART 3 - EXECUTION

### 3.1 PREPARATION

- A. The CONTRACTOR shall provide adequate temporary support for WORK to be cut to prevent failure.
- B. The CONTRACTOR shall provide adequate protection of other WORK during cutting and patching.

### 3.2 INSTALLATION

- A. The CONTRACTOR shall employ skilled tradespeople to perform cutting and patching. Except as otherwise indicated, the CONTRACTOR shall proceed with cutting and patching at the earliest feasible time and perform the WORK promptly.
- B. The CONTRACTOR shall use methods least likely to damage WORK to be retained and WORK adjoining.
  - 1. In general, where physical cutting action is required, the CONTRACTOR shall cut WORK with sawing and grinding tools, not with hammering and chopping tools. Openings through concrete work shall be core-drilled and all final edges shall be ground smooth to prevent wear.
  - 2. Comply with the requirements of Technical Specifications wherever applicable.

## **SECTION 01045 - CUTTING AND PATCHING**

3. Comply with the requirements of applicable sections of Division 2 where cutting and patching requires excavation and backfill.
- C. The CONTRACTOR shall patch with seams which are as invisible as possible and comply with specified tolerances for the WORK.
- D. The CONTRACTOR shall restore exposed seams of patched area; and, where necessary, extend finish restoration onto retained WORK adjoining, in a manner which will eliminate evidence of patching.

**END OF SECTION**

## SECTION 01070 - ACRONYMS OF INSTITUTIONS

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. Wherever in these Specifications references are made to the standards, specifications, or other published data of the various international, national, regional, or local organizations, such organizations may be referred to by their acronym or abbreviation only. As a guide to the user of these Specifications, the following acronyms which may appear in these Specifications shall have the meanings indicated herein.

#### 1.2 ACRONYMS

AAMA	Architectural Aluminum Manufacturer's Association
AAR	Association of American Railroads
AASHTO	American Association of State Highway and Transportation Officials
AATCC	American Association of Textile Chemists and Colorists
ACI	American Concrete Institute
AFBMA	Anti-Friction Bearing Manufacturer's Association, Inc.
AGA	American Gas Association
AGMA	American Gear Manufacturer's Association
AHAM	Association of Home Appliance Manufacturers
AI	The Asphalt Institute
AIA	American Institute of Architects
AISC	American Institute of Steel Construction
AISI	American Iron and Steel Institute
AITC	American Institute of Timber Construction
AMCA	Air Moving and Conditioning Association
ANS	American Nuclear Society
ANSI	American National Standards Institute, Inc.
APA	American Plywood Association
API	American Petroleum Institute
APWA	American Public Works Association
ASA	Acoustical Society of America
ASAE	American Society of Agricultural Engineers
ASCE	American Society of Civil Engineers
ASHRAE	American Society of Heating, Refrigerating, and Air Conditioning Engineers
ASLE	American Society of Lubricating Engineers
ASME	American Society of Mechanical Engineers
ASQC	American Society for Quality Control
ASSE	American Society of Sanitary Engineers
ASTM	American Society for Testing and Materials
ATM	Alaska Test Methods
AWPA	American Wood Preservers Association
AWPI	American Wood Preservers Institute
AWS	American Welding Society
AWWA	American Water Works Association
BBC	Basic Building Code, Building Officials and Code Administrators International

## SECTION 01070 - ACRONYMS OF INSTITUTIONS

BHMA	Builders Hardware Manufacturer's Association
CBM	Certified Ballast Manufacturers
CEMA	Conveyors Equipment Manufacturer's Association
CGA	Compressed Gas Association
CLFMI	Chain Link Fence Manufacturer's Institute
CMA	Concrete Masonry Association
CRSI	Concrete Reinforcing Steel Institute
DCDMA	Diamond Core Drill Manufacturer's Association
EIA	Electronic Industries Association
ETL	Electrical Test Laboratories
FPL	Forest Products Laboratory
HI	Hydronics Institute
ICBO	International Conference of Building Officials
IEEE	Institute of Electrical and Electronics Engineers
IES	Illuminating Engineering Society
IME	Institute of Makers of Explosives
IOS	International Organization for Standardization
IP	Institute of Petroleum (London)
IPC	Institute of Printed Circuits
IPCEA	Insulated Power Cable Engineers Association
ISA	Instrument Society of America
ITE	Institute of Traffic Engineers
MBMA	Metal Building Manufacturer's Association
MPTA	Mechanical Power Transmission Association
MTI	Marine Testing Institute
NAAMM	National Association of Architectural Metal Manufacturer's
NACE	National Association of Corrosion Engineers
NBS	National Bureau of Standards
NCCLS	National Committee for Clinical Laboratory Standards
NEC	National Electrical Code
NEMA	National Electrical Manufacturer's Association
NFPA	National Fire Protection Association
NFPA	National Forest Products Association
NLGI	National Lubricating Grease Institute
NMA	National Microfilm Association
NWMA	National Woodwork Manufacturers Association
OSHA	Occupational Safety and Health Administration
PCA	Portland Cement Association
RIS	Redwood Inspection Service
RVIA	Recreational Vehicle Industry Association
RWMA	Resistance Welder Manufacturer's Association
SAE	Society of Automotive Engineers
SAMA	Scientific Apparatus Makers Association
SMA	Screen Manufacturers Association
SMACCNA	Sheet Metal and Air Conditioning Contractors National Association
SPIB	Southern Pine Inspection Bureau
SPR	Simplified Practice Recommendation
SSA	Swedish Standards Association
SSBC	Southern Standard Building Code, Southern Building Code Congress
SSPC	Steel Structures Painting Council

## SECTION 01070 - ACRONYMS OF INSTITUTIONS

SSPWC	Standard Specifications for Public Works Construction
TAPPI	Technical Association of the Pulp and Paper Industry
TFI	The Fertilizer Institute
UBC	Uniform Building Code
UL	Underwriters Laboratories, Inc.
WCLIB	West Coast Lumber Inspection Bureau
WCRSI	Western Concrete Reinforcing Steel Institute
WIC	Woodwork Institute of California
WRI	Wire Reinforcement Institute, Inc.
WWPA	Western Wood Products Association

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**



## SECTION 01090 - REFERENCE STANDARDS

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. Titles of Sections and Paragraphs: Captions accompanying specification sections and paragraphs are for convenience of reference only, and do not form a part of the Specifications.
- B. Applicable Publications: Whenever in these Specifications references are made to published specifications, codes, standards, or other requirements, it shall be understood that wherever no date is specified, only the latest specifications, standards, or requirements of the respective issuing agencies which have been published as of the date that the WORK is advertised for bids, shall apply; except to the extent that said standards or requirements may be in conflict with applicable laws, ordinances, or governing codes. No requirements set forth herein or shown on the Drawings shall be waived because of any provision of, or omission from, said standards or requirements.
- C. Specialists, Assignments: In certain instances, specification text requires (or implies) that specific work is to be assigned to specialists or expert entities, who must be engaged for the performance of that work. Such assignments shall be recognized as special requirements over which the CONTRACTOR has no choice or option. These requirements shall not be interpreted so as to conflict with the enforcement of building codes and similar regulations governing the WORK; also they are not intended to interfere with local union jurisdiction settlements and similar conventions. Such assignments are intended to establish which party or entity involved in a specific unit of work is recognized as "expert" for the indicated construction processes or operations. Nevertheless, the final responsibility for fulfillment of the entire set of contract requirements remains with the CONTRACTOR.

#### 1.2 REFERENCE SPECIFICATIONS, CODES, AND STANDARDS

- A. Without limiting the generality of other requirements of the Specifications, all WORK specified herein shall conform to or exceed the requirements of applicable codes and the applicable requirements of the following documents.
- B. References herein to "Building Code" or "Uniform Building Code" shall mean Uniform Building Code of the International Conference of Building Officials (ICBO).
- C. Similarly, references to "Mechanical Code" or "Uniform Mechanical Code," "Plumbing Code" or "Uniform Plumbing Code," "Fire Code" or "Uniform Fire Code," shall mean Uniform Mechanical Code, Uniform Plumbing Code and Uniform Fire Code of the International Conference of the Building Officials (ICBO). "Electric Code" or "National Electric Code (NEC)" shall mean the National Electric Code of the National Fire Protection Association (NFPA). The latest edition of the codes as approved by the Municipal Code and used by the local agency as of the date that the WORK is advertised for bids, as adopted by the agency having jurisdiction, shall apply to the WORK herein, including all addenda, modifications, amendments, or other lawful changes thereto.
- D. In case of conflict between codes, reference standards, drawings and the other Contract Documents, the most stringent requirements shall govern. All conflicts shall be brought

## **SECTION 01090 - REFERENCE STANDARDS**

to the attention of the ENGINEER for clarification and directions prior to ordering or providing any materials or furnishing labor. The CONTRACTOR shall bid for the most stringent requirements.

- E. The CONTRACTOR shall construct the WORK specified herein in accordance with the requirements of the Contract Documents and the referenced portions of those referenced codes, standards, and specifications listed herein.
- F. Applicable Standard Specifications: References in Contract Sections 02801 -Asphalt Concrete Pavement to Standard Specifications shall mean the Alaska Department of Transportation and Public Facilities "Standard Specifications for Highway Construction - 1998" and any supplements or amendments thereto.
- G. References herein to "OSHA Regulations for Construction" shall mean Title 29, Part 1926, Construction Safety and Health Regulations, Code of Federal Regulations (OSHA), including all changes and amendments thereto.
- H. References herein to "OSHA Standards" shall mean Title 29, Part 1910, Occupational Safety and Health Standards, Code of Federal Regulations (OSHA), including all changes and amendments thereto.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**

## SECTION 01300 - CONTRACTOR SUBMITTALS

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. Whenever submittals are required hereunder, all such submittals by the CONTRACTOR shall be submitted to the ENGINEER.
- B. Within 14 days after the date of commencement as stated in the Notice of Award/Notice to Proceed, the CONTRACTOR shall submit the following items to the ENGINEER for review:
  - 1. A preliminary schedule of Shop Drawing, Sample and proposed Substitutes or “Or-Equal” submittals.
  - 2. A list of all permits and licenses the CONTRACTOR shall obtain indicating the agency required to grant the permit and the expected date of submittal for the permit and the required date for receipt of the permit.
  - 3. A complete progress schedule for all phases of the project.
  - 4. All required Material Safety Data Sheets.
  - 5. A staging and traffic maintenance plan, as required.
  - 6. A plan for temporary erosion control and pollution control, as required.
  - 7. A letter designating the CONTRACTOR’s Superintendent, defining that person’s responsibility and authority, and providing a specimen of his signature.
  - 8. A letter designating the CONTRACTOR’s safety representative and the person’s responsibility and authority.

#### 1.2 SHOP DRAWING SUBMITTAL

- A. Wherever called for in the Contract Documents, or where required by the ENGINEER, the CONTRACTOR shall furnish to the ENGINEER, for review, 4 copies of each shop drawing submittal unless otherwise indicated. Electronic submittal transmission may be allowed if approved in advance by the ENGINEER. The term “ Shop Drawings” as used herein shall be understood to include detail design calculations, shop drawings, fabrication and installation drawings, erection drawings, lists, graphs, operating instructions, catalog sheets, data sheets, and similar items.
- B. All Shop Drawing Submittals shall be accompanied by the ENGINEER’s standard submittal transmittal form. The form may be obtained in quantity from the ENGINEER. Any submittal not accompanied by such a form, or where all applicable items on the form are not completed, will be returned for resubmittal.
- C. Normally, a separate transmittal form shall be used for each specific item or class of material or equipment for which a submittal is required. Transmittal of a submittal of various items using a single transmittal form will be permitted only when the items taken together constitute a manufacturer’s “package” or are so functionally related that expediency indicates review of the group or package as a whole. A multiple-page submittal shall be collated into sets, and each set shall be stapled or bound, as appropriate, prior to transmittal to the ENGINEER.

## SECTION 01300 - CONTRACTOR SUBMITTALS

- D. Except as otherwise provided herein, the ENGINEER will return prints of each submittal to the CONTRACTOR with its comments noted thereon, within 30 calendar days following their receipt by the ENGINEER. It is considered reasonable that the CONTRACTOR shall make a complete and acceptable submittal to the ENGINEER by the second submission of a submittal item. The OWNER reserves the right to withhold monies due to the CONTRACTOR to cover additional costs of the ENGINEER review beyond the second submittal. The ENGINEER's maximum review period for each submittal including all re-submittals will be 30 days per submission. In other words, for a submittal that requires two re-submittals before it is complete, the maximum review period for that submittal could be 90 days.
- E. If 3 copies (or a single electronic transmission) of a submittal are returned to the CONTRACTOR marked "NO EXCEPTIONS TAKEN," formal revision and resubmission of said submittal will not be required.
- F. If 3 copies (or a single electronic transmission) of a submittal are returned to the CONTRACTOR marked "MAKE CORRECTIONS NOTED," formal revision and resubmission of said submittal is not required.
- G. If one copy (or a single electronic transmission) of the submittal is returned to the CONTRACTOR marked "AMEND-RESUBMIT," the CONTRACTOR shall revise said submittal and shall resubmit the required number of copies of said revised submittal to the ENGINEER.
- H. If one copy (or a single electronic transmission) of the submittal is returned to the CONTRACTOR marked "REJECTED-RESUBMIT," the CONTRACTOR shall revise said submittal and shall resubmit the required number of copies of said revised submittal to the ENGINEER.
- I. Fabrication of an item may be commenced only after the ENGINEER has reviewed the pertinent submittal and returned copies to the CONTRACTOR marked either "NO EXCEPTIONS TAKEN" or "MAKE CORRECTIONS NOTED." Corrections indicated on submittal shall be considered as changes necessary to meet the requirements of the Contract Documents and shall not be taken as the basis for changes to the Contract requirements. Only a change order can alter the contract price, time, or requirements.
- J. All CONTRACTOR shop drawing submittals shall be carefully reviewed by an authorized representative of the CONTRACTOR, prior to submission to the ENGINEER. Each submittal shall be dated, signed, and certified by the CONTRACTOR, as being correct and in strict conformance with the Contract Documents. In the case of shop drawings, each sheet shall be so dated, signed, and certified. No consideration for review by the ENGINEER of any CONTRACTOR submittal will be made for any items which have not been so certified by the CONTRACTOR. All non-certified submittals will be returned to the CONTRACTOR without action taken by the ENGINEER, and any delays caused thereby shall be the total responsibility of the CONTRACTOR.
- K. The ENGINEER's review of CONTRACTOR shop drawing submittals shall not relieve the CONTRACTOR of the entire responsibility for the correctness of details and dimensions. The CONTRACTOR shall assume all responsibility and risk for any misfits

## SECTION 01300 - CONTRACTOR SUBMITTALS

due to any errors in CONTRACTOR submittals. The CONTRACTOR shall be responsible for the dimensions and the design of adequate connections and details.

### 1.3 SAMPLES SUBMITTAL

- A. Whenever in the Specifications samples are required, the CONTRACTOR shall submit not less than 3 samples of each item or material to the ENGINEER for acceptance at no additional cost to the OWNER.
- B. Samples, as required herein, shall be submitted for acceptance a minimum of 21 days prior to ordering such material for delivery to the job site, and shall be submitted in an orderly sequence so that dependent materials or equipment can be assembled and reviewed without causing delays in the WORK.
- C. All samples shall be individually and indelibly labeled or tagged, indicating thereon all specified physical characteristics and Supplier's names for identification and submitted to the ENGINEER for acceptance. Upon receiving acceptance of the ENGINEER, one set of the samples will be stamped and dated by the ENGINEER and returned to the CONTRACTOR, and one set of samples will be retained by the ENGINEER, and one set of samples shall remain at the job site until completion of the WORK.
- D. Unless clearly stated otherwise, it is assumed that all colors and textures of specified items presented in sample submittal are from the manufacturer's standard colors and standard materials, products, or equipment lines. If the samples represent non-standard colors, materials, products or equipment lines, and their selection will require an increase in contract time or price, the CONTRACTOR will clearly indicate this on the transmittal page of the submittal.

### 1.4 TECHNICAL MANUAL SUBMITTAL

- A. Using the outline provided in the Equipment Maintenance Summary Sheet (copy of which may be obtained from the ENGINEER), the CONTRACTOR shall include in the technical manuals for each item of mechanical, electrical, and instrumentation equipment, the following:
  - 1. Complete operating instructions, including location of controls, special tools or other equipment required, related instrumentation, and other equipment needed for operation.
  - 2. Lubrication schedules, including the lubricant SAE grade and type, temperature range of lubricants, and including frequency of required lubrication.
  - 3. Preventive maintenance procedures and schedules.
  - 4. Parts lists, by generic title and identification number, complete, with exploded views of each assembly.
  - 5. Disassembly and reassembly instructions.
  - 6. Name and location of nearest supplier and spare parts warehouse.
  - 7. Recommended troubleshooting and startup procedures.
  - 8. Reproducible prints of the record drawings, including diagrams and schematics, as required under the electrical and instrumentation portions of these Specifications.

## SECTION 01300 - CONTRACTOR SUBMITTALS

9. Tabulation of proper settings for all pressure relief valves, (low/high) pressure switches and other related equipment protection devices.
  10. Detailed test procedures to determine performance efficiency of equipment.
  11. List of all electrical relay settings including alarm and contact settings.
- B. The CONTRACTOR shall furnish to the ENGINEER 5 identical sets of technical manuals. Each set shall consist of one or more volumes, each of which shall be bound in a standard size, 3-ring, loose-leaf vinyl plastic hard cover binder suitable for bookshelf storage. Binder ring size shall not exceed 2.5 inches. A table of contents shall be provided which indicates all equipment in the technical manuals.
- C. All technical manuals shall be submitted in final form to the ENGINEER not later than the 75 percent of construction completion date. All discrepancies found by the ENGINEER in the technical manuals shall be corrected by the CONTRACTOR within 30 days from the date of written notification by the ENGINEER.
- D. Incomplete or unacceptable technical manuals at the 75 percent construction completion point shall constitute sufficient justification to withhold payment for work completed beyond that period in accordance with Paragraph "Technical Manual Submittal" of Section 01700, "Project Closeout."

### 1.5 SPARE PARTS LIST SUBMITTAL

- A. The CONTRACTOR shall furnish to the ENGINEER 5 identical sets of spare parts information for all mechanical, electrical, and instrumentation equipment. The spare parts list shall include the current list price of each spare part. The spare parts list shall be limited to those spare parts which each manufacturer recommends be maintained by the OWNER in inventory at the plant site. Each manufacturer or supplier shall indicate the name, address, and telephone number of its nearest outlet of spare parts to facilitate the OWNER in ordering. The CONTRACTOR shall cross-reference all spare parts lists to the equipment numbers designated in the Contract Documents. The spare parts lists shall be bound in standard size, 3-ring, loose leaf, vinyl plastic hard cover binders suitable for bookshelf storage. Binder ring size shall not exceed 2.5 inches.

### 1.6 RECORD DRAWINGS SUBMITTALS

- A. The CONTRACTOR shall keep and maintain, at the job site, one record set of Drawings. On these, it shall mark all Project conditions, locations, configurations, and any other changes or deviations which may vary from the details represented on the original contract Drawings, including buried or concealed construction and utility features which are revealed during the course of construction. Special attention shall be given to recording the horizontal and vertical location of all buried utilities that differ from the locations indicated, or which were not indicated on the contract Drawings. Said record drawings shall be supplemented by any detailed sketches as necessary or directed to indicate, fully, the WORK as actually constructed. These master record drawings, of the CONTRACTOR's representation of as-built conditions, including all revisions made necessary by addenda, change orders, and the like shall be maintained up-to-date during the progress of the WORK.

## SECTION 01300 - CONTRACTOR SUBMITTALS

- B. In the case of those drawings which depict the detail requirement for equipment to be assembled and wired in the factory, such as motor control centers and the like, the record drawings shall be updated by indicating those portions which are superseded by Change Order Drawings or final Shop Drawings, and by including appropriate reference information describing the Change Orders by number and the Shop Drawings by manufacturer, drawing, and revision numbers.
- C. Record Drawings shall be accessible to the ENGINEER at all times during the construction period and shall be delivered to the ENGINEER on the 20<sup>th</sup> working day of every third month after the month in which the Notice to Proceed is given as well as upon completion of the WORK.
- D. Final payment will not be acted upon until the CONTRACTOR-prepared record drawings have been delivered to the ENGINEER.

### 1.7 PROGRESS SCHEDULES

- A. The progress schedule shall be in Bar Chart or Critical Path Method (CPM) form, as required by the ENGINEER.
- B. The progress schedule shall show the order in which the CONTRACTOR proposes to carry out the WORK and the contemplated date on which the CONTRACTOR and their subcontractors will start and finish each of the salient features of the work, including any scheduled periods of shutdown. The schedule shall also indicate any anticipated periods of multiple-shift work.
- C. Upon substantial changes to the CONTRACTOR's progress schedule of work or upon request of the ENGINEER, the CONTRACTOR shall submit a revised progress schedule(s) in the form required. Such revised schedule(s) shall conform with the Contract Time and take into account delays which may have been encountered in the performance of the WORK. In submitting a revised schedule, the CONTRACTOR shall state specifically the reason for the revision and the adjustments made in his schedule or methods of operation to ensure the completion of all the WORK within the Contract Time.

