

MUNICIPALITY OF SKAGWAY

Ports and Harbors Advisory Board

Monday, February 26<sup>th</sup>, 2024

1. Call to Order: Chair Lavoie called the meeting to order at 5:31 pm.
2. Roll Call: Members present were Chair Lavoie, David Moncibiaz, Secretary K.C. Mayo, Assemblymember Orion Hanson, and Yukon Liaison Bryce Aubrey (phoned in).
3. Minutes: Assemblymember Hanson made a motion to approve the minutes of the meeting held January 6<sup>th</sup>, 2024. Secretary Mayo seconded the motion. Motion passed with all in favor.
4. Approval of Agenda: Assemblymember Hanson made a motion to approve the agenda as presented. Secretary Mayo seconded the motion. Motion passed with all in favor.
5. Communications:
  - a. Correspondence: None
  - b. Citizens Present: None
  - c. Port Director Report: Port Director Jennings said that the report was in the packet and then went on to give a summarization of the report. She informed us that the Yukon Joint Transportation Infrastructure Committee would like to send a representative down to attend the March PHAB meeting. She informed us of the incident with the new Ore Dock float and told us about the dates for when it should be fixed, transported, and installed. She let us know that Shannon & Wilson, and Rock Supremacy would be in town on the 27<sup>th</sup>, to start work. She also informed us that Harbormaster O'Boyle would be looking to purchase heaters for the waterfront bathrooms, so we can hopefully keep them open longer when freezing weather starts and ships are still here.

Chair Lavoie and Port Director Jenning when the cement caps would be installed? Port Director Jennings said at the latest, it would be done on April 12<sup>th</sup>.

Chair Lavoie and Port Director Jenning if the dock would be repaired in Ketchikan? Port Director Jennings said that as of now, that is the plan, but it may need to change.

Chair Lavoie and Port Director Jenning if there were any different or safer transportation methods for the dock? Port Director Jennings said that they are currently looking into all forms of transportation to see what will work best for the situation.

Chair Lavoie and Port Director Jenning when the municipality takes responsibility for the dock? Port Director Jennings said that only when the dock is delivered to Skagway, will the municipality take responsibility for it.
6. Unfinished Business: None

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7. New Business:

- a. Review of revised Port of Skagway Tariff Document #3: Port Director Jennings brought up that most of the changes to the document were “Housekeeping” fixes. Assemblymember Hanson made a motion that was seconded by Secretary Mayo to approve the changes. Under discussion for that motion, questions were answered and things clarified, and then there were two more amendments made, which are as follows. Under “ITEM 310 VEHICLES AT PORT OF SKAGWAY TERMINAL” the price for a 1 vehicle annual fee was changed from \$200 to \$250. As well as under “ITEM 380 SMALL BOAT HARBOR PARKING” Seawalk parking language was clarified from saying “No overnight parking. Maximum stay twenty-four (24) hours.” to just say “No overnight parking”.
- b. Consideration of 2024 Meeting Schedule: After some discussion Secretary Mayo made a motion to move the March 19<sup>th</sup> meeting to March 27<sup>th</sup>, and to move the April 16<sup>th</sup> meeting to April 23<sup>rd</sup>. Assemblymember Hanson seconded the motion. Motion passed with all in favor.

8. Ports & Harbors Advisory board Discussion Items:

- a. 2024 Transportation Plan: The plan will be the same as last year regarding shuttling and tendering. The city will also be looking to improve the signage for ship shuttles, the restrooms, and pedestrian signage as well. Hoping to make them more visible.
- b. Ore Dock Ribbon Cutting: There was a plan in place for the ore dock ribbon cutting, that obviously had to be postponed until the dock arrives. The municipality still intends to have the ceremony and to have an invite list for some community members they would like to show up.
- c. Assemblymember Hanson asked Port Director Jennings about the progress on the kiosks that were mentioned at the last meeting. Port Director Jennings informed us that the kiosks had been put out to bid, and that the prefabricated option was chosen. She then went on to say that because of budget conflicts that they had not yet been ordered, but are still being looked at.

9. Adjournment: Chair Lavoie adjourned the meeting at 6:32 pm.