Recreation Advisory Board Minutes

I. Call to order

II. Roll call Jason Verhaeghe, Jaimie Lawson, Mary Thole, Cory Nelson, Katherine Nelson (SRC Director), Jay Burnham (Assembly)

III. Approval of Agenda
  C. Nelson motion to approve as written, J. Lawson second, unanimous approval.

IV. Minutes
  C. Nelson motion to approve as written, M. Thole second, unanimous approval.

V. Citizens Present Brad Ryan (Municipal Manager)

VI. Correspondence
  Letter from SRC Member Josh Coughran regarding his concern with the facility treadmills: Municipal Manager Ryan and Katherine met, made a plan of action to investigate the treadmills further, and the manager shared his response letter to Mr. Coughran. The committee supports the response in the letter from Manager Ryan to Mr. Coughran and the plan of action to further address the treadmills.

VII. Director’s Report

  a) Public Works was notified of emergency lighting issues and is addressing the problem.

  b) The interior of the facility will be painted during the three-week closure when the roof is installed.

  c) Skate night is scheduled for Saturday, February 15 – 6-9pm. Hot Dogs, Pop Corn, Lemonade, Cotton Candy will be available for purchase in MPR. All kids 12 and under must be accompanied by an adult. Sound System will be brought down from storage for music because the new sound system I am budgeted for cannot be installed until the roof is put on.

  d) During the closure staff will be trained to execute Drums Alive and Senior Fitness. I will also be working individually with staff to provide more training on leading Spinning and Yoga classes. The attic and front offices will be reorganized for improved work station access, files will be organized and archived at City Hall and online trainings such as FEMA and Prevention Link will be completed. The front office will be open Monday-Friday 9am-1pm – limited business hours for Upper Lake Cabin rental key access and return (will also be utilizing PD for key access and return weekends and week nights),
updating eligible member records to reflect the one-month addition due to closure and all other inquiries. There will not be a spring sale due to this closure. The 3-week closure will occur at some time between April 15 to May 15.

e) Buckwheat Ski Classic is March 7th. We are encouraging non-racers to attend the banquet for only 15 dollars. Please see my newsletter for more information. Volunteers are needed to bus tables, attend to the buffet and break down tables and chairs and clean up the facility gymnasium and kitchen on Saturday, March 7th from 5-10pm. Volunteers will be offered a one-month membership.

f) Summer Camp registration opens SRC Summer Day Camp

Dates: June 8-12 June 15-19 July 13-17 July 20-24

Registration opens March 15. Early registration for previous attendees opens March 1. Registration materials will be available online ONLY beginning February 15th at:

http://skagwayrecreation.org/summer-day-camps/

Completed registration packets with payment must be returned in person or mailed to Skagway Recreation Center, PO Box 868, Skagway, Alaska 99840.

VIII. Open Business

a) Facility Expansion: Manager Ryan suggests the maintenance and expansion of the SRC be conceptualized in phases. In the spring of 2020, the Municipality is installing a new roof on the building and repainting the interior. The next project will be the HVAC system. At the next SRC Committee meeting, members will discuss prioritizing a capital projects list and phases of facility improvement and expansion.

b) Recreation Youth Grant Application Review: Tabled until the Wed., Feb. 5th @ 6pm in the Public Safety meeting room.

IX. New Business

a) FY21 Budget: Katherine requested the SRC Committee members get any of their ideas to her within the month of February.

X. Discussion None

XI. Adjournment 7:30 pm