### 1.8 PROPOSED SUBSTITUTES OR "OR-EQUAL" ITEM SUBMITTAL

- A. Whenever materials or equipment are specified or described in the Contract Documents by using the name of a proprietary item or the name of a particular Supplier, the naming of the item is intended to establish the type, function, and quality required. If the name is followed by the words "or-equal" indicating that a substitution is permitted, materials or equipment of other suppliers may be accepted by the ENGINEER if sufficient information is submitted by the CONTRACTOR to allow the ENGINEER to determine that the material or equipment proposed is equivalent or equal to that named, subject to the following requirements:
  - 1. The burden of proof as to the type, function, and quality of any such substitute material or equipment shall be upon the CONTRACTOR.

## SECTION 01300 - CONTRACTOR SUBMITTALS

2. The ENGINEER will be the sole judge as to the type, function, and quality of any such substitute material or equipment and the ENGINEER's decision shall be final.
  3. The ENGINEER may require the CONTRACTOR, to furnish at the CONTRACTOR's expense, additional data about the proposed substitute.
  4. The OWNER may require the CONTRACTOR to furnish at the CONTRACTOR's expense a special performance guarantee or other surety with respect to any substitute.
  5. Acceptance by the ENGINEER of a substitute item proposed by the CONTRACTOR shall not relieve the CONTRACTOR of the responsibility for full compliance with the Contract documents and for adequacy of the substitute item.
  6. The CONTRACTOR shall be responsible for resultant changes and all additional costs which the accepted substitution requires in the CONTRACTOR's work, the work of its subcontractors and of other contractors, and shall effect such changes without cost to the OWNER. This shall include the cost for redesign and claims of other contractor affected by the resulting change.
- B. The procedure for review by the ENGINEER will include the following:
1. If the CONTRACTOR wishes to furnish or use a substitute item of material or equipment, the CONTRACTOR shall make written application to the ENGINEER on the "Substitution Request Form" for acceptance thereof.
  2. Unless otherwise provided by law or authorized in writing by the ENGINEER, the "Substitution Request Form(s)" shall be submitted within the 21-day period after Notice of Award.
  3. Wherever a proposed substitute material or equipment has not been submitted within said 21-day period, or wherever the submission of a proposed substitute material or equipment has been judged to be unacceptable by the ENGINEER, the CONTRACTOR shall provide material or equipment named in the Contract Documents.
  4. The CONTRACTOR shall certify that the proposed substitute will perform adequately the functions and achieve the results called for by the general design, be similar and of equal substance to that specified, and be suited to the same use as that specified.
  5. The ENGINEER will be allowed a reasonable time within which to evaluate each proposed substitute. In no case will this reasonable time period be less than 30 days.
  6. As applicable, no shop drawing submittals will be made for a substitute item nor will any substitute item be ordered, installed, or utilized without the ENGINEER's prior written acceptance of the CONTRACTOR's "Substitution Request Form" which will be evidenced by a Change Order.
  7. The ENGINEER will record the time required by the ENGINEER in evaluating substitutions proposed by the CONTRACTOR and in making changes in the Contract Documents occasioned thereby. Whether or not the ENGINEER accepts a proposed substitute, the CONTRACTOR shall reimburse the OWNER for the charges of the ENGINEER for evaluating each proposed substitute.



## SECTION 01300 - CONTRACTOR SUBMITTALS

- C. The CONTRACTOR's application using the "Substitution Request Forms" shall contain the following statements and/or information which shall be considered by the ENGINEER in evaluating the proposed substitution:
1. The evaluation and acceptance of the proposed substitute will not prejudice the CONTRACTOR's achievement of substantial completion on time.
  2. Whether or not acceptance of the substitute for use in the WORK will require a change in any of the Contract Documents to adopt the design to the proposed substitute.
  3. Whether or not incorporation or use of the substitute in connection with the WORK is subject to payment of any license fee or royalty.
  4. All variations of the proposed substitute for that specified will be identified.
  5. Available maintenance, repair, and replacement service and its estimated cost will be indicated.
  6. Itemized estimate of all costs that will result directly or indirectly from acceptance of such substitute, including cost of redesign and claims of other contractors affected by the resulting change.

### 1.9 MATERIAL CERTIFICATON SUBMITTAL

- A. The ENGINEER may permit the use, prior to sampling, inspection and testing, of certain materials or assemblies when accompanied by manufacturer's material certifications stating that such materials or assemblies fully comply with the requirements of the Contract. The certification shall be signed by the manufacturer, and will specifically reference the material's compliance with the AASHTO, ASTM and/or CBJ Standards specified in the applicable Contract Documents.
- B. Material Certifications shall be submitted to the engineer prior to incorporating the item into the WORK.
- C. Materials or assemblies used on the basis of material certifications may be sampled, inspected and/or tested at any time, and if found not in conformity with these Specifications, will be subject to rejection whether in place or not.

**PART 2 - PRODUCTS (not used)**

**PART 3 - EXECUTION (not used)**

**(SUBSTITUTION REQUEST FORM – next page)**

**SECTION 01300 - CONTRACTOR SUBMITTALS**

**Municipality of Skagway**

**SUBSTITUTION REQUEST FORM**

TO: \_\_\_\_\_ Project: \_\_\_\_\_  
Contract No. \_\_\_\_\_  
OWNER: \_\_\_\_\_

SPECIFIED ITEM:

Section	Page	Paragraph	Description
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The undersigned requests consideration of the following:

PROPOSED SUBSTITUTION: \_\_\_\_\_

Attached data includes product description, specifications, drawings, photographs, performance and test data adequate for evaluation of the request. Applicable portions of the data are clearly identified.

The undersigned states that the following paragraphs, unless modified on attachments are correct:

1. The proposed substitution does not affect dimensions shown on Drawings and will not require a change in any of the Contract Documents.
2. The undersigned will pay for changes to the design, including engineering design, detailing, and construction costs caused by the requested substitution which is estimated to be \$\_\_\_\_\_.
3. The proposed substitution will have no adverse affect on other contractors, the construction schedule (specifically the date of substantial completion), or specified warranty requirements.
4. Maintenance and service parts will be locally available for the proposed substitution.
5. The incorporation or use of the substitute in connection with the WORK is not subject to payment of any license fee or royalty.

The undersigned further states that the function, appearance, and quality of the Proposed Substitution are equivalent or superior to the Specified item.

Submitted by CONTRACTOR: _____	Reviewed by ARCHITECT/ENGINEER _____
Signature _____	<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Noted
Firm: _____	<input type="checkbox"/> Not Accepted <input type="checkbox"/> Received Too Late
By: _____	Date: _____
Title: _____	Telephone: _____
Date: _____	
Attachments: _____	

**END OF SECTION**

## SECTION 01400 - QUALITY CONTROL

### PART 1 - GENERAL

#### 1.1 DEFINITION

- A. Specific quality control requirements for the WORK are indicated throughout the Contract Documents. The requirements of this Section are primarily related to performance of the WORK beyond furnishing of manufactured products. The term "Quality Control" includes inspection, sampling and testing, and associated requirements.

#### 1.2 INSPECTION AT PLACE OF MANUFACTURE

- A. Unless otherwise indicated, all products, materials, and equipment shall be subject to inspection by the ENGINEER at the place of manufacture.
- B. The presence of the ENGINEER at the place of manufacturer, however, shall not relieve the CONTRACTOR of the responsibility for furnishing products, materials, and equipment which comply with all requirements of the Contract Documents. Compliance is a duty of the CONTRACTOR, and said duty shall not be avoided by any act or omission on the part of the ENGINEER.

#### 1.3 SAMPLING AND TESTING

- A. Unless otherwise indicated, all sampling and testing shall be in accordance with the methods prescribed in the current standards of the ASTM, ATM, and AASHTO as applicable to the class and nature of the article or materials considered; however, the OWNER reserves the right to use any generally-accepted system of sampling and testing which, in the opinion of the ENGINEER will insure the OWNER that the quality of the workmanship is in full accord with the Contract Documents.
- B. Any waiver by the OWNER of any specific testing or other quality assurance measures, whether or not such waiver is accompanied by a guarantee of substantial performance as a relief from the specified testing or other quality assurance requirements as originally specified, and whether or not such guarantee is accompanied by a performance bond to assure execution of any necessary corrective or remedial WORK, shall not be construed as a waiver of any requirements of the Contract Documents.
- C. Notwithstanding the existence of such waiver, the ENGINEER reserves the right to make independent investigations and tests, and failure of any portion of the WORK to meet any of the requirements of the Contract Documents, shall be reasonable cause for the ENGINEER to require the removal or correction and reconstruction of any such work in accordance with the General Conditions.

#### 1.4 INSPECTION AND TESTING LABORATORY SERVICE

- A. Inspection and testing laboratory service shall comply with the following:
  - 1. OWNER will appoint, employ, and pay for services of an independent firm to perform inspection and testing or will perform inspection and testing itself unless specific quality control testing is required by the CONTRACTOR under these specifications.

## SECTION 01400 - QUALITY CONTROL

2. The ENGINEER will perform inspections as specified in individual specification sections, unless specified otherwise.
3. Reports will be submitted by the independent firm to the ENGINEER in duplicate, indicating observations and results of tests and indicating compliance or non-compliance with Contract Documents.
4. The CONTRACTOR shall cooperate with the ENGINEER or independent firm and furnish samples of materials, design mix, equipment, tools, storage and assistance as requested.
5. The CONTRACTOR shall notify ENGINEER 24 hours prior to the expected time for operations requiring inspection and laboratory testing services.
6. Retesting required because of non-conformance to specified requirements shall be performed by the same independent firm on instructions by the ENGINEER. The CONTRACTOR shall bear all costs from such retesting at no additional cost to the OWNER.
7. For samples and tests required for CONTRACTOR'S use, the CONTRACTOR shall make arrangements with an independent firm for payment and scheduling of testing. The cost of sampling and testing for the CONTRACTOR'S use shall be included in the Contract Price.

### **PART 2 - PRODUCTS (Not Used)**

### **PART 3 - EXECUTION**

#### 3.1 INSTALLATION

- A. Inspection: The CONTRACTOR shall inspect materials or equipment upon the arrival on the job site and immediately prior to installation, and reject damaged and defective items.
- B. Measurements: The CONTRACTOR shall verify measurements and dimensions of the WORK, as an integral step of starting each installation.
- C. Manufacturer's Instructions: Where installations include manufactured products, the CONTRACTOR shall comply with manufacturer's applicable instructions and recommendations for installation, to whatever extent these are more explicit or more stringent than applicable requirements indicated in Contract Documents.

**END OF SECTION**

## SECTION 01505 - MOBILIZATION

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. Mobilization shall include the obtaining of all permits; moving onto the site of all plant and equipment; furnishing and erecting plants, temporary buildings, and other construction facilities; and implementing security requirements; all as required for the proper performance and completion of the WORK. Mobilization shall include the following principal items:
1. Moving on to the site of all CONTRACTOR's plant and equipment required for operations.
  2. Providing all on-site communication facilities, including radios and cellular phones.
  3. Obtaining all required permits.
  4. Having all OSHA required notices and establishment of safety programs.
  5. Having the CONTRACTOR's superintendent at the job site full time.
  6. Submitting initial submittals.

#### 1.2 PAYMENT FOR MOBILIZATION

- A. The CONTRACTOR's attention is directed to the condition that no payment for Mobilization, or any part thereof will be approved for payment under the contract until all Mobilization items listed above have been completed as specified.
- B. As soon as practicable after receipt of the Notice to Proceed, the CONTRACTOR shall submit a breakdown to the ENGINEER for approval, which shall show the estimated value of each major component of Mobilization. When approved by the ENGINEER, the breakdown will be the basis for initial progress payments in which Mobilization is included.

### PART 2 – PRODUCTS (Not Used)

### PART 3 – EXECUTION (Not Used)

**END OF SECTION**

## SECTION 01520 - SECURITY

### PART 1 - GENERAL

#### 1.1 SECURITY PROGRAM

A. The CONTRACTOR shall:

1. Protect WORK, existing premises and OWNER's operations from theft, vandalism, and unauthorized entry.
2. Coordinate security with OWNER's operations at job mobilization.
3. Maintain program throughout construction period until OWNER's occupancy.

#### 1.2 ENTRY CONTROL

A. The CONTRACTOR shall:

1. Control entry of persons and vehicles onto Project construction site and existing facilities.
2. Allow entry on the construction site only to authorized persons with proper identification.
3. Coordinate access of OWNER's personnel to site in coordination with CONTRACTOR's security forces.

B. OWNER will control entrance of persons and vehicles related to OWNER's operations.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION (Not Used)

**END OF SECTION**

## SECTION 01530 - PROTECTION AND RESTORATION OF EXISTING FACILITIES

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. The CONTRACTOR shall protect all existing utilities and improvements not designated for removal and shall restore damaged or temporarily relocated utilities and improvements to a condition equal to or better than they were prior to such damage or temporary relocation, all in accordance with requirements of the Contract Documents.
- B. All utility locates shall be the responsibility of the CONTRACTOR. CALL DIAL BEFORE YOU DIG for locates of all underground utilities within the WORK limits prior to any work.
- C. The CONTRACTOR shall verify the exact locations and depths of all utilities and the CONTRACTOR shall make exploratory excavations of all utilities that may interfere with the WORK. All such exploratory excavations shall be performed as soon as practicable after award of the contract and, in any event, a sufficient time in advance of construction to avoid possible delays to the CONTRACTOR's WORK. Any utility or service in conflict with the WORK will be reburied by the CONTRACTOR prior beginning the WORK to avoid damage.
- D. The number of exploratory excavations required shall be that number which is sufficient to determine the alignment and grade of the utility.

#### 1.2 RIGHTS-OF-WAY

- A. The CONTRACTOR shall not do any work that would affect any oil, gas, sewer, or water pipeline; any telephone, cable television, telegraph, or electric transmission line; any fence; or any other structure, nor shall the CONTRACTOR enter upon the rights-of-way involved until notified by the ENGINEER that the OWNER has secured authority therefore from the proper party. After authority has been obtained, the CONTRACTOR shall give said party due notice of its intention to begin work, if required by said party, and shall remove, shore, support or otherwise protect such pipeline, transmission line, ditch, fence, or structure or replace the same. When two or more contracts are being executed at one time on the same or adjacent land in such manner that work on one contract may interfere with that on another, the OWNER shall determine the sequence and order of the WORK. When the territory of one contract is the necessary or convenient means of access for the execution of another contract, such privilege of access or any other reasonable privilege may be granted by the OWNER to the CONTRACTOR so desiring, to the extent, amount, in the manner, and at the times permitted.
- B. No such decision as to the method or time of conducting the WORK or the use of territory shall be made the basis of any claim for delay or damage, except as provided for temporary suspension of the WORK in Article 15 of the General Conditions of the contract.

#### 1.3 PROTECTION OF SURVEY MONUMENTS, STREET AND/OR ROADWAY MARKERS

- A. The CONTRACTOR shall not destroy, remove, or otherwise disturb any existing survey markers or other existing street or roadway markers without proper authorization. No pavement breaking or excavation shall be started until all survey or other permanent marker points that will be disturbed by the construction operations have been properly referenced. All survey monuments, markers or points disturbed by the CONTRACTOR shall be accurately re-established, at the CONTRACTOR's expense unless provided for

## SECTION 01530 - PROTECTION AND RESTORATION OF EXISTING FACILITIES

elsewhere in the contract, after all street or roadway resurfacing has been completed. Re-establishment of all survey monuments shall be by a Registered Alaskan Land Surveyor.

### 1.4 RESTORATION OF PAVEMENT

- A. General: All paved areas, including asphalt concrete berms, cut or damaged during construction shall be replaced with similar materials and of equal thickness to match the existing adjacent undisturbed areas, except where specific resurfacing requirements have been called for in the Contract Documents or in the requirements of the agency issuing the permit. All temporary and permanent pavement shall conform to the requirements of the affected pavement owner. All pavements which are subject to partial removal shall be neatly saw cut in straight lines.
- B. Temporary Resurfacing: Wherever required by the public authorities having jurisdiction, the CONTRACTOR shall place temporary surfacing promptly after backfilling and shall maintain such surfacing for the period of time fixed by said authorities before proceeding with the final restoration of improvements.
- C. Permanent Resurfacing: In order to obtain a satisfactory junction with adjacent surfaces, the CONTRACTOR shall saw cut back and trim the edge so as to provide a clean, sound, vertical joint before permanent replacement of an excavated or damaged portion of pavement. Damaged edges of pavement along excavations and elsewhere shall be trimmed back by saw cutting in straight lines. All pavement restoration and other facilities restoration shall be constructed to finish grades compatible with adjacent undisturbed pavement.
- D. Restoration of Sidewalks or Private Driveways: Wherever sidewalks or private roads have been removed for purposes of construction, the CONTRACTOR shall place suitable temporary sidewalks or roadways promptly after backfilling and shall maintain them in satisfactory condition for the period of time fixed by the authorities having jurisdiction over the affected portions before proceeding with the final restoration or, if no such period of times is so fixed, the CONTRACTOR shall maintain said temporary sidewalks or roadways until the final restoration thereof has been made.

### 1.5 EXISTING UTILITIES AND IMPROVEMENTS

- A. General: The CONTRACTOR shall protect all Underground Utilities and other improvements which may be impaired during construction operations. It shall be the CONTRACTOR's responsibility to ascertain the actual location of all existing utilities and other improvements that will be encountered in its construction operations, and to see that such utilities or other improvements are adequately protected from damage due to such operations. The CONTRACTOR shall take all possible precautions for the protection of unforeseen utility lines to provide for uninterrupted service and to provide such special protection as may be necessary.
- B. Utilities to be Moved: In case it shall be necessary to move the property of any public utility or franchise holder, such utility company or franchise holder will, upon request of the CONTRACTOR, be notified by the OWNER to move such property within a specified reasonable time. When utility lines that are to be removed are encountered within the area of operations, the CONTRACTOR shall notify the ENGINEER a sufficient time in advance for the necessary measures to be taken to prevent interruption of service.
- C. Where the proper completion of the WORK requires the temporary or permanent removal and/or relocation of an existing utility or other improvement which is indicated, the



## SECTION 01530 - PROTECTION AND RESTORATION OF EXISTING FACILITIES

CONTRACTOR shall remove and, without unnecessary delay, temporarily replace or relocate such utility or improvement in a manner satisfactory to the ENGINEER and the owner of the facility. In all cases of such temporary removal or relocation, restoration to former location shall be accomplished by the CONTRACTOR in a manner that will restore or replace the utility or improvement as nearly as possible to its former locations and to as good or better condition than found prior to removal.

- D. OWNER's Right of Access: The right is reserved to the OWNER and to the owners of public utilities and franchises to enter at any time upon any public street, alley, right-of-way, or easement for the purpose of making changes in their property made necessary by the WORK of this contract.
- E. Underground Utilities Indicated: Existing utility lines that are indicated or the locations of which are made known to the CONTRACTOR prior to excavation and that are to be retained, and all utility lines that are constructed during excavation operations shall be protected from damage during excavation and backfilling and, if damaged, shall be immediately repaired or replaced by the CONTRACTOR.
- F. Underground Utilities Not Indicated: In the event that the CONTRACTOR damages any existing utility lines that are not indicated or the locations of which are not made known to the CONTRACTOR prior to excavation, a written report thereof shall be made immediately to the ENGINEER. If directed by the ENGINEER, repairs shall be made by the CONTRACTOR under the provisions for changes and extra work contained in Articles 10, 11, and 12 of the General Conditions.
- G. All costs of locating, repairing damage not due to failure of the CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not shown in the Contract Documents with reasonable accuracy, and for equipment on the project which was actually working on that portion of the WORK which was interrupted or idled by removal or relocation of such utility facilities, and which was necessarily idled during such work will be paid for as extra work in accordance with the provisions of Articles 10, 11, and 12 of the General Conditions.
- H. Approval of Repairs: All repairs to a damaged utility or improvement are subject to inspection and approval by an authorized representative of the utility or improvement owner before being concealed by backfill or other work.
- I. Maintaining in Service: All oil and gasoline pipelines, power, and telephone, cable television or the communication cable ducts, gas and water mains, irrigation lines, sewer lines, storm drain lines, poles, and overhead power and communication wires and cables encountered along the line of the WORK shall remain continuously in service during all the operations under the Contract, unless other arrangements satisfactory to the ENGINEER are made with the owner of said pipelines, duct, main, irrigation line, sewer, storm drain, pole, or wire or cable. The CONTRACTOR shall be responsible for and shall repair all damage due to its operations, and the provisions of this Section shall not be abated even in the event such damage occurs after backfilling or is not discovered until after completion of the backfilling.

### 1.6 TREES WITHIN STREET RIGHTS-OF-WAY AND PROJECT LIMITS

- A. General: The CONTRACTOR shall exercise all necessary precautions so as not to damage or destroy any trees or shrubs, including those lying within street rights-of-way and project limits, and shall not trim or remove any trees unless such trees have been approved for trimming or removal by the jurisdictional agency or OWNER. All existing

## SECTION 01530 - PROTECTION AND RESTORATION OF EXISTING FACILITIES

trees and shrubs which are damaged during construction shall be trimmed or replaced by the CONTRACTOR or a certified tree company under permit from the jurisdictional agency and/or the OWNER. Tree trimming and replacement shall be accomplished in accordance with the following paragraphs.

- B. Trimming: Symmetry of the tree shall be preserved; no stubs or splits or torn branches left; clean cuts shall be made close to the trunk or large branch. Spikes shall not be used for climbing live trees. All cuts over 1-1/2 inches in diameter shall be coated with an asphaltic emulsion material.
- C. Replacement: The CONTRACTOR shall immediately notify the jurisdictional agency and/or the OWNER if any tree is damaged by the CONTRACTOR's operations. If, in the opinion of said agency or the OWNER, the damage is such that replacement is necessary, the CONTRACTOR shall replace the tree at its own expense. The tree shall be of a like size and variety as the tree damaged, or, the CONTRACTOR shall pay to the owner of said tree a compensatory payment acceptable to the tree owner, subject to the approval of the jurisdictional agency or OWNER.

### 1.7 PROTECTION OF EXISTING STRUCTURES

- A. Compaction Equipment and Operations: The CONTRACTOR shall restrict its compaction operations as necessary to assure no damage occurs to adjacent buildings. This may require the use of smaller compaction equipment than is usually employed for trench backfill and roadway embankment compaction operations when in the vicinity of buildings sensitive to vibrating or other impact-type activities. It shall be the CONTRACTOR's responsibility to determine in which areas of the project the compaction operations must be restricted, to avoid damage to existing buildings. The CONTRACTOR is advised that some structures on the project, especially those founded on steep or unstable ground, and are especially sensitive to vibrations caused by heavy construction equipment. The foregoing restrictions on the size of, and magnitude of impact energy exerted by, compaction equipment will in no way relieve the CONTRACTOR from the compaction requirements as specified in other Sections of the contract.
- B. The CONTRACTOR shall notify all affected businesses and other residents in advance of any operations that will cause vibrations that may damage belongings within the buildings. All property damage caused by the CONTRACTOR's operations shall be repaired or replaced at CONTRACTOR's expense.

**PART 2 PRODUCTS – (Not Used)**

**PART 3 EXECUTION - (Not used)**

**END OF SECTION**

## SECTION 01550 - SITE ACCESS AND STORAGE

### PART 1 - GENERAL

- 1.1 HIGHWAY LIMITATIONS. The CONTRACTOR shall make its own investigation of the condition of available public and private roads and of clearances, restrictions, bridge load limits, and other limitations affecting transportation and ingress and egress to the site of the WORK. It shall be the CONTRACTOR's responsibility to construct and maintain any haul roads required for its construction operations.
- 1.2 TEMPORARY CROSSINGS
- A. General: Continuous, unobstructed, safe, and adequate pedestrian access shall be provided to the harbor moorage float system, fire hydrants, commercial and industrial establishments, private residences, churches, schools, parking lots, service stations, motels, fire and police stations, and hospitals. Safe and adequate public transportation stops and pedestrian crossings at intervals not exceeding 200 feet shall be provided. The CONTRACTOR shall cooperate with parties involved in the delivery of mail and removal of trash and garbage so as to maintain existing schedules for such services. Vehicular access to residential driveways shall be maintained to the property line except when necessary construction precludes such access for reasonable periods of time, as approved by the ENGINEER.
- B. Temporary Bridges: Wherever necessary, the CONTRACTOR shall provide a suitable temporary bridge or other such facility to accommodate public access to the harbor at all times. All such temporary bridges shall be maintained in service until permanent gangway access is provided. The CONTRACTOR shall provide designs for such bridges and shall submit plans for conceptual approval.
- 1.3 MAINTENANCE OF TRAFFIC
- A. General: Unless otherwise provided, the roadway undergoing improvements shall be kept open to all traffic by the CONTRACTOR. Nothing herein shall be construed to entitle the CONTRACTOR to the exclusive use of any public street, alleyway, or parking area during the performance of the WORK hereunder, and it shall so conduct its operations as not to interfere unnecessarily with the authorized work of utility companies or other agencies in such streets, alleyways, or parking areas. The CONTRACTOR shall provide unimpeded access through the Project limits for emergency vehicles and make every effort to provide minimum delay to United States Postal Service vehicles and garbage collection vehicles.
- B. The CONTRACTOR shall submit three (3) copies of a traffic control plan to the ENGINEER for approval a minimum of two (2) weeks prior to construction. The ENGINEER reserves the right to observe these traffic control plans in use and to make any changes as field conditions warrant. Any changes shall supersede these plans and be done solely at the CONTRACTOR's expense.
- C. No street shall be closed to the public without first obtaining permission of the ENGINEER and proper governmental authority. Where so provided on the plans or otherwise approved by the ENGINEER, the CONTRACTOR may by-pass traffic over a detour route. When no longer required, the detour shall be removed and the approached obliterated.
- D. Where excavation is being performed in primary streets or highways, one lane in each direction shall be kept open to traffic at all times unless otherwise indicated. Toe boards shall be provided to retain excavated material if required by the ENGINEER or the agency having jurisdiction over the street or highway. Fire hydrants on or adjacent to the

## SECTION 01550 - SITE ACCESS AND STORAGE

WORK shall be kept accessible to fire-fighting equipment at all times. Temporary provisions shall be made by the CONTRACTOR to assure the use of sidewalks and the proper functioning of all gutters, storm drain inlets, and other drainage facilities.

- E. The CONTRACTOR's equipment shall stop at all points of intersection with the traveling public unless satisfactory traffic control measures, approved in writing by the ENGINEER, are installed and maintained at CONTRACTOR's expense.
- F. When the CONTRACTOR is required to maintain traffic through grading, roadway excavation and embankment areas, the construction shall be conducted in such a manner as to provide a reasonably smooth and even surface satisfactory for use by public traffic at all times. The surface of the roadbed shall be properly crowned for drainage. In advance of other grading operations, sufficient fill shall be placed at culverts and bridges to permit traffic to cross unimpeded. Part width construction techniques shall be employed when the traffic is routed through roadway cuts or over embankments under construction. The material shall be excavated or placed in layers and the construction activities shall be alternated from one side to the other, with traffic routed over the side opposite the one under construction.
- G. During the removal and laying of culvert pipe, a maximum time of one hour of road closure may be permitted, providing the removal and laying of the culvert pipe cannot be completed for one-half width of the roadway and provided that a detour cannot be constructed around the culvert being laid. Closure shall be scheduled so as not to delay buses and peak hour traffic. The CONTRACTOR shall post, at the site of the closure within view of the waiting public traffic, the time the closure started and the time the road will again be open to traffic. The CONTRACTOR shall notify the Fire and Police Departments of such closures prior to commencement of work.
- H. At intervals of 48 hours and 24 hours prior to start up of construction operations, and at weekly intervals during the construction period, the CONTRACTOR shall advertise at City Hall the precise location, time of commencement, and proposed completion date of the WORK scheduled for the following week which will require detouring or otherwise effect public traffic. Detours shall be described in sufficient detail to efficiently inform the traveling public of the modified traffic pattern. The cost of these advertisements shall be considered incidental to other contract bid items. The CONTRACTOR will notify the property owners 24 hours prior to commencement of WORK.
- I. When, in the opinion of the ENGINEER, conditions are such that the safety and/or convenience of the traveling public is adversely affected, the CONTRACTOR will be immediately notified in writing. The notice will state the defect(s) and the corrective action(s) required. In the event that the CONTRACTOR neglects to take immediate corrective action, the ENGINEER may suspend all work on the project until satisfactory corrective action is performed. In the event the CONTRACTOR does not take corrective action within 24 hours, the ENGINEER may order such work as deemed necessary for public convince and safety accomplished by outside forces. The cost of this work shall be deducted from any monies due or that may become due under the terms or the contract.
- J. The CONTRACTOR shall bear all expense of maintaining the traffic over the section of road undergoing improvement, including dust control and snow plowing, and of constructing and maintaining such approaches, crossings, intersections, and other features as may be necessary, without direct compensation, except as provided below:
  - 1. Special Detours. When the proposal contains a bid item for detours, the payment for such item shall cover all cost of constructing and maintaining such detour or

## SECTION 01550 - SITE ACCESS AND STORAGE

detours, including the construction of any and all temporary bridges and accessory features and the removal of the same, and obliteration of the detour road. Right-of-way for temporary highways or bridges will be furnished by the OWNER.

2. Maintenance of Traffic During Suspension of WORK. The CONTRACTOR shall make passable and shall open to traffic such portions of the Project and temporary roadways as may be agreed upon between the CONTRACTOR and the ENGINEER for the temporary accommodation of necessary traffic during the anticipated period of suspension. If the suspension is seasonal (winter shutdown), thereafter, and until an issuance of an order for the resumption of construction operations, the maintenance of the temporary route of line of travel agreed upon will be the responsibility of the OWNER. Prior to the OWNER accepting the Project for winter shutdown, the CONTRACTOR shall do all work necessary to provide a roadway surface and subgrade that will not require the OWNER to perform additional maintenance work during the shutdown period, except for purpose of snow removal. If the WORK is suspended due to unfavorable weather, failure of the CONTRACTOR to correct conditions unsafe for the workers or the general public, failure to carry out provisions of the contract, or for failure to carry out orders of the ENGINEER, all costs for maintenance of traffic during the suspended period shall be borne by the CONTRACTOR. When WORK is resumed, the CONTRACTOR shall replace or renew any WORK or materials lost or damaged because of temporary use of the project; shall remove, to the extent directed by the ENGINEER, any WORK or materials used in the temporary maintenance; and shall complete the Project as though its prosecution had been continuous and without interference.
- K. Traffic Control: All locations requiring redirection or stopping of the traveling public shall be properly signed and/or flagged by the CONTRACTOR. For the protection of traffic in public or private streets and ways, the CONTRACTOR shall provide, flaggers and provide, place, and maintain all necessary barricades, traffic cones, warning signs, lights, and other safety devices in accordance with the requirements of the "Manual of Uniform Traffic Control Devices, Part VI - Traffic Controls for Street and Highway Construction and Maintenance Operations," (MUTCD) published by U.S. Department of Transportation, Federal Highway Administration (ANSI D6.1) with the current State of Alaska supplements.
- L. The CONTRACTOR shall take all necessary precautions for the protection of the WORK and the safety of the public. All barricades and obstructions shall be illuminated at night, and all lights shall be kept burning from sunset until sunrise. The CONTRACTOR shall station such guards or flaggers and shall conform to such special safety regulations relating to traffic control as may be required by the public authorities within their respective jurisdictions. All signs, signals, and barricades shall conform to the requirements of Subpart G, Part 1926, of the OSHA Safety and Health Standards for Construction.
- M. Special pedestrian detours are often necessary in areas adjacent to new construction or demolition of existing structures. The ENGINEER shall determine when walkways are required. Plans for walkways must be approved by the ENGINEER.
- N. The CONTRACTOR shall remove traffic control devices when no longer needed, repair all damage caused by installation of the devices, and shall remove post settings and backfill the resulting holes to match grade.
- O. Temporary Street Closure: If closure of any street is required during construction, the

## SECTION 01550 - SITE ACCESS AND STORAGE

CONTRACTOR shall apply in writing to the Borough Manager and any other jurisdictional agency at least 30 days in advance of the required closure and again at 48 hours. A Detour and Traffic Control Plan shall accompany the application.

- P. The CONTRACTOR shall notify the Police and Fire Departments and any other affected agency of all planned street closures. Notification shall consist of giving the time of commencement and proposed date of completion of work and names of street, schedule of operations, and routes of detours. Such notification shall be given at least 48 hours before such closure is to take effect.
- Q. Temporary Driveway Closure: The CONTRACTOR shall maintain access to all residential, commercial and street approaches. Any temporary closures shall require prior approval by the ENGINEER. The CONTRACTOR shall notify the owner or occupant (if not owner-occupied) of the closure of the driveways to be closed more than one (1) eight-hour work day at least three (3) working days prior to the closure. The CONTRACTOR shall minimize the inconvenience and minimize the time period that the driveways will be closed. The CONTRACTOR shall fully explain to the owner/occupant how long the work will take and when closure is to start.
- R. On-Site Cellular Phones: The CONTRACTOR shall maintain one active cellular phone at the project site at all times with the phone number provided to the Municipality of Skagway Fire, Police and Public Works Departments. The cellular phone shall be carried by the person in charge of the field operations. The CONTRACTOR shall provide and allow the use of the CONTRACTOR's radio frequency to facilitate communication between the CONTRACTOR and the ENGINEER.

### 1.4 CONTRACTOR'S WORK AND STORAGE AREA

- A. The CONTRACTOR shall make its own arrangements for any necessary off-site storage or shop areas necessary for the proper execution of the WORK.
- B. Should the CONTRACTOR find it necessary to use any additional land for its camp or for other purposes during the construction of the WORK, it shall provide for the use of such lands at its own expense.
- C. The CONTRACTOR shall construct and use a separate storage area for hazardous materials used in constructing the WORK.
  - 1. For the purpose of this paragraph, hazardous materials to be stored in the separate area are all products labeled with any of the following terms: **Warning, Caution, Poisonous, Toxic, Flammable, Corrosive, Reactive, or Explosive**. In addition, whether or not so labeled, the following materials shall be stored in the separate area: diesel fuel, gasoline, new and used motor oil, hydraulic fluid, cement, paints and paint thinners, two-part epoxy coatings, sealants, asphaltic products, glues, solvents, wood preservatives, sand blast materials, and spill absorbent.
  - 2. The CONTRACTOR shall develop and submit to the ENGINEER a plan for storing and disposing of the materials above.
  - 3. The CONTRACTOR shall obtain and submit to the ENGINEER a single EPA number for wastes generated at the site.
  - 4. The separate storage area shall meet all the requirements of all authorities having jurisdiction over the storage of hazardous materials.
  - 5. The separate storage area shall be inspected by the ENGINEER prior to construction of the area, upon completion of construction of the area, and upon cleanup and removal of the area.

## **SECTION 01550 - SITE ACCESS AND STORAGE**

6. All hazardous materials which are delivered in containers shall be stored in the original containers until use. Hazardous materials which are delivered in bulk shall be stored in containers which meet the requirements of authorities having jurisdiction.

### **1.5 PARKING**

- A. The CONTRACTOR shall direct its employees to park in areas as directed by the ENGINEER.
- B. Traffic and parking areas shall be maintained in a sound condition, free of excavated material, construction equipment, mud, and construction materials. The CONTRACTOR shall repair breaks, potholes, low areas which collect standing water, and other deficiencies.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**

## SECTION 01560 - TEMPORARY ENVIRONMENTAL CONTROLS

### PART 1 - GENERAL

- 1.1 DUST ABATEMENT. The CONTRACTOR shall furnish all labor, equipment, and means required and shall carry out effective measures wherever and as often as necessary to prevent its operation from producing dust in amounts damaging to property, cultivated vegetation, or domestic animals, or causing a nuisance to persons living in or occupying buildings in the vicinity. The CONTRACTOR shall be responsible for any damage resulting from any dust originating from its operations. The dust abatement measures shall be continued until the CONTRACTOR is relieved of further responsibility by the ENGINEER.
- 1.2 RUBBISH CONTROL. During the progress of the WORK, the CONTRACTOR shall keep the site of the WORK and other areas used by it in a neat and clean condition, and free from any accumulation of rubbish. The CONTRACTOR shall dispose of all rubbish and waste materials of any nature occurring at the WORK site, and shall establish regular intervals of collection and disposal of such materials and waste. The CONTRACTOR shall also keep its haul roads free from dirt, rubbish, and unnecessary obstructions resulting from its operations. Disposal of all rubbish and surplus materials shall be off the site of construction in accordance with local codes and ordinances governing locations and methods of disposal, and in conformance with all applicable safety laws, and to the particular requirements of Part 1926 of the OSHA Safety and Health Standards for Construction.
- 1.3 SANITATION
- A. Toilet Facilities: Fixed or portable chemical toilets shall be provided wherever needed for the use of employees. Toilets at construction job sites shall conform to the requirements of Part 1926 of the OSHA Standards for Construction.
- B. Sanitary and Other Organic Wastes: The CONTRACTOR shall establish a regular daily collection of all sanitary and organic wastes. All wastes and refuse from sanitary facilities provided by the CONTRACTOR or organic material wastes from any other source related to the CONTRACTOR's operations shall be disposed of away from the site in a manner satisfactory to the ENGINEER and in accordance with all laws and regulations pertaining thereto.
- 1.4 CHEMICALS. All chemicals used during project construction or furnished for project operation, whether defoliant, soil sterilant, herbicide, pesticide, disinfectant, polymer, reactant or of other classification, shall show approval of either the U.S. Environmental Protection Agency or the U.S. Department of Agriculture. Use of all such chemicals and disposal of residues shall be in strict accordance with the printed instructions of the manufacturer. In addition, see the requirements set forth in paragraph 6.11 of the General Conditions.
- 1.5 CULTURAL RESOURCES
- A. The CONTRACTOR's attention is directed to the National Historic Preservation Act of 1966 (16 U.S.C. 470) and 36 CFR 800 which provides for the preservation of potential historical architectural, archaeological, or cultural resources (hereinafter called "cultural resources").
- B. The CONTRACTOR shall conform to the applicable requirements of the National Historic Preservation Act of 1966 as it relates to the preservation of cultural resources.



**SECTION 01560 - TEMPORARY ENVIRONMENTAL CONTROLS**

- C. In the event potential cultural resources are discovered during subsurface excavations at the site of construction, stop work immediately and notify the ENGINEER.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**

## **SECTION 01570 - EROSION CONTROL**

### **PART 1 - GENERAL**

#### **1.1 THE REQUIREMENT**

- A. The CONTRACTOR shall provide for erosion control during construction. All sedimentation from on-site drainage shall be caught on-site.
- B. The WORK under this Section includes providing all labor, materials, tools and equipment necessary to construct and maintain erosion control works; including but not limited to, silt fences, settling ponds, hay or straw bale check dams, ditches, etc.

### **PART 2 - PRODUCTS**

- 2.1 MATERIALS. Materials shall be suitable for the intended use and perform effectively to control silt and surface erosion. All materials shall remain the property of the CONTRACTOR.

### **PART 3 - EXECUTION**

#### **3.1 GENERAL**

- A. The CONTRACTOR shall install temporary erosion control structures as necessary and/or as directed by the ENGINEER. They shall be maintained in effective operating condition at all times. Settling ponds and silt fences shall be cleaned whenever they have become half-filled with silt or debris, and other items shall be cleaned, repaired, or replaced as necessary.
- B. Temporary erosion control structures shall remain in place until replaced by permanent erosion control WORK, or until the ENGINEER approves their removal.
- C. All temporary erosion control work shall be incidental to the other items in the contract. The CONTRACTOR shall be responsible for all permits required near streams and water bodies and, therefore, shall be responsible for the quality of the run-off water from the Project site and for any fine and penalties resulting from the construction operation.
- D. The CONTRACTOR shall submit an erosion control plan to the ENGINEER, prior to beginning any WORK at the Project site. No WORK at the Project site will be permitted until approval of this plan has been obtained from the governing agency or agencies.

**END OF SECTION**

## SECTION 01600 - MATERIALS AND EQUIPMENT

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. The word "Products," as used herein, is defined to include purchased items for incorporation into the WORK, regardless of whether specifically purchased for project or taken from CONTRACTOR's stock of previously purchased products. The word "Materials," is defined as products which must be substantially cut, shaped, worked, mixed, finished, refined, or otherwise fabricated, processed, installed, or applied to form units of work. The word "Equipment" is defined as products with operational parts, regardless of whether motorized or manually operated, and particularly including products with service connections (wiring, piping, and other like items). Definitions in this paragraph are not intended to negate the meaning of other terms used in Contract Documents, including "specialties," "systems," "structure," "finishes," "accessories," "furnishings," special construction," and similar terms, which are self-explanatory and have recognized meanings in the construction industry.
- B. Neither "Products" nor "Materials" nor "Equipment" includes machinery and equipment used for preparation, fabrication, conveying and erection of the WORK.

#### 1.2 QUALITY ASSURANCE

- A. Source Limitations: To the greatest extent possible for each unit of WORK, the CONTRACTOR shall provide products, materials, or equipment of a singular generic kind from a single source.
- B. Compatibility of Options: Where more than one choice is available as options for CONTRACTOR's selection of a product, material, or equipment, the CONTRACTOR shall select an option which is compatible with other products, materials, or equipment already selected. Compatibility is a basic general requirement of product/material selections.

- 1.3 **PRODUCT DELIVERY/STORAGE/HANDLING.** The CONTRACTOR shall deliver, handle, and store products in accordance with manufacturer's written recommendations and by methods and means which will prevent damage, deterioration, and loss including theft. Delivery schedules shall be controlled to minimize long-term storage of products at site and overcrowding of construction spaces. In particular, the CONTRACTOR shall ensure minimum holding or storage times for products recognized to be flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other sources of loss.

#### 1.4 TRANSPORTATION AND HANDLING

- A. Products shall be transported by methods to avoid product damage and shall be delivered in undamaged condition in manufacturer's unopened containers or packaging.
- B. The CONTRACTOR shall provide equipment and personnel to handle products, materials, and equipment by methods to prevent soiling and damage.
- C. The CONTRACTOR shall provide additional protection during handling to prevent marring and otherwise damaging products, packaging, and surrounding surfaces.

## SECTION 01600 - MATERIALS AND EQUIPMENT

### 1.5 STORAGE AND PROTECTION

- A. Products shall be stored in accordance with manufacturer's written instructions, with seals and labels intact and legible. Sensitive products shall be stored in weather-tight climate controlled enclosures and temperature and humidity ranges shall be maintained within tolerances required by manufacturer's written instructions.
- B. For exterior storage of fabricated products, they shall be placed on sloped supports above ground. Products subject to deterioration shall be covered with impervious sheet covering; ventilation shall be provided to avoid condensation.
- C. Loose granular materials shall be stored on solid surfaces in a well-drained area and shall be prevented from mixing with foreign matter.
- D. Storage shall be arranged in a manner to provide access for maintenance and inspection. The CONTRACTOR shall periodically inspect to assure products are undamaged and are maintained under required conditions.

### 1.6 MAINTENANCE OF STORAGE

- A. Stored products shall be periodically inspected on a scheduled basis. The CONTRACTOR shall maintain a log of inspections and shall make said log available to the ENGINEER on request.
- B. The CONTRACTOR shall verify that storage facilities comply with manufacturer's product storage requirements.
- C. The CONTRACTOR shall verify that manufacturer-required environmental conditions are maintained continually.
- D. The CONTRACTOR shall verify that surfaces of products exposed to the elements are not adversely affected and that any weathering of finishes does not occur.
- E. For mechanical and electrical equipment, the CONTRACTOR shall provide a copy of the manufacturer's service instructions with each item and the exterior of the package shall contain notice that instructions are included.
- F. Products shall be serviced on a regularly scheduled basis, and a log of services shall be maintained and submitted as a record document prior to acceptance by the OWNER in accordance with the Contract Documents.

**PART 2 - PRODUCTS (Not Used)**

**PART 3 - EXECUTION (Not Used)**

**END OF SECTION**

## SECTION 01700 - PROJECT CLOSE-OUT

### PART 1 – GENERAL

- 1.1 FINAL CLEAN-UP. The CONTRACTOR shall promptly remove from the vicinity of the completed work, all rubbish, unused materials, concrete forms, construction equipment, and temporary structures and facilities used during construction. Final acceptance of the WORK by the OWNER will be withheld until the CONTRACTOR has satisfactorily complied with the foregoing requirements for final clean-up of the project site.
- 1.2 CLOSEOUT TIMETABLE. The CONTRACTOR shall establish dates for equipment testing, acceptance periods, and on-site instructional periods (as required under the Contract). Such dates shall be established not less than one week prior to beginning any of the foregoing items, to allow the OWNER, the ENGINEER, and their authorized representatives sufficient time to schedule attendance at such activities.
- 1.3 FINAL SUBMITTALS. The CONTRACTOR, prior to requesting final payment, shall obtain and submit the following items to the ENGINEER for transmittal to the OWNER:
1. Written guarantees, where required.
  2. Maintenance stock items; spare parts, special tools, where required.
  3. Completed record drawings.
  4. Certificates of inspection and acceptance by governing agencies having jurisdiction.
  5. Releases from all parties who are entitled to claims against the subject Project, property, or improvement pursuant to the provisions of law.
  6. Completed Certificate of Compliance and Release for all contractors involved in the WORK. Submit the original signed document to Brad Ryan, Borough Manager.
- 1.4 MAINTENANCE AND GUARANTEE
- A. The CONTRACTOR shall comply with the maintenance and guarantee requirements contained in Article 13 of the General Conditions.
  - B. Replacement of earth fill or backfill, where it has settled below the required finish elevations, shall be considered as a part of such required repair work, and any repair or resurfacing constructed by the CONTRACTOR which becomes necessary by reason of such settlement shall likewise be considered as a part of such required repair work unless the CONTRACTOR shall have obtained a statement in writing from the affected private owner or public agency releasing the OWNER from further responsibility in connection with such repair or resurfacing.
  - C. The CONTRACTOR shall make all repairs and replacements promptly upon receipt of written order from the OWNER. If the CONTRACTOR fails to make such repairs or replacements promptly, the OWNER reserves the right to do the WORK and the CONTRACTOR and his surety shall be liable to the OWNER for the cost thereof.
- 1.5 BOND. The CONTRACTOR shall provide a bond to guarantee performance of the provisions contained in Paragraph "Maintenance and Guarantee" above, and Article 13 of the General Conditions.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION (Not Used)

**SECTION 01700 - PROJECT CLOSE-OUT**

**CERTIFICATE OF COMPLIANCE AND RELEASE**

PROJECT: \_\_\_\_\_  
CONTRACT NO: \_\_\_\_\_

The CONTRACTOR must complete and submit this to the OWNER with respect to the entire contract.

Completed forms may be submitted upon completion of the Project. All requirements and submittals must be met before final payment will be made to the CONTRACTOR.

*I certify that the following and any referenced attachments are true:*

- All WORK has been performed, materials supplied, and requirements met in accordance with the applicable Drawings, Specifications, and Contract Documents.
- All Suppliers and Subcontractors have been paid in full with no claims for labor, materials or other services outstanding. If all Subcontractors and suppliers are not paid in full, please explain on a separate sheet.
- All employees have been paid not less than the current prevailing wage rates set by the State of Alaska (or U.S. Department of Labor, as applicable).
- All equal employment opportunity, certified payroll and other reports have been filed in accordance with the prime contract.
- The attached list of Subcontractors is complete (required from CONTRACTOR). The OWNER was advised and approved of all Subcontractors before WORK was performed and has approved any substitutions of Subcontractors.

*I understand it is unlawful to misrepresent information in order to receive a payment which would otherwise be withheld if these conditions were not met. I am an authorized agent of this firm and sign this freely and voluntarily. The foregoing statements are true and apply to the following project contractor.*

\_\_\_\_\_  
Firm Name

Capacity: CONTRACTOR

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

Return completed form to: Borough Manager, Municipality of Skagway, P.O. Box 415, Skagway, AK 99840.

**END OF SECTION**

## **SECTION 01704 - FINAL CLEAN-UP AND SITE RESTORATION**

### **PART 1 - GENERAL**

- 1.1 DESCRIPTION. The WORK under this Section includes providing all supervision, labor, materials, tools and equipment necessary for final clean-up and restoration of all areas disturbed by construction activities, to a condition equal to, or better than, before construction started. This does not include clean-up or restoration incidental to, or directly provided for by, other construction items.

### **PART 2 - PRODUCTS**

- 2.1 MATERIALS. Any materials required shall conform to the appropriate Section of these Specifications.

### **PART 3 - EXECUTION**

#### **3.1 CONSTRUCTION**

- A. The CONTRACTOR shall clean up all sites disturbed during construction of the project. This includes removal of all construction equipment, disposal of all excess materials, disposal of all rubbish and debris, removal of all temporary structures, and grading of the sites so that no standing water is evident.

**END OF SECTION**

## **SECTION 02060 – DEMOLITION AND DISPOSAL**

### **PART 1 - GENERAL**

- 1.1 DESCRIPTION. WORK under this Section shall include all labor, materials, tools and equipment necessary for the demolition, salvage and proper offsite disposal or storage of all items as designated herein and as shown on the plans. The CONTRACTOR shall provide an appropriate disposal site for all items designated to be disposed. Demolition and disposal methods shall meet all local, state and federal regulations.

### **PART 2 - PRODUCTS (Not Used).**

### **PART 3 - EXECUTION**

#### **3.1 EXAMINATION AND PREPARATION**

- A. Examine conditions on site with ENGINEER and OWNER prior to commencement of WORK.
- B. Conduct demolition to minimize interference with adjacent structures and interruption to public services.
- C. Cease operations immediately if adjacent structures appear to be in danger and notify ENGINEER. Do not resume operations until directed by ENGINEER.

#### **3.2 DEMOLITION AND DISPOSAL**

- A. The CONTRACTOR shall remove and dispose of all items as shown on the plans.
- B. All items designated for salvage shall be delivered to an OWNER provided nearby uplands location.
- C. Demolish and dispose all other incidental and miscellaneous items as required to complete the project.
- D. Place construction signs and barricades as required to prevent public entry into WORK area.
- E. Repair any damage to existing facilities designated to remain.

**END OF SECTION**



**SECTION 02202- EXCAVATION AND EMBANKMENT**

**PART 1 - GENERAL**

1.1 DESCRIPTION. The WORK under this Section includes providing all labor, materials, tools and equipment necessary for excavation and embankment construction to the lines, grades and cross sections indicated in the Plans or as directed by the ENGINEER.

**PART 2 - PRODUCTS**

2.1 EXCAVATION. All excavation shall be unclassified excavation, and shall consist of excavation and disposal or use of all materials, of whatever character, encountered in the WORK.

2.2 CLASS A SHOT ROCK BORROW. Class A shot rock borrow shall consist of hard angular and blasted quarry rock having a percentage of wear of not more than 50 at 1,000 revolutions, as determined by ASTM C535. Class A shot rock borrow shall meet the following gradation.

SIEVE SIZE	% PASSING BY WEIGHT
6-Inch	100
4-Inch	70 – 100
2-Inch	30 – 60
No. 4	0 – 10
No. 200*	0 – 2

\*Gradation shall be determined on that portion passing the 3-inch screen.

**PART 3 – EXECUTION**

3.1 EXCAVATION

- A. Clearing and grubbing in excavation areas must be completed prior to beginning excavation operations.
- B. Excavations shall be reasonably smooth and uniform to the lines, grades and cross sections shown in the Plans or as directed by the ENGINEER. Excavations shall be conducted to insure that material outside of excavation limits remains undisturbed.
- C. Excavations shall be protected from erosion and maintained to drain freely at all times.
- D. Where excavation to the limits indicated on the Plans encounters unsuitable underlying material, the ENGINEER may require the CONTRACTOR to remove the unsuitable material and backfill with approved material. The CONTRACTOR shall allow time to take the necessary cross section measurements before backfill is placed.
- E. The CONTRACTOR is responsible for securing waste disposal sites if none are indicated on the Plans. The CONTRACTOR shall obtain the written permission of the Landowner for use of all disposal sites, and shall either obtain any required permits or assure that others have obtained them. If requested by the ENGINEER, the CONTRACTOR shall furnish the permit numbers of all required permits for the disposal sites. The cost of securing such sites shall be borne by the CONTRACTOR.
- F. If the CONTRACTOR fails to comply with the provisions of any Municipality ordinance or permit pertaining to waste disposal or disposal sites; the OWNER shall have the right,

## SECTION 02202- EXCAVATION AND EMBANKMENT

after giving 30 days written notice, to bring the disposal sites into compliance and collect the cost of the work from the CONTRACTOR, either directly or by withholding monies otherwise due under the Contract.

- G. Temporary storage of useable or suitable excavation is the responsibility of the CONTRACTOR, and no additional payment will be made.
- H. The CONTRACTOR shall conduct all operations to prevent contaminating useable excavation with unsuitable material.
- I. When frozen material is excavated and meets all other requirements for embankment material, it shall be allowed to thaw and drain prior to placing in the embankment. This material will be considered useable excavation and no additional payment will be made.
- J. The CONTRACTOR shall provide added care including bracing and shoring as required when excavating adjacent to existing retaining walls, fences and buildings. Damage caused to existing walls, fences and buildings by the CONTRACTOR shall be repaired at the CONTRACTOR's expense.

### 3.2 EMBANKMENT

- A. Embankments shall be constructed to a reasonably smooth and uniform shape conforming to the lines, grades and cross sections indicated on the Plans or as directed by the ENGINEER.
- B. The underlying ground shall be properly prepared and graded prior to placing embankment material. Clearing and grubbing in embankment areas must be completed prior to embankment operations. Debris shall be removed and surface depressions or holes shall be filled with suitable material to a level uniform surface and compacted before the embankment is constructed.
- C. When embankment is to be placed on hillsides steeper than a 4:1 slope, new embankment is to be placed alongside existing embankments, or embankments are to be built half width at a time; the foundation shall first be prepared by constructing benches of sufficient width to accommodate placing and compacting equipment. Each bench shall begin at the intersection of the original ground and the vertical side of the previous cut. Material so excavated and suitable for embankment construction shall be incorporated into the new embankment. Benching is incidental to other items in the contract and no direct payment will be made therefore.
- D. Wherever an existing compacted roadway surface containing granular material lies within three feet of the new embankment surface, such existing roadway shall be scarified to a depth of six inches and incorporated into the first layer of embankment.
- E. Embankments over swampy ground may be constructed by end dumping an initial lift of sufficient depth to support hauling and spreading equipment.
- F. Embankments shall meet the requirements as defined in Part 3.1 Excavation.
- G. The finish subgrade surface shall not vary more than 0.1-foot when tested using a 10-foot straightedge, nor more than 0.1-foot from established grade. Additionally, the algebraic

## **SECTION 02202- EXCAVATION AND EMBANKMENT**

average of all deviations from established finished subgrade elevations taken at 100-foot intervals shall be less than 0.05-foot.

### **3.3 EMBANKMENTS CONSTRUCTED WITH MOISTURE DENSITY CONTROL.**

Except for embankments constructed predominantly of rock fragments or boulders, all embankments shall be constructed with moisture density control. Embankments shall be placed in horizontal layers not to exceed eight inches in depth, loose measurement, for the full width of the embankment, except as required for traffic, and shall be compacted before the next layer is placed. Embankments shall be compacted at the approximate optimum moisture content to not less than 95% of the maximum density as determined by AASHTO T 180 method D or Alaska T-12. Embankment materials may require drying or moistening to bring the moisture content near to optimum. In place field densities will be determined by Alaska T-3 or T-11. Sufficient time shall be allowed between layers to allow for field density tests.

### **3.4 EMBANKMENTS CONSTRUCTED WITH CLASS A SHOT ROCK BORROW.**

Class A Shot Rock Borrow shall not be dumped in final position but shall be deposited on the fill and distributed by blading or dozing so that voids, pockets and bridging will be reduced to a minimum. Intervening spaces and interstices shall be filled with smaller stones and earth to form a dense, well-compacted embankment. Lift thickness shall not exceed 12-inches. Hauling equipment shall be uniformly routed over the entire width of the embankment. Compaction shall be accomplished by a minimum level of compactive effort consisting of 6 complete coverage passes with a 10-ton vibratory steel drum roller suitably equipped by the manufacturer for compacting shot rock materials.

**END OF SECTION**

**SECTION 02204 - BASE COURSE**

**PART 1- GENERAL**

1.1 DESCRIPTION

- A. The WORK under this section includes providing all labor, materials, tools and equipment necessary for furnishing and placing one or more layers of aggregate base or leveling course on a prepared surface to the lines and grades shown on the Plans.

**PART 2- PRODUCTS**

2.1 MATERIAL

- A. Aggregate base course shall consist of crushed gravel or crushed stone, conforming to the quality requirements of AASHTO M 147. The aggregate shall be free from lumps, balls of clay, or other objectionable matter, and shall be durable and sound.
- B. Base course material shall conform to one of the following gradations as specified:

<u>BASE COURSE GRADATIONS</u>								
(Percent passing by weight)								
<u>Sieve Designation</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>C-1</u>	<u>D</u>	<u>D-1</u>	<u>E</u>	<u>E-1</u>
4	100							
2	85-100	100						
1 1/2				100				
1			100	70-100		100		
3/4				60-90	100	70-100		100
3/8				45-75		50-80		
No. 4	10-30	30-70	40-75	30-60	45-80	35-65		45-80
No. 8				22-52		20-50		32-80
No. 10			25-55		30-65			
No. 40				8-30		8-30		
No. 200	0-3	3-10	4-10	0-6	4-12	0-6	0-6	0-6

- C. For gradings C, D, & E, at least 50% by weight of the particles retained on the No. 4 sieve shall have at least one fractured face as determined by Alaska T-4.
- D. For gradings A, C-1, D-1 & E-1, at least 70% by weight of the particles retained on a No. 4 sieve shall have at least one fractured face as determined by Alaska T-4.

**PART 3- EXECUTION**

3.1 CONSTRUCTION

- A. The CONTRACTOR shall salvage and reuse all existing base course materials prior to providing new base course material.
- B. No base course materials may be placed within defined surcharge limits as shown on the

## SECTION 02204 - BASE COURSE

Plans prior to completion of the surcharge period and removal of surplus surcharge material.

- C. Prior to placement of the base course, the underlying surface shall be prepared by dressing, shaping, wetting or drying, and compacting of the underlying material to a minimum density of 95% as determined by AASHTO T 180-D or as specified under Section 02202 – Excavation. Surfaces shall be cleaned of all foreign substances and debris.
- D. Any ruts or soft yielding spots that may appear shall be corrected by loosening and removing unsatisfactory material and adding approved material as required, reshaping, and recompacting the affected areas to the lines and grades indicated on the plans. If required by the ENGINEER, the CONTRACTOR shall proof load questionable areas with a loaded truck or other piece of equipment approved by the ENGINEER.
- E. Blue tops shall be set to the top of base course. They shall be set by the CONTRACTOR at breaks in grade and on even grade at intervals not to exceed 50', with additional stakes at vertical curves.
- F. Base course material shall be deposited and spread in a uniform layer to the required grades, and to such loose depth that when compacted to the density required, the thickness will be as indicated on the plans. Portions of the layer which become segregated shall be removed and replaced with a satisfactory mixture, or shall be remixed to the required gradation.
- G. The maximum compacted thickness of any one layer shall not exceed six inches. If the required compacted depth exceeds six inches, the base shall be constructed in two or more layers of approximately equal thickness. Each layer shall be shaped and compacted before the succeeding layer is placed.
- H. The base course shall be compacted to at least 95% of maximum density as determined by AASHTO T 180-D. In places not accessible to rolling equipment, the mixture shall be compacted with hand tamping equipment.
- I. Blading, rolling, and tamping shall continue until the surface is smooth and free from waves and irregularities. If at any time the mixture is excessively moistened, it shall be aerated by means of blade graders, harrows, or other approved equipment, until the moisture content is such that the surface can be recompacted and finished as above.
- J. The finished surface of the base course, when tested using a 10-foot straightedge, shall not show any deviation in excess of 3/8-inch between two contact points. The finish surface shall not vary more than 1/2-inch from established grade. Additionally, the algebraic average of all deviations from established grade of the finish base course surface elevations taken at 50-foot intervals shall be less than 0.02-foot.
- K. The initial density test at any location will be paid for by the OWNER. If the initial test shows that the material compaction is not as specified, the CONTRACTOR shall modify the compaction methods used, as approved by the ENGINEER, and have the material retested until the tests show that the compaction meets the specification requirements.

**SECTION 02204 - BASE COURSE**

All tests, after the initial test at any given location, shall be paid for by the CONTRACTOR.

**END OF SECTION**

## SECTION 02205 – ARMOR ROCK

### PART 1 - GENERAL

#### 1.1 DESCRIPTION

- A. The WORK under this Section includes providing all labor, materials, tools and equipment necessary for furnishing and installing a protective covering of stone, as shown on the Plans, or as directed by the ENGINEER.

### PART 2 - PRODUCTS

#### 2.1 MATERIALS

- A. Stone for this work shall be hard angular quarry stones, having a percentage of wear of not more than 50 at 1,000 revolutions as determined by ASTM C535. The least dimension of any piece of stone shall be not less than 1/3 of its greatest dimension. Stones shall meet the following gradation based on the number of stones method of grading as described below:

##### Class I

No more than 10% of the stones by total number shall weigh more than 50 pounds per piece and no more than 50% by total number of the stones shall weigh less than 25 pounds per piece. The stones shall be evenly graded.

##### Class II

No more than 10% of the stones by total number shall weigh more than 400 pounds per piece and no more than 15% by total number of the stones shall weigh less than 25 pounds per piece. The stones shall be evenly graded and a minimum of 50% by total number of the stones shall weigh 200 pounds or more per piece.

##### Class III

No more than 10% of the stones by total number shall weigh more than 1,400 pounds per piece and no more than 15% of the stones by total number shall weigh less than 25 pounds per piece. The stones shall be evenly graded and a minimum of 50% of the stones by total number shall weigh 700 pounds or more per piece.

### PART 3 - EXECUTION

#### 3.1 GENERAL

- A. Foundation or toe trenches and other necessary excavation shall be completed by the CONTRACTOR and approved by the ENGINEER before the placing of armor rock commences. Slopes to be protected with armor rock shall be free of brush, trees, stumps and other objectionable material, and shall be dressed to a reasonably smooth surface.
- B. Unprotected embankment and slopes are subject to erosion from wave action at this site. Placement of armor rock shall be scheduled to provide protection against erosion of the underlying embankment and excavated slopes at all times.
- C. Armor rock shall be uniformly placed to its full course thickness in one operation on prepared slopes and in such a manner to avoid displacing underlying material. Placement shall proceed up the slope from the toe. Placement by end dumping methods from the

## SECTION 02205 – ARMOR ROCK

top of the slope will not be allowed.

- F. Armor rock shall be placed and distributed by mechanical means to provide a uniform mass of stones. All armor rock shall be so placed and distributed that there are no large accumulation or area composed mainly of either the larger or smaller sizes of stones. Segregated areas consisting predominantly of smaller or larger stones shall be adjusted and redistributed by mechanical means.
- G. All stones shall be placed uniformly to provide a flat surface approximately two inches (2") below adjacent concrete ramp planks. Sort and manipulate stones by mechanical equipment until acceptable by the ENGINEER. Adjacent stones shall be placed within one inch vertical tolerances of each other. Sort all stones prior to placement and place flat face at finish template plane. Manipulate, consolidate and tamp shoulder and slopes as required to achieve flat, uniform planes.
- H. Undesirable voids shall be filled with smaller stones or spalls. The rock shall be manipulated sufficiently by means of an excavator, rock tongs, or other suitable equipment to secure a regular surface plane and mass stability.
- I. Armor rock shall be placed in conjunction with the construction of embankment to prevent erosion with only sufficient lag in construction of the armor rock protection as may be necessary to prevent mixture of the underlying materials with the armor rock.
- J. The CONTRACTOR shall provide a level compact area of sufficient size to dump and sort typical loads of riprap material for routine inspection and approval prior to placement. The CONTRACTOR shall provide assistance, including mechanical equipment, at no additional cost to the OWNER or ENGINEER, as required to sort, measure, and inspect individual stones intended for final placement and for the purpose of determining if the armor rock is within Specifications.
- K. Final acceptance of armor rock materials shall be in final location following field sorting, mechanical manipulation and placement.

**END OF SECTION**



## SECTION 02702 - CONSTRUCTION SURVEYING

### PART 1 - GENERAL

#### 1.1 DESCRIPTION

- A. The WORK under this Section includes providing all labor, materials, tools and equipment necessary to perform all surveying and staking necessary for the completion of the Project in conformance with the Plans and Specifications, including all calculations required to accomplish the WORK.
- B. The WORK shall include the staking, referencing and all other actions as may be required to preserve or restore land monuments and property corners which are situated within the Project area, and to establish monuments as shown on the Plans.

### PART 2 - PRODUCTS (Not Used)

### PART 3 - EXECUTION

#### 3.1 CONSTRUCTION

- A. All surveying involving property lines or monuments shall be done by, or under the direction of, a Registered Land Surveyor licensed to practice in the State of Alaska.
- B. The OWNER will supply information relative to the approximate locations of monuments and corners, but final responsibility for locations, referencing, and restoration shall rest with the CONTRACTOR.
- C. In the event the CONTRACTOR does not replace the survey monuments and property corners disturbed by the CONTRACTOR's operations, the OWNER may, after first notifying the CONTRACTOR, replace the monuments in question and the cost of such replacements shall be deducted from payments to the CONTRACTOR.
- D. The CONTRACTOR shall provide the OWNER with a copy of all surveyor's notes, if requested by the ENGINEER, prior to each Pay Request, which payment for Pay Item No. 2702.1, Construction Surveying, is increased from the previous Pay Request.
- E. The CONTRACTOR shall provide the OWNER with a copy of all surveyors' notes, prior to the request for final payment, and include the information on the record drawings.
- F. The CONTRACTOR shall obtain all information necessary for as-built plan production from actual measurements and observations made by the CONTRACTOR's own personnel, including Subcontractors, and submit this information to the ENGINEER.
- G. The CONTRACTOR shall use competent, qualified personnel and suitable equipment for the layout WORK required and shall furnish all stakes, templates, straightedges and other devices necessary for establishing, checking and maintaining the required points, lines and grades.
- H. The CONTRACTOR shall perform all staking necessary to delineate clearing and/or grubbing limits; all cross sections necessary for determination of excavation, embankment, including preliminary, intermediate and/or re-measure cross sections as may be required; all slope staking; all staking and all staking of culverts and drainage

## SECTION 02702 - CONSTRUCTION SURVEYING

structures, including the necessary checking to establish the proper location and grade to best fit the conditions on site; the setting of such finishing stakes as may be required; the staking, referencing and other actions as may be required to preserve or restore land monuments and property corners; and all other staking necessary to complete the project.

- I. The CONTRACTOR's field books shall be available for inspection by the ENGINEER at any time.
- J. The ENGINEER may randomly spot-check the CONTRACTOR's surveys, staking, and computations at the ENGINEER's discretion. After the survey, or staking, has been completed, the CONTRACTOR shall provide the ENGINEER with a minimum of 72 hours notice prior to performing any WORK, and shall furnish the appropriate data as required to allow for such random spot-checking. The OWNER assumes no responsibility for the accuracy of the WORK.
- K. The ENGINEER may make minor adjustments in grades and locations of improvements based on the staking information provided by the CONTRACTOR. The CONTRACTOR shall adjust the grade stakes as required to accommodate minor changes at no additional cost to the OWNER.

**END OF SECTION**

## SECTION 02893 - TIMBER BOARDING FLOAT

### PART 1 - GENERAL

#### 1.1 DESCRIPTION

- A. The WORK in this Section shall include all labor, materials, tools and equipment necessary for fabrication, handling, transport, and installation of the complete timber boarding float extension, including modification of the existing timber boarding float, along with the associated connecting hardware, and all other related Work in accordance with the requirements of the Contract Documents and as shown on the Plans.

#### 1.2 REFERENCES

- A. AWWA (American Wood Preservers Association), 2002 Standards
- B. WWPA (Western Wood Products Association) Western Lumber Grading Rules, 1998
- C. AISC (American Institute of Steel Construction) Code of Standard Practice - Manual of Steel Construction (ASD).
- D. ASTM (American Society of Testing Materials) Specifications

#### 1.3 SUBMITTALS

- A. Timber Fabrication and Assembly Shop Drawings for all fabricated timber items.
- B. Timber Float Assembly Drawings. Timber float Assembly Drawings shall illustrate and demonstrate all elements (timbers, steel weldments, assemblies, hardware, foam billets) as well as the location and position of the elements on the float.
- C. Timber Grading and Pressure Treatment Certification for all timbers utilized for fabrication of float components.
- D. Timber Treatment product for field treatment of float timbers. Submit product specifications from the manufacturer for field treating timbers.
- E. Structural Steel Submittals per Section 05120 – Metal Fabrication. Steel fabrication drawings must be approved by the ENGINEER prior to cutting, drilling and treatment of timbers. CONTRACTOR shall coordinate shop drawing submittals between float fabricator and steel fabricator so as to submit both timber and steel fabrication shop drawings simultaneously.
- F. Coated Polystyrene Flotation Billet Shop Drawings. Submit complete shop drawings illustrating geometry, chamfers, and any required notches for each billet type.
- G. Steel Pipe Hinge Assembly – Submit rubber bushing material specifications and a completely assembled hinge assembly sample consisting of a rubber bushing and a galvanized steel pipe hinge segment. Critical fit up tolerances will be verified with this sample.

## SECTION 02893 - TIMBER BOARDING FLOAT

- H. Non-Skid Coating - Submit manufacturer's published literature for specific product along with (2) samples which will demonstrate coarseness of applied product.
- I. Billet Coating Product Data – Provide technical data on billet coating product. Data shall include product description, color, performance characteristics and limitations.
- J. Float Corner Bumpers. Submit manufacturer information which shall include product description, product illustration, model number, dimensions, and proposed attachment method.
- K. Float Cleats. Submit manufacturer information which shall include material specifications, product illustration, model number, dimensions, and proposed attachment method.
- L. Float Handling and Assembly Plan - CONTRACTOR submit a float handling and assembly plan for review and approval, by the ENGINEER, prior to handling, transporting or assembling float units. Plan shall describe all lifting equipment and devices as well as proposed transport configuration of multiple float units.
- M. Float Fabricator's Quality Assurance Program - Submit copy of quality assurance program float fabricator proposes to use during the float fabrication process.

### PART 2 - PRODUCTS

2.1 MATERIALS - All materials for float components shall conform to the Design Contract Documents and as shown on the Design Plans. Purchase orders shall contain all necessary information to ensure that materials purchased will comply with the fore mentioned documents. The fabricator shall inspect all materials, upon arrival, for conformance with the purchase orders, and the fabricator shall confirm that mill certificates and test reports are provided and that they correctly identify the materials delivered. If a supplier proposes a substitute for any material, the proposed substitution shall be submitted to the ENGINEER for approval prior to commencing any work involving use of the proposed substitute material. Supplier must be prepared to supply materials as identified on the design documents if the proposal for a substitution is not approved by the ENGINEER.

- A. All glued-laminated members shall be manufactured with Coast Region Douglas Fir that conforms to AITC Standard No. 117-87 specifications and shall be manufactured in balanced combinations having equal design values for both the positive and negative bending. The glulam members shall have an industrial finish, shall be for exterior use and have design values equal to or exceeding the following when loaded perpendicular to the widest faces of the laminations.

Bending (Fb) = 2,200 psi

Horizontal Shear (Fv) = 165 psi

Modulus of Elasticity (E) = 1,700,000 psi

Glued-laminated timbers shall be pressure treated with ACZA per AWPA C-2 to a net dry salt retention of not less than 0.6 pounds per cubic foot. Fabrication and drilling of timber shall be completed as much as possible before pressure treatment. Field drilled holes, cuts and minor damaged areas shall be field treated per AWPA M-4, with an

## SECTION 02893 - TIMBER BOARDING FLOAT

ENGINEER approved treatment product. Glued-laminated timber ends that have been field cut after treatment shall be scatter nailed with 3-inch copper nails at 2 inches on-center each way in addition to field treatment. Bolt holes shall be 1/8 inch oversized.

- B. All sawn timber shall be surfaced four sides (S4S), unless otherwise noted on the Plans, and conform to No. 1 and better Coastal Region Douglas Fir, according to WCLIB Grading Rules. No individual timber shall fall outside the specified grade. Each piece of lumber shall be stamped with a grade mark, which identifies the grading and certification, and shall be so marked as to be legible after pressure treatment. All sawn timber shall be pressure treated. Sawn timber located above waterline shall be pressure treated with ACZA per AWWA C-2 to a net dry salt retention of not less than 0.6 pounds per cubic foot. Sawn timber located below waterline shall be pressure treated with ACZA per AWWA C-2 to a net dry salt retention of not less than 1.9 pounds per cubic foot. Fabrication and drilling of timber shall be done as much as possible before pressure treatment. Field drilled holes, cuts and minor damaged areas shall be field treated per AWWA M-4, with an ENGINEER approved treatment product. Bolt holes shall be 1/8 inch oversized.

Deck timbers shall be S1S2E, kerfed as shown on the plans, with 1/4-inch chamfered top edges. Only whole, full-width and full length deck timbers shall be installed on any float unit. Gap widths between installed deck timbers shall be a minimum of 1/8-inch and a maximum of 3/8-inch. As much as possible, deck timbers shall be evenly spaced along entire length of float unit. CONTRACTOR shall determine total number of deck boards required to achieve spacing requirements indicated above, and shall layout deck boards along entire length of each float unit prior to nailing of timbers. Aesthetics are important for deck timbers; consequently, fabricator should ensure deck material has minimal amount of wane.

- C. Plywood sheathing shall be APA STRUCTURAL I, C-C-PLUGGED EXT or better, shall be for exterior use, and conform to U.S. Product Standard PS 1-83. Plywood located below the waterline shall be pressure treated with ACZA per AWWA C-9 to a net dry salt retention of 1.9 pounds per cubic foot.
- D. Flotation billets shall be closed-cell, expanded polystyrene, in accordance with ASTM C578. Minimum requirements shall be as follows:
1. Density – between 0.9 and 1.0 pounds per cubic foot
  2. Contain not greater than 5% regrind material
  3. Compressive Strength - 10 psi minimum at 10% deformation
  4. Flexural Strength - 25 psi minimum
  5. 4% maximum water absorption by volume as tested by ASTM C-272
  6. All flotation billets shall be coated on all sides with “Polyshield SS-100”, or approved equal, coating of sixty-five (65) mils in thickness, minimum. Coating shall be spray applied and cured per manufacturer recommendations. Alternative coatings shall either meet or exceed the characteristics of this material and be acceptable to the governing agencies for construction in the marine environment.

All flotation billets shall be of one piece, as shown on the Plans, without laminations or glued joints. Billet dimensional tolerances shall be as follows: (Submit billet geometry for ENGINEER review)

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- 1. Width – Maximum of 1/4-inch gap between billet and adjacent, glulam beam.
- 2. Length – Maximum of 1/2-inch gap between billet and adjacent, glulam diaphragm.
  
- E. Miscellaneous steel plates and shapes shall be ASTM A36, galvanized per ASTM A123 or A153, and comply with Section 05120 - Metal Fabrication.
  
- F. Fabricated metal weldments and assemblies including pipe hinges and pile hoops shall comply with Section 05120 - Metal Fabrication.
  
- G. Bolts, piano hinge connection rods, and miscellaneous hardware shall comply with Section 05120 – Metal Fabrication.
  
- H. All Ultra High Molecular Weight (UHMW) Polyethylene components shall be manufactured from virgin polyethylene material, be U.V. stabilized and shall be partially cross-linked. UHMW components shall be black in color, unless otherwise noted, and edges chamfered as shown on Plans.
  
- I. Pipe Hinge Rubber Bushings shall comply with the following requirements:

<u>Property</u>	<u>Requirement</u>	<u>ASTM Test</u>
Min. Tensile Strength	2000 psi Min.	ASTM D412
Hardness-Shore A Durometer	70 +/- 5	ASTM D2240
Ultimate Elongation	300%	ASTM D412
Compression Set	25% max.	ASTM D395, Method B
Ozone Resistance	No Cracks	ASTM D1171, Method B
Water Resistance	10% Max. Swell	ASTM D471
Low Temp. Resistance	Non-Brittle	ASTM D2137, Method A
Heat Resistance		ASTM D573
Max. Change in Hardness	+10 pts.	
Max. Change in Tensile Strg	-25%	
Max. Change in Ult. Elong.	-25%	
Tear Resistance	200 ppi Min.	ASTM D624

Physical Constraints. - Fit-up of each pipe hinge connection is critical. Pipe hinge rubber bushings must fit snugly into pipe segments to not allow appreciable movement within the pipe. Contractor shall coordinate with bushing manufacturer and metal fabricator to produce sample bushings and a sample hinge assembly, complete with galvanized coating, and using pipe from the single batch of pipe proposed to be used for the project. This sample assembly shall be used to determine final bushing outside diameter required to achieve a fit that is snug-tight within the galvanized pipe. Initially fabricated bushings may need to be turned down, on a lathe, to achieve the final fit-up requirements. A sample bushing of the dimensions as determined by the method described above shall be submitted to the ENGINEER for approval prior to fabrication of bushings to be used for this project.

- J. Float Corner Bumpers shall be 5/8"x10" "Flexi-Fend" UHMW-PE, as manufactured by Polymer Industries, or approved equal. Color shall be black. Attachment of corner

## SECTION 02893 - TIMBER BOARDING FLOAT

bumpers shall use Type 316 stainless steel or hot-dip galvanized fasteners. Size, location, and number of attachment fasteners per corner bumper shall be as shown on the Plans.

- K. Non-Skid Coating. The top surfaces of all full piano hinges shall be coated with “*Sure Grip*”, or approved equal, in Safety Yellow, to a minimum 60 mil DFT. “*Sure-Grip*” is available from *Farwest Painting Manufacturing Company* in Tukwila, WA. The coating shall be applied in the shop, specifically per manufacturer’s recommendations. Finish shall have nape that provides adequate non-skid characteristics acceptable to industry standards. Damaged finish shall be cause for rejection. Supplier shall provide samples of coated, galvanized steel plate with various roughnesses to the ENGINEER for approval.
- L. All materials shall conform to good workmanship, acceptable industry standards and manufacturer’s recommendations.

### 2.2 DELIVERY, STORAGE, AND PROTECTION

- A. All timber shall be protected during transportation to and from treatment facilities. There shall be no mechanical damage to timbers from steel banding, handling, etc. Timber shall be stored above ground on pallets, platforms or other supports.
- B. All other float materials shall be protected during shipping and handling. Materials shall be stored above ground on pallets, platforms or other supports.
- C. Protect float timber and flotation billets during handling and transport to jobsite.

## PART 3 – EXECUTION

### 3.1 FABRICATION

- A. Quality Assurance. The float Fabricator must have an ongoing quality assurance program. At the option of the ENGINEER, the Fabricator shall submit a copy of their operational quality assurance program, and shall not fabricate any floats until the ENGINEER has approved this quality assurance program. The objectives of the quality assurance program are as follows:
  - 1. Completed products shall conform completely to all governing codes and specifications stipulated in the Design Contract Documents, and Plans.
  - 2. Quality Assurance Program is an integral part of the ongoing manufacturing activities of the Fabricator.

Although periodic inspections will be carried out by the ENGINEER, the purpose of these inspections is to note general conformance to the design documents. It is still the responsibility of the fabricator to produce a quality product, in complete conformance with the design documents, and to document and correct any non-conformance. All documentation, including that submitted, shall be kept on file by the Fabricator, for review, if requested by the OWNER or ENGINEER.

- B. Fabrication Facility. The fabrication facility shall provide the proper environment and physical conditions necessary for construction of high quality timber float units. The facility shall provide adequate work space, equipment, level working surfaces, and

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protection from direct sunlight, wind, and moisture. The Fabricator shall have the capability to carry out the following work in-house or on a contract basis:

- Design of lifting and erection devices not shown on the Drawings.
  - Preparation of Shop Fabrication Drawings.
  - Receiving, checking and storing of materials for the floats.
  - Dimensional checking and verification.
  - Resolution of non-conformities.
  - Documentation of all stages of work with capability of tracing all major components.
  - Handling, storing, shipping and delivery.
- C. The float units shall be assembled as shown on the Plans. All float units shall be clearly identified with the date of manufacture, and specific float designation per Plans. Any float materials damaged during transport and delivery and/or during handling and fabrication operations shall be repaired or replaced by the Fabricator, at the discretion of the ENGINEER, and at no additional cost to the OWNER.
- D. Walking surfaces of installed float units shall be level and flush with adjoining float units. Maximum height variation between adjoining surfaces shall be 1/8-inch.
- E. Deck of overall float unit shall be within the following level tolerances under design dead load:
1. Maximum transverse freeboard differential for float units shall be one inch.
  2. Maximum longitudinal freeboard differential for float units shall be one inch.
- F. The ENGINEER will randomly cut a 2-inch-by-2-inch sample of approximately 5 to 10 percent of the coated flotation billets to check for adequate thickness of coating. If thickness is insufficient, the manufacturer shall be prepared to apply more layers as necessary to obtain the required minimum thickness. The manufacturer is responsible for repairing the coating after samples have been taken. Repairs shall be accomplished by reapplication of coating to the exposed area.
- G. The manufacturer shall be required to perform quality control of the coated flotation billets, checking for adequate coating thickness and for the presence of any holes in the coating which expose the polystyrene. Application of the coating shall be accomplished with multiple layers or in such a manner as to minimize holes caused from trapped gases within the polystyrene.

### 3.2 TRANSPORT AND DELIVERY

- A. The CONTRACTOR shall assume full responsibility for any damages or losses resulting from the handling or transporting of float units and/or any float components during loading, shipping, transport and delivery to the fabrication and/or project site as well as the subsequent handling required on site for installation.
- B. Any float unit and/or float components damaged during transport and delivery and/or during any other handling operations prior to final acceptance shall be repaired or



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replaced by the CONTRACTOR at the discretion of the ENGINEER and at no additional cost to the OWNER.

### 3.3 INSTALLATION

- A. All float units shall be installed as shown in the Plans and/or to the highest industry standards if not fully shown on the Plans. All float connections are designed to accommodate the required vessel loads only when installed as a complete float system, as shown on the Plans. Damage to the float connection hardware and float structure will occur if floats are installed and left in place without the proper support and support structures around them. The CONTRACTOR shall repair and/or replace, at the OWNER's preference, and at no additional cost to the OWNER, any float unit and/or float components damaged due to improper support during installation.
- B. The CONTRACTOR shall field measure and verify all existing float dimensions and final hardware and timber dimensions, drill hole patterns and requirements to fit new materials to and around existing float attachments as required for the float extension. CONTRACTOR shall field verify all fabrication measurements prior to manufacture. CONTRACTOR shall field treat all bore holes and cuts in treated timbers per AWPA M-4 as required to alter new materials to fit existing conditions.
- C. All carpentry shall be performed by qualified workmen and shall be done in a professional, workman-like manner.
- D. Construction methods and products not specifically mentioned in these Contract Documents shall be utilized using reasonable care and the highest quality construction practices. Final inspection and acceptance of all work and products not specifically mentioned in these Contract Documents shall be made by the ENGINEER. Approval shall be based upon conformance to the Contract Documents, quality of workmanship, applicable industry standards, and pertinent manufacturer's recommendations.

**END OF SECTION**

**SECTION 03301 - STRUCTURAL CONCRETE**

**PART 1 - GENERAL**

1.1 DESCRIPTION

- A. The WORK under this Section includes providing all labor, materials, tools and equipment necessary for furnishing and installing portland cement concrete for structures in conformance with the Plans and Specifications.

**PART 2 - PRODUCTS**

2.1 PORTLAND CEMENT

- A. Portland Cement shall conform to the requirements of AASHTO M 85.
- B. Unless otherwise permitted by the ENGINEER, the product of only one mill of any one brand and type of portland cement shall be used on the project.

2.2 FINE AGGREGATE. Fine aggregate for portland cement concrete shall conform to the requirements of AASHTO M 6 with the following exceptions:

Delete section on deleterious substances and substitute the following:

The amount of deleterious substances shall not exceed the following limits:

- Friable particles percent by weight.....5 max.
- Coal and Lignite, percent by weight using a liquid of 1.95 specific gravity. Only material that is brownish- black shall be considered as coal or lignite .....0.5 max.
- Material passing the No. 200 sieve, percent by weight .....3.0 max.

Delete paragraph 4.2 of AASHTO M 6.

2.3 COARSE AGGREGATE. Coarse aggregate for portland cement concrete shall conform to the requirements of AASHTO M 80, Class A, with the following exceptions:

Delete section on deleterious substances and substitute the following:

The amount of deleterious substances shall not exceed the following limits:

- Coal and Lignite, percent by weight (only material that is brownish-black or black shall be considered coal or lignite.)..... 1.0 max.
- Material passing the No. 200 sieve..... 1.0 max.
- Thin-elongated pieces, percent by weight.  
(Length greater than 5 times average thickness)..... 15 max.
- Sticks and roots, percent by weight ..... 0.10 max.
- Friable Particles, percent by weight..... 0.25 max.
- Maximum loss from AASHTO T 96 shall be 50 percent.
- Maximum loss from AASHTO T 104 shall be 12 percent.

Add the following: AASHTO T-104 shall be performed using sodium sulfate solution.

2.4 JOINT FILLERS. Joint filler, of the type designated in the contract, shall conform to the following:

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1. Poured filler shall conform to AASHTO M 173 or AASHTO M 282 as specified.
2. Preformed fillers shall conform to AASHTO M 33 for bituminous type; AASHTO M 153 for sponge rubber (type I), cork (type II), and self-expanding cork (type III; AASHTO M 213 for non-extruding and resilient bituminous types and ASHTO M 220 for preformed elastomeric types as specified. The filler shall be punched to admit the dowels where called for on the plans. Joint filler shall be furnished in a single piece for the depth and width required for the joint unless otherwise authorized by the ENGINEER. When more than one piece is authorized for a joint, the abutting ends shall be fastened securely, and held accurately to shape, by stapling or other positive fastening satisfactory to the ENGINEER.
3. Foam filler shall be expanded polystyrene filler having a compressive strength of not less than 10 psi.
4. Hot-poured sealants for concrete and asphaltic pavements shall conform to ASTM D 3405.
5. Hot-poured elastomeric type sealant for concrete pavements shall conform to ASTM D 3406.
6. Cold-poured silicone type sealant for concrete pavements shall conform to Federal Specification TT-S-1543, Class A. The sealant shall be a one part, low-modulus silicone rubber with an ultimate elongation of 1,200 percent.

### 2.5 CURING MATERIAL

- A. Curing material shall conform to the following requirements as specified:
  1. Burlap Cloth made from Jute Kenaf AASHTO M 182
  2. Sheet Material for Curing Concrete AASHTO M 171
  3. Liquid Membrane-Forming Compounds AASHTO M 148 for Curing Concrete, Type I
- B. The requirements specified in AASHTO M 148 covering "Liquid Membrane-Forming Compounds for Curing Concrete" are modified by adding the following:
  1. Liquid membrane-forming compounds utilizing linseed oil shall not be used.

2.6 AIR ENTRAINING AGENTS. Air-entraining admixtures shall conform to the requirements of AASHTO M 154.

2.7 MIXING WATER. Unless otherwise permitted in writing by the ENGINEER, all water shall be obtained from the Municipality of Skagway potable water system.

2.8 REINFORCING STEEL. Unless specified otherwise, reinforcing shall conform to AASHTO M 31, and be of the grade designated on the plans or in the Specifications. Welded wire fabric shall conform to AASHTO M 55. Epoxy coated reinforcing bars shall conform to AASHTO M 284.

### 2.9 SHIPPING AND STORAGE OF CEMENT

- A. Cement may be shipped from pretested approved bins. The cement shall be well protected from rain and moisture, and any cement damaged by moisture or which fails to meet any of the specified requirements shall be rejected and removed from the WORK.

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- B. Cement stored by the CONTRACTOR for a period longer than 60 days in other than sealed bins or silos shall be retested before being used. Cement of different brands, types, or from different mills shall be stored separately.

### 2.10 COMPOSITION OF CONCRETE

- A. All Portland cement concrete shall be ready-mix, provided by an approved plant regularly engaged in the production of concrete, unless otherwise authorized in writing by the ENGINEER. Ready-mix concrete shall conform to the requirements of AASHTO M 157.
- B. The CONTRACTOR shall furnish the design mix to the ENGINEER for approval. The mix design shall be suitable for its intended use. Concrete shall be designed using an absolute volume analysis. The CONTRACTOR shall be responsible for having each mix laboratory tested. Prior to the start of production of any mix design, the CONTRACTOR shall submit test results and certifications for all materials, detailed mix design data and results of laboratory tests to the ENGINEER for approval. Approval by the ENGINEER will be based on apparent conformity to these Specifications. It shall remain the CONTRACTOR's responsibility during production to produce concrete conforming to the mix design and the minimum acceptance criteria in the contract. When requested by the ENGINEER, the CONTRACTOR shall submit samples of all materials for verification testing. Production shall not commence until the mix design is approved by the ENGINEER.
- C. Unless otherwise specified the design mix shall meet the following:
  - Minimum cement content 6 1/2 sacks (611 lb.) per C.Y.
  - Maximum water/cement ratio 5.75 gal/sack (0.51 ##/##)
  - 28 day compressive strength (f'c) as indicated on plans.
  - Slump 3"  $\pm$  1"
  - Entrained Air 4 to 7%
  - Coarse Aggregate AASHTO M 43, Gradation No. 67
  - Cement factors are based on 94-pound sacks
- D. The CONTRACTOR shall be responsible for producing and placing specification concrete with a cement content within a tolerance of 2%.
- E. The use of superplasticizers in the concrete mix to improve the workability of mixes with low water cement ratios will require prior written approval by the ENGINEER.
- F. The CONTRACTOR may, subject to prior approval in writing, use alternative sizes of coarse aggregate as shown in Table 1 of AASHTO M 43. If the use of an alternative size of coarse aggregate produces concrete which exceeds the permissible water-cement ratio above, thereby requiring additional cement above that specified, no compensation will be made to the CONTRACTOR for the additional cement.

### 2.11 SAMPLING AND TESTING

- A. Field tests of all materials will be made by the ENGINEER when deemed necessary, in accordance with the applicable Specifications. When the results of the field tests indicate the material does not conform to the requirements of the Specifications, the re-tests required by the ENGINEER shall be at the expense of the CONTRACTOR.

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- B. Materials that fail to meet contract requirements, as indicated by laboratory tests, shall not be used in the WORK. The CONTRACTOR shall remove all defective materials from the site.
- C. Types and sizes of concrete specimens shall be in accordance with ASTM C 31. Additional slump tests and/or test cylinders may be required at the discretion of the ENGINEER. Should the analysis of any test cylinder not meet the preceding requirements of Article 2.10, its representative concrete shall be removed and replaced at the CONTRACTOR's expense.
- D. Three copies of all test reports shall be furnished to the ENGINEER.

### 2.12 COLD WEATHER CONCRETE

- A. Concrete shall not be placed when the descending air temperature in the shade, away from artificial heat, falls below 40° F nor resumed before the ascending air temperature reaches 35°F, without specific written authorization. When the air temperature falls below 40° F, or is, in the opinion of the ENGINEER, likely to do so within a 24 hour period after placing concrete, the CONTRACTOR shall have ready on the job materials and equipment required to heat mixing water and aggregate and to protect freshly placed concrete from freezing.
- B. Concrete placed at air temperatures below 40°F shall have a temperature not less than 50°F nor greater than 70°F when placed in the forms. These temperatures shall be obtained by heating the mixing water and/or aggregate. Mixing water shall not be heated to more than 160°F.
- C. Binned aggregates containing ice or in a frozen condition will not be permitted nor will aggregates which have been heated directly by gas or oil flame or heated on sheet metal over an open fire. When aggregates are heated in bins, only steam-coil or water-coil heating will be permitted, except that other methods, when approved, may be used. If live steam is used to thaw frozen aggregate piles, drainage times comparable to those applicable for washed aggregates shall apply.
- D. When the temperature of either the water or aggregate exceeds 100° F, they shall be mixed together so that the temperature of the mix does not exceed 80° F at the time the cement is added.
- E. Any additives must have prior approval of the ENGINEER before being used.
- F. The use of calcium chloride is prohibited.
- G. When placing concrete in cold weather, the following precautions shall be taken in addition to the above requirements:
  - 1. Heat shall be applied to forms and reinforcing steel before placing concrete as required to remove all frost, ice, and snow from all surfaces which will be in contact with fresh concrete.

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2. When fresh concrete is to be placed in contact with hardened concrete, the surface of the previous pour shall be warmed to at least 35°F, thoroughly wet, and free water removed before fresh concrete is placed.
  3. Freshly placed concrete shall be maintained at a temperature of not less than 70°F for 3 days or not less than 50°F for 5 days, when Type I or II cement is used, and not less than 70°F for 2 days or not less than 50°F for 3 days, when Type III cement is used. The above requirements are not intended to apply during the normal summer construction season when air temperatures of 40°F or higher can reasonably be anticipated during the two-week period immediately following concrete placement, or until the concrete is no longer in danger from freezing.
- H. When temperatures below 20°F are not expected during the curing period and, in the opinion of the ENGINEER, no other adverse conditions, such as high winds, are expected, concrete temperatures may be maintained in thick concrete sections by retention of heat of hydration by means of adequately insulated forms.
- I. When, in the opinion of the ENGINEER, greater protection is required to maintain the specified temperature, the fresh concrete shall be completely enclosed and an adequate heat source provided. Such enclosure and heat source shall be so designed that evaporation of moisture from the concrete during curing is prevented. Precautions shall be taken to protect the structure from overheating and fire.
- J. At the end of the required curing period protection may be removed, but in such a manner that the drop in temperature of any portion of the concrete will be gradual and not exceed 30°F in the first 24 hours.
- K. For concrete placed within cofferdams and cured by flooding with water, the above conditions may be waived provided that the water in contact with the concrete is not permitted to freeze. Dewatering shall not be carried out until the ENGINEER determines that the concrete has cured sufficiently to withstand freezing temperatures and hydrostatic pressure.
- L. The CONTRACTOR shall be wholly responsible for the protection of the concrete during cold weather operations. Any concrete injured by frost action or overheating shall be removed and replaced at the CONTRACTOR's expense.

### 2.13 FORMS

- A. Forms shall be so designed and constructed that they may be removed without injuring the concrete.
- B. Unless otherwise specified, forms for exposed surfaces shall be made of plywood, hard-pressed fiberboard, sized and dressed tongue-and-groove lumber, or metal in which all bolt and rivet holes are countersunk, so that a plane, smooth surface of the desired contour is obtained. Rough lumber may be used for surfaces that will not be exposed in the finished structure. All lumber shall be free from knotholes, loose knots, cracks, splits, warps, or other defects affecting the strength or appearance of the finished structure. All forms shall be mortar tight, free of bulge and warp, and shall be cleaned thoroughly before reuse.

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- C. In designing forms and falsework, concrete shall be regarded as a liquid. In computing vertical loads a weight of 150 pounds per cubic foot shall be assumed. The lateral pressure for design of wall forms shall not be less than that given by the following formulas:

For walls with R not exceeding 7 feet per hour:

$$P = 150 + \frac{9000R}{T}, \text{ but not more than}$$

2000 p.s.f. or 150 h, whichever is less.

For walls with R greater than 7 feet per hour:

$$P = 150 + \frac{43,400}{T} + \frac{2800R}{T}, \text{ but not more}$$

than 2000 p.s.f. or 150 h, whichever is less.

Where:

P = lateral pressure for design of wall forms, p.s.f.

R = rate of placement, feet per hour

T = temperature of concrete in forms, °F

h = maximum height of fresh concrete in form, feet

- D. The above formulas apply to internally vibrated concrete placed at 10 feet per hour or less, without the use of retarding agents, and where depth of vibration is limited to 4 feet below the top of the concrete surface. The CONTRACTOR shall state the placement rate and minimum concrete temperature on the working Drawings for concrete form work. Deflection of plywood, studs, and walers shall not exceed 1/360 of the span between supports.
- E. Forms shall be so designed that placement and finishing of the concrete will not impose loads on the structure resulting in adverse deflections or distortions.
- F. The forms shall be so designed that portions covering concrete that is required to be finished may be removed without disturbing other portions that are to be removed later. As far as practicable, form marks shall conform to the general lines of the structure.
- G. When possible, forms shall be daylighted at intervals not greater than 10 feet vertically, the openings being sufficient to permit free access to the forms for the purpose of inspecting, and working.
- H. Metal ties or anchorages within the forms shall be so constructed as to permit their removal to a depth of at least 1 inch from the face without injury to the concrete. All fittings for metal ties shall be of such design that, upon their removal, the cavities which are left will be of the smallest possible size.
- I. All exposed edges 90° or sharper shall be chamfered 3/4 inch unless otherwise noted. Chamfering of forms for re-entrant angles shall be required only when specifically indicated on the plans.

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- J. Forms shall be inspected immediately prior to the placing of concrete. Dimensions shall be checked carefully and any bulging or warping shall be remedied and all debris and standing where forms appear to be braced insufficiently or built unsatisfactorily, either before or during placing of the concrete, the ENGINEER shall order the work stopped until the defects have been corrected.
- K. Forms shall be constructed true to line and grade. Clean-out ports shall be provided at construction joints.
- L. The construction of concrete slabs with permanent steel forms shall conform to the requirements of this specification and as shown on the plans. Removable forms may be substituted for permanent metal forms with no adjustment in prices.
- M. All forms shall be installed in accordance with approved fabrication and erection plans.
- N. Form sheets shall not be permitted to rest directly on the top of the stringer or floor beam flanges. Sheets shall be securely fastened to form supports and shall have a minimum bearing one inch in length at each end. Form supports shall be placed in direct contact with the flange or stringer or floor beam. All attachments shall be made by permissible welds, bolts, clips or other approved means.
- O. All porous forms shall be treated with non-staining form oil or saturated with water immediately before placing concrete.
- P. Falsework shall be built to carry the loads without appreciable settlement. Falsework that cannot be founded on solid footings must be supported by ample falsework piling. Falsework shall be designed to sustain all imposed loads.
- Q. Detail drawings of the falsework shall be submitted for review, but such review shall not relieve the CONTRACTOR of any responsibility under the contract for the successful completion of the structure.
- R. Forms and falsework shall not be removed without the consent of the ENGINEER. The ENGINEER's consent shall not relieve the CONTRACTOR of responsibility for the safety of the work. Blocks and bracing shall be removed at the time the forms are removed and in no case shall any portion of the wood forms be left in the concrete.
- S. To facilitate finishing, forms used on ornamental work, railings, parapets, and exposed vertical surfaces shall be removed in not less than 12 nor more than 48 hours, depending upon weather conditions. The side forms for arch rings, columns, and piers shall be removed before the members of the structure which they support are placed, so that the quality of the concrete may be inspected. All such side forms shall be removed before the removal of shoring from beneath beams and girders.
- T. In warm weather, falsework and forms shall remain in place under slabs, beams, girders and arches for 14 days after the day of last pour when Type I or Type II cement is used, or for 7 days when Type III cement is used. Forms for slabs having clear spans or cantilever spans of less than 10 feet may be removed after 7 days when Type I or Type II cement is used, or after 4 days when Type III cement is used. In cold weather, the length of time that forms and falsework are to remain in place shall be as approved.



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- U. Falsework supporting the deck of rigid frame structures shall not be removed until fills have been placed behind the vertical legs.
- V. No superstructure load shall be placed upon finished concrete until the ENGINEER so directs, but the minimum time allowed for the curing of structural concrete in the substructure before any load of the superstructure is placed thereon shall be 7 days when Type I or Type II cement is used and 2 days when Type III cement is used.

### PART 3 - EXECUTION

#### 3.1 GENERAL

- A. All concrete shall be placed before it has taken its initial set and, in any case, within 30 minutes after mixing. Concrete shall be placed in such manner as to avoid segregation of coarse or fine portions of the mixture, and shall be spread in horizontal layers when practicable. Special care shall be exercised in the bottom of slabs and girders to assure the working of the concrete around nests of reinforcing steel, so as to eliminate rock pockets or air bubbles. Enough rods, spades, tampers and vibrators shall be provided to compact each batch before the succeeding one is dumped and to prevent the formation of joints between batches.

Extra vibrating shall be done along all faces to obtain smooth surfaces. Care shall be taken to prevent mortar from splattering on forms and reinforcing steel and from drying ahead of the final covering with concrete.

- B. Concrete shall not be placed in slabs or other sections requiring finishing on the top surface when precipitation is occurring or when in the opinion of the ENGINEER precipitation is likely before completion of the finishing, unless the CONTRACTOR shall have ready on the job all materials and equipment necessary to protect the concrete and allow finishing operations to be completed.
- C. Troughs, pipes, or short chutes used as aids in placing concrete shall be arranged and used in such a manner that the ingredients of the concrete do not become separated. Where steep slopes are required, troughs and chutes shall be equipped with baffle boards or shall be in short lengths that reverse the direction of movement. All chutes, troughs, and pipe shall be kept clean and free of hardened concrete by flushing thoroughly with water after each run. Water used for flushing shall be discharged clear of the concrete in place. Troughs and chutes shall be of steel or plastic or shall be lined with steel or plastic and shall extend as nearly as possible to the point of deposit. The use of aluminum for pipes, chutes or tremies is prohibited. When discharge must be intermittent, a hopper or other device for regulating the discharge shall be provided.
- D. Dropping the concrete a distance of more than 5-feet or depositing a large quantity at any point and running or working it along the forms will not be permitted. The placing of concrete shall be so regulated that the pressures caused by wet concrete shall not exceed those used in the design of the forms.
- E. High frequency internal vibrators of either the pneumatic, electrical, or hydraulic type shall be used for compacting concrete in all structures. The number of vibrators used shall be ample to consolidate the fresh concrete within 15 minutes of placing in the forms. In all cases, the CONTRACTOR shall provide at least two concrete vibrators for each individual

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placement operation (one may be a standby), which shall conform to the requirements of these Specifications. Prior to the placement of any concrete, the CONTRACTOR shall demonstrate that the 2 vibrators are in good working order and repair and ready for use.

- F. The vibrators shall be an approved type, with a minimum frequency of 5,000 cycles per minute and shall be capable of visibly affecting a properly designed mixture with a 1 inch slump for a distance of at least 18 inches from the vibrator.
- G. Vibrators shall not be held against forms or reinforcing steel nor shall they be used for flowing the concrete or spreading it into place. Vibrators shall be so manipulated as to produce concrete that is free of voids, is of proper texture on exposed faces, and of maximum consolidation. Vibrators shall not be held so long in one place as to result in segregation of concrete or formation of laitance on the surface.
- H. Concrete shall be placed continuously throughout each section of the structure or between indicated joints. If, in an emergency, it is necessary to stop placing concrete before a section is completed, bulkheads shall be placed as the ENGINEER may direct and the resulting joint shall be treated as a construction joint.
- I. The presence of areas of excessive honeycomb may be considered sufficient cause for rejection of a structure. Upon written notice that a given structure has been rejected, the rejected work shall be removed and rebuilt, in part or wholly as specified, at the CONTRACTOR's expense.

### 3.2 PUMPING CONCRETE

- A. Concrete may be placed by pumping provided the CONTRACTOR demonstrates that the pumping equipment to be used will effectively handle the particular class of concrete with the slump and air content specified and that it is so arranged that no vibrations result that might damage freshly placed concrete. The operation of the pump shall be such that a continuous stream of concrete without air pockets is produced.
- B. When pumping is completed, the concrete remaining in the pipeline, if it is to be used, shall be ejected in such a manner that there will be no contamination of the concrete or separation of the ingredients. After this operation, the entire equipment shall be thoroughly cleaned. Slump tests shall be taken at the discharge end of the pipe.

3.3 COLUMNS. Concrete in columns shall be placed in one continuous operation unless otherwise permitted. The concrete shall be allowed to set a least 12 hours before caps are placed.

### 3.4 SLAB AND GIRDER SPANS

- A. Slabs and girders having spans of 30 feet or less shall be cast in one continuous operation.
- B. Girders spanning more than 30 feet may be cast in 2 operations, the first operation being the casting of the girder stems to the bottom of the slab haunches. Shear keys shall be provided for by inserting oiled timber blocks to a depth of at least 1-1/2 inches in the fresh concrete at the top of each girder stem. A sufficient number of blocks shall be used to cover uniformly about 1/2 the top surface of the girder stem and the blocks shall be removed as soon as the concrete has set sufficiently to retain their shape. The period between the first or girder casting and the second or slab casting shall be at least 24 hours.

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Immediately before the second casting, the CONTRACTOR shall check all falsework for shrinkage and settlement and shall tighten all wedges to insure minimum deflection of the stems due to the added weight of the slab.

### 3.5 SLABS ON STEEL BEAMS

- A. A concrete slab on simple steel girder spans may be placed in not more than three sections with the first section centered on the span.
- B. On truss spans or continuous girders, the concrete slab shall be placed as shown on the plans or as directed by the ENGINEER.

### 3.6 CONCRETE DEPOSITED UNDER WATER

- A. If conditions render it impossible or inadvisable in the opinion of the ENGINEER to dewater excavations before placing concrete, the CONTRACTOR shall deposit under water, by means of a tremie or pump, a seal course of concrete of sufficient thickness to thoroughly seal the cofferdam. The concrete shall be carefully placed in a compact mass and shall not be disturbed after being deposited. Still water shall be maintained at the point of deposit.
- B. A tremie shall consist of a watertight tube having a diameter of not less than 10 inches with a hopper at the top. When a batch is dumped into the hopper, the flow of concrete shall be induced by slightly raising the discharge end, always keeping it in the deposited concrete.
- C. Tremie tubes or pump discharge tubes used to deposit concrete under water shall be equipped with a device that will prevent water from entering the tube while charging the tube with concrete. Such tubes shall be supported so as to permit free movements of the discharge end over the entire top surface of the work and to permit rapid lowering, when necessary to retard or stop the flow of concrete. The tubes shall be filled by a method that will prevent washing of the concrete. The discharge end shall be completely submerged in concrete at all times and the tube shall contain sufficient concrete to prevent any water entry. The flow shall be continuous until the WORK is completed and the resulting concrete seal shall be monolithic and homogeneous.
- D. The exact thickness of the seal will depend upon the hydrostatic head, bond and spacing of piles, size of cofferdam, and other related factors, but in no case shall the seal be less than 2 feet in thickness, unless otherwise shown on the plans. Before dewatering, the concrete in the seal shall be allowed to cure for not less than five days after placing, or until the seal concrete has achieved a minimum compressive strength of 2500 psi based on test cylinders cured under the same conditions as the in situ concrete, whichever occurs first.
- E. If a seal which is to withstand hydrostatic pressure is placed in water having a temperature below 45°F, the curing time before dewatering shall be increased as directed.
- F. Periods of time during which the temperature of the water has been continuously below 38°F shall not be considered as curing time.
- G. After sufficient time has elapsed to insure adequate strength in the concrete seal, the cofferdam shall be dewatered and the top of the concrete cleaned of all scum, laitance and

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sediment. Before fresh concrete is deposited, local high spots shall be removed as necessary to provide proper clearance for reinforcing steel.

### 3.7 CONSTRUCTION JOINTS

- A. Construction joints shall be located where shown on the plans or as permitted by the ENGINEER. Construction joints shall be perpendicular to the principal lines of stress and in general shall be located at points of minimum shear.
- B. At horizontal construction joints, gage strips 1-1/2 inches thick shall be placed inside the forms along all exposed faces to give the joints straight lines. Before placing fresh concrete, the surfaces of construction joints shall be washed and scrubbed with a wire broom, drenched with water until saturated, and kept saturated until the new concrete is placed.
- C. Immediately prior to placing new concrete the forms shall be drawn tight against the concrete already in place. Concrete in substructures shall be placed in such manner that all horizontal construction joints will be truly horizontal and, if possible, in locations such that they will not be exposed to view in the finished structure. Where vertical construction joints are necessary, reinforcing bars shall extend across the joint in such a manner as to make the structure monolithic. Special care shall be taken to avoid construction joints through large surfaces which are to be treated architecturally.
- D. All construction joints shall be provided with concrete shear keys at least 1-1/2 inches deep and 1/3 of the concrete thickness in width, unless otherwise shown on the plans.

### 3.8 EXPANSION JOINTS

- A. Expansion joints shall be located and formed as required on the plans.
- B. Open Joints. Open joints shall be placed in the location shown on the plans and shall be formed. The form shall be removed without chipping or breaking the corners of the concrete. Reinforcement shall not extend across an open joint, unless so specified on the plans.
- C. Filled Joints. Unless otherwise shown on the plans, expansion joints shall be constructed with pre-molded expansion joint filler with a thickness equal to the width of the joint.
- D. The joint filler shall be cut to the same shape and size as the adjoining surfaces. It shall be fixed firmly against the surface of the concrete already in place in such manner that it will not be displaced when concrete is deposited against it.
- E. Immediately after the forms are removed, the expansion joints shall be inspected carefully. Any concrete or mortar that has sealed across the joint shall be removed.
- F. Joint sealer for use in deck joints shall be of the type shown on the plans conforming to the requirements of Article 1.2 of this Section. The faces of all joints to be sealed shall be free of foreign matter, paint, curing compound, oils, greases, dirt, free water, and laitance.
- G. Elastomeric Compression Seals. The joint seal shall be shaped as shown on the plans. It shall be installed by suitable hand or machine tools and thoroughly secured in place with a

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lubricant-adhesive recommended by the seal manufacturer. The lubricant-adhesive shall cover both sides of the seal over the full area in contact with the sides of the joint.

- H. The seal shall be in one piece for the full width of the joint. Any joints at curbs shall be sealed adequately with additional adhesive.
- I. The seal may be installed immediately after the curing period of the concrete. Temperature limitations of the lubricant-adhesive as guaranteed by the manufacturer shall be observed.
- J. Strip Seals. Expansion joint strip seals shall be as shown on the plans, and composed of a steel extrusion and an extruded strip seal. The steel shall conform to ASTM A242 or A588. The seal shall be manufactured of material conforming to the requirements of PART 2 of this Section. Strip seals shall be one-piece for the length of the joint.
- K. Installation of the expansion joints shall be in accordance with the manufacturer's recommendations, except that the joint opening shall be adjusted for the dimensions indicated on the plans.
- L. Steel Joints. The plates, angles, or other structural shapes shall be accurately shaped at the shop to conform to the section of the concrete slab. The fabrication and painting shall conform to the requirements of the specifications covering those items. Care shall be taken to insure that the surface in the finished plane is true and free of warping. Positive methods shall be employed in placing the joints to keep them in correct position during the placing of the concrete. The opening at expansion joints shall be that designated on the plans at normal temperature.

### 3.9 ANCHOR BOLTS

- A. Anchor bolt assemblies conforming to the details shown shall be accurately secured in positions shall be checked and any adjustments made as soon as the concrete has been placed.
- B. When pipe sleeves or pre-cast holes are provided, no water shall be allowed to freeze in the cavity. If frost causes cracks in the concrete, the entire placement shall be removed and replaced at the CONTRACTOR's expense. When anchor bolts are installed in pipe sleeves or pre-cast holes, the cavity shall be completely filled with grout at the time the grout pads are constructed or at the time the bearing assemblies or masonry plates are placed.

### 3.10 DRAINAGE AND WEEP HOLES

- A. Drainage holes and weep holes shall be constructed as indicated on the plans or as required.
- B. Weep holes through concrete shall be formed. If wooden forms are used, they shall be removed after the concrete is cured. If subsurface drainage is not shown on the plans, weep holes shall be provided in retaining walls and abutment walls where the height of the wall is over 5-feet measured from the top of the footing. Weep holes shall be 4 inches in diameter and shall be spaced not more than 15-feet apart. The outlet end of weep holes shall be placed just above the finish ground line at the face of wall, or as directed.

3.11 PIPES, CONDUITS, AND DUCTS. Pipes, conduits, and ducts that are to be encased in concrete shall be installed in the forms by the CONTRACTOR before the concrete is placed. Unless

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otherwise indicated, they shall be standard, lightweight cast-iron water pipe or wrought iron. They shall be held rigidly so they will not be displaced during concrete placement.

3.12 FINISHING CONCRETE SURFACES. All concrete surfaces exposed in the completed WORK shall receive an Ordinary Finish, as described below, unless otherwise noted on the plans or in other specification sections.

### 3.13 ORDINARY FINISH

- A. An Ordinary Finish is defined as the finish left on a surface after the removal of the forms, the filling of all holes left by form ties, and the repairing of all defects. The surface shall be true and even, free from stone pockets and depressions or projections. All surfaces that cannot be satisfactorily repaired shall be given a Rubbed Finish.
- B. The concrete in caps and tops of walls shall be struck off with a straightedge and floated to true grade. The use of mortar topping for concrete surfaces shall in no case be permitted.
- C. As soon as the forms are removed, metal devices that have been used for holding the forms in place, and which pass through the body of the concrete, shall be removed or cut back at least 1 inch beneath the surface of the concrete. Fins of mortar and all irregularities caused by form joints shall be removed.
- D. All small holes, depressions, and voids, that show upon the removal of forms, shall be filled with cement mortar mixed in the same proportions as that used in the body of the work. In patching larger holes and honeycombs, all coarse or broken material shall be chipped away until a dense uniform surface of concrete exposing solid coarse aggregate is obtained. Feathered edges shall be cut away to form faces perpendicular to the surface. All surfaces of the cavity shall be saturated thoroughly with water, after which a thin layer of neat cement mortar shall be applied. The cavity shall then be filled with stiff mortar composed of 1 part of Portland cement to two parts of sand, which shall be thoroughly tamped into place. The mortar shall be pre-shrunk by mixing it approximately 20 minutes before using. The length of time may be varied in accordance with brand of cement used, temperature, humidity, and other local conditions. The surface of this mortar shall be floated with a wooden float before initial set takes place and shall be neat in appearance. The patch shall be kept wet for a period of five days.
- E. For patching large or deep areas, coarse aggregate shall be added to the patching material. All mortar for patching on surfaces which will be exposed to view in the completed structure shall be color matched to the concrete. Test patches for color matching shall be conducted on concrete that will be hidden from view in the completed WORK and shall be subject to approval.

### 3.14 RUBBED FINISH

- A. When forms can be removed while the concrete is still green, the surface shall be pointed and wetted and then rubbed with a wooden float until all irregularities and form marks are removed and the surface is covered with a lather composed of cement and water. If permitted, a thin grout composed of one part cement and one part fine sand may be used in the rubbing. This lather shall be allowed to set for at least five days. The surface shall then be smoothed by being rubbed lightly with a fine Carborundum stone.

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- B. If the concrete has hardened before being rubbed, a medium coarse Carborundum stone shall be used to finish the surface. Such WORK shall not be done until at least 4 days after placing and it shall be done in the following manner. A thin grout composed of 1 part cement and 1 part fine sand shall be spread over a small area of the surface and rubbed immediately with the stone until all form marks and irregularities are removed and the surface is covered with a lather, after which the surface shall be finished as described above for green concrete.
- C. The surface shall be smooth in texture and uniform in appearance. The building up of depressions will not be permitted.
- D. If, through the use of first-class form materials and the exercise of special care, concrete surfaces are obtained that are satisfactory, the CONTRACTOR may be relieved entirely or in part from the requirement for rubbing.

### 3.15 CONCRETE DECKS

- A. A smooth riding surface of uniform texture, true to the required grade and cross section, shall be obtained on all bridge roadway decks. The CONTRACTOR may use hand tools or finishing machines, or a combination of both, conforming to the requirements specified herein for finishing bridge roadway deck concrete.
- B. Finishing of concrete placed in bridge decks shall consist essentially of striking off the surface of the concrete as placed and floating with longitudinal floats the surface so struck off.
- C. The placing of concrete in bridge roadway decks will not be permitted until the ENGINEER is satisfied that the rate of producing and placing concrete will be sufficient to complete the proposed placing and finishing operations within the scheduled time, that experienced finishing machine operators and concrete finishers are employed to finish the deck, and all necessary finishing tools and equipment are on hand at the site of the WORK and in satisfactory condition for use.
- D. Finishing machines shall be set up sufficiently in advance of use to permit inspection during the daylight hours before each placement. Before any fresh concrete is deposited on the deck, the finishing machine shall be moved on its rails across the length of the scheduled placement and the clearance between the strike off and deck reinforcing steel shall be checked to ensure that the required minimum concrete cover will be maintained with due consideration for deflections.
- E. Unless adequate lighting facilities are provided by the CONTRACTOR, the placing of concrete in bridge decks shall cease at such time that finishing operations can be completed during daylight hours.
- F. Rails for support and operation of finishing machines and headers for hand-operated strike off devices shall be completely in place and firmly secured for the scheduled length of concrete placement before placing of concrete will be permitted. Rails for finishing machines shall extend beyond both ends of the scheduled length of concrete placement a sufficient distance that will permit the float of the finishing machine to fully clear the concrete to be placed. Rails or headers shall be adjustable for elevation and shall be set to

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elevations with allowance for anticipated settlement, camber, and deflection of falsework, as required to obtain a bridge roadway deck true to the required grade and cross section.

- G. Rails or headers shall be of a type and shall be so installed that no springing or deflection will occur under the weight of the finishing equipment, and shall be so located that finishing equipment may operate without interruption over the entire bridge roadway deck being finished.
- H. Details for supporting finishing machine rails shall be submitted and must be approved before any deck slab concrete is placed.
- I. The rate of placing concrete shall be limited to that which can be finished before the beginning of initial set, except that concrete for the deck surface shall not be placed more than 10 feet ahead of strike off.
- J. After the concrete has been placed and consolidated, the surface of the concrete shall be carefully struck off by means of a hand-operated strike board, operating on headers, or by a finishing machine operating on rails. A uniform deck surface true to the required grade and cross section shall be obtained.
- K. Following strike off, the surface of the concrete shall be floated longitudinally. In the event strike off is performed by means of a hand-operated strike board, two separate hand-operated float boards for longitudinal floating shall be provided. The first float shall be placed in operation as soon as the condition of the concrete will permit and the second float shall be operated as far back of the first float as the workability of the concrete will permit.
- L. In the event the strike off is performed with a finishing machine, longitudinal floating of the concrete shall be performed by means of a hand-operated float board or a finishing machine equipped with a longitudinal float. The longitudinal float on the finishing machine shall have a length of not less than 8 feet nor more than 12 feet.
- M. Any finishing machine having a wheel base six feet or less used for strike off shall be followed by two separate hand-operated float boards for longitudinal floating. All the provisions in this section pertaining to hand-operated float boards shall apply to the two separate float boards for longitudinal floating.
- N. Longitudinal floats, either hand-operated or machine-operated, shall be used with the long axis of the float parallel to the centerline of the bridge roadway. The float shall be operated with a combined longitudinal and transverse motion planing off the high areas and floating the material removed into the low areas. Each pass of the float shall lap the previous pass by 1/2 the length of the float. Floating shall be continued until a smooth riding surface is obtained. The driving surface of the concrete shall have a heavy broom finish. Decks to receive waterproof membranes shall be float finished.
- O. Hand-operated float boards shall be from 12 feet to 16 feet long, ribbed and trussed as necessary to provide a rigid float, and shall be equipped with adjustable handles at each end. The float shall be wood, not less than 1 inch thick and from 4 inches to 8 inches wide. Adjusting screws spaced at not to exceed 24 inches on centers shall be provided between the float and the rib. The float board shall be true and free of twist.



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- P. Hand-operated float boards shall be operated from transverse finishing bridges. The finishing bridges shall span completely the roadway area being floated and a sufficient number of finishing bridges shall be provided to permit operation of the floats without undue delay. Not less than two transverse finishing bridges shall be provided when hand-operated float boards are used. When a finishing machine is used for longitudinal floating one finishing bridge equivalent to the transverse finishing bridge specified herein shall be furnished for use by the ENGINEER.
- Q. All finishing bridges shall be of rigid construction.
- R. Immediately following completion of the deck finishing operations, the concrete in the deck shall be cured as specified in Article 3.17 of this Section.
- S. The finished surface of the concrete shall be tested by means of a straightedge 10 feet long. The surface shall not vary more than 0.01 foot from the lower edge of the straightedge, except bridge decks receiving asphalt wearing courses shall not vary more than 0.02 foot from the lower edge of the straightedge. All high areas in the hardened surface in excess of 0.01 foot as indicated by testing shall be removed by abrasive means. After grinding by abrasive means has been performed, the surface of the concrete shall not be smooth or polished. Ground areas shall be of uniform texture and shall present neat and approximately rectangular patterns.
- T. Devices for supporting finishing machine rails shall be of such design that those portions which are to remain embedded in the concrete deck will be covered by a minimum of two inches of concrete when finishing is completed.

### 3.16 CURB AND SIDEWALK SURFACES.

- A. Exposed faces of curbs and sidewalks shall be finished to true surfaces. Concrete shall be worked until coarse aggregate is forced down into the body of the concrete and a layer of mortar approximately 1/4 inch thick is flushed on the top. The surface shall then be floated to a smooth but not slippery finish.

### 3.17 CURING CONCRETE

- A. Water Curing
  - 1. All concrete surfaces shall be kept wet for at least seven days after placing if Type I or II cement has been used or for three days if Type III cement has been used. Concrete shall be covered with wet burlap, cotton mats, or other materials meeting the requirements of AASHTO M 171 immediately after final finishing of the surface. These materials shall remain in place for the full curing period or they may be removed when the concrete has hardened sufficiently to prevent marring and the surface immediately covered with sand, earth, straw, or similar materials.
  - 2. In either case the materials shall be kept thoroughly wet for the entire curing period. All other surfaces, if not protected by forms, shall be kept thoroughly wet, either by sprinkling or by the use of wet burlap, cotton mats, or other suitable fabric, until the end of the curing period. If wood forms are allowed to remain in place during the curing period, they shall be kept moist at all times to prevent opening at joints.

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- B. Membrane Curing. Liquid membrane curing compound meeting the requirements of AASHTO M 148, Type I, may be permitted, subject to approval by the ENGINEER, except compounds utilizing linseed oil shall not be used. All finishing of concrete surfaces shall be performed to the satisfaction of the ENGINEER prior to applying the impervious membrane curing compound. The concrete surfaces must be kept wet with water continuously until the membrane has been applied. The manufacturer's instructions shall be carefully followed in applying the membrane, and in all cases the membrane curing compound must always be thoroughly mixed immediately before application. In case the membrane becomes marred, worn, or in any way damaged, it must immediately be repaired by wetting the damaged area thoroughly and applying a new coat of the impervious membrane curing compound. Membrane curing will not be permitted for concrete slabs that are to be covered with waterproof membranes, polymer modified concrete or at construction joints.

### 3.18 BACKFILLING AND OPENING TO TRAFFIC

- A. Unbalanced backfilling against concrete structures will not be permitted until the concrete has attained a compressive strength of not less than 80% of the ultimate strength ( $f_c$ ) shown on the plans.
- B. Concrete culverts and bridges with concrete decks shall remain closed to traffic until permission to open them is granted. No vehicle will be allowed on any span until the concrete in the span has attained a compressive strength of not less than 80% of the ultimate strength ( $f_c$ ) shown on the plans, and loads of any character having a total weight in excess of 4000 pounds will not be permitted on any span until the concrete in the span has attained a compressive strength of not less than the ultimate strength ( $f_c$ ) shown on the plans.
- C. The compressive strength shall be determined from informational test cylinders cured on the site under similar conditions of temperature and moisture as the concrete in the structure.

- 3.19 CLEANING UP. Upon completion of the structure and before final acceptance, the CONTRACTOR shall remove all falsework. Falsework piling shall be removed or cut off at least 2 feet below the finished ground line.

**END OF SECTION**

## SECTION 03305 - CONCRETE RAMP PLANKS, APRON AND ABUTMENT

### PART 1 - GENERAL

#### 1.1 DESCRIPTION

- A. The WORK in this Section shall include all labor, materials, tools and equipment necessary for fabrication, salvage and installation of precast concrete ramp planks, steel sleepers, and all other hardware and related WORK in accordance with the requirements of the Contract Documents and as shown on the Plans.

#### 1.2 REFERENCES

- A. American Wood Preservers Association, 1993 Standards
- B. ASTM A615 Deformed and Plain Billet-Steel Bars for Concrete Reinforcement
- C. ASTM A706 Low Alloy Steel Deformed Bars for Concrete Reinforcement
- D. ASTM A767 Zinc-Coated (Galvanized) Steel Bars for Concrete Reinforcement
- E. AITC (American Institute of Timber Construction) 108 - Standard For Heavy Timber Construction
- F. ACI (American Concrete Institute) 318 – Building Code Requirements for Reinforced Concrete
- G. ACI 301 – Structural Concrete for Buildings
- H. ACI 302 – Guide for Concrete Floor and Slab Construction
- I. ACI 304 – Recommended Practice for Measuring, Mixing, Transporting and Placing Concrete
- J. ACI 306R – Cold Weather Concreting
- K. ACI 308 – Standard Practice for Curing Concrete
- L. ACI 347 – Recommended Practice for Concrete Formwork

#### 1.3 SUBMITTALS

- A. Steel Fabrication Shop Drawings
- B. Certifications for Galvanized Reinforcement
- C. Concrete Mix Design
- D. Structural steel submittals per Section 05120 – Metal Fabrication
- E. Independent Concrete Quality Control reports
- F. Sample of proposed ramp plank finished texturing.

## SECTION 03305 - CONCRETE RAMP PLANKS, APRON AND ABUTMENT

### 1.4 INDEPENDENT CONTRACTOR QUALITY CONTROL TESTING

- A. The CONTRACTOR shall provide independent quality control materials testing for the concrete ramp planks at the point of fabrication.
- B. Air content, slump, unit weight and compressive strength specimens shall be sampled and tested in accordance with applicable ASTM Standards for each half-day of concrete pouring or for each 10 planks, whichever is greater. Submit results to ENGINEER within 24 hours of testing.
- C. Grade mark each plank and correlate the grade marks to the independent materials testing. Grade marks shall be located at the ends of planks so they are not visible on the surface.

## PART 2 - PRODUCTS

### 2.1 MATERIALS

- A. Concrete mix for the boat launch ramp planks, abutment, and apron slab on grade shall conform to the following:

Minimum Cement Content (94 lb.sacks/cy)	7.0
Silica Fume in Lbs./cy	50
Maximum Water Content Ratio in Gal./Sack cement	5.0
Slump Range in Inches (before plasticizer)	4" max.
Entrained Air Range in Percentage	5-8 %
Coarse Aggregate (AASHTO Gradation)	No. 67
Fine Aggregate (AASHTO Gradation)	M-6
Minimum Design Strength, psi (f'c)	6,000

- B. All reinforcing steel shall be galvanized. Galvanized reinforcing steel shall conform to ASTM A767, Class I, with steel conforming to: ASTM A706 Grade 60 for bent or welded bars; and ASTM A615 Grade 60 for straight bars. Galvanizing shall be performed after fabrication.
- C. Miscellaneous structural steel shall conform to ASTM A36 and Section 05120 – Metal Fabrication.
- D. All other miscellaneous materials and cold weather concrete requirements shall conform to Section 03301 – Structural Concrete.

## PART 3 – EXECUTION

### 3.1 FABRICATION

- A. Precast concrete ramp planks shall be manufactured within the following tolerances:

Depth:	± 1/8 inch
Width:	± 1/8 inch

## **SECTION 03305 - CONCRETE RAMP PLANKS, APRON AND ABUTMENT**

Length:            $\pm$  1/2 inch  
Sweep:            $\pm$  1/8 inch per 10 feet

- B. Concrete surface texturing for the ramp planks shall be constructed as shown on the plans and in accordance with ACI 325.6R-88 Texturing Concrete Pavements.

### **3.2 INSTALLATION**

- A. Steel sleepers shall be installed such that the difference in elevation between adjacent sleepers varies by no more than 0.02 feet from plan elevation. Steel sleepers shall vary by no more than 0.2% from plan slope in the longitudinal direction and shall vary by no more than 0.04 feet from the design alignment. Before placement of concrete ramp planks, the location of steel sleepers shall be surveyed by the CONTRACTOR and inspected by the ENGINEER.
- B. Ramp planks shall be placed in such a manner that adjacent planks are not damaged nor spalled during placement. This shall be accomplished through the use of wood or plastic spacers placed between ramp planks during installation. Ramp plank locations shall not vary from the plan by more than 0.02 feet in any direction.
- C. CONTRACTOR shall protect fill materials from erosion at all times during the installation of ramp planks. Any eroded materials shall be replaced prior to the placement of ramp planks at no additional cost.
- D. Replace defective concrete at no additional cost to the OWNER.
- E. All other execution requirements shall conform to Section 03301 – Structural Concrete.

**END OF SECTION**

## SECTION 05120 – METAL FABRICATION

### PART 1 - GENERAL

#### 1.1 DESCRIPTION.

- A. The WORK in this Section shall include all labor, materials, tools and equipment necessary to fabricate and install all structural steel and aluminum in accordance with the requirements of the Contract Documents and as indicated on the Plans.

#### 1.2 REFERENCES

- A. AISC (American Institute of Steel Construction) Code of Standard Practice - Manual of Steel Construction - Allowable Stress Design (ASD).
- B. ASTM (American Society of Testing Materials) Specifications
- C. ASTM A6 – General Requirements for Rolled Steel Plates, Shapes, Sheet Piling, and Bars for Structural Steel.
- D. ASTM A36/A36M - Structural Steel.
- E. ASTM A108 – Steel Bars, Carbon Cold-Finished, Standard Quality.
- F. ASTM A123 - Zinc (Hot Dipped Galvanized) Coatings on Iron and Steel Products.
- G. ASTM A153 - Zinc Coating (Hot Dip) on Iron and Steel Hardware.
- H. ASTM A325 - High Strength Bolts for Structural Steel Joints.
- I. ASTM A500 - Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Round and Shapes.
- J. ASTM A53 – Steel Pipe.
- K. ASTM A572 – High-Strength Low-Alloy Columbium-Vanadium Steels of Structural Quality.
- L. ASTM F593 – Stainless Steel Bolts, Hex Cap Screws, and Studs.
- M. ASTM F594 – Stainless Steel Nuts.
- N. ASTM A673 – Sampling Procedure for Impact Testing of Structural Steel.
- O. ASTM A27 – Steel Castings, Carbon, for General Application.
- P. AWS D1.1 - Structural Welding Code - Steel.
- Q. The Aluminum Association – Aluminum Design Manual: Specifications and Guidelines for Aluminum Structures.
- R. ASTM B209 – Standard Specifications for Aluminum and Aluminum-Alloy Sheet and Plate.

## SECTION 05120 – METAL FABRICATION

- S. ASTM B210 – Standard Specifications for Aluminum and Aluminum-Alloy Drawn Seamless Tube.
- T. ASTM B221 – Standard Specifications for Aluminum and Aluminum-Alloy Bar, Rod, Wire, Profiles and Tubes.
- U. ASTM B241 – Standard Specifications for Aluminum and Aluminum-Alloy Seamless Pipe and Seamless Tube.
- V. ASTM B308 – Standard Specifications for Aluminum and Aluminum-Alloy 6061-T6 Standard Structural Profiles.
- W. AWS D1.2 - Structural Welding Code - Aluminum.
- X. SSPC (Steel Structures Painting Council) – Painting Manual
- Y. SSPC Guide 23 for Spray Metalizing.

### 1.3 SUBMITTALS

- A. Fabrication Shop Drawings of all fabricated steel and aluminum items prior to fabrication.
  - 1. Indicate welds by standard AWS symbols, distinguishing between shop and field welds, and show size, length and type of each weld.
  - 2. Include details of cuts, connections, splices, camber, holes, and other pertinent data.
  - 3. Indicate type, size and length of bolts, distinguishing between shop and field bolts. Identify high-strength bolted slip-critical, direct-tension, or tensioned shear/bearing connections.
- B. Manufacturer's Mill Certificate: Steel certification for all steel used shall include chemistry, yield strength, and mill numbers.
- C. Galvanizing Certifications.
- D. Galvanizing Repair Method and Materials.
- E. Welding Procedures.
- F. Welders Certificates: Certify welders employed in the work, verifying AWS qualification within the previous 12 months.
- G. Provide fabrication shop QA/QC Plan for review by ENGINEER. Provide qualification data for firms and/or persons to demonstrate their capabilities and experience. Include lists of projects with project names and addresses, and names and addresses of engineers, architects and owners.
- H. Manufacturer's certification for steel castings.

### 1.4 QUALITY ASSURANCE

## SECTION 05120 – METAL FABRICATION

- A. Fabricate and install structural steel in accordance with AISC Code of Standard Practice.
- B. Fabricate and install aluminum in accordance with Aluminum Association Aluminum Design Manual.
- C. Installer Qualifications: Engage an experienced Installer who has completed structural steel work similar in material, design, and extent to that indicated for this Project and with a record of successful in-service performance.
- D. Fabricator Qualifications: Engage a firm experienced in fabricating structural steel similar to that indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to fabricate structural steel without delaying the WORK. Fabricator shall possess certification as an AISC Simple Steel Bridge (SBR) Fabricator.
- E. Quality Assurance. The metal fabricator must have an ongoing quality assurance program approved by a qualified, independent source. At the option of the ENGINEER, the fabricator shall submit a copy of their operational quality assurance program, and shall not begin fabrication until the ENGINEER has approved this quality assurance program. The objectives of the quality assurance program are as follows:
1. Completed products shall conform completely to all governing codes and specifications stipulated in the Design Contract Documents, and Plans.
  2. Quality Assurance Program is an integral part of the ongoing manufacturing activities of the Fabricator.

Although periodic inspections will be carried out by the ENGINEER, the purpose of these inspections is to note general conformance to the design documents. It is still the responsibility of the fabricator to produce a quality product, in complete conformance with the design documents, and to document and correct any non-conformance. All documentation, including that submitted, shall be kept on file by the fabricator, for review, if requested by the OWNER or ENGINEER.

- F. Fabrication Facility. The fabrication facility shall provide the proper environment and physical conditions necessary for welding, cutting, and general metal fabrication. The facility shall provide adequate work space, equipment, level surfaces, and protection from wind, moisture and freezing. The fabricator shall have the capability to carry out the following work in-house or on a contract basis:
- Design of lifting and erection devices not shown on the drawings.
  - Preparation of shop fabrication drawings.
  - Receiving, checking and storing of materials for metal fabrication.
  - Dimensional checking and verification.
  - Resolution of non-conformities.
  - Documentation of all stages of work with capability of tracing all major components.
  - Finishing, repairing, storing and shipping.



## SECTION 05120 – METAL FABRICATION

- G. Fabricator Qualifications: Fabricator must have completed metal fabrication work similar in material, design, and extent to that indicated for this Project, and with a record of successful in-service performance.
- H. Welding Standards: Comply with applicable provisions of AWS D1.1 Structural Welding Code - Steel and AWS D1.2 Structural Welding Code – Aluminum.
  - 1. Present evidence that each welder has satisfactorily passed AWS qualification tests for welding processes involved and, if pertinent, has undergone recertification.
  - 2. Submit welding procedures in accordance with AWS Structural Welding Codes.

### 1.5 DELIVERY, STORAGE AND HANDLING

- A. Deliver materials to Fabricator’s shop in such quantities and at such times to ensure continuity of installation.
- B. Store materials to permit easy access for inspection and identification. Keep materials off ground by using pallets, platforms, or other supports. Protect steel members and packaged materials from erosion and deterioration.
  - 1. Store fasteners in a protected place. Clean and re-lubricate bolts and nuts that become dry or rusty before use.
  - 2. Do not store materials or assembled structures in a manner that might cause distortion or damage to members or supporting structures. Repair or replace damaged materials or structures as directed.

## PART 2 - PRODUCTS

- 2.1 MATERIALS - All materials for metal fabrication shall conform to the Design Contract Documents and as shown on the Design Plans. Purchase orders shall contain all necessary information to verify that materials purchased comply with the fore mentioned documents. The Fabricator shall inspect all materials, upon arrival, for conformance with the purchase orders. The Fabricator shall confirm that mill certificates and test reports are provided and that they correctly identify the materials delivered. If a supplier proposes a substitute for any material, the proposed substitution shall be submitted to the ENGINEER for approval prior to commencing any WORK involving use of the proposed substitute material. Supplier must be prepared to supply materials as identified on the design documents if the proposal for a substitution is not approved by the ENGINEER.
  - A. Miscellaneous steel shapes and all plate steel shall be ASTM A36, hot-dip galvanized.
  - B. Structural steel tubes shall be ASTM A500 Grade B, hot-dip galvanized.
  - C. Steel pipe shall be ASTM A53, Grade B, Type E or S, hot-dip galvanized.
  - D. Bolts and Miscellaneous Hardware: Unless otherwise noted, all bolts shall be ASTM A307, hot-dip galvanized. Malleable iron washers shall be hot-dip galvanized and shall be used in all areas where the bolt head or nut bear against wood, except under economy

## SECTION 05120 – METAL FABRICATION

head bolts. All bolts, piano hinge connection rods, nuts, washers, and miscellaneous hardware called out as Stainless Steel shall be Type 316 Stainless Steel. All bolts called out as ASTM A325 shall be hot-dip galvanized. A325 bolts shall be installed per AISC turn-of-nut method, unless otherwise indicated on the plans. Washers shall be used in all areas where the bolt head or nut shall bear against oversized holes in steel (i.e. more than 1/16 inch larger than bolt diameter). All nails shall be hot-dip galvanized.

### 2.2 METAL COATINGS

- A. Unless otherwise noted, all steel shall be hot-dip galvanized in accordance with ASTM A123 or A153 as appropriate.

## PART 3 - EXECUTION

### 3.1 METAL FABRICATION

- A. Shop Inspection: The CONTRACTOR shall furnish the ENGINEER with 30 days notice of the beginning of WORK at the mill or in the shop so that special fabrication inspections may be scheduled by the ENGINEER.
- B. Fabricate and assemble components in a shop, to greatest extent possible. Workmanship and finish shall be equal to the best industry standards and in accordance with the requirements of AWS, AISC, and The Aluminum Association, as applicable.
  - 1. Mark and match-mark materials for field assembly.
  - 2. Fabricate for delivery in a sequence that will expedite erection and minimize field handling.
  - 3. Thermal Cutting: Perform thermal cutting by machine to greatest extent possible.
  - 4. Holes: Drill holes perpendicular to metal surfaces; do not flame-cut holes or enlarge holes by burning.
  - 5. Aluminum Fabrication: Edges shall be cut true, smooth and free of burrs. Flame cutting is not permitted. Corner edges shall be ground smooth. Holes shall be drilled or punched. Weld spatter and flash marks shall be removed and ground smooth. Mill stamps and markings shall be removed from all exposed surfaces.
- C. Structural material, either plain or fabricated, shall be stored at the fabricating shop above ground, on platforms, skids or other supports. It shall be kept free from dirt, grease or other foreign matter, and shall be protected, as far as practical, from corrosion.
- D. All holes required for steel galvanizing shall be fully repaired per AWS D 1.1.

### 3.2 METAL ERECTION

- A. General. The CONTRACTOR shall provide and later remove all falsework, temporary shoring, and bracing necessary for erection and to complete assembly. All such devices shall be properly designed and constructed by the CONTRACTOR to meet anticipated construction and handling loads.
- B. Handling and Storing of Materials. Material to be stored shall be placed on skids above the ground. It shall be kept clean and properly drained. Girders and beams shall be placed upright and shored. Handling and erection procedures shall be conducted in a

## SECTION 05120 – METAL FABRICATION

manner to avoid over stressing any structural element. Stress and deflection calculations shall be provided by the CONTRACTOR, as deemed necessary by the ENGINEER, for any erection procedure.

- C. Method and Equipment. Before starting the WORK of erection, the CONTRACTOR shall inform the ENGINEER fully as to the method of erection proposed, and the amount and character of equipment proposed to be used. Approval by the ENGINEER shall not be considered as relieving the CONTRACTOR of the responsibility for the safety of his method and equipment, or from carrying out the WORK in full accordance with the Plans and Specifications.
- D. Assembling. Metal parts shall be accurately assembled as shown on the Plans, following applicable Industry Standards, Codes, erection drawings and fabricators' match-marks. Excessive force or manipulation of parts shall not be allowed as determined by the ENGINEER. The material shall be carefully handled so that no parts will be bent, broken, or otherwise damaged. Hammering, which will injure or distort the members will not be permitted. Bearing surfaces shall be cleaned before the members are assembled.
- E. Bolt Holes and Bolting. Bolt holes and bolting shall follow the requirements as stated on the Plans and as indicated by applicable Industry Standards and Codes. Any steel to steel connections noted to be considered "slip-critical" shall be installed by the "turn-of-nut" tightening method per AISC. In addition to the requirements of AISC, bolting of slip-critical joints shall proceed in the following manner:
1. The joint shall be fitted up and aligned with drift pins.
  2. Sufficient force shall be applied so as to bring the faying surfaces of steel into close contact. If high strength bolts are used for this purpose (i.e. used to pull steel into position), they shall be clearly marked for identification, and not used in the final connection.
  3. High strength bolts shall be installed and brought up to snug-tight condition, such as can be produced by a few blows of an impact wrench, or by an ordinary spud wrench.
  4. High strength bolts shall then be tightened by turn-of-nut method, progressing from the most rigid part of the joint toward the free edges.
  5. Bolts used to pull steel into position (mentioned above) shall then be removed, replaced with high strength bolts, and tightened as described above.
  6. The impact wrench used for bolt tightening shall be of adequate capacity so as to provide the required tightening in approximately 10 seconds.
  7. Bolt lengths shall be such that 0" to ¼" of the bolt shall extend past the end of the nut after tightening.
- F. All welding shall be in accordance with AWS D1.1 or AWS D1.2, as applicable. All welders shall be qualified per AWS for the type of welding anticipated. Welds will be spot tested by the ENGINEER by VT, MT, or UT and any welds which fail shall be repaired at the CONTRACTOR's expense, which will also include all costs for retesting. No welding through galvanized coatings will be performed. The galvanizing within one inch of the weld shall be removed and repaired, after welding, according to these Specifications. All weld metal shall have chemistry similar to the base metal and shall have a minimum Charpy Impact Test Value of 20 ft-lbs. at -20 degrees F.

## SECTION 05120 – METAL FABRICATION

- G. Galvanized coatings damaged due to fabrication, welding, material handling or occurring during installation shall be repaired by using the following hot-applied repair stick method:
1. Repair sticks shall be zinc-cadmium alloys (melting point 518° - 527°F) such as “Rev-Galv”, or zinc-tin-lead alloys (melting point 446° - 500°F) such as “Galv-Weld”, “Zilt”, and “Galv-over”. The zinc-tin -lead alloys shall comply with U.S. Federal Specification O-G-93 and contain fluxing agents.
  2. Remove welding slag by chipping hammer and clean weld or damaged area by vigorous wire brushing.
  3. Preheat the region to be repaired by means of an oxyacetylene torch or other convenient method to between 600°F and 750°F. The alloys do not spread well at temperatures lower than 600°F. Also as temperatures rise above 600°F increasing amounts of dross form.
  4. Wire brush surface again.
  5. Apply coating by rubbing bar of the alloy over the heated surface while it is hot enough to melt the alloy.
  6. Spread the molten alloy by briskly wire brushing or rubbing with a flat edge strip of steel or palette knife.
  7. Remove flux residues by wiping with a damp cloth or rinsing with water.
  8. Brush apply two coats zinc rich paint, ZRC or equal (cold galvanize repair).

**END OF SECTION**

**SKAGWAY SMALL BOAT HARBOR BOAT LAUNCH EXTENSION  
SUBMITTAL REGISTER  
PAGE 1 of 4**

**CONTRACTOR: \_\_\_\_\_**

Spec. Division	Article	Description	Date Rec'd	Reviewer	Action Code	Date FWD to Cont'r	Remarks
00360	-	List of Subcontractors and Subcontractor Sales Tax forms.					
00830	A	Certified Payrolls - State					
00830	B	List of all Subcontractors					
00830	C	Compliance Certificate and Release Form					
00830	C	Final Subcontractor List					
01010	1.9	Plan of Operation					
01010	1.9	Project Schedule					
01010	1.9	Procurement Schedule					
01010	1.9	Shop Drawing/Sample/Substitute or "Or Equal" submittal schedule.					
01010	1.9	Project Supervisor Contact Information					
01045	1.5	Approval of Cutting and Patching					
01300	1.1	A list of all PERMITS and licenses the CONTRACTOR shall obtain.					
01300	1.1	All required Material Safety Data Sheets.					

ACTION CODES:

NR: NOT REVIEWED  
AN: APPROVED AS NOTED  
R: REJECTED

NET: NO EXCEPTION TAKEN  
MCN: MAKE CORRECTIONS NOTED

SI: SUBMIT SPECIFIED ITEM  
RR: DISAPPROVED; REVISE AND RESUBMIT

NOTE: The above list is not all inclusive. In addition to the above, the Contractor is required to comply with all submittal requirements as required or identified in the plans and/or specifications or as directed by the Engineer.

**SKAGWAY SMALL BOAT HARBOR BOAT LAUNCH EXTENSION  
SUBMITTAL REGISTER  
PAGE 2 of 4**

**CONTRACTOR: \_\_\_\_\_**

Spec. Division	Article	Description	Date Rec'd	Reviewer	Action Code	Date FWD to Cont'r	Remarks
01300	1.1	A staging and traffic maintenance plan, as required.					
01300	1.1	A letter designating the Contractor's Superintendent & Safety Representative.					
01400	1.4	Reports Indicating Observation and Results of Tests					
01505	1.2	Breakdown which shows the estimated value of major mobilization components					
01550	1.3	Traffic Control Plan					
01550	1.4	Storage and Disposal Plan					
01550	1.4	EPA number for wastes generated at the site					
01570	3.1	Erosion Control Plan					
01600	1.6	Manufacturers Service Instructions					
01600	1.6	Log of Services					
01700	1.3	Written Guarantees					
01700	1.3	Maintenance stock items; spare parts, and special tools.					
01700	1.3	Completed Record Drawings					
01700	1.3	Certificates of Inspection and Acceptance					

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NR: NOT REVIEWED  
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**SKAGWAY SMALL BOAT HARBOR BOAT LAUNCH EXTENSION  
SUBMITTAL REGISTER  
PAGE 3 of 4**

**CONTRACTOR: \_\_\_\_\_**

Spec. Division	Article	Description	Date Rec'd	Reviewer	Action Code	Date FWD to Cont'r	Remarks
01700	1.3	Releases from all parties who are entitled to claims					
01700	1.3	Completed Certificate of Compliance and Release from all Contractors					
02702	3.1	As-Built Plan Information					
02893	1.3	Timber Fabrication Shop Drawings					
02893	1.3	Timber Float Assembly Drawings					
02893	1.3	Timber Grading and Pressure Treatment Certifications					
02893	1.3	Timber Treatment Product for Field Treatment					
02893	1.3	Coated Polystyrene Flotation Billet – Coating Literature and Fabrication Shop Drawings					
02893	1.3	Structural Steel Submittals (per 05120)					
02893	1.3	Steel Pipe Hinge Assembly Data & Sample					
02893	1.3	Non-Skid Coating Data and Sample					
02893	1.3	Float Handling Plan					
02893	1.3	Float Fabricator's Quality Assurance Program					
02893	1.3	Billet Coating Data					

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**SKAGWAY SMALL BOAT HARBOR BOAT LAUNCH EXTENSION  
SUBMITTAL REGISTER  
PAGE 4 of 4**

**CONTRACTOR: \_\_\_\_\_**

Spec. Division	Article	Description	Date Rec'd	Reviewer	Action Code	Date FWD to Cont'r	Remarks
02893	1.3	Steel Cleat Product Data					
02893	1.3	Float Corner Fenders Product Data					
03301	2.10	Test Results & Certifications, Detailed Mix Design Data and Laboratory Test Results					
03301	2.13	Detail Drawings of the Falsework					
03305	1.3	Steel Fabrication Shop Drawings					
03305	1.3	Certifications for Galvanized Reinforcement					
03305	1.3	Concrete Mix Design					
03305	1.3	Structural Steel Submittals per Section 05120					
03305	1.3	Independent Concrete Quality Control reports					
03305	1.3	Sample of Proposed ramp plank finished texture					

